

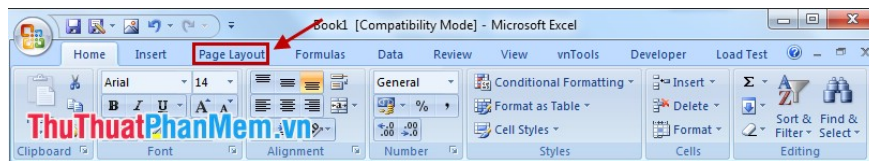
Numbering pages in Excel

The article shows you how to number pages in Excel 2007, you can do the same with Excel 2010 and Excel 2013.

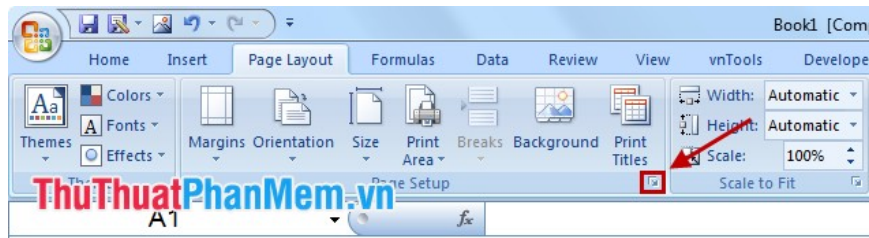
Many times you need to print documents in Excel, but fear of mixing up the pages in the right order. You want to add page numbers in Excel spreadsheets to help you easily organize or for a certain purpose.

The article shows you how to number pages in Excel 2007, you can do the same with Excel 2010 and Excel 2013.

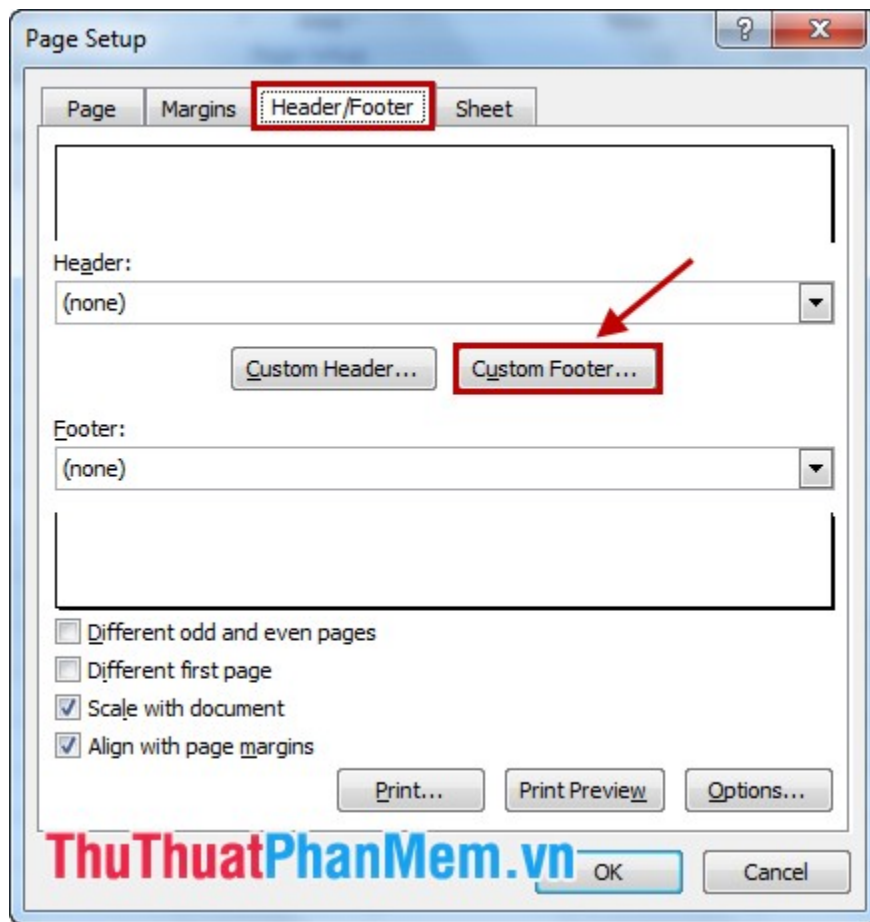
Step 1: On the Excel interface, select the **Page Layout** tab on the toolbar.



