

The simplest way to take a screenshot on Windows 11 using keyboard shortcuts.

How to take a screenshot in Windows 11? Let's explore the simple steps with Free Download to help you save the image instantly.

Windows 11 supports various screenshot methods, from traditional keyboard shortcuts to built-in tools like Snip & Sketch, Xbox Game Bar, and third-party software such as ShareX and PicPick. These tools not only help you quickly capture moments but also integrate smart editing and saving features, enhancing work efficiency.



Table of Contents:

- Method 1. Using the PrtScn key .**
- Method 2. Utilizing the features of the Snip & Sketch tool .**
- Method 3. Manipulating with the Snipping Tools .**
- Method 4. Utilizing the Xbox Game Bar .**
- Method 5. Using ShareX software .**
- Method 6. Using PicPick .**

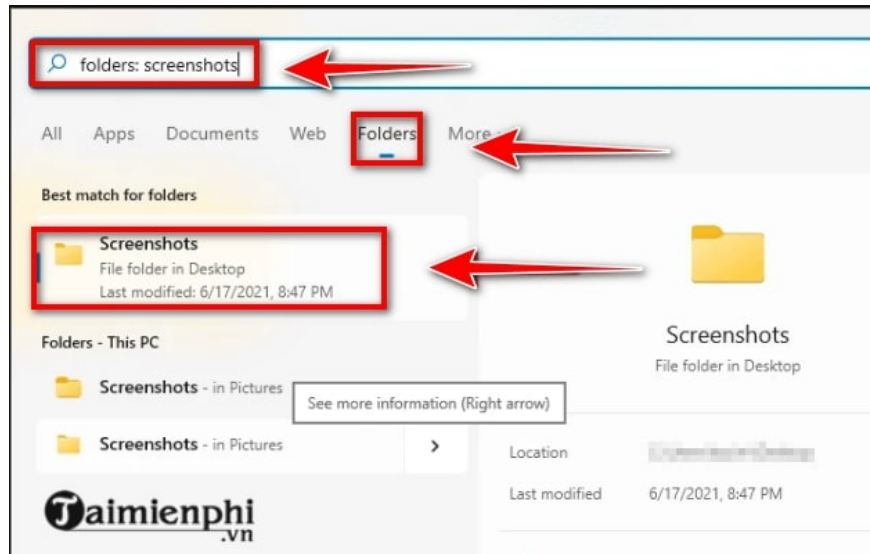
Method 1: Using the PrtScn shortcut

The Print Screen (PrtSc) key is one of the most useful tools for capturing screenshots on a Windows 11 computer. You can use the following key combinations to perform this task.

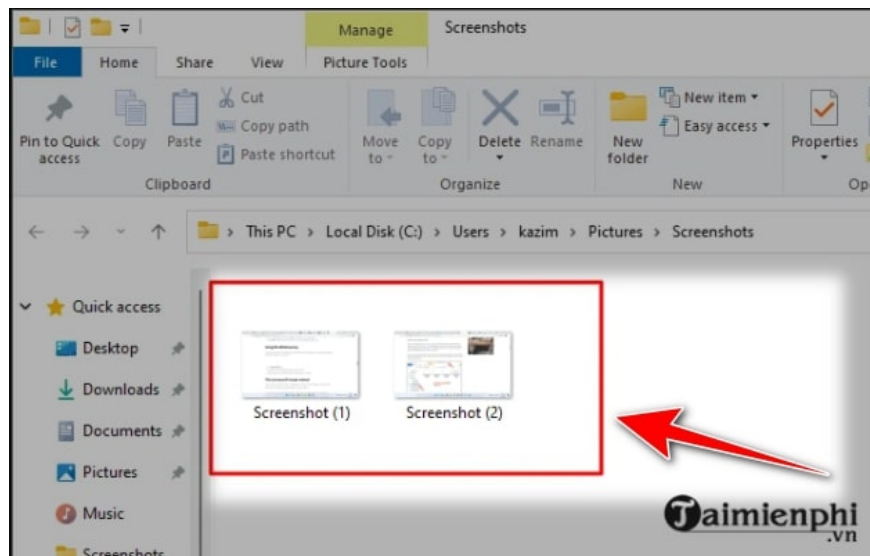
Capture the current window and save it to the clipboard. After doing this, you can paste the image into any application such as Paint, Word, or email by pressing **Ctrl + V**. This is a quick and convenient way to capture a specific part of the screen without installing other software.

