

# Instructions on how to fix font errors in Word

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You download Word documents online or receive Word documents shared by your friends, you feel uncomfortable when you open the Word document with font errors, can not read anything in the document. So, you want to find ways to fix font errors in Word, to be able to fix font errors to read the content in the document.



Here's how to fix font errors in Word, please follow along.

To fix font errors in Word, do one of the following two ways:

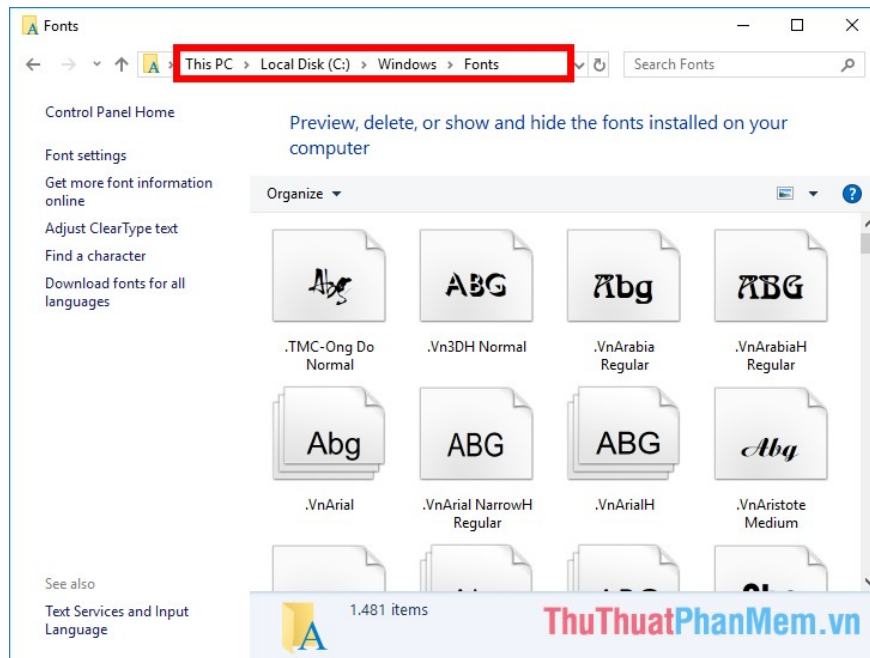
1. Install the full font for your computer.
2. Use the **Unikey Toolkit** feature of **Unikey** .

## Method 1: Install the full font set for your computer

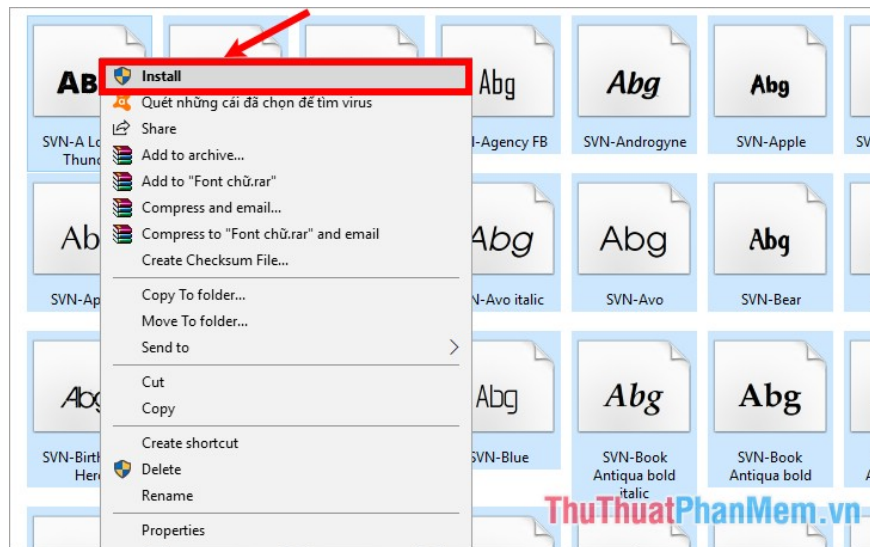
Word font errors can be caused by your computer not having the font that Word documents use, so you should find the full font set and download and install it on your computer.

You can download the full font set for your computer here <http://TipsMake.vn/download-bo-font-tieng-viet-day-du-cho-may-tinh-tecvn-vni-thu-phap-unicode/>

After downloading the fonts to your computer, extract and copy all fonts into the **Fonts** folder (**C: WindowsFonts**).

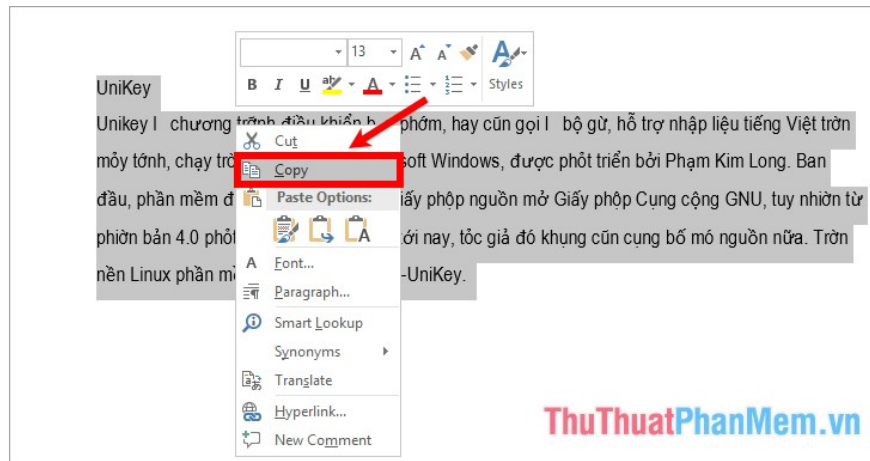


Or you can select all fonts and right-click and choose **Install** to let the computer install the font itself. If any font is already installed on the computer, you can override or ignore that font.

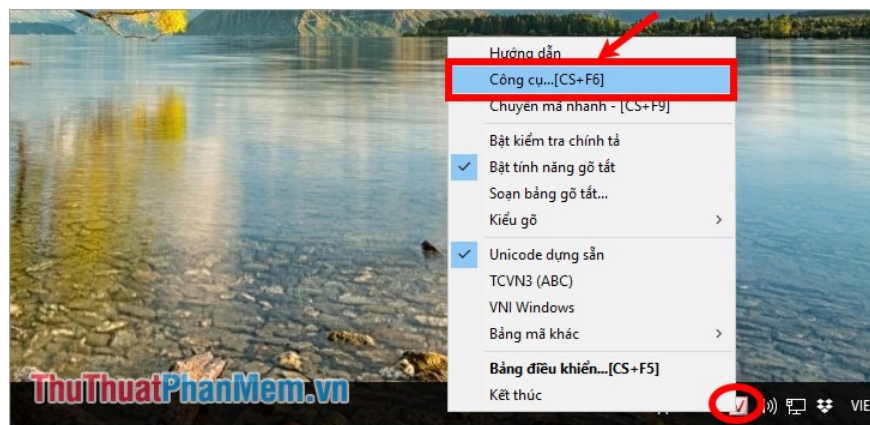


## Method 2: Use Unikey Toolkit of Unikey

**Step 1** : Open the Word document with font errors, press **Ctrl + A** to select all the next text, right-click and select **Copy** ( **Ctrl + C**).



**Step 2:** Right-click the **Unikey** icon under the system tray and select **Tools . (CS + F6)** or press **Ctrl + Shift + F6**.



