

Tips to help you use the OneDrive online storage service better

Microsoft OneDrive is one of the excellent cloud storage services. It increasingly tightens security, flexibility in features and is available on most major platforms.

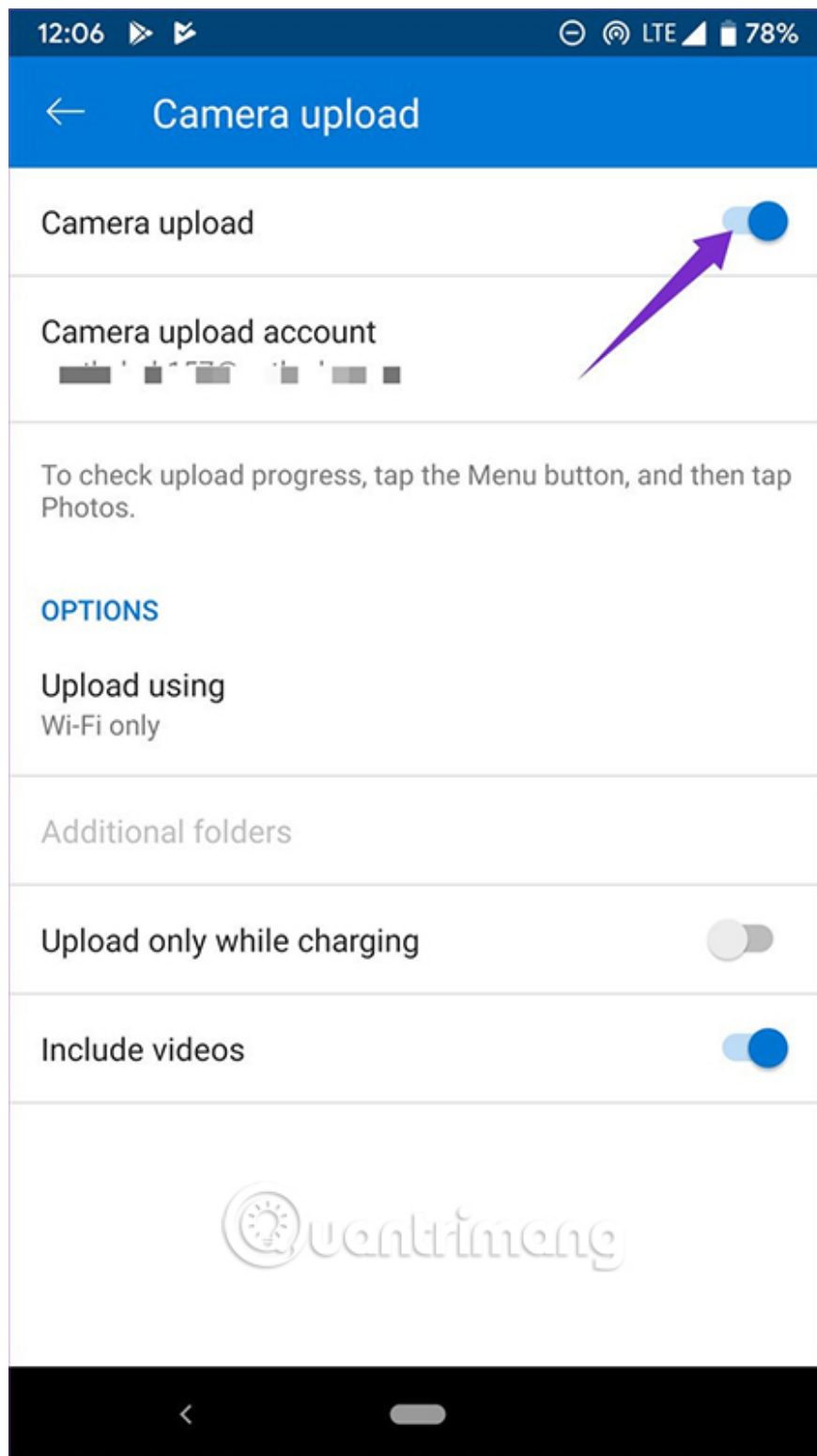
Microsoft OneDrive is one of the excellent cloud storage services. It increasingly tightens security, flexibility in features and is available on most major platforms. OneDrive also has many hidden features that you do not know, let's explore.

