

## Microsoft Office 2010 review

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### Microsoft Office 2010

The appearance of Microsoft Office 2010 once again promises to resonate again after the real Windows 7 blockbuster really 'scores' in the eyes of users. 2009 may be an important turning point for the software giant, similar to 2002-2003 when XP and Office 2003 created Microsoft fever when they were officially released to users.

Microsoft Office 2010 has brought a lot of significant improvements, smooth interface, extended features. If you are used to Office 2007, you will need to "work" a little bit to avoid being surprised by the latest generation Office. Familiar features are still here. In addition to the traditional style, some customizations on Office 2010 are arranged in a spacious space, including menus with clear feature explanations, instead of being cramped like the original version. 2007.

You will clearly see the major changes on the new version if you also upgrade to SharePoint Server 2010. Office 2010 allows SharePoint users to edit and manage their own files through a SharePoint server internal connection

or Remote: on the browser or smartphone. Obviously, this strategy is a stepping stone of the "rich man of Redmond" in competition with Google Docs of Google.

The most online application market is the ability to synchronize, share on cloud computing platform, there is still a lot of potential. However, there is still a significant difficulty that Microsoft faces as the price is commensurate with the product, which is forecasted to be relatively high, when the world economy is still not very bright. Another reason is that Office 2003, 2007 is not really 'out of date'.

One of the other significant improvements of Office 2010 is its wide support when the suite has both 32-bit and 64-bit versions of Windows.

### **'Digging' Office 2010**

System requirements for using Office 2010 are similar to those required for Office 2007: Windows XP SP3, Vista, or Windows 7. All devices running Office 2007 are available for Office 2010.

The first thing you will notice is that the new generation of Office seems to have no significant improvement over Office 2007. Along with the upgrade a few years ago, Office has been equipped with a ribbon interface on Word, Excel, PowerPoint and the mail compilation section of Outlook. This Office 2010 interface is also designed in Publisher, OneNote and Outlook's main menu. In addition, Microsoft also allows you to customize your own tabs or remove unwanted tabs on the default ribbon interface.

Office 2010 has replaced Office 2007's Office Button with a small square icon to open the 'Backstage' page, making a series of familiar, well-explained tasks such as saving, printing, and managing files. The most frequently used information and operations are concentrated here.

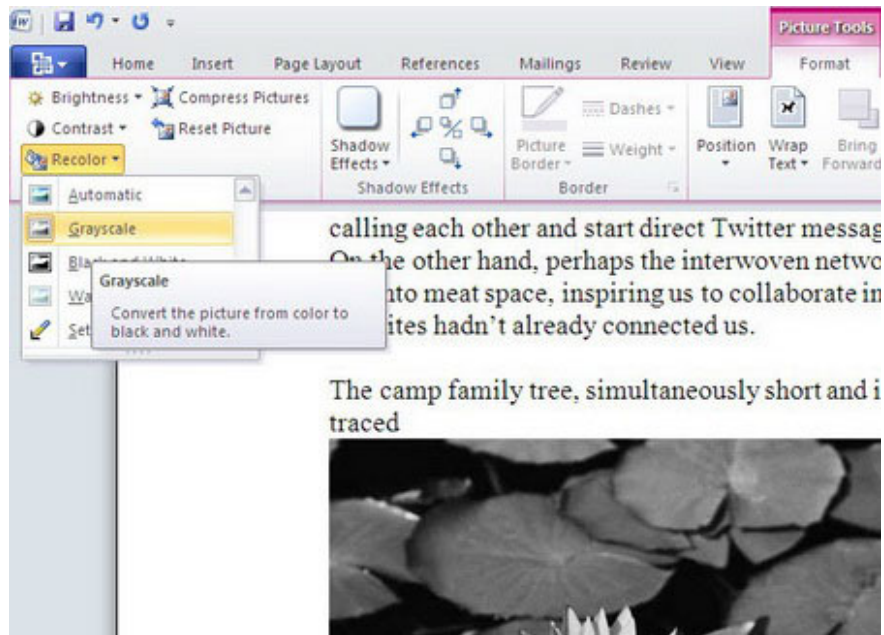
**The new Print menu** is really impressive with a lot of options like page orientation, easy to choose one or two-sided printing, instead of having to "cheat" a series of operations like before. You can also export to PDF files like on OpenOffice without having to add plug-ins as before. Open Document Format (ODF) will be the default format of the application.

**Paste Preview** also adds improvements. With Office 2010, you can choose where to apply the format of the source file or the text format of the target file. From the Paste icon on the interface bar, go to Paste Preview you can see the actual effect you have selected before manipulating. The icon is not new but the Paste Preview feature on the 2010 version is much easier to use.