Capture the entire screen and automatically save it to the Screenshots folder.

To access **the Screenshots folder**, you can open the **Start** menu and search for "**Screenshots**", then click on **the Screenshots folder**.



You will see Windows 11 screenshots saved and numbered sequentially according to the time they were taken.



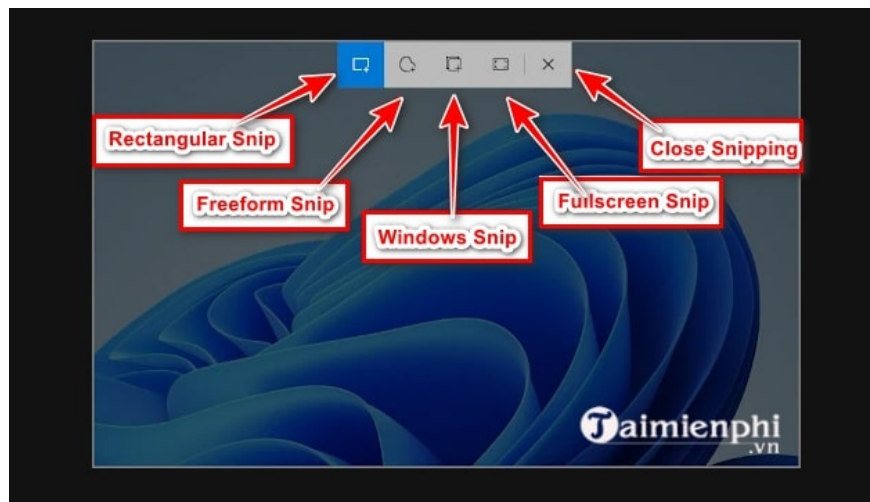
Method 2: Using tools available on the operating system.

Snip & Sketch is a built-in application on the Windows platform that allows users to capture screenshots of their computer screen without needing additional software. It also includes image editing capabilities and copies the captured image to the clipboard.

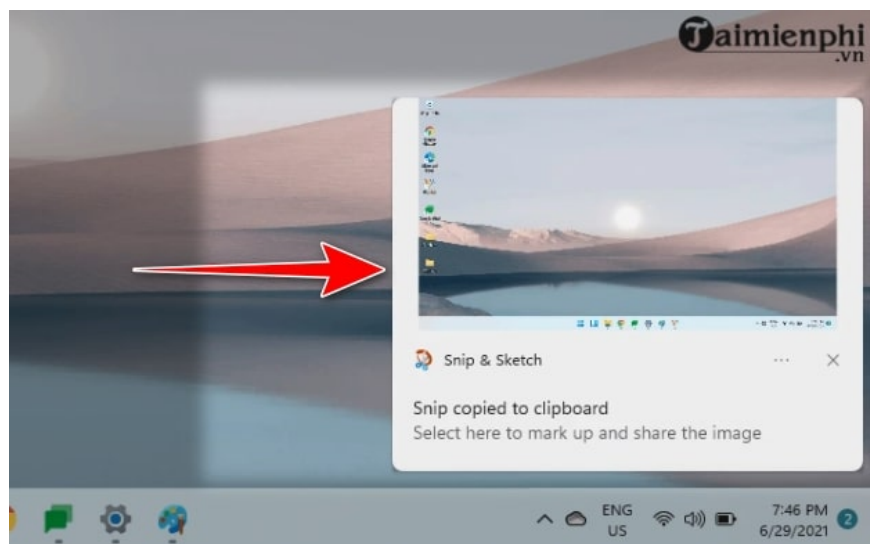
It allows you to select the shooting area with various options.

