

Open a slide file in PowerPoint

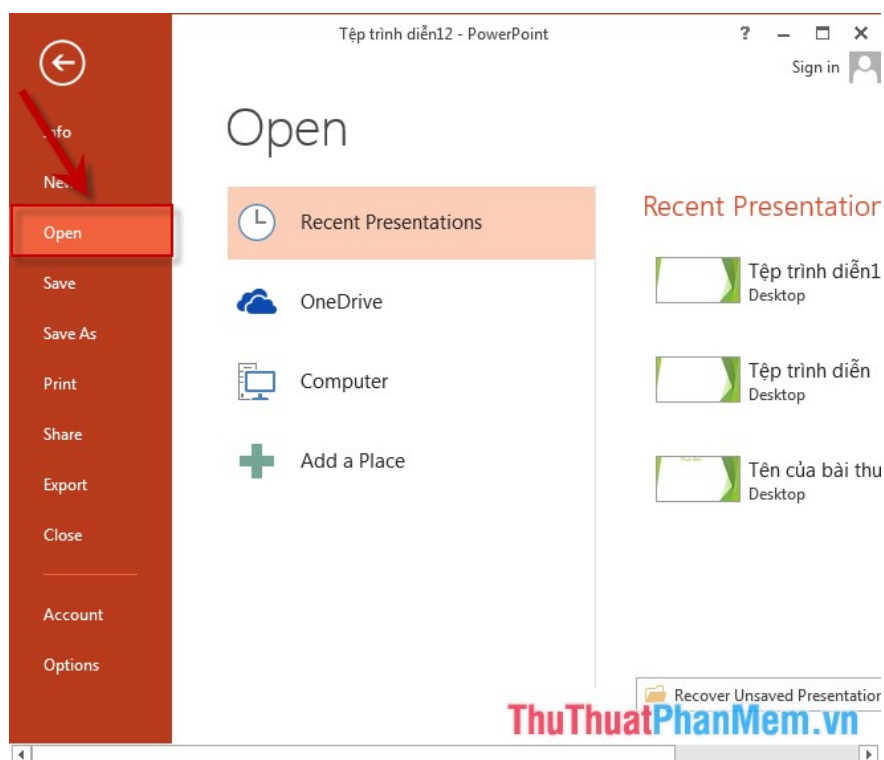
Introduce how to open a slide file in PowerPoint. To open a PowerPoint file, do the following: Method 1: - Open PowerPoint - go to File - Open tab (or press Ctrl + O key combination): 1. Open a recently used presentation file - click on Recent Pr

The following article introduces you in detail how to open a slide file in PowerPoint.

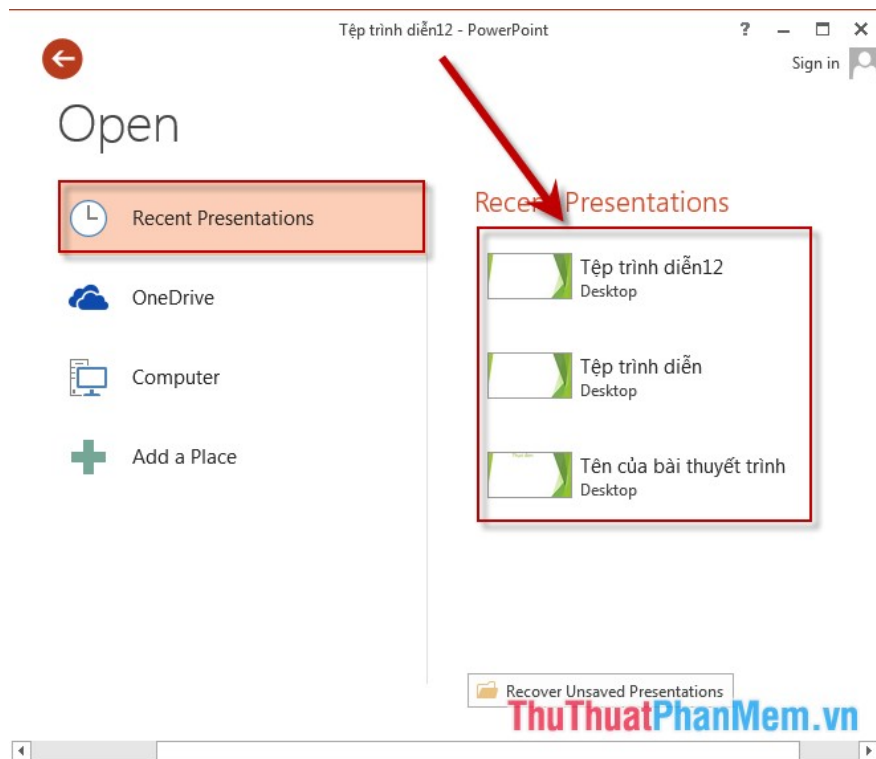
To open a **PowerPoint** file, do the following:

Method 1:

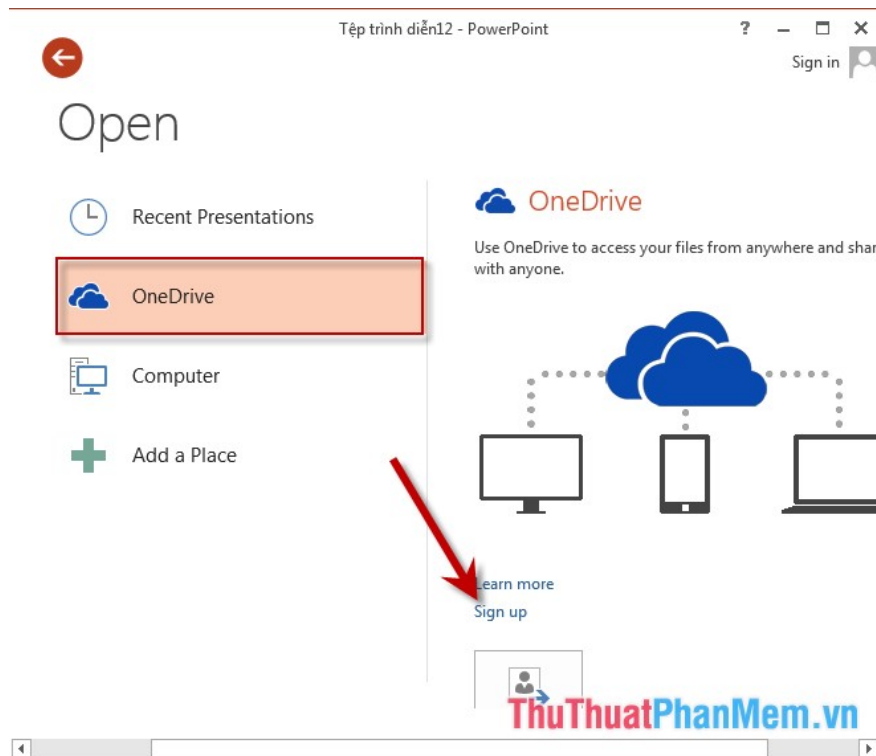
- Open **PowerPoint** -> go to **File** -> **Open** (or press **Ctrl + O**):



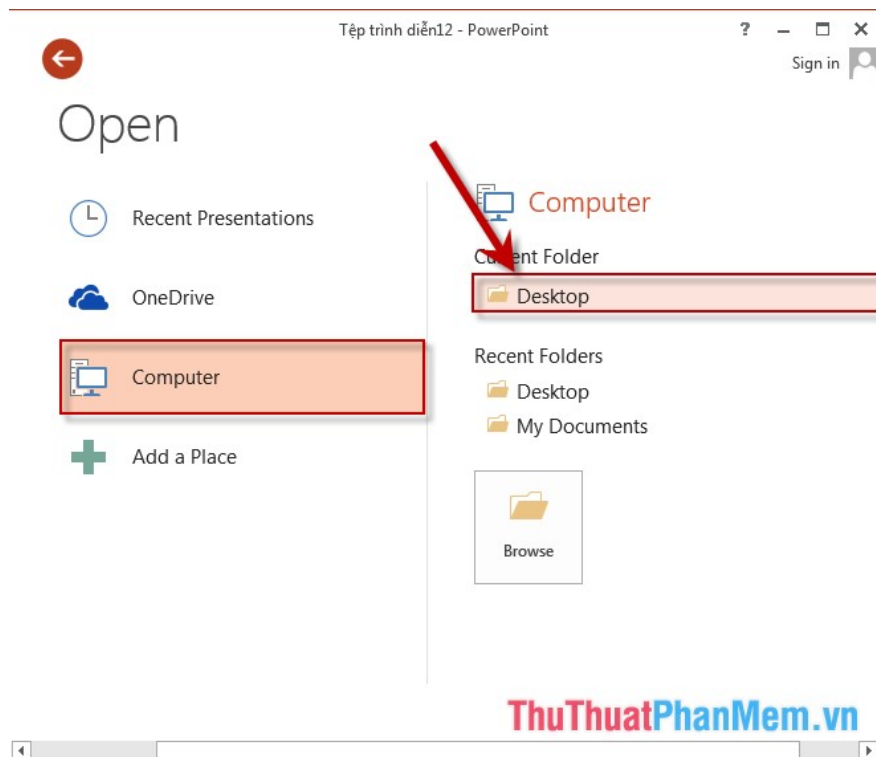
1. Open a recently used presentation file -> click on **Recent Presentations** -> list of most recently used files -> select the file to open:



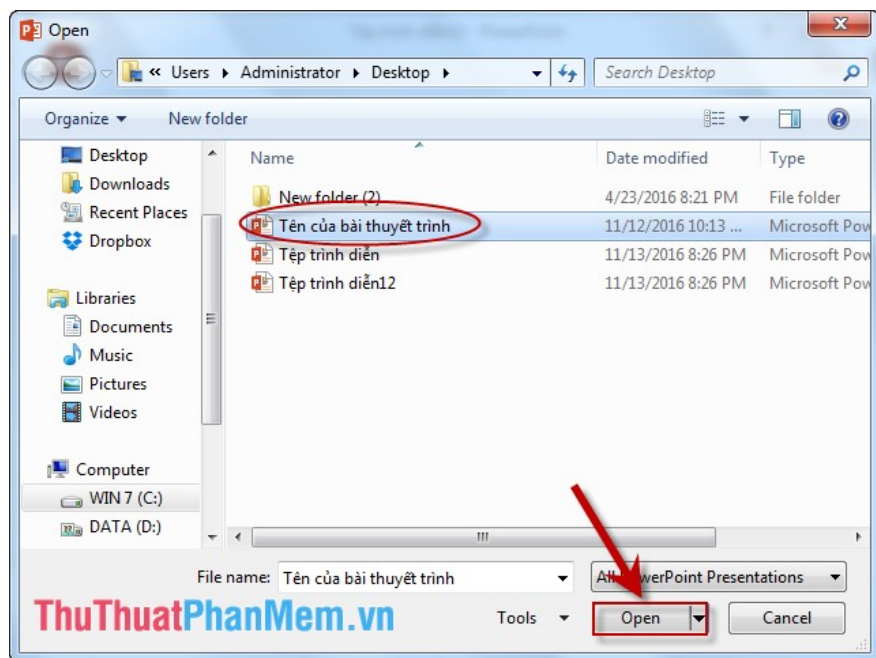
2. Open a presentation file on OneDrive -> click on **OneDrive** -> log in to your account -> select the file to open:



3. Open a presentation file in your computer -> click on **Computer** -> select the location of the file to open:

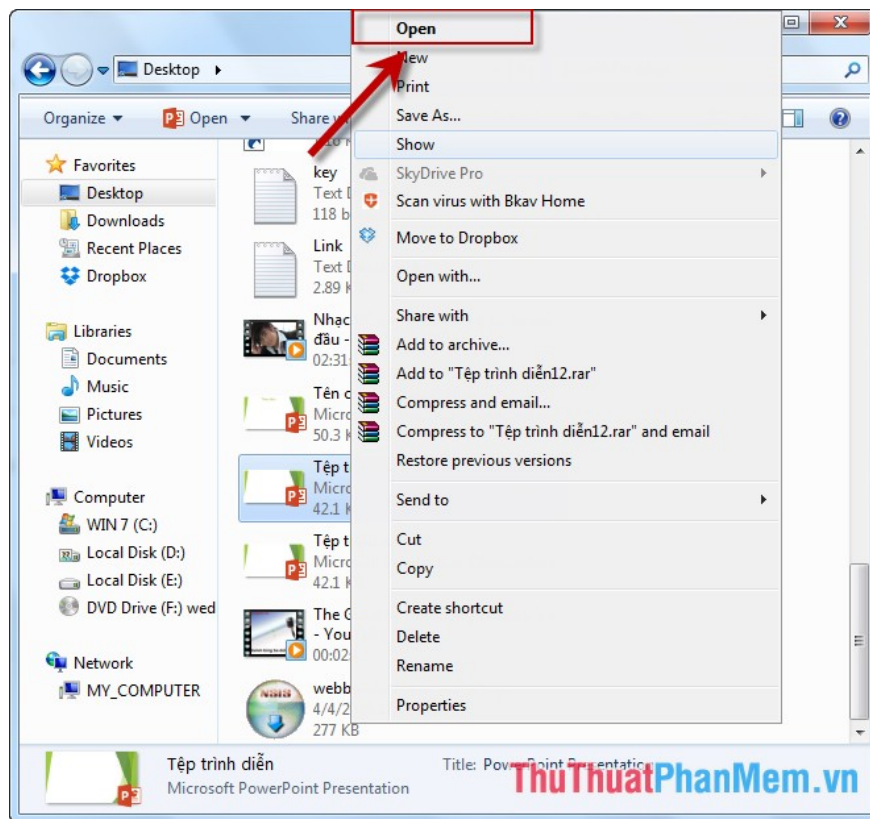


- **Open** dialog box appears, click the file to open -> **Open**:



Method 2:

- Open the folder containing the file to open -> right-click and select **Open** (or double-click the presentation file to open) :



The above is a detailed guide on how to open a slide file in **PowerPoint**.

Good luck!

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