Tips for using OneDrive

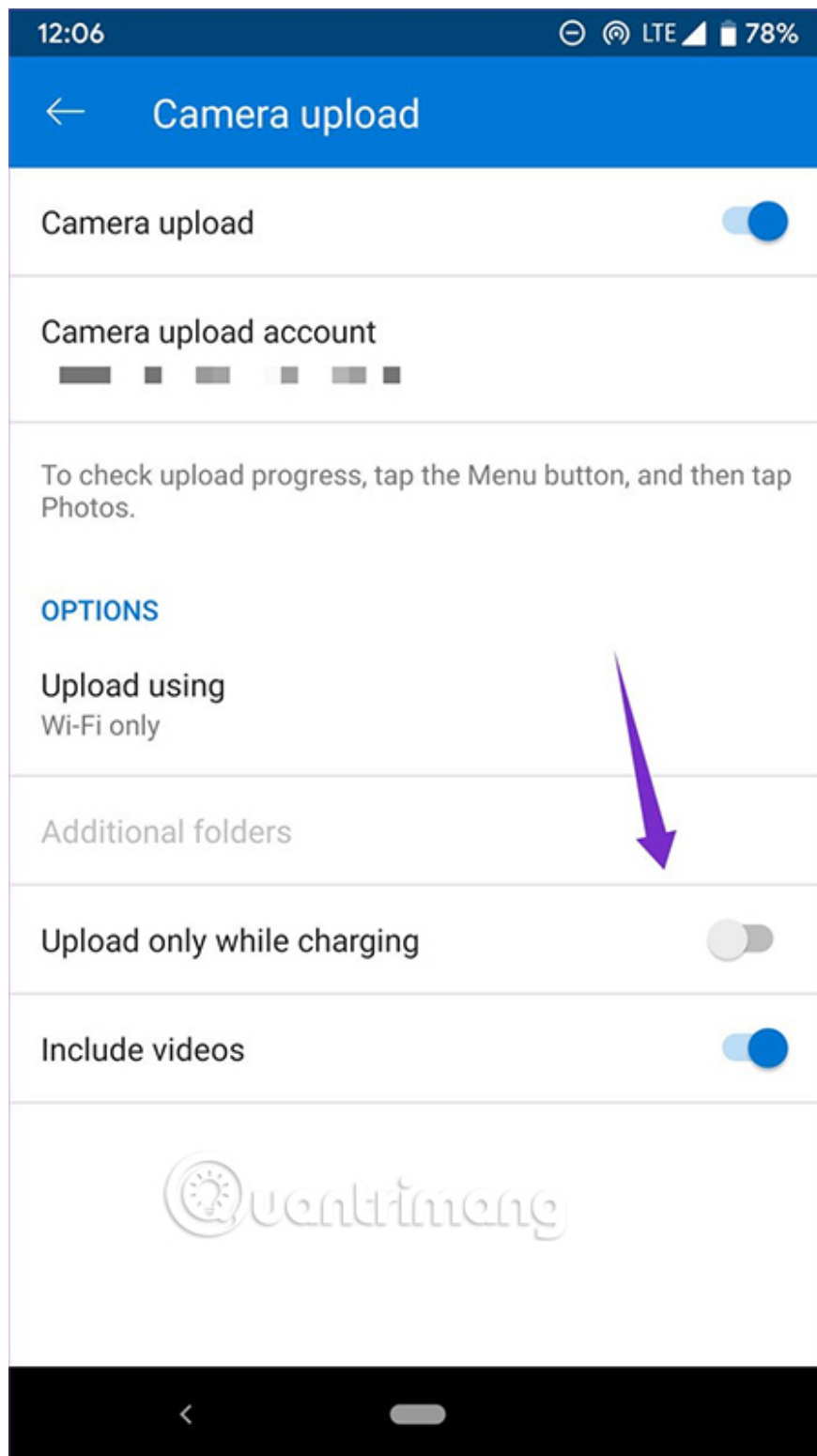
1. Turn on automatic upload on mobile app
2. Create album automatically
3. Sync OneDrive with Microsoft Photos
4. Limit the time for the link before sharing
5. Set the password for the link
6. Scan documents directly from OneDrive
7. Search for photos with tags and names
8. Use Autosync to sync device folder with OneDrive folder
9. Use offline folders

