

## Test of PowerPoint computing - Part 2

Following a series of PowerPoint articles, in the following article, the network administrator will send you a multiple choice questionnaire around this topic, hoping that these questions will help you gain more knowledge.

Following a series of PowerPoint articles, in the following article, the network administrator will send you a multiple choice questionnaire around this topic, hoping that these questions will help you gain more knowledge.

**Question 1** . To end the presentation in PowerPoint, click:

- A. Key 10
- B. ESC key
- C. Delete key
- D. Enter key

**Question 2** . When working with PowerPoint, you want to show the edited document, we do:

- A. File - View Show
- B. Window - View Show
- C. Slide Show - View Show
- D. Tools - View Show

**Question 3** . When working with PowerPoint, want to reset the layout (presenting the text, images, charts, .) of Slide, we do:

- A. Format - Slide Layout .
- B. View - Slide Layout .
- C. Insert - Slide Layout .
- D. File - Slide Layout .

**Question 4** . When working with PowerPoint, want to change the design of Slide, we do:

- A. Format - Slide Design .
- B. Tools - Slide Design .
- C. Insert - Slide Design .
- D. Slide Show - Slide Design .

**Question 5** . When working with PowerPoint, to insert a new Slide, we do:

- A. Edit - New Slide
- B. File - New Slide
- C. Slide Show - New Slide
- D. Insert - New Slide

**Question 6** . To show a Slide in PowerPoint, click:

- A. F5 key
- B. F3 key
- C. F1 key
- D. F10 key

**Question 7** . When working with PowerPoint, want to delete a Slide, we do:

- A. File - Delete Slide
- B. Edit - Delete Slide
- C. Tools - Delete Slide
- D. Slide Show - Delete Slide

**Question 8** . When working with PowerPoint, if you want to remove the effect, select the object to remove the effect and do:

- A. Slide Show - Custom Animation, then select Remove
- B. Slide Show - Custom Animation, then select Delete
- C. Both sentences are true.
- D. Both sentences are wrong.

**Question 9** . When working with PowerPoint, you want to set effects for text, images, . we do:

- A. Insert - Custom Animation, then select Add Effect
- B. Format - Custom Animation, then select Add Effect
- C. View - Custom Animation, then select Add Effect
- D. Slide Show - Custom Animation, then select Add Effect

**Question 10** . When you are performing in PowerPoint, you want to finish the presentation, you do:

- A. Right-click, and then select Exit
- B. Right-click, and then choose Return
- C. Right-click, and then select End Show
- D. Right-click, and then choose Screen

**Answer:**

- 1. B
- 2 C
- 3. A
- 4. A
- 5. D
  
- 6. A
- 7. B
- 8. A
- 9. D
- 10. C

See more:

1. How to insert text into images in PowerPoint
2. Beautiful PowerPoint wallpapers for impressive presentation slides
3. How to add borders to PowerPoint slides

You finished reading the article "**Test of PowerPoint computing - Part 2**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.

---