

Open the file, open the folder with a mouse click

'Single-Click to Open an Item' is one of the most useful features on the Windows operating system. This feature allows users to open files and folders with a single mouse click instead of having to double-click to open files and folders.

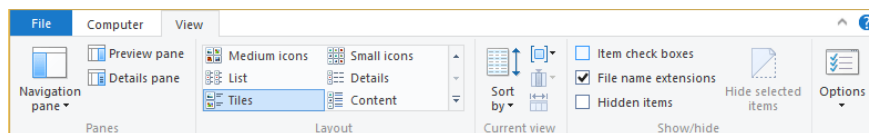
'Single-Click to Open an Item' is one of the most useful features on the Windows operating system. This feature allows users to open files and folders with a single mouse click instead of having to double-click to open files and folders.

1. Open the file, folder with 1 click on Windows 10

To open the file, the folder with 1 click on Windows 10 you do the following:

Step 1: Open any folder on Windows

Step 2: Click View > Options (usually on the right side of the same menu)



Step 3: Select Change folder and search options

Step 4: Select the option Single-click to open an item (point to select) highlighted in the picture

Picture 2 of Open the file, open the folder with a mouse click

2. Enable or disable the 'Single-Click to Open an Item' feature

To enable or disable the 'Single-Click to Open an Item' feature on Windows Vista, Windows 7 and Windows 8, follow the steps below:

Step 1:

First open Control Panel on your computer. On the Control Panel window, click on the '**Appearance and Personalization**' option .



System and Security
Review your computer's status
Back up your computer
Find and fix problems



Network and Internet
View network status and tasks
Choose homegroup and sharing options



Hardware and Sound
View devices and printers
Add a device
Connect to a projector
Adjust commonly used mobility settings



Programs
Uninstall a program



User Accounts and Family Safety
Add or remove user accounts
Set up parental controls for any user



Appearance and Personalization
Change the theme
Change desktop background
Adjust screen resolution



Clock, Language, and Region
Change keyboards or other input methods
Change display language



Ease of Access
Let Windows suggest settings
Optimize visual display

Step 2:

On the Appearance and Personalization window, click on the link '**Specify single- or double-click to open**' under **Folders Options**.



Personalization
[Change the theme](#) | [Change desktop background](#) | [Change window glass colors](#) |
[Change sound effects](#) | [Change screen saver](#)



Display
[Make text and other items larger or smaller](#) | [Adjust screen resolution](#) |
[Connect to a projector](#) | [Connect to an external display](#)



Desktop Gadgets
[Add gadgets to the desktop](#) | [Get more gadgets online](#) | [Uninstall a gadget](#) |
[Restore desktop gadgets installed with Windows](#)



Taskbar and Start Menu
[Customize the Start menu](#) | [Customize icons on the taskbar](#) |
[Change the picture on the Start menu](#)



Ease of Access Center
[Accommodate low vision](#) | [Use screen reader](#) | [Turn on easy access keys](#) |
[Turn High Contrast on or off](#)



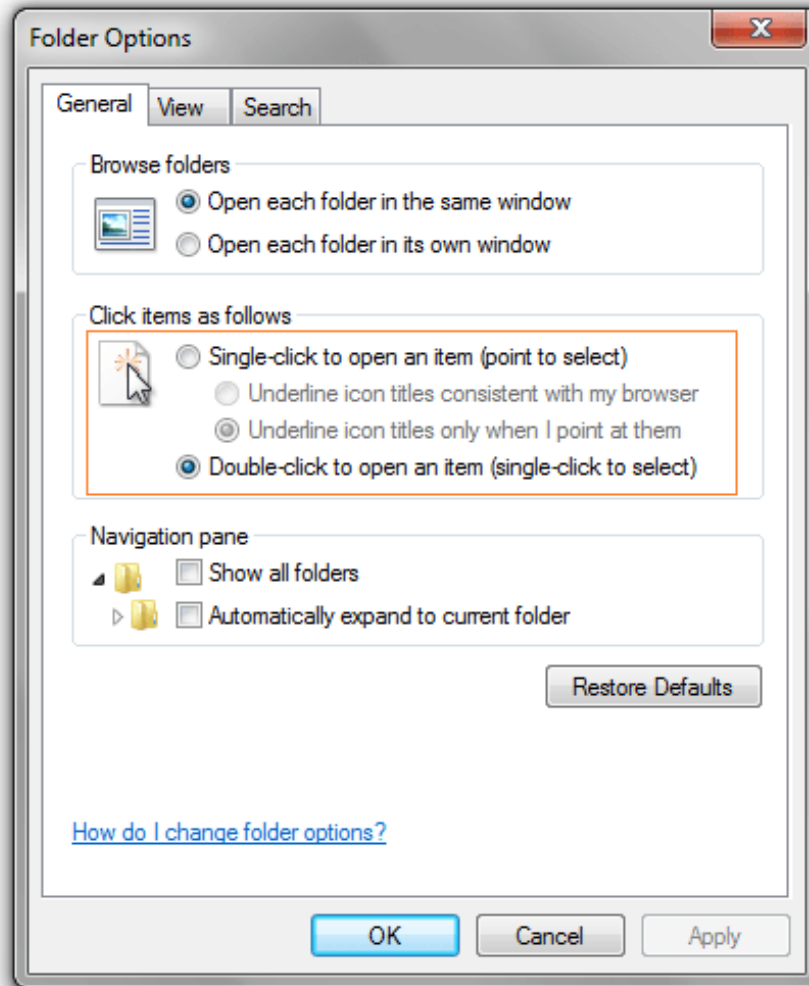
Folder Options
[Specify single- or double-click to open](#) | [Show hidden files and folders](#)



