

MS Word: Print Word-attached document - background color

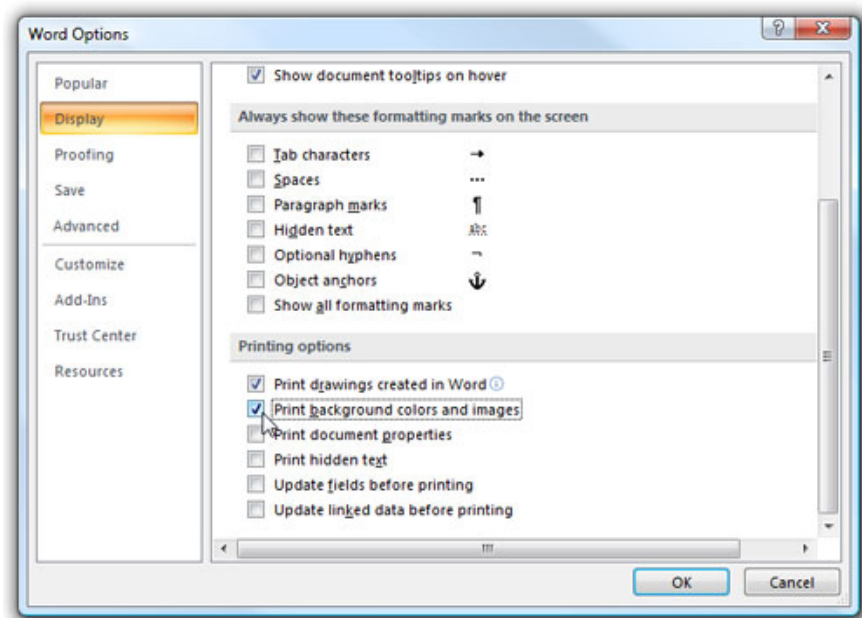
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It would be very annoying if you were very sophisticated to customize the background of the text accordingly, but when printed, it only printed the text content. According to the Microsoft Office Website, the user-generated text background will not be printed by default, so today we will learn how to make Word print the background of the text .

You must first have a document already created and have the background color you want. Now we need to make some changes so that the background color is printed.



Click the **Office** button and go to **Word Options** . Then go to **Display** , scroll down to **Printing Options** section and check " **Print background colors and images** ", click **OK** .



Perform this operation any time you want the background color or image printed with the document. This option applies to all documents in Word 2007 so make sure and do not select this option in other documents that you do not want to print the background color.

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