

# Set AutoSave feature in Office 2016

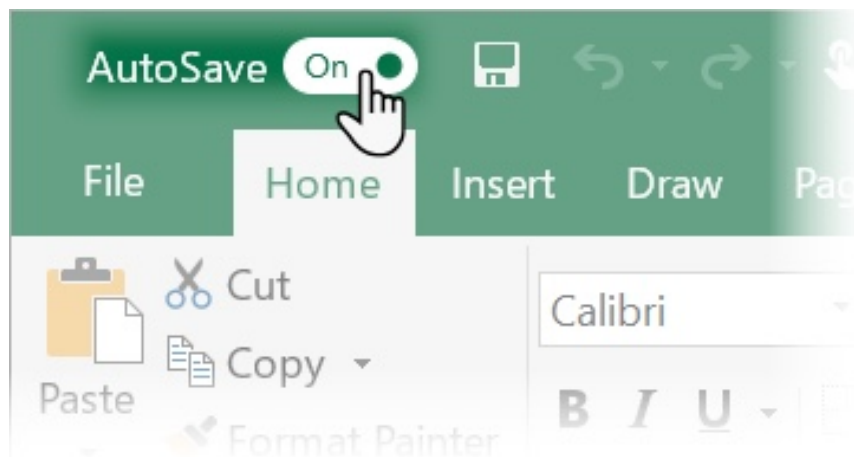
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## Activate AutoSave mode

AutoSave works with files that you store in OneDrive, OneDrive for Business or SharePoint Online. Meaning it will automatically save any changes you make to files in the cloud.

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2. How to register to download Office 365 for free for students / teachers



AutoSave is just a small feature but it brings unexpected results. You can use this feature as a version control system. You can go back to the history of saved and opened specific saved files. If you do not want to save specific changes, you can restore the previous version of the file. This will turn the old version into the current version.

If you see this feature turned off, just hover over it and the annotation tool will tell you why. For example, if the file is saved to any other location like the desktop, this button will be turned off.

When you turn off AutoSave, this feature will no longer save your document automatically every time you change it. Instead, you will need to click the **Save** icon or click **File> Save** .

The old AutoRecover feature in Microsoft Office is not very effective, but after being updated it is much more useful.

Saving yourself requires you to be online. Also, saving documents on OneDrive after a few seconds depends on your bandwidth speed.

Do you think the AutoSave feature in Office 365 will be the SOS button we need? Try it and leave a comment!

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