Fonts
[Preview, delete, or show and hide fonts](#) | [Change Font Settings](#) | [Adjust ClearType text](#)

Step 3:

Now a new dialog box appears, where you click the **Single-Click to Open an Item option** to enable the opening of files, folders, . with a single mouse click or click Select **Double-Click to Open an Item** if you want to double-click to open the file or folder.



Step 4:

After selecting, click **Apply** then click **OK** .

3. For Windows XP users

If using Windows XP, follow the steps below to enable or disable the single-click feature to open an item:

Step 1:

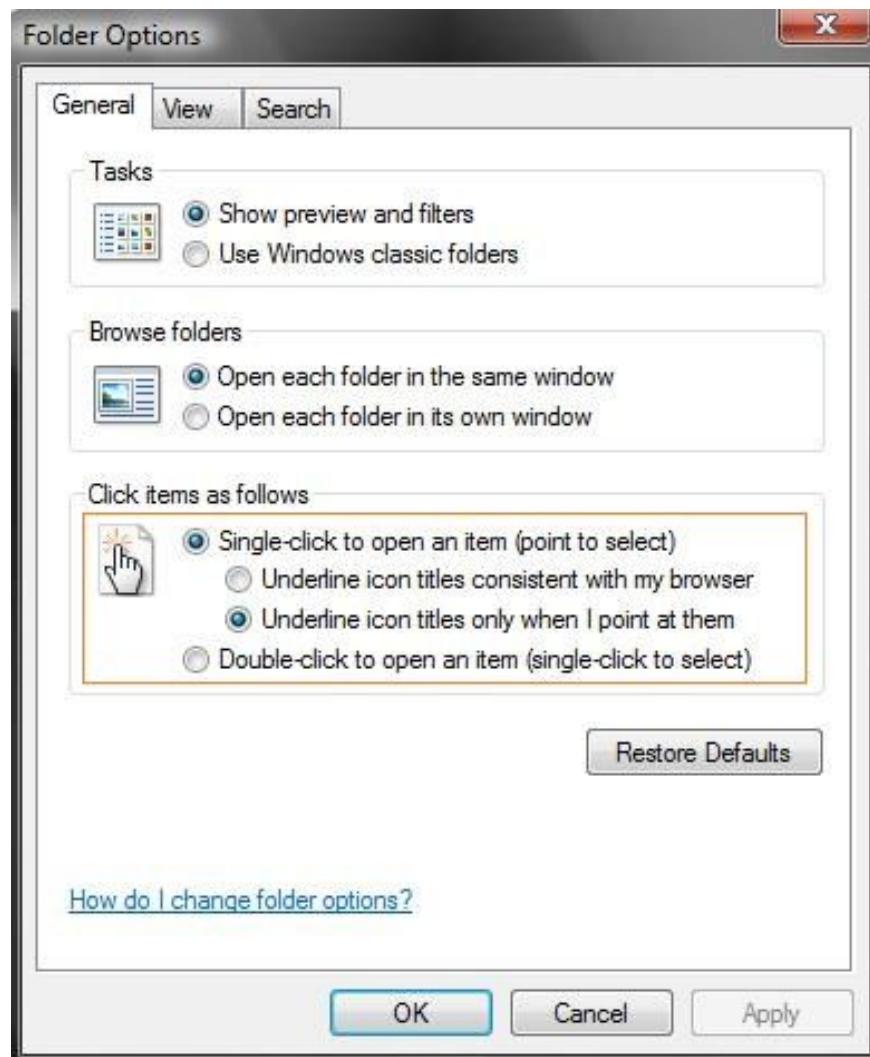
First click on the **Start** button, then click **Control Panel**.

Step 2:

On the Control Panel window, click the **Open Folders** option. A new dialog box will appear on the screen.

Step 3:

To enable the Single click feature, on the new dialog box that appears, click **Single-click to open an item** . And to disable the Single click feature, select the option **Disable-click to open an item** .



Step 4:

After selecting, click **Apply** then click **OK**.

Refer to some of the following articles:

1. Summary of some simple ways to disable USB ports on Windows computers
1. 4 ways to fix USB errors without formatting: 'Windows was unable to complete the format'
1. Using USB to lock or unlock Windows computer, have you tried it or not?

Good luck!

You finished reading the article "**Open the file, open the folder with a mouse click**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.

