

Instructions to delete spam automatically in Gmail

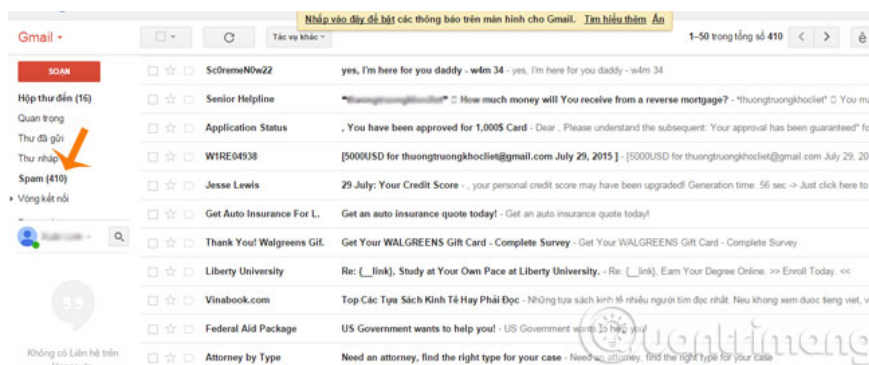
Anyone who is using an email service is almost in a position to receive a lot of spam (Spam), in which Gmail is no exception. Those spam emails do not provide content. practical for you, in addition to taking up the storage space provided by Google for each personal email account and then you will have to clean up the mailbox to recover some of the storage provided by Google.

Anyone who is using email (almost) is almost in a position to receive a lot of spam (Spam), in which Gmail is no exception.

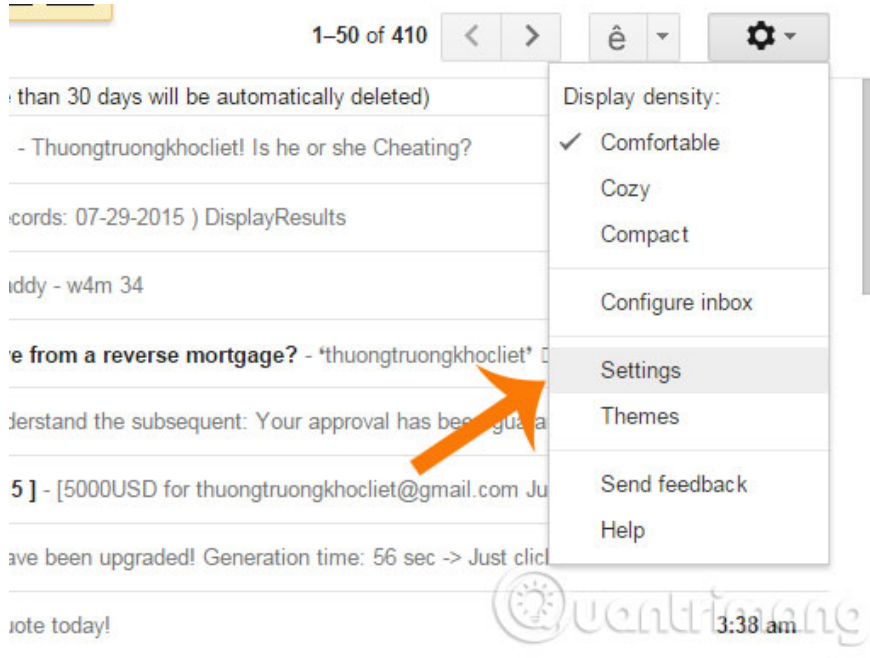
1. Instructions for registering a Gmail account
2. Instructions for switching to Vietnamese language for Gmail
3. Instructions for creating professional signatures for Gmail

Those junk e-mails do not provide any practical content for you, in addition to taking up the storage space provided by Google for each personal email account and then you will have to " *clean up* " the mailbox to recover little storage space provided by Google.

