

Instructions on how to use the Timeline feature on Windows 10

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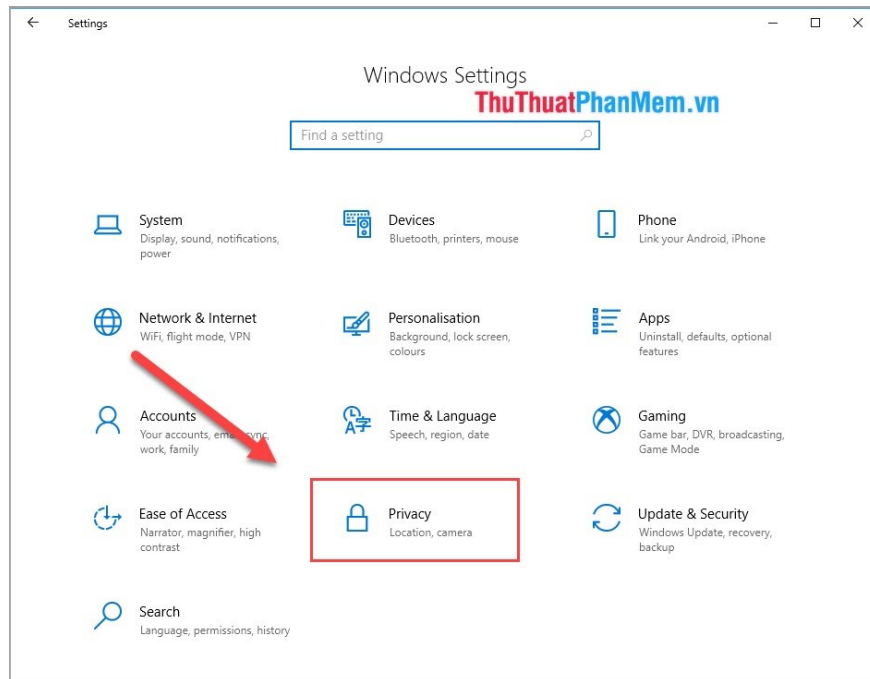
Windows 10 has a great new feature that helps users manage many different data on the computer quickly. The Timeline appears on Windows 10 as a lifeline to those who work indiscriminately on their Windows Desktop. Timeline on Windows 10 is used for many different purposes. Today, the Software Tips will guide how to use the Timeline feature on Windows 10.



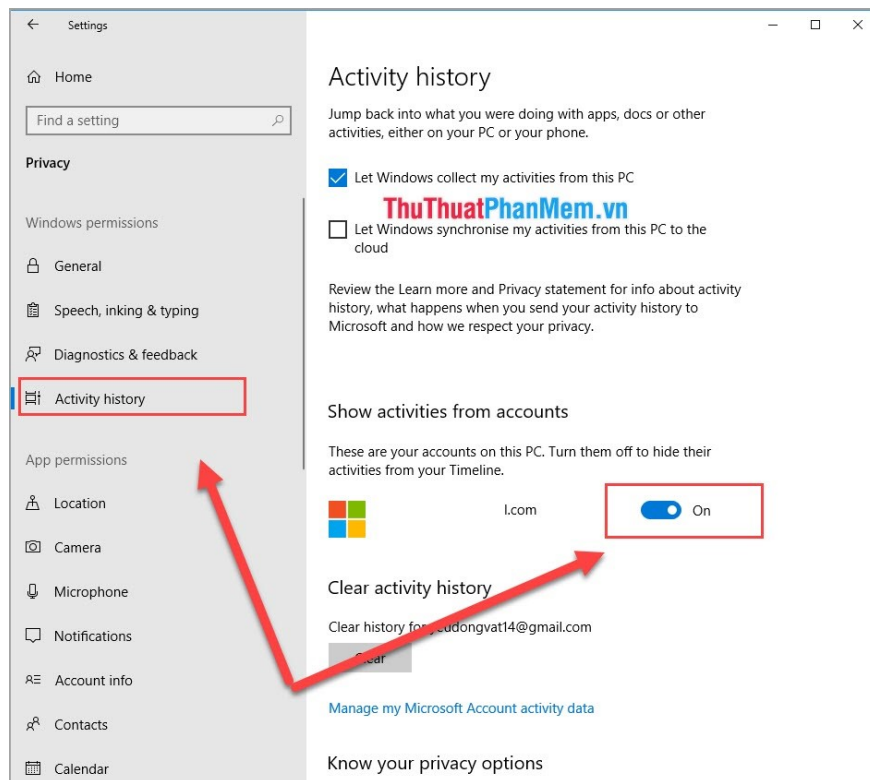
1. Turn on Timeline on Windows 10

Normally, by default on all Windows 10 versions, Timeline is always enabled. If your computer does not have it, you can enable it in settings.

