

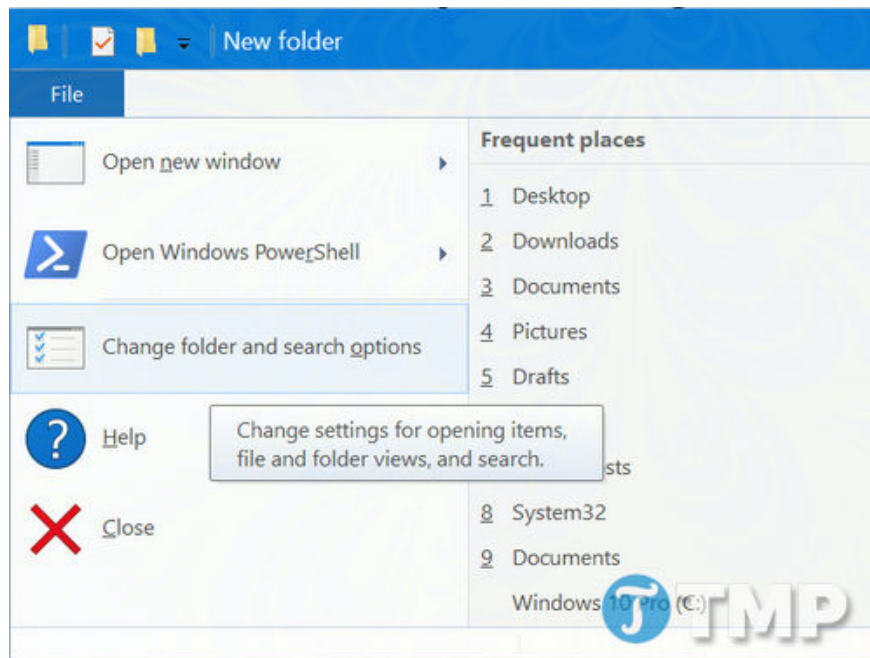
Open Files and Folders Quickly on Windows 10 with Just 1 Click

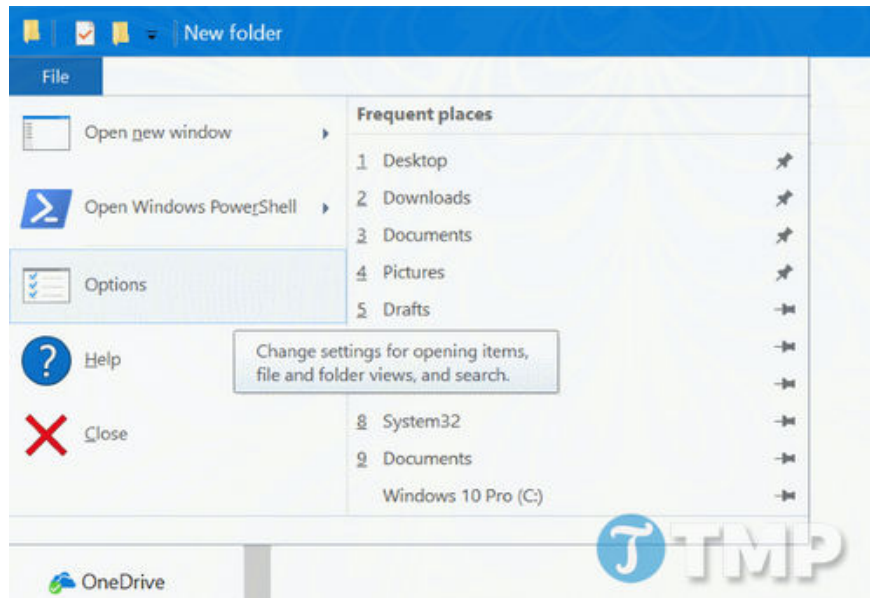
Do you often open files and folders on Windows 10 but find it time-consuming? With some methods such as creating shortcuts, adjusting context menus, AutoHotkey, you can open files with just one click. TipsMake will guide you step by step to optimize this operation.

Instructions for quickly opening files and folders on Windows 10 using shortcuts, customizing context menus or AutoHotkey, helping you work more efficiently.

Open files with just 1 click on Win 10

Step 1 : Open File Explorer. Next, click **File** and select **Options** or **Change folder and search options** to open the Folder Options window.



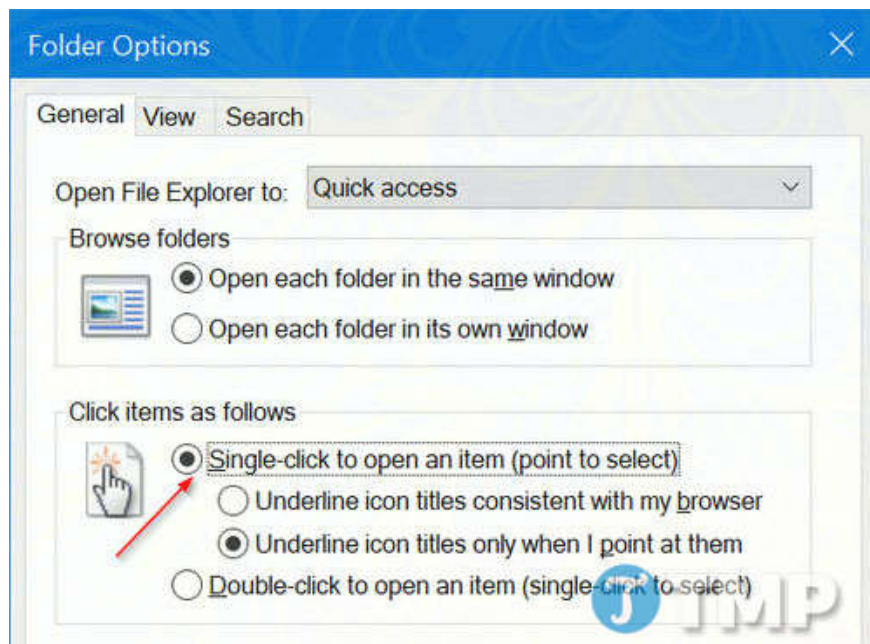


Step 2 : On the Folder Options window, access **the General tab** , under **Click items as follows**, select **Single-click to open an item** .

Next you will see 2 more options below the **Single click to open an item** option :

Underline icon titles consistent with my browser

Underline icon titles only when I point at them



Your task is to choose one of these two options.

If you choose the first option, File Explorer will add an underline under each file name. If you choose the second option (**Underline icon titles only when I point at them**) it will only underline the file name when the mouse pointer is hovering over the file. This is the best option for users because it doesn't clutter the files.

Finally click **Apply** to complete the process.

Now, you can open files and folders quickly on Windows 10 with just one click using shortcuts, custom context menus or AutoHotkey. These methods help optimize operations and save time when working on the computer.

You finished reading the article "**Open Files and Folders Quickly on Windows 10 with Just 1 Click**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.