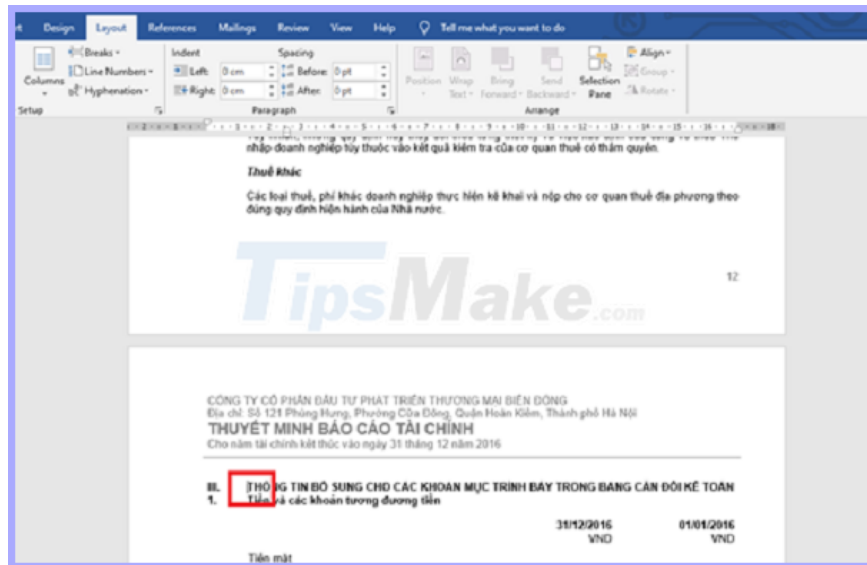


Section interrupt to create different Header and Footer in Word

Creating Header and Footer is very common when editing text in Word. However, not everyone knows how to break sections to create headers and footers.

Step 1:

First you need to open the Word file to create Header and Footer different between the pages. Then you put the mouse cursor at the first position of the page to break Section to create another Header and Footer.



Step 2:

Next you select the Layout tab on the ribbon toolbar. Then select Breaks. The scroll bar appears, at Section Breaks there are 4 Section break options for you to choose from:

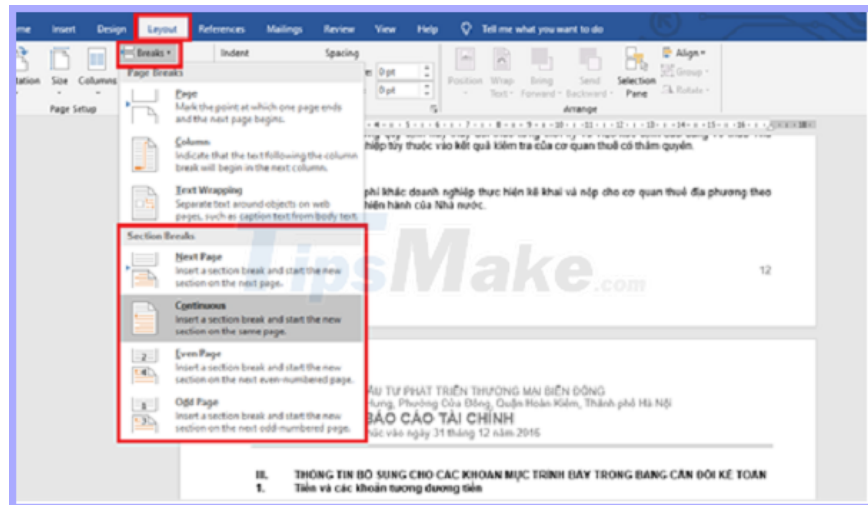
Next Page: break to a new page.

Continuous: interrupts the position of the mouse cursor.

Even Page: Even page breaks

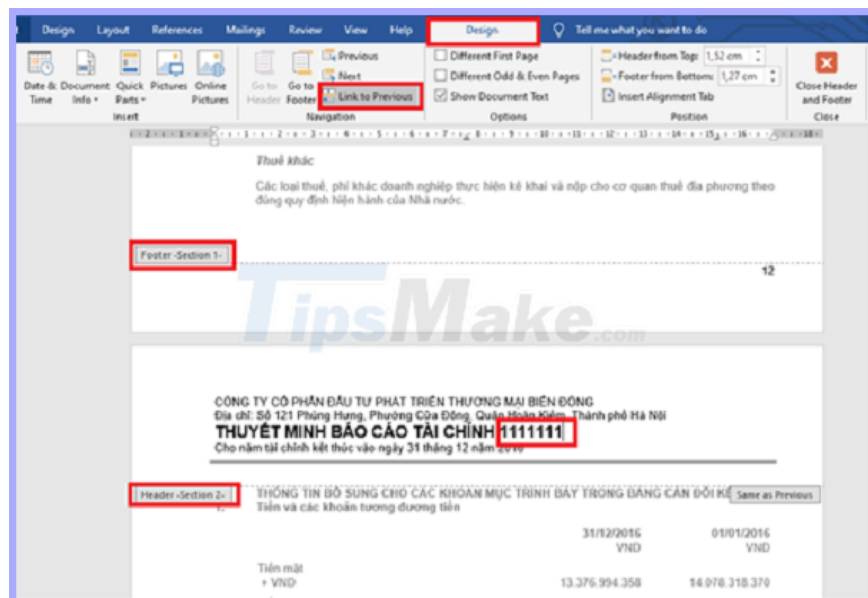
Odd Page: odd page breaks.

In this case, because I have left the mouse at the top of the page to interrupt, I will select Continuous. That is, Section breaks right at the current page.



Step 3:

Now click Header and Footer to see the Section of the previous page and the current page are different. Next, select the Design tab on the ribbon toolbar. Then click on Link to Previous to turn off the link to the previous Section. You can now proceed to edit the Header and Footer of the current page without affecting the previous pages of the other Section.



Thus, the article above showed you how to break sections in Microsoft Word. Hope the article will be helpful to you in the process of working.

You finished reading the article "**Section interrupt to create different Header and Footer in Word**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.