Step 1: Press the key combination to open the **Snip & Sketch** tool . A floating window with 5 actions will appear on your screen, each with a different function:

- **Rectangular Snip** : Draw a rectangle around the area to be captured.
- **Freeform Snip** : Select a freeform area to capture.
- **Window Snip** : Select a specific window to capture.
- **Fullscreen Snip** : Capture the entire screen.
- **Close Snipping**: Exit Snip & Sketch.

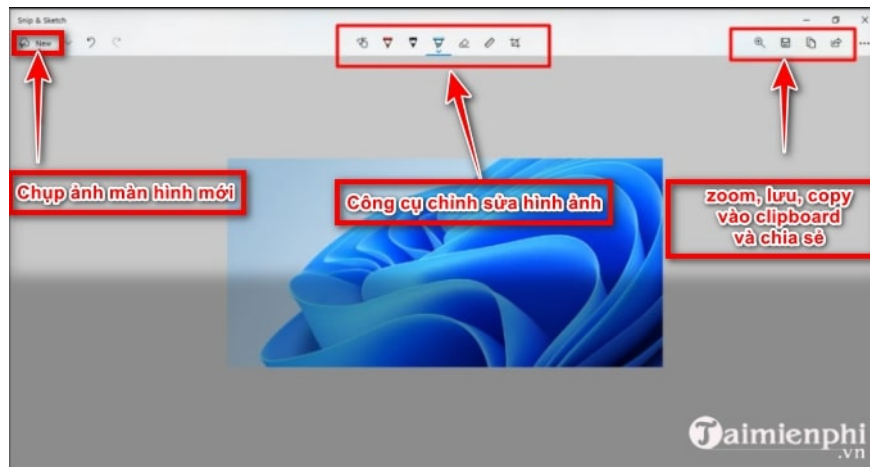


Step 2: After selecting the method and capture area, a notification window will appear in the bottom right corner of the screen. **Left-click on it** to open the screenshot you just took using Snip & Sketch.



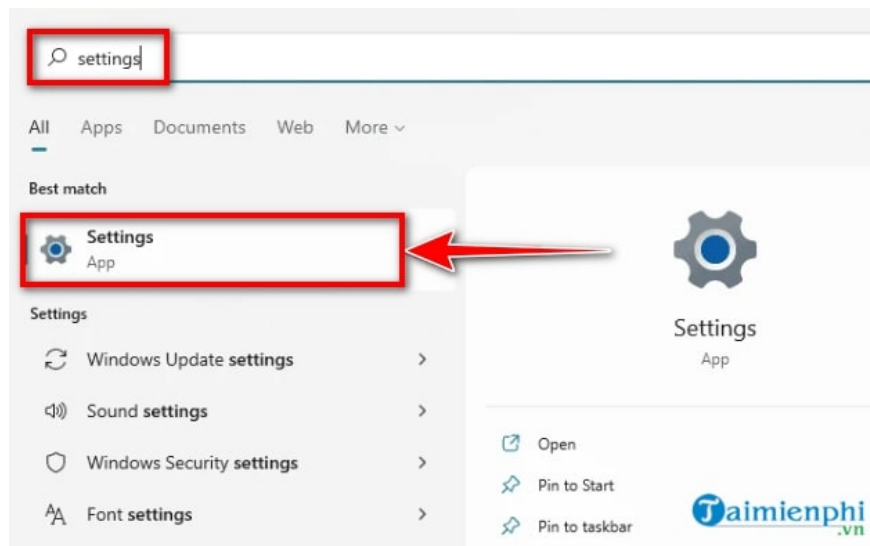
History

Step 3: Now you can freely edit the photo, such as **adding content, annotations, drawing, sharing, and saving to the clipboard** . If you want to take a new photo, **left-click on "New"** in the top left corner of the toolbar.