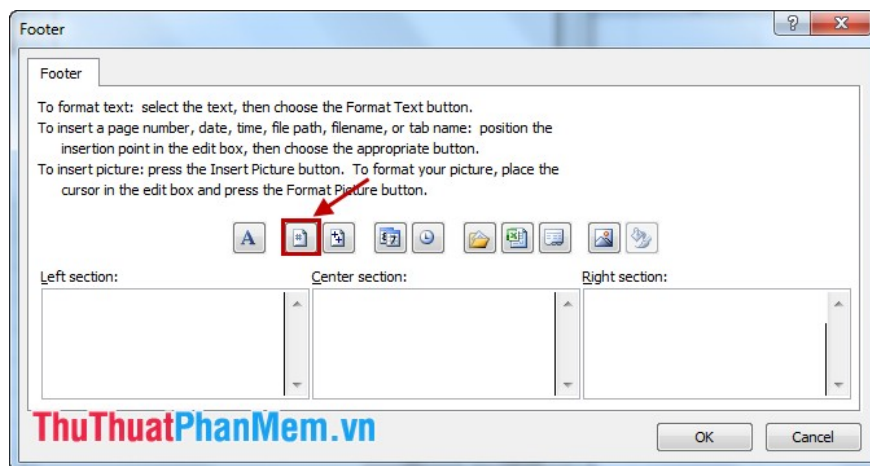
Step 2: In the **Page Setup** section, select the icon as shown below:



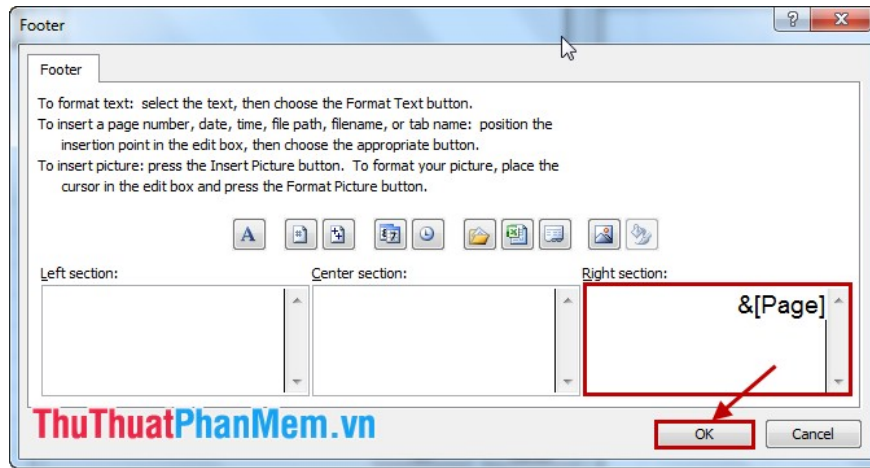
Step 3: In the **Page Setup** dialog box , select **Header / Footer** tab -> **Custom Footer** to page number at the bottom of each page. You can also choose **Custom Header** if you want to number the page on each page.



Step 4: At **Footer**, there are 3 positions for page numbering: Left section (left), Center section (middle), Right section (right). Want to number the page where you put your cursor in that position and then select the **Insert Page Number** icon .



Step 5: Then appear **& [Page]** in the position you choose, click **OK** .



Click **OK** to close **Page Setup** , so you have the page number for Excel, you can select the **Office Button** icon - > **Print** -> **Print Preview** to see the page number.

So with the simple steps guided in the article, you probably already know how to page numbers for documents in Excel spreadsheets. Good luck!

You finished reading the article "**Numbering pages in Excel**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.