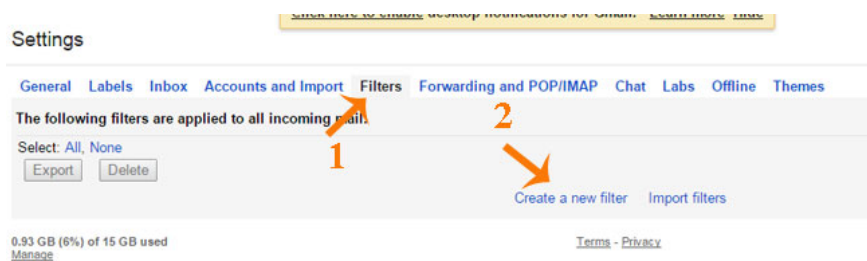
However, if you choose each spam to delete, then surely you will take a lot of effort and time. Therefore, the best way to keep the Spam folder clean is to set up a feature that automatically filters and deletes spam that Google has built into the Gmail account.



Step 1 : You login to your personal account and then click on **the gear image** and select **Settings**



Step 2 : In the **Settings** window, select **Filters** tab and click **Create a new filters**




Step 3 : When the new window opens, type **is: spam** in the **Has the words** box, then click **Create a filter with this search**

Filter ×

From

To

Subject

Has the words 

Doesn't have

Has attachment


Don't include chats

Size MB

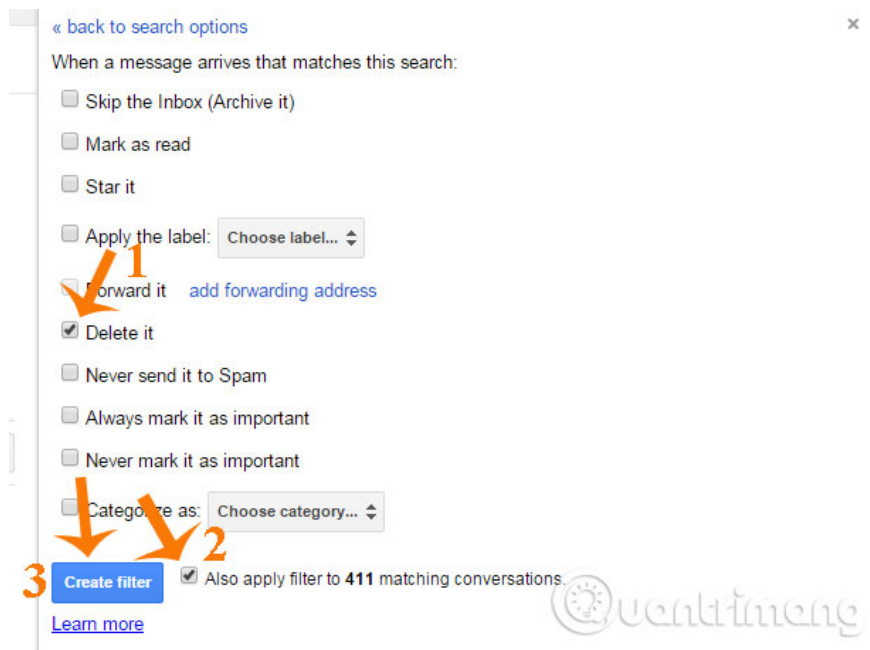
[Create filter with this search »](#)

Confirm creating filter ×

Filter searches containing "label:", "in:", "is:", or stars criteria (i.e. "has:yellow-star") are not recommended as they will never match incoming mail. Do you still wish to continue to the next step?



Step 4 : Next, you click on **Delete it** and **Also apply filter to xxx matching conversations** then click **Create filter**



From now on, your Gmail account has been set up to automatically delete all spam that Gmail has moved to Spam folder (*or to say it is correctly assigned "spam"*).

Note : the downside of this feature is that every email in the Spam folder that Gmail suspects is spam is marked and automatically deleted, leading to the case that important messages that are misunderstood as spam are not read by you. also deleted.

Good luck!

You finished reading the article "**Instructions to delete spam automatically in Gmail**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.