

Use old versions of Office to open and save files created by Office 2007

Microsoft has added a number of new Office Open XML formats in Microsoft Office 2007 programs. A compatible compatibility pack will definitely give you the ability to open and write Open XML formats in previous versions of Microsoft Office.

Introduce

Microsoft has added a number of new Office Open XML formats in 2007 Microsoft Office programs:

- Microsoft Office Excel 2007
- Microsoft Office PowerPoint 2007
- Microsoft Office Word 2007



An appropriate compatibility pack will definitely give you the ability to open and write Open XML formats in previous versions of Microsoft Office. You can install a compatible package on a computer running Microsoft Office 2003, Microsoft Office XP or Microsoft Office 2000. When installing the compatible package, you can

open, record, edit and create files in various ways. Strong format of Office Open XML.

This article will discuss some of the following issues :

- Updates you have to install so that the program on the previous version of Office can use the Office Open XML Format.
- Some problems you may encounter if the computer is not fully updated to be compatible with Office Open XML Format.
- Make some changes after installing Microsoft Office Compatibility Pack.

Updates need for old Office programs

Below is a list of updates that need to be installed to open and write files in Office Open XML Format:

1, You must install the following updates:

For Office 2003

1. 923097 update for Office 2003: updated on 10/10/2006
2. 923272 Office 2003 security update: 10/10/2006
3. 923088 security update for Excel 2003: October 10, 2006
4. 923091 security update for PowerPoint 2003: 10/10/2006
5. 923094 security update for Word 2003: 10/10/2006

For Office XP

1. 918420 Microsoft Excel 2002 security update: July 11, 2006
2. 917153 update for PowerPoint 2002: July 11, 2006
3. 917347 update for Word 2002: July 11, 2006

Office 2000 , does not require updates

2, You must install the Microsoft Office Compatibility compatible package for Office 2003, Office XP, and Office 2000.

Problems you may encounter when the computer has not been fully updated to be compatible with Office Open XML Format formats

When trying to open a file written in one of the Office Open XML formats in the old version of Office, you may encounter the following problems:

1, If the computer has not been updated and you have not installed the Compatibility Pack , when you open the file, you will receive one of the following error messages, depending on the program you are using:

- **Word**

When using the **Open** dialog box or the 'drag and drop' form to transfer files to the version of Word you are using, you will receive the following message:

Ch?n s? xác th?c, c?n ??c
(*Choose the encoding for your text to be readable*)

When you double-click the file in Windows Explorer or double-click the attachment in the email, you receive an error message:

Windows không th? m? t?p tin này
(*Windows cannot open this file*).

- Excel

When using the **Open** dialog box or the 'drag and drop' form to transfer files to the version of Excel you are using, you receive the following error message:

T?p tin không ph?i trong ??nh d?ng nh?n di?n.
(*Could not recognize file format type*)

When you double-click the file in Windows Explorer or double-click the attachment in the email, you receive the following error message:

Windows không th? m? t?p tin này.
(*Windows cannot open this file*)

- PowerPoint

When using the **Open** dialog box or the 'drag and drop' form to transfer files to the version of Excel you are using, you receive the following error message:

PowerPoint không m? ???c ki?u c?a c? s? d? li?u c?a t?p tin.
(*PowerPoint cannot open the executable file in the name of the file_file*).

When you double-click the file in Windows Explorer or double-click the attachment in the email, you receive the following error message:

Windows không th? m? t?p tin này.
(*Windows cannot open this file*)

To resolve this issue, install each update according to the appropriate version of the Office program. Then, install the Office Compatibility Pack compatibility pack.

2, If the computer has not been updated, but the Compatibility Pack compatible package has been installed , when trying to open the file you will receive one of the following messages, depending on the

program being used.

- Word

When using the **Open** dialog or the 'drag and drop' form to transfer files to the version of Word in use, the file will be opened correctly. The same is true when double-clicking files in Windows Explorer.

- Excel

When using the **Open** dialog box or the 'drag and drop' form to transfer files to the version of Excel you are using, you receive the following error message:

T?p tin không ph?i trong m?t ??nh d?ng nh?n di?n.

(*Does not recognize the file format*)

If you double-click the file in Windows Explorer, the file will be opened correctly.