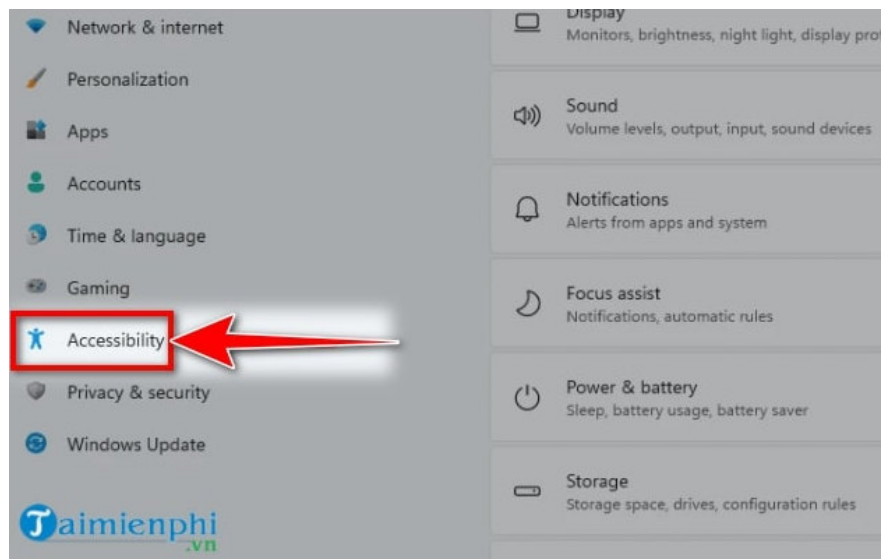


Instructions on how to take screenshots in Windows 11 using the Snip & Sketch tool. Alternatively, you can **open Snip & Sketch** using the **PrtScn** key (or Fn+PrtScn) instead of pressing the **Windows+Shift+S** key combination . Here's how:

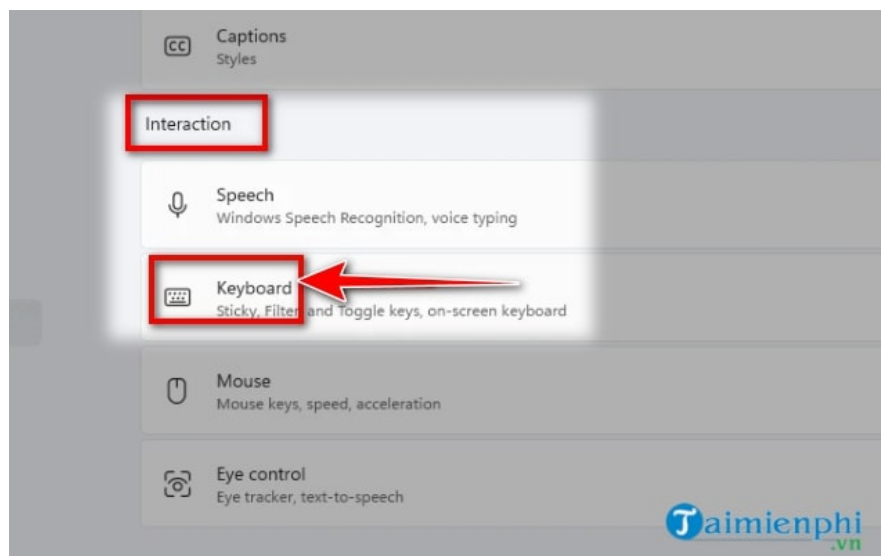
- Access the **Start** menu , search for "**Settings**" => select **Settings** . + Or press the **Windows+S** key combination to access **Settings**.



- Select **Accessibility** in the left pane.

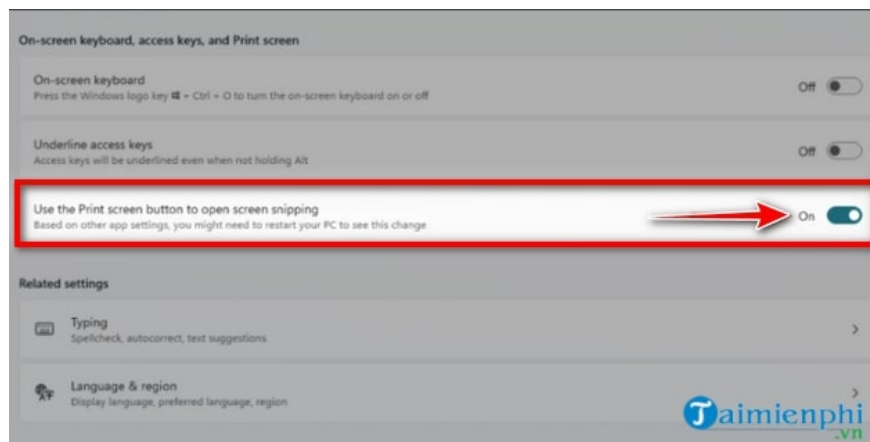


- Next, in the **Interaction** section, click on the **Keyboard** option .