1. Turn on automatic upload on mobile app

Today with the convenience of smartphones, you can save memorable moments quickly. At this point smartphones will come out with 5 cameras, it is enough for ordinary people to replace digital cameras.



In order not to lose the photos, precious movie clips shot with the smartphone camera, you should turn on the OneDrive auto upload feature. When taking a photo and saving it on the phone, OneDrive will automatically upload its cloud service. This way is safe, fast and you can access data anytime, anywhere.



With Android application, you can set up to backup only when using Wifi network or when charging device.

2. Create album automatically

When uploading photos to OneDrive, the application will automatically create albums based on location and location of photos. It also automatically creates videos with music and filters. Of course, if you don't like it, you

can add new photos, change music and style.

12:08

LTE



Photos

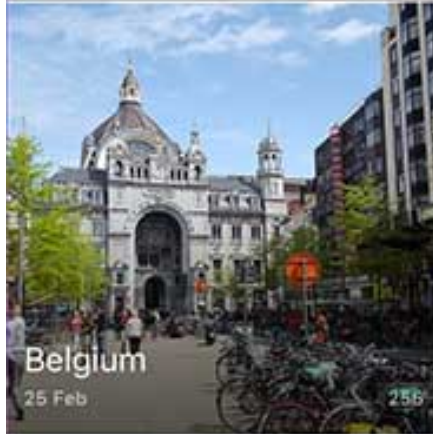
+ Select

- All Photos
- Albums
- Tags



- Drafts 8
- Archive 2
- Sent
- Scheduled
- Deleted Items
- Spam

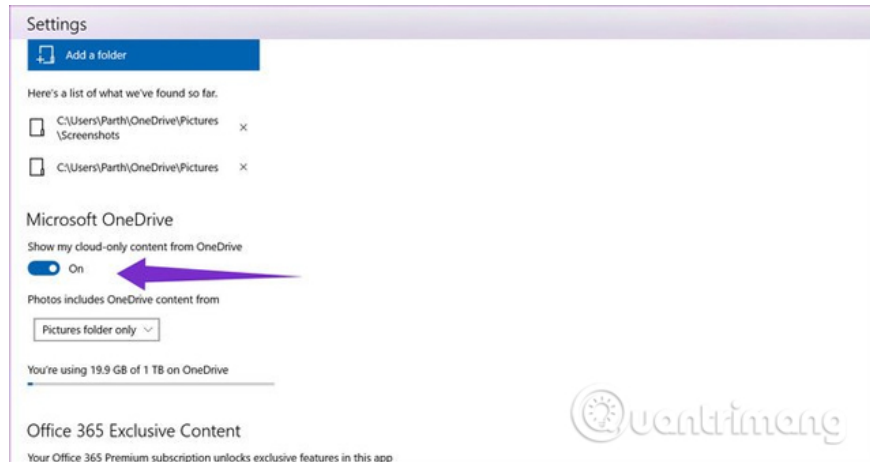
IPL
03 Apr 5



- Files
- Recent
- Camera**
- Shared
- Photos

3. Sync OneDrive with Microsoft Photos

This may be the fastest way to send photos from a phone to a computer. Windows 10 Photos application on your computer has the option to sync photos on OneDrive.



You can also select the folder you want to display and the folder you want to delete on Photos app. To sync, touch the three dots menu, click **Settings** and turn on **Show my cloud-only from OneDrive** .

