

# Summary of useful Windows 7 shortcuts

Win 7 shortcuts will help users quickly manipulate on the computer. Using shortcuts will save you more time than using the mouse to control options. This is a list of the most useful Win 7 shortcuts

Usually to control commands or execute other options on the computer, we often use the mouse. However, keyboard shortcuts will help users perform faster than traditional usage. Particularly in case the computer mouse has problems, these shortcuts become an effective support for the user.

In the following article, we will bring to our users expensive, frequently used shortcuts on Windows 7.

## 1. Windows 7 shortcut in Windows manager:

**Shortcut Description** Win + Up arrow Open full screen of current window Win + Down arrow Restore or minimize the current window Win + Left arrow Insert the current window to the left half of the Win screen interface + Right arrow Insert the current window to the right half of the Win screen interface + Sequence number Open the pinned program in Taskbar in the order Win + Home Minimize all open windows, except the current window Win + Spacebar Transparent open windows to see Desktop Win + Pause interface Open System Properties Win + Tab dialog Open Aero 3D interface , press Tab to change open windows Win + B Move to Taskbar Win + D Hide or show the Win + E desktop Turn on Windows Explorer Win + F Search Windows Win + G Put gadgets on top of Win + L Lock Win + M computers Minimize all Win + P windows Open menu for Win + R projector Open the Run Win + T dialog box Show preview images of applications running under the Taskbar without using the mouse Win + = Turn on the magnifying glass Win + [+ / -] Adjust magnifier to zoom in or out Win + Shift + Up arrow Maximize the vertical dimension Win + Shift + Down arrow Restore vertical size Win + Win + Shift + Left arrow Move to the left screen Win + Win + Shift + Right arrow Switch to the right screen Win + Shift + M Undo minimize all windows Ctrl + Right arrow Move mouse to the beginning of the next word Ctrl + Left arrow Move the cursor to the beginning of the previous word Ctrl + Up arrow Edit the cursor to the beginning of the previous paragraph Ctrl + Down arrow Adjust the cursor to the beginning of the next paragraph Ctrl + Shift + arrow keys Select 1 kh Text shortcut Ctrl + Shift + Esc Turn on Task Manager Ctrl + Shift + N Create a new folder

## 2. Win 7 shortcut with Windows Explorer:

**Shortcut Description** Alt + Left arrow Back Alt + Right arrow Continue Alt + Up arrow Go to a folder Alt + Enter Open the Properties window of the currently selected area Alt + Spacebar Open the shortcut menu for the active window operation Alt + F4 Close the current window Alt + Tab Switch to the active window Alt + D Move the cursor to the address bar Alt + P Show or hide the preview panel Ctrl + N Open a new window Ctrl + Scroll mouse Change the view: details, list, . Num Lock + \* key on the numeric keypad Display subdirectories in the folder selected Num Lock + Key + Show all selected folder contents Num Lock + Keys - Narrow the selected folder

### 3. Login and Logout Windows 7:

The key to pressing the key for this section is to press each key one by one, press the first key to release the second key. Do the same with the other key.

**Shortcut** Description Win + Right arrow + Enter Turn off Win + Right arrow + Right arrow + R Restart Win + Right arrow + Right arrow + S Switch to Sleep Win + Right arrow + Nose Right name + W Transfer the established User on the device

Above are all the commonly used shortcuts in Windows 7, including general management of the system, Windows Explorer and shortcuts or opening the device. Hopefully, the small tips on shortcuts will help users in the process of using Windows 7 computers.

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