- PowerPoint

When using the **Open** dialog or the 'drag and drop' form to transfer files to the version of PowerPoint you're using, you receive the following error message:

PowerPoint không th? ??c các câu l?nh t? filename . Không có t?p tin v?n b?n ???c cài ??t cho ki?u t?p tin này

(*PowerPoint cannot read the file based on name_file. There is no text converter for this file type*)

When double-clicking on a file in Windows Explorer, the file is opened correctly.

To handle the problem, install each update for the appropriate Office programs.

3, If the computer has been updated , but the Compatibility Pack compatible package has not been installed, when you open the file you will receive the following error message:

Both in Word, Excel, and PowerPoint

T?p tin này ???c t?o b?i m?t phiên b?n ch??ng trình Microsoft m?i. B?n có mu?n t?i m?t t??ng thích gói so b?n có th? làm vi?c v?i này t?p tin?

(*This file is created by a newer version of Microsoft program. Do you want to download a compatible package that supports this file type?*)

To solve the problem, you only need to install the appropriate Office (Compatibility Pack) compatibility package.

Changes are made on Office programs after installing compatible packages (Compatibility Pack)

After installing the required updates to open and write files that were stored as Office Open XML Format, some

of the following changes were made on Office programs:

Excel 2003 and Excel 2002

The following file formats are added to the **Save** , **Save As** and **Open** dialog boxes:

1. Excel Workbook (* .xlsx)
2. Excel Macro-Enabled Workbook (* .xlsm)
3. Excel Binary Workbook (* .xlsb)
4. Excel Template (* .xltx)
5. Excel Macro-Enabled Template (* .xltn)
6. Excel Add-In (* .xlam)

Alternatively, you can use Windows Explorer to open and write files in the Office Open XML Format format.

Excel 2000

No file format is added to the **Save** , **Save As** or **Open** dialog boxes.

To open an Excel 2007 file in Microsoft Excel 2000, follow these steps:

1. Locate in Windows Explorer.
2. Double click on the file.

Note : Microsoft Excel 2000 must be installed on the computer. If other versions are also installed, the Excel file may be opened in a newer version.

To write Excel 2000 file as an Excel 2007 file, follow these steps:

- a. Locate the file in Windows Explorer.
- b. Right-click on the file, then click **Save As** .
- c. In the **Save As** dialog box, in the **Save as type** box, click to select one of the following Excel 2007 file formats, then click **Save** :
 1. Microsoft Office Excel 2007 Macro-Enabled Workbook (* .xlsm)
 2. Microsoft Office Excel 2007 Binary Workbook (* .xlsb)
 3. Microsoft Office Excel 2007 Workbook (* .xlsx)
- d. After the recording process completes, click **OK** .

PowerPoint 2002 and PowerPoint 2003

The following file formats are added to the **Save** , **Save A s** dialog boxes and **Open** :

1. PowerPoint Presentation (* .pptx)
2. PowerPoint Macro-Enabled Presentation (* .pptm)
3. PowerPoint Template (* .potx)

4. PowerPoint Macro-Enabled Template (* .potm)
5. PowerPoint Show (* .ppsx)
6. PowerPoint Macro-Enabled Show (* .ppsm)

Alternatively, you can use Windows Explorer to open and write files in the Office Open XML Format format.

PowerPoint 2000

No file format is added to the **Save** , **Save As** and **Open** dialog boxes.

To open a PowerPoint 2007 file in Microsoft PowerPoint 2000, follow these steps:

1. Locate the file in Windows Explorer.
2. Double click on the file.

Note : Microsoft PowerPoint 2000 must be installed on the computer. If other versions are also installed, PowerPoint files may be opened in newer versions.

To burn a PowerPoint 2000 file as a PowerPoint 2007 file, follow these steps:

- a. Locate the file in Windows Explorer.
- b. Right-click on the file, then select **Save As** .
- c. In the **Save As** dialog box, in the **Save as type** box, click to select one of the following PowerPoint 2007 file formats, then click **Save** :
 1. Microsoft Office PowerPoint 2007 Presentation (* .pptx)
 2. Microsoft Office PowerPoint 2007 Macro-Enabled Presentation (* .pptm)
- d. Once done, click **OK** .

Word 2003, Word 2002 and Word 2000

The following formats are added to the **Save As** , **Save** and **Open** dialog boxes:

1. Word Document (* .docx)
2. Word Macro-Enabled Document (* .docm)

Alternatively, you can use Windows Explorer to open and write files in the Office Open XML Format format.

You finished reading the article "**Use old versions of Office to open and save files created by Office 2007**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.