4. Limit the time for the link before sharing

This trick is very convenient when you want to share confidential data with a certain time. You can add date and time for shared links before sending it to someone.

12:10

LTE



Files
Personal



Sorted by Name



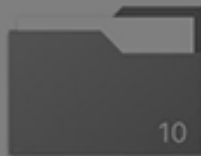
apk files
4 Feb



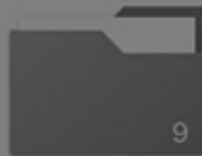
Apps
3 Mar



Attachments
31 Jan



Backup Files
30-Dec-2018



Books
17 Mar



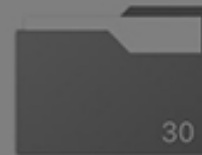
Desktop
Yesterday



Downloads



FromYourPhone



MS Word



Apps
3 Mar • 7 MB



Share



Delete



Make Available Offline



Move



Details



Rename this folder



Create Album from Folder



Quantrimeng

12:11

LTE



Files
Personal



Sorted by Name



apk files
4 Feb



Apps
3 Jul



Attachments
31 Jan



10



9



4

Anyone with this link can edit this item.



AirDrop. Share instantly with people nearby. If they turn on AirDrop from Control Centre on iOS or from Finder on the Mac, you'll see their names here. Just tap to share.



Message



Add to Notes



Firefox



Basecamp



Skype



Save to Files



Link Settings



Copy Link



Email in Outlook



View only

03-Nov-2018

12-Dec-2018

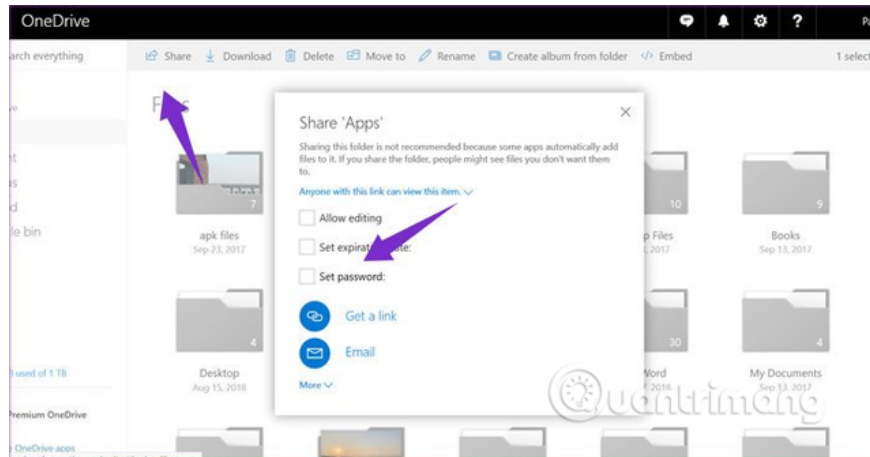
17-Mar

Cancel

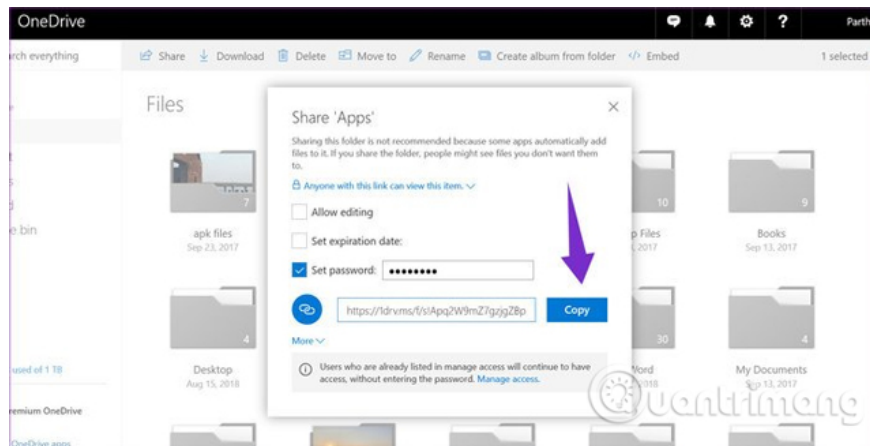
To set the time for sharing links, touch the three vertical button icon > **Share** > **Link Settings** > **Add Expiry Date**. After the time is up, these links will be useless, meaning the recipient cannot view them anymore.

