

What is shredder? Buy the best one today?

How does the shredder work, what role does it play in the office, is the price expensive? Which type of paper shredder should you buy? How to use shredders properly?

In this article, TipsMake.com will introduce you to what you need to know about shredders and how to choose to buy this device in an effective and cost-effective way!

Paper shredders (or paper shredders) are one of the indispensable office equipment in agencies and businesses. So how does this device work, what types, how do they work, which are the best, when using the device, what should be noted, let's find out immediately!

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What is shredder?

Shredder is a device equipped with a system of cutting blades, which helps to cut paper and waste materials into small fibers or small debris so that others cannot read the information on the document, helping security Important information, business secrets . for agencies, organizations and businesses safely and effectively.



Paper shredders help destroy documents and documents in the office into small fibers and debris.

What types of shredders are there?

Most of the office document shredders on the market are now fully automated, users only need to put paper in the door to put the paper, the machine will automatically roll the paper down and destroy the paper.

In addition, there are also a number of manual paper shredders that require users to use a hand to rotate a lever on the lid, thereby creating a force to help the paper roll down and cut it out. This type of use is laborious, time-consuming, only more efficient than cutting with scissors or tearing paper a bit, so it is not used much.

With the automatic document shredder line, people often classify machines based on two main factors: the type of paper cancellation and the capacity of the machine:

1. Based on the type of paper shredder, there will be 3 types of **yarn shredders** (paper cut into long fibers), **shredders** (cut paper into small pieces) and **super-shredder** (cut paper into micro-pieces). In it, the super-shredder has the best information security, followed by the shredder and finally the yarn shredder.
2. Based on the capacity of destroying documents, there will be 2 types of **mini document shredders** (small capacity, less paper rejection each time) and **industrial document shredders** (large capacity, destroying many papers at a time, even can only cancel paper 24/24 hours continuously). In particular, the industrial document shredder is suitable for use when it is necessary to cancel large and continuous documents; mini document shredder suitable for small and medium offices, there is not much waste paper.



Document shredders help keep confidential information confidential, important, light and effective.

What features are shredders, applied in life?

Compared to the way of destroying paper, destroying manual documents, the paper shredders, automatic document shredders have outstanding advantages as follows:

1. Ability to shred every page of material into multiple fibers or debris so it helps keep information confidential.
2. In addition to paper, it is also possible to remove pins, plastic cards, CD .
3. Works fully automatically, saving time and effort.
4. Simple to use with intuitive control system, easy to understand and clear.
5. Easily move to different locations in the office with the wheel system under the base.
6. There are many utilities such as anti-jamming, self-disconnection, signaling when full of paper .

With the above characteristics, the document shredder has now become an indispensable device in agencies and businesses, helping the discarded materials to be discarded into a form that is no longer complete to secure fish information. employees, customers, business information, business information . effectively, conveniently and easily. In addition, the cancellation of documents immediately after disposal also helps the office space become neat and airy, while helping the amount of unused documents to be transported to recycling points more easily.



Document shredders are commonly used in agencies, organizations and businesses.

Buy any kind of shredder, good price?

On the market today there are a variety of document shredders with different designs, designs, features, capacity . so to choose a good device, you need to note:

1. Choose a machine with a paper cancellation type, the specifications meet the actual use needs.
2. Choose a machine from reputable brands to ensure the best and most durable product quality. Some brands for your reference such as: Silicon, GBC, Bosser, Nikatei, Bonsaii .

See details : Notes on choosing the latest document shredders and price shredders

Here are some models of paper shredders, shredders that are used by many agencies and offices for your reference :

Oudis 1200 shredder



Specifications :

1. Cancellation type: Shredded
2. Destruction materials: Paper, pins, plastic cards, CDs
3. Cancellation speed: 2.7 sheets / minute
4. Number of cut sheets: 12-14 sheets / time
5. Capacity: 170W
6. Capacity: 25 liters
7. Crevice width: 230mm

Reference price : VND 2.2 million

Warranty : 12 months

See the best price

Document shredder Bonsaii 4S16



Specifications :

1. Cancellation type: Shredded
2. Destruction materials: Paper, pins, plastic cards, CDs
3. Number of cut sheets: 6 sheets / time
4. Continuous operation time: 1 hour
5. Capacity: 240W
6. Capacity: 16 liters

Reference price : 3.8 million

Warranty : 12 months

See the best price

Silicon shredder PS610C



Specifications :

1. Cancellation type: Shredded
2. Destruction material: Paper, plastic card, CD
3. Number of cut sheets: 10 sheets / time
4. Capacity: 70W
5. Capacity: 21 liters
6. Crevice width: 230mm

Reference price : VND 4 million

Warranty : 12 months

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Dino Plus document shredder



Specifications :

1. Cancellation type: Shredded
2. Destruction materials: Paper, pins, plastic cards, CDs
3. Cancellation speed: 3.5 m / min
4. Number of cut sheets: 12 - 15 sheets / minute
5. Capacity: 220W
6. Capacity: 25 liters
7. Creasing width: 220mm

Reference price : VND 6.3 million

Warranty : 12 months

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Magitech DM 300C shredder



Specifications :

1. Cancellation type: Shredded
2. Destruction materials: Paper, pins, plastic cards, CDs
3. Cancellation speed: 2.8 m / min
4. Number of cut sheets: 20-22 sheets / time
5. Capacity: 38 liters
6. Destruction width: 240mm

Reference price : VND 6.4 million

Warranty : 12 months

See the best price



Need to dress neatly when operating shredders to avoid unfortunate incidents.

How to use shredders properly?

In the process of using paper shredders, shredders, you need to keep in mind some of the following points to ensure that the machine is always running smoothly, endlessly and safely:

1. Read carefully and use according to the manufacturer's instructions.
2. Place the device in flat positions, dry and dry, at least 10 - 15cm away from walls and other electronic devices, avoid direct contact with sunlight, rain water, heat sources, high humidity sources and substances easily cause fire and explosion.
3. Before using it, it is necessary to classify documents, make materials made from different materials in the right compartment to prevent special destruction as well as to prevent the machine from being destroyed.
4. Before and after using the machine, it is necessary to thoroughly clean the blade to avoid any obstacles that may damage the blade or the blade that is blunted by dust or paper scraps, making cutting and destroying documents ineffective.
5. It is necessary to clean the machine regularly, check lubricating oil for the rollers periodically to make the machine work stably, effectively and prolong the life.
6. While using the machine, do not wear cumbersome ties, towels, accessories, so wear neat clothes, neatly tie hair . and do not place your hands near the cutting edge to avoid being entangled.

Hopefully, the above information has helped you to understand more about shredders as well as easily select suitable products, best meet your needs and budget!

More reference :

1. Answer common questions about dot matrix printers
2. [Review] Is Canon Laser Shot LBP 2900 printer really good?
3. 5 Reasons for using wall mounted electric screens

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