- Click the toggle switch icon in the " **Use the Print Screen button to open screen snipping** " section and turn it **On** .

=> Use the **PrtScn** key to quickly open **Snip & Sketch** . Now you can launch the **Snip & Sketch** tool using **only the PrtScn** key (or Fn+PrtScn).



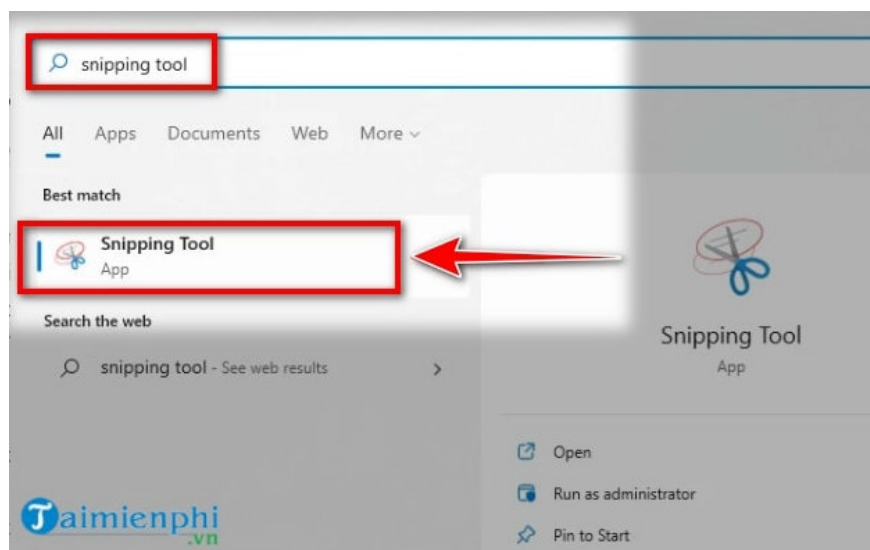
Method 3: Using Snipping Tools

You can also easily and conveniently take screenshots using another readily available software. That's Snipping Tools.

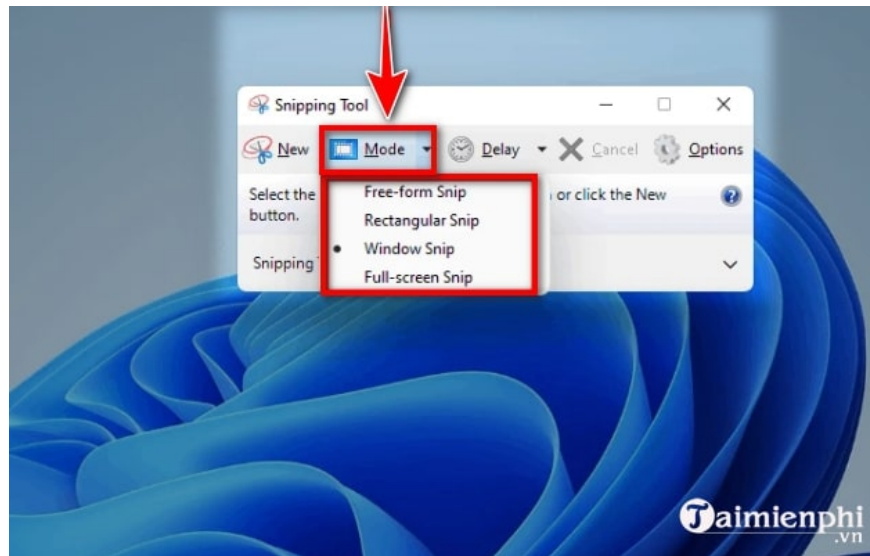
Overall, Snipping Tools has quite similar functionality to Snip & Sketch. However, unlike Snip & Sketch, after a screenshot is taken, Snipping Tools will automatically open the image through the Snipping Tools application, and when taking a screenshot, the screen will be slightly darkened except for the selected area. You can also find several image editing tools available within Snipping Tools.