5. Set the password for the link

Last year, Microsoft added a password setting feature for shared links. This feature is very suitable when you want to share sensitive information and data.



You can set the password for the link before sharing and only those with the password can view it.



To set a password, select an album, touch **Share**, turn on password settings, enter a password and copy the link.

6. Scan documents directly from OneDrive

Microsoft has an excellent document scanning application for Android and iOS. It also adds this feature to the OneDrive app. Using is simple, you just need to touch the camera icon at the bottom and scan the document.

12:12

LTE



Files

Personal



Sorted by Name



apk files
4 Feb



Apps
Just now



Attachments
31 Jan



Backup Files
30-Dec-2018



Books
17 Mar



Desktop
Yesterday



Enpass
02-Dec-2018



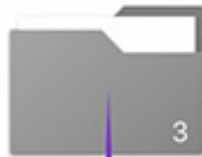
FromYourPhone
05-Dec-2018



MS Word
8 min ago



My Documents
17 Mar



One Note
16 Mar



Pictures
Just now



SRT files
03-Nov-2018



Video
12-Oct-2018



Writing
17 Mar



Files



Recent



Video



Shared



Photos



 **uantrimang**



DOCUMENT WHITEBOARD BUSI

It also allows you to save photos, PDF files that have been scanned or directly into OneNote.

7. Search for photos with tags and names

This feature is similar to the Google Photos app. When scanning uploaded images, it will arrange them based on location and also ask you to name the people it finds in the image.