Step 1: Press **Windows + I** to open the installation window. Then select **Privacy** .

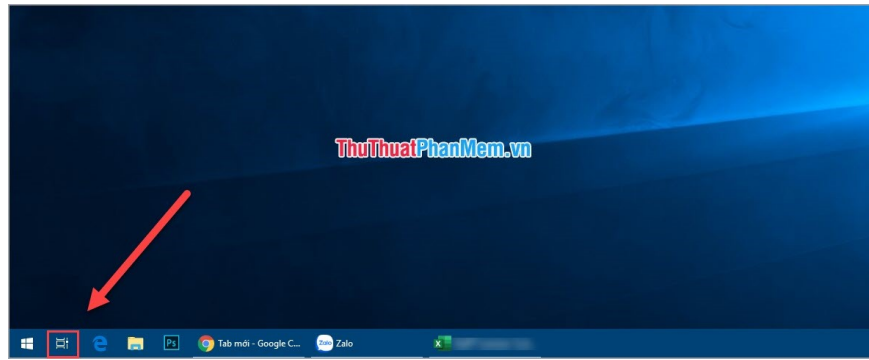


Step 2: Open the **Activity history** section and turn it to **On** .

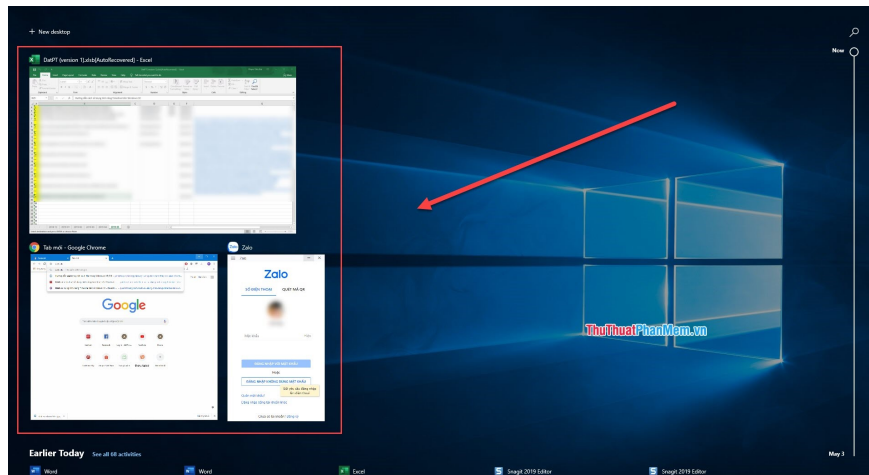


2. How to use the Timeline

To use **Timeline**, you need to click on the **Timeline** icon located next to **Start** on your computer.



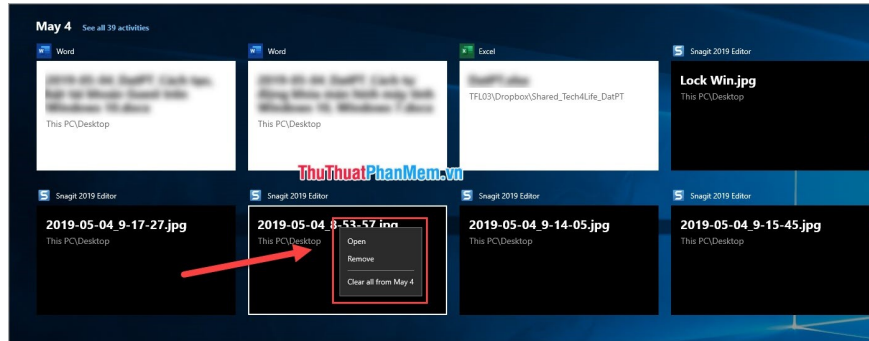
At this time, there will be a table showing the applications used on your computer screen here:



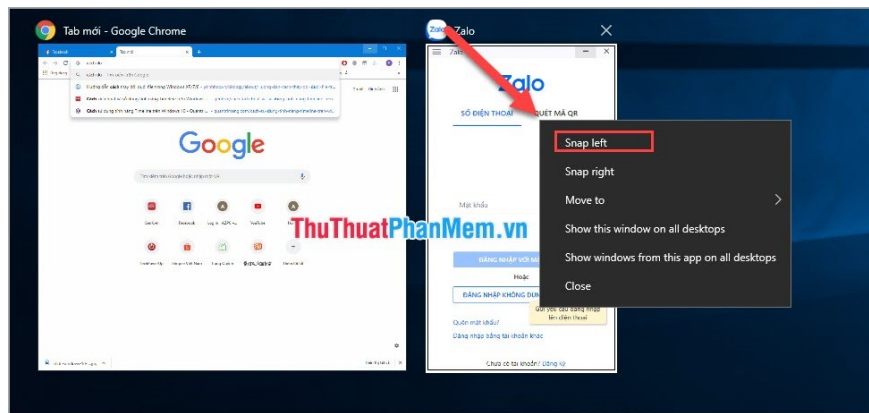
On the right hand side is the **Time** bar, which you can drag down to find data on a previous computer screen.



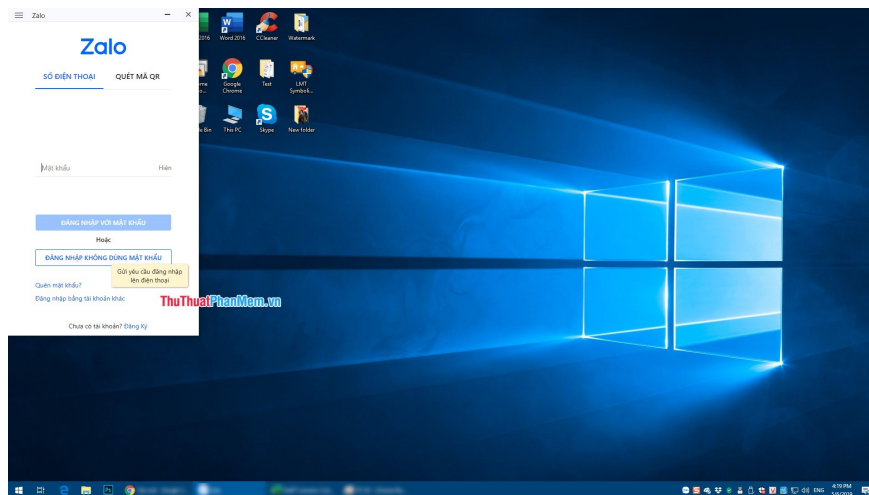
With the data on the computer screen will be saved by the system. You can right-click and select **Open** to review or click **Remove** to clean up the **Timeline** more.



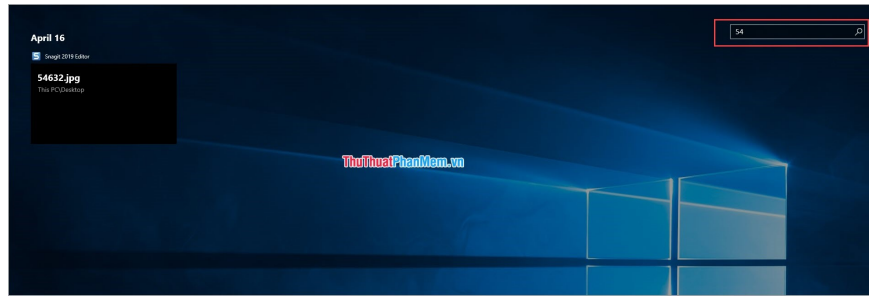
With applications running on your computer, right-clicking gives you more options.



For example: I want to display the **Zalo** window close to the left corner of the screen, then I right click and select **Snap left** . Immediately, Zalo displayed on the left corner of the screen.



In addition, you can enter the name of the data in the **Magnifier (Search) bar** to search quickly.



With Timeline has a simple but useful function for users who need to clean and re-present the computer screen. Thus, Software Tips have taught you *How to use Timeline Windows 10* effectively.

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