To take a screenshot on Windows 11 using Snipping Tools, follow these steps:

Step 1: Open the **Start menu** , search for "**Snipping Tools**," and then click the "Snipping Tool App" button.

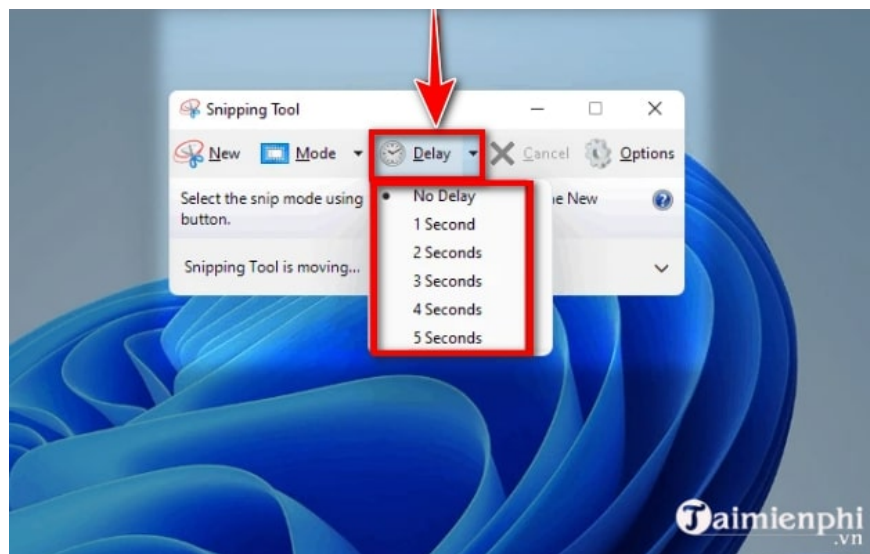


Step 2: Similar to Snip & Sketch, you can also choose from 4 different **screenshot modes in the Mode menu of Snipping Tool**, including: **Rectangular Snip** , **Freeform Snip** , **Windows Snip** , and **Fullscreen Snip**.



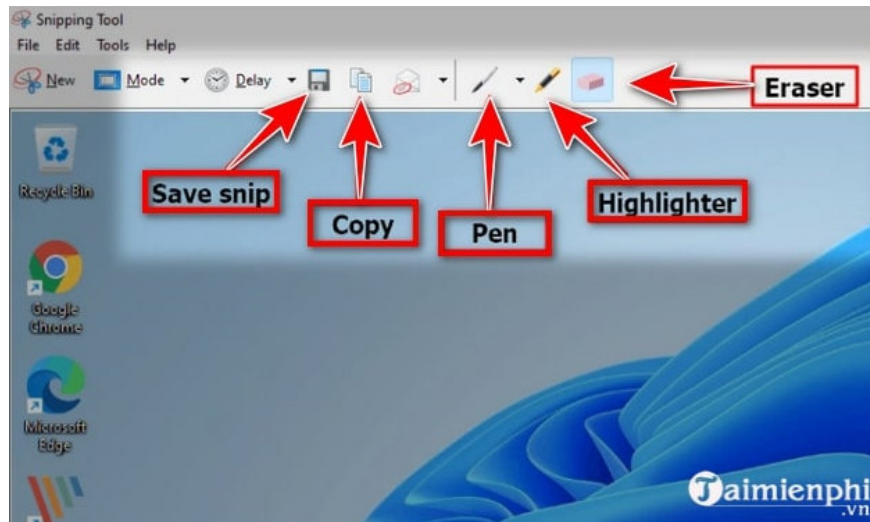
Use the Snipping Tool to take screenshots in Windows 11.