12:13

LTE

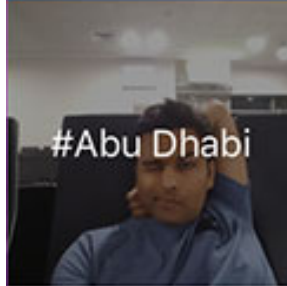


Photos

All Photos

Albums

Tags



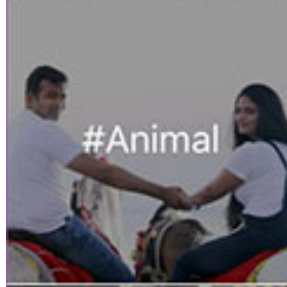
#Abu Dhabi



#Ahmadabad



#Ahmedabad



#Animal



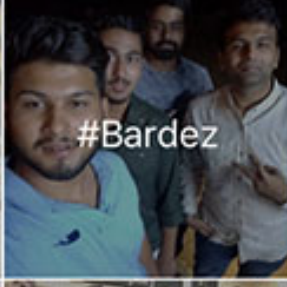
#Ankleshwar



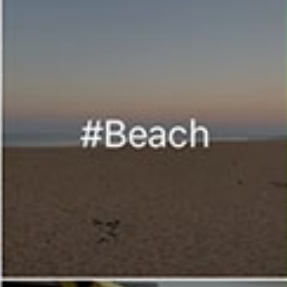
#Antwerp



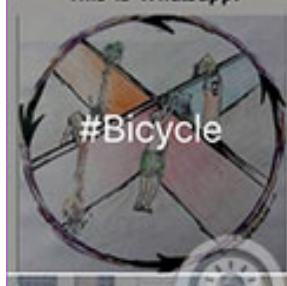
#Bag



#Bardez



#Beach



#Bicycle



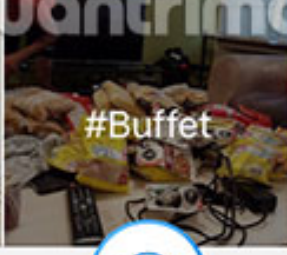
#Bookshelf



#Bread



#Brick



#Buffet



#Building



Files



Recent

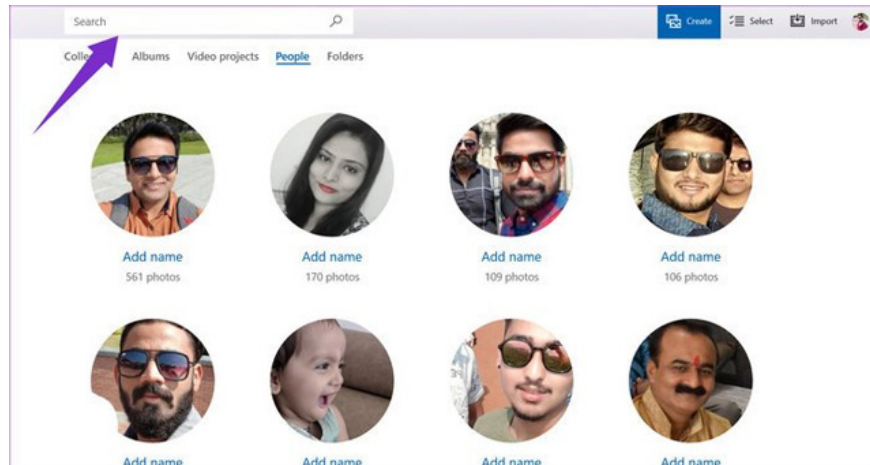


Shared



Photos

The mobile application does not have a search function, it is only available on Microsoft Photos.



8. Use Autosync to sync device folder with OneDrive folder

By default, OneDrive lets all photos be uploaded in the camera folder. So after a while, this folder became 'crowded'. Autosync will help you neatly organize them according to each specific folder such as Twitter photos into the OneDrive Twitter folder, screenshots into the OneDrive screen capture folder. However, this app is only for Android.

Download : Autosync

9. Use offline folders

To use the folder when there is no Internet, touch the three-dot icon next to the folder you want to use offline and select **Make Available Offline** .

12:14

LTE

← Pictures

Travel
Personal



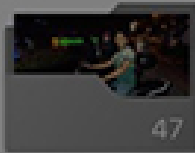
Sorted by Oldest



546

China

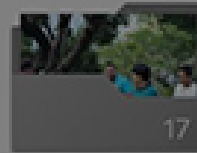
25-Feb-2018



47

Singapore

21-Oct-2018



17

Mount Abu

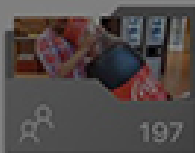
21-Oct-2018



55

Kashmir

21-Oct-2018



197

Paris

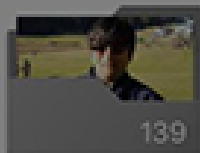
13-Dec-2018



262

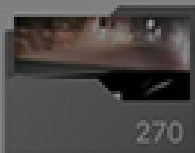
Dubai

13-Dec-2018



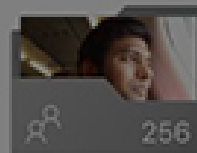
139

Delhi Trip



270

Goa



256

Belgium



Goa

8 Mar • 1.79 GB



Share



Delete



Make Available Offline



Move



Details



Rename this folder



Create Album from Folder



Quantrimeng



Personal



Add account



Offline Files



Recycle Bin



Settings



Help & Feedback

OneDrive Premium



19.9 GB used of 1 TB



OneDrive is so handy, but it only gives users 5GB of free storage, which seems to be not enough to meet today's needs. Fortunately, Microsoft offers some useful options for users to increase the capacity of using this cloud storage service.

With Office 365 Personal, you can access the entire office application and have 1TB of OneDrive storage for just \$ 59. In addition, with the Home package registration, you can share office applications with 5 people and each will receive 1TB of storage for 99 USD. One advantage of OneDrive is that the price of GB is lower than that of its competitors.

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