

Keyboard shortcuts need to know on Windows 10

To work effectively on Windows 10 you need to know the combination of useful keyboard shortcuts that Microsoft has added to help you work effectively and save time. The following article introduces you in detail. Keyboard shortcuts need to know on Windows 10.

Windows 10 is the latest operating system available today. The interface on Win 10 has slightly changed compared to previous generations. So to work effectively on Windows 10, you need to know the combination of useful shortcuts that **Microsoft** has added to help you work effectively and save time. The following article introduces you in detail. **Keyboard shortcuts need to know on Windows 10.**



1. Windows + Tab: activate the **Task View** virtual screen signal is a new feature that replaces **Alt + Tab** feature on old operating systems.



2. Windows + A: Open **Action Center** is an area of quick set of system notifications and settings.



3. **Windows + C:** Activate **Cortana** in speech recognition mode.



4. **Windows + D:** minimize or enlarge a program or software on the Desktop.



5. **Windows + E:** Open File Explorer.



6. **Windows + G:** Open the **Xbox Game bar** to help capture and take screenshots of the Desktop.



7. **Windows + H:** activate the quick sharing tool.



8. **Windows + I:** Launch the Window's **Setting** tool .



9. **Windows + K:** Quick enable the **Connect** feature with wireless devices.



10. **Windows + L:** fast phone lock.



11. Windows + P: Export images to an external monitor



12. Windows + R: Open the **Run** dialog box .



13. Windows + S: activate the virtual assistant **Cortana** in voice mode.



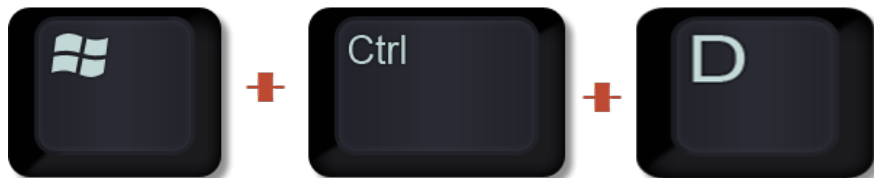
14. Windows + X: Open the **Menu menu** similar to when you click the **Start** button .



15. Windows + (L / R / U / D) *: minimize the application to the side with the following option:

L: to the left, R: to the right, U: above, D: below.

16. Windows + Ctrl + D: Create a new virtual desktop.



17. Windows + Ctrl + F4: close the newly created virtual desktop .



18. Windows + Ctrl + L / R: move between virtual desktops with L: move to the left, R: move to the virtual desktop screen on the right.

19. Windows + Shift + L / R: move the application from one screen to another with a computer connected to multiple monitors.

20. Windows + 1/2/3 / .: Open the applications under the **Taskbar** with the order of applications sorted from left to right starting from 1 except **Cortana** .

Above are some common shortcuts on Windows 10 hoping to help you in the process of working. Good luck!

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