Notes to have an impressive CV

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For job applicants, especially graduates, writing a CV that can impress employers is not an easy task. Please refer to the notes below to know how to write an "impressive" CV in the eyes of employers.

1. About personal information

We need to fill in information such as **Full Name** , **Date of Birth** , **Gender** , **Address** , **Phone Number** , **Email** . Many people present very nice CV but forget the " *important* " part especially **Phone number** or **Email** contact, which leads to the employer cannot contact you.

Besides, you should avoid using professional inbox like **changtraisitinh@yahoo.com** , **kysicodoc@gmail.com** . will cause loss of sympathy right from the first look of the Employer.

2. About the presentation of experience and skills

Try to focus on practical details, show your "offering" skills by emphasizing appropriate abilities and experiences, clearly affirming what you can do and it must be appropriate for the job. applying. Instead of writing a generic CV will not leave an impression on the employer and there is no reason for them to choose you.

Read the entire recruitment notice and record their specific requirements. Specifically, the company is in need of personal qualities, skills and practical experience, not listed long and rambling. In other words, you need to understand the exact requirements of the employer, not your own.

3. Check for spelling errors

The last and most important note is to review the spelling error because no Employer wants to read a wrongly written CV. Please show your professionalism right in every word.

Good luck!

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