Step 3: You can also customize the delay when taking screenshots using the **Delay** feature of Snipping Tool.



Step 4: After selecting the screenshot mode and delay, **drag and hold the right mouse button** (for Freeform Snip + Rectangular Snip mode) or **select the window you want to capture** (for Windows Snip mode), then **release the mouse button**, and the image will automatically open in the Snipping Tool software window.

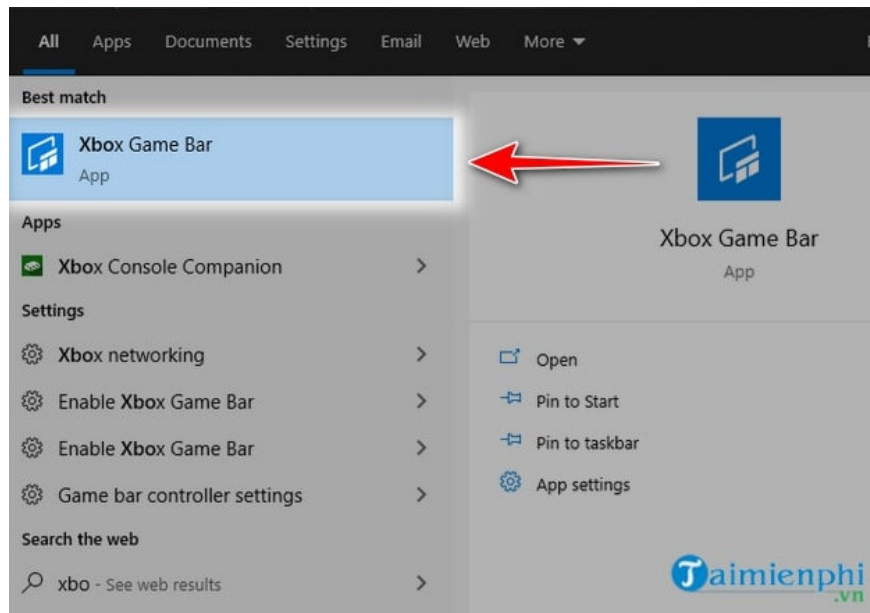
Step 5: Next, you can use several image editing tools such as: **eraser**, **highlighter**, **draw more details by hand** (Pen), **copy to clipboard** (Copy), and **save image** (Save snip).



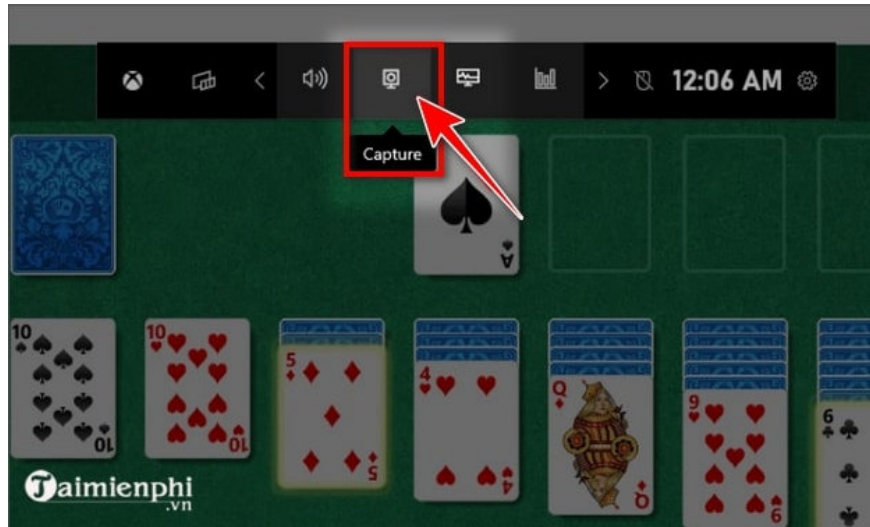
Method 4: Using Xbox Game Bar

Besides allowing you to record screen videos, Windows 11 Xbox Game Bar also has a very useful screenshot feature. To take a screenshot of Windows 11 with Xbox Game Bar, you can refer to the following steps:

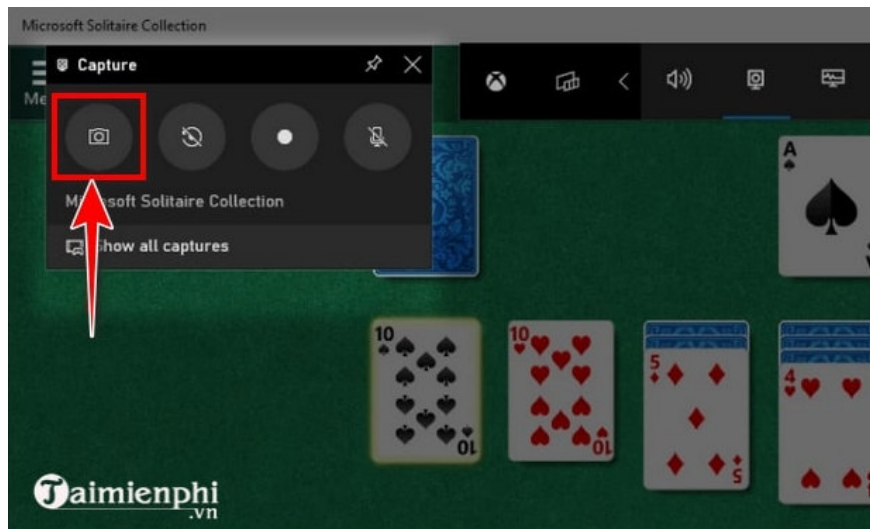
Step 1: Open the Xbox Game Bar software using the Windows + G key combination (or you can also open it through the Start menu).



Step 2: Click the Capture button on the Xbox Game Bar toolbar.



Step 3: Next, click the camera icon in the Capture menu to take a screenshot, or use the keyboard shortcut **Windows + ALT + PrtScn** (or **Windows + ALT + Fn + PrtScn** depending on your device).



Step 4: The screenshot taken by Xbox Game Bar will be saved at the following location on your computer: **C:\Users\UserAccount\Videos\Captures** .

Note: Replace " User Account " in the address above with the username you are using to log in to your personal computer.

Method 5: Using ShareX

Step 1: Download the latest version of **ShareX** [here](#).

Step 2: Directly click and install as usual. Open the **ShareX** software on your computer, click **Capture** => select **Region** .

Note: If you want to take a long screenshot in Windows 11 , select the **Scrolling capture** function .

Picture 18 of The simplest way to take a screenshot on Windows 11 using keyboard shortcuts.

How to take a screenshot on a Windows 11 computer using ShareX

Step 3: A frame will appear. Move your mouse cursor to **the desired screenshot location** on the screen and click **the left mouse button** .

Step 4: The image will be saved to your computer immediately. **Right-** click the image, select **Open** , and then click **Folder** to open the folder containing the screenshot taken in the previous step.

Picture 19 of The simplest way to take a screenshot on Windows 11 using keyboard shortcuts.

Method 6: Using PicPick

Step 1: Download the latest version of PicPick [here](#).

Step 2: Install it like any other software. Open **PicPick** on your computer and select **Region** .

Picture 20 of The simplest way to take a screenshot on Windows 11 using keyboard shortcuts.

Step 3: **Left-** click and **drag to the area you want to capture, then release.**

- **For example:** We want to capture the area below, not the entire screen.

Picture 21 of The simplest way to take a screenshot on Windows 11 using keyboard shortcuts.

Step 4: Once you've finished taking the picture, press **File** => select **Save As** to save the image.

Picture 22 of The simplest way to take a screenshot on Windows 11 using keyboard shortcuts.

Step 5: Choose **the image format** to save the photo to your computer.

Picture 23 of The simplest way to take a screenshot on Windows 11 using keyboard shortcuts.

Windows 11 also integrates useful features such as split-screen, video recording, and **split-screen functionality on Windows 11 laptops** , supporting efficient multitasking. You can explore more helpful tips on this platform to make the most of the operating system.

You finished reading the article "**The simplest way to take a screenshot on Windows 11 using keyboard shortcuts.**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.