**Some additional features are worth noting** : screen capture tool, which allows you to select the screen area to capture and insert images into the document. This photo can also be removed from the background, adding text.

Compatibility, synchronization and sharing are considered the brightest points of Office 2010. On SharePoint environments, you can easily access the system's documents via the Share menu (under Print) on the main menu.

### **Office 2010 - 'five tiger generals'**



Word 2010 does not have much improvement in interface and features but  
 Much smarter operation

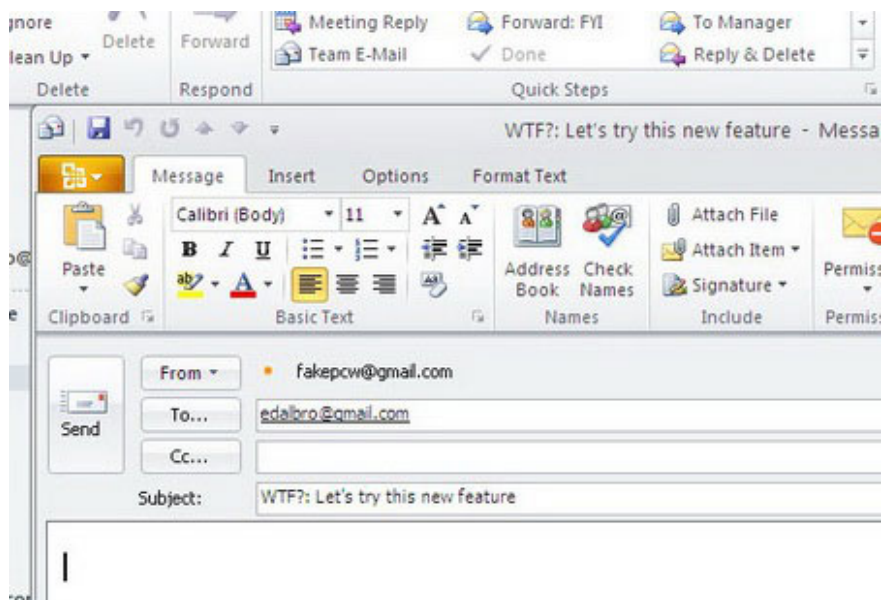
- **Word 2010** has an almost 2007 interface but lacks the advanced features to be hidden. For the first time, Microsoft applications have supported advanced printing features of OpenType fonts. In addition to Office 2010, only a handful of other popular software that supports this feature are Photoshop, Illustrator, InDesign, and Adobe's QuarkXPress 8.

Location	Score	Price	Booking Fee	On-site Support	Nat. Light	Sq. Ft.
LACMA	1	\$ 12,000.00	8	Excellent	○	6000
LA Coliseum	194	\$ 12,000.00	6	Excellent	○	18000
LACC	183	\$ 12,000.00	6	Very Good	◐	30000
Caltech	266	\$ 10,000.00	6	Excellent	○	60000
LA Forum	108	\$ 8,000.00	6	Good	◐	ann

Excel on the web outperforms similar Google Docs applications

- **Excel 2010** was able to support 'sparklines', a small, text-sized data chart. In Excel 2010 you can also easily add different filters to a pivot table. The processing speed of the chart creation tool on the 2010 version is also significantly improved.

- **PowerPoint 2010** used advanced word editors like Word 2007. You can also select any object on the slide and allow, when you hover over or click on it, automatically play the track, run the chapter. Submit or go to any special slide, adding a new option to PowerPoint's 'action' feature.



Outlook 2010 interface - the new generation application

- **Outlook 2010** : Great sync capabilities, make you feel more comfortable and easy to use. For example, if you click on a certain email address, a small toolbar will appear allowing you to select some tasks such as calling and sending instant messages. Quick Steps help you to perform multiple actions at the same time with a mouse click.

- **OneNote 2010** has both desktop and online versions. You can perform both synchronization for easier storage. OneNote 2010 can also recognize text, help you extract text from scanned images, photos on the network.

Office 2010 is also compatible with new technologies and features of Windows 7, such as 'Jump list' in Outlook. You can click on the Outlook icon on the taskbar and use the pop-up menu to create new messages, build calendars .

According to PC World, Microsoft Office 2010 and Office Web will be available early next year. Prices have not been disclosed but will only have five separate versions of Office. When Office Web launches, users can experience it for free through Windows Live. Learn details about Office 2010 at the **Office 2010** address.

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