

Instructions on how to practice typing 10 fingers standard and fastest

Typing 10 fingers helps you manipulate quickly, with high efficiency when working as well as studying and entertainment ... The following article shows how to practice the standard and fastest 10-finger typing method.

Typing with 10 fingers helps you manipulate quickly, with high efficiency when working as well as studying and entertaining .



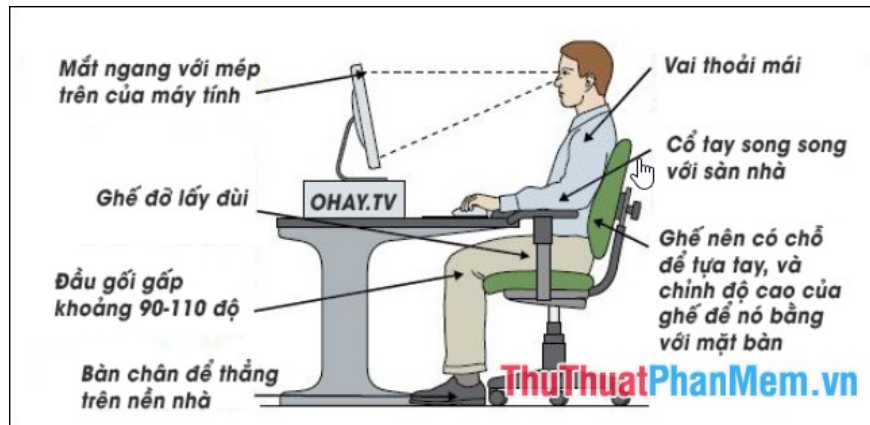
In today's young people often use 2 index fingers to type the keyboard so the typing speed is not effective.

To type 10 fingers correctly and fastest, you need to know the following contents:

1. Posture when working with computers

When working with computers, you should sit in the correct posture, create the most comfortable spirit when working:

- Sit upright and keep your back straight, avoiding bending or hunching your back.
- Elbows are always bent at the front
- Head slightly tilted forward, keeping a distance of 40 -> 75cm from your eyes compared to the computer screen
- Wrist to the right edge of the computer.

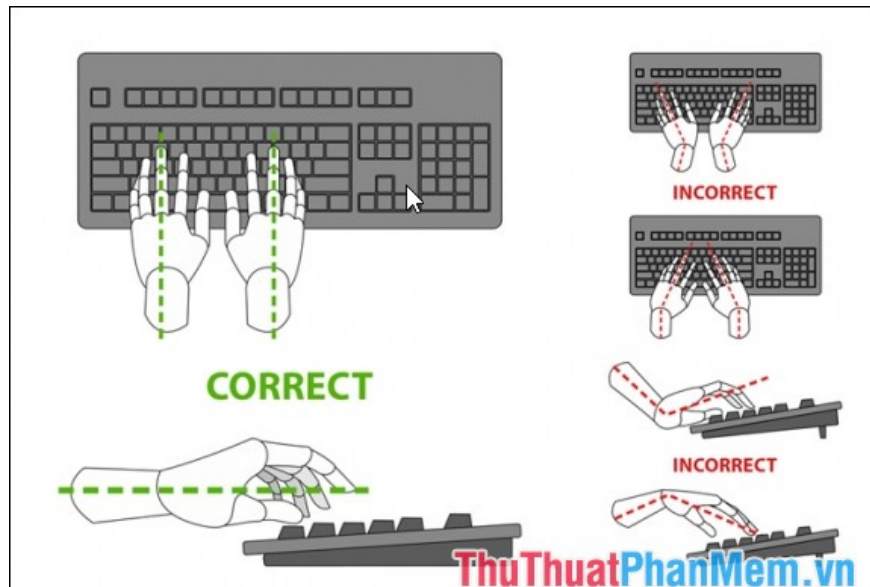


In case the height is limited compared to the computer position, you can use extra pads to work most comfortably:



2. How to put your hands on the keyboard

Place your hand perpendicular to the keyboard, not left or right. The fingers keep parallel with the keyboard. As shown in the figure, Correct set the hand correctly, incorrectly set the wrong rule:



3. The initial position of the fingers on the keyboard

You notice on the keyboard there are 2 keys F and J on the face, which are 2 keys with spikes to help you locate the finger on the key. How to put your hand as follows:

- Left hand: The index finger is placed on the F key, the remaining fingers are placed in the D, S, A.
- Right hand: The index finger is placed on the J key, the remaining fingers are placed in the K, L keys;



4. Task of fingers on keyboard

Left hand:

- Left hand index finger undertakes to type: V, F, R, 4, 5, T, G, B
- Left middle finger: C, D, E, 3
- Ring finger: X, S, W, 2
- Pinkie: Z, A, Q, 1, Shift.Caps Lock, Tab.

- **Space bar with your thumb**

Right hand:

- Right index finger is responsible for typing: N, H, Y, 6, 7, U, J, M

- The middle finger: , K, I, 8

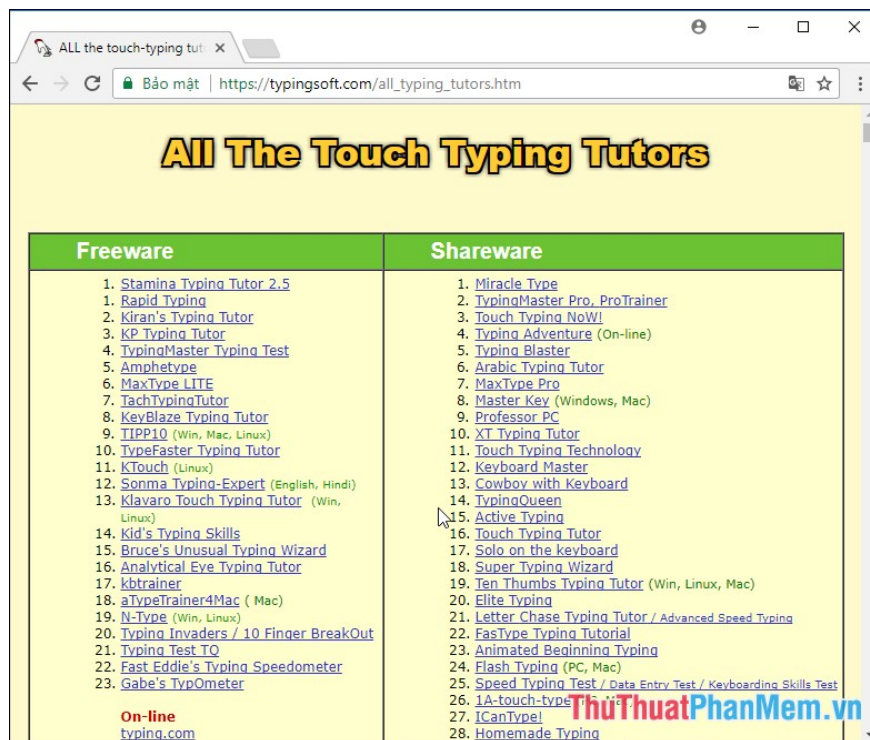
- Ring finger: >, L, O, 9

- Pinkie: /, :, [, -, Shift

- **Space bar with your thumb**

5. Select typing software with 10 fingers

- You can use typing software on the page: https://typingssoft.com/all_typing_tutors.htm has a lot of software for practicing 10-finger typing, both free and paid:



Depending on the purpose you choose the appropriate typing software.

6. Plan to practice typing with 10 fingers

Example of using Typing master software to practice typing:



Level 1: Familiarize yourself with the software, practice typing on games and tests on software.

Level 2: Increase speed and accuracy with Game Wordtris in software:

- Day 1: Practice the Easy Words to get a score of **2000 to 3000 points**
- Day 2: Practice with Easy Words topic with a score of **3500 to 7000 points.**
- Day 3: Practice Cars theme with a score of **3500 to 8000 points.**
- Day 4: Target reaches **4000 to 10000 points.**

Level 3: After practicing with Typing Test software, you practice typing with Vietnamese text, for example, just listening to a song and then retype the lyrics in Word.

7. Some notes when typing 10 fingers

- Always put the 2 index fingers at the position of the F and J keys and rotate the other typing hand after the initial position.
- Always use 2 hands when typing, for example, type capital letters, type the characters on .
- Attention during typing can move your fingers on the other keys, but after typing you move back to the original position when you put your hands on the keyboard.

In addition to using software to practice typing with 10 fingers, you can practice typing when talking or chatting on Facebook to help you practice well. A lot of keyboard heroes come from having lots of online chats on Facebook.

Above is a detailed guide on how to practice typing 10-finger text standard and fastest. Good luck!

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