

# Learn about the ADF automatic feed tray models on multifunction printers

Find out what ADF automatic paper feeder tray is, what effect it has, what kind of items before deciding whether to buy office equipment with ADF paper tray!

**In this article, TipsMake.com will share with you details about ADF automatic feed tray so you can better understand the use of this part on multi-function printers offline!**

When you learn about all kinds of multifunction printers that can scan, photocopy or fax, you probably won't feel too familiar with the phrase 'ADF automatic paper feeder'. But if you still do not understand what the ADF tray in the printer is, what functions it does, there are any types, do not ignore the following information to get answers to these questions!

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1. What is the ADF automatic paper feeder?
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## What is the ADF automatic paper feeder?

ADF automatic feeder tray (Automatic Document Feeder) is a type of paper tray commonly found in all-in-one multifunction printers, scanners, photocopiers or fax machines.

For machines without ADF tray, when you need to scan, copy or fax documents, you will have to turn on each side of the original document one by one so it takes a lot of time, especially easy to confuse direction when Document processing has 2 sides.

However, when using machines equipped with an ADF, it is possible to place an entire set of originals in the tray with the number of sheets of documents up to 20-50 sheets. Then, the machine will automatically push each original document to the scanner, copy and create complete scans, photocopies, faxes. With the automatic feed tray, you will not have to stand by the machine to perform a scan, photocopy or fax each sheet of the manual manually, but just put the document into the ADF tray, place the order and return it Full hands-free to perform other tasks.

Thus, it can be clearly seen that, on multi-function printers or scanners, copiers, modern fax machines, the presence of automatic feed tray will save considerable time and effort to prepare. documents, minimize the errors

due to human error, especially when dealing with a large number of documents, thereby helping to optimize and enhance efficiency and operational efficiency of agencies and businesses . Therefore, ADF automatic document feeder is increasingly dominant and equipped more and more popular on office equipment.



ADF tray helps to load paper automatically on multifunction printers, scanners, photocopiers, fax machines.

## **What types of ADF automatic feed trays are available?**

Based on the function, the ADF automatic document feeder has 2 types: Automatic 2-sided scanning and only one-sided scanning. If you need to deal with two-sided documents regularly, select the ADF automatic feed tray for scanning, 2-sided copying is the best choice to save time.

Currently there are 2 types of automatic paper feeder with automatic 2-sided scanning: **RADF** (Reversing Automatic Document Feeder) and **DADF** (Duplex Automatic Document Feeder; also known as SPDF - Single-Pass Document Feeder).

1. RADF is a reversible automatic document feeder, which means that it scans, copies one side of the document, then flips the document and then scans it, copying it to the other side.
2. DADF is a duplex automatic document feeder, which means that the scan will be performed, copying both sides of the document at the same time.

With the principle of operation as above, it can be seen that both the RADF and DADF trays can perform the scanning function, copying 2-sided documents automatically, but the RADF tray will need to perform 3-step scanning, and the DADF tray only needs done in 1 step. Therefore, the DADF tray will have significant advantages in terms of time, especially when you need to prepare a large volume of documents.

Office equipment using RADF tray will be suitable when you need to handle 2-sided documents with not too many numbers and new documents. And the machine with the DADF automatic feed tray will be suitable if you

need to handle a large volume of documents, continuously (including 2-sided and 1-sided documents), need to scan the document types like old photos, all kinds of books, magazines . to save time and protect original documents better.



ADF automatic paper feeder helps you not to scan, photocopy or fax each document.

## **How to use ADF automatic feeder tray properly?**

In the process of using the ADF automatic paper feeder, you will need to note some of the following points to help the tray work smoothly, endlessly and effectively:

1. Install the tray, set the appropriate operating mode according to the manufacturer's instructions.
2. Documents put into the ADF tray need to be dry, flat, not wrinkled, torn, pinned or sharp, sharp objects . can affect the operation of the tray.  
Only quantitative, quality papers should be placed in accordance with the manufacturer's recommendations in the ADF and ensure that the number of documents to be entered does not exceed the device's allowable parameters.
3. The machine with ADF tray needs to be cleaned regularly to ensure that the functions are not affected by dust.



Users are completely hands-free when processing and approving documents with devices with RADF and DADF trays.

## **Some multifunction printers have the most popular ADF automatic feed tray today**

Here are some suggestions for versatile printers with ADF automatic feed tray so you can consult when an office device is needed to save the maximum processing time and prepare documents for the job:

1. Canon MF236N multifunction printer: Support ADF paper tray 35 sheets  
Reference price: VND 4,780,000
2. HP M130FW (G3Q60A) multifunction printer: Support ADF paper tray 35 sheets  
Reference price: VND 4,880,000
3. Brother Laser MFC-L2701DW multifunction printer: Support ADF paper tray 35 sheets  
Reference price: VND 6,100,000
4. HP LaserJet Pro MFP M227sdn multifunction printer: Support ADF paper tray 35 sheets  
Reference price: VND 6,800,000
5. Brother MFC-T4500DW multifunction printer: Support ADF paper tray 50 sheets  
Reference price: VND 14,900,000

Hopefully, the above information has brought you useful information about ADF automatic feed tray as well as making it easy for you to choose a device for printing, scanning, photocopying and faxing multi-functional documents. convenient for your office.

If you want to buy Canon, Epson, Brother, HP genuine multi-function printers with good quality, warranty with the lowest price as above, you can access **META.vn** website to order online or Call **Hanoi** hotline: **024.35.68.69.69 - TP. HCM : 028.38.33.33.66** for advice and support for the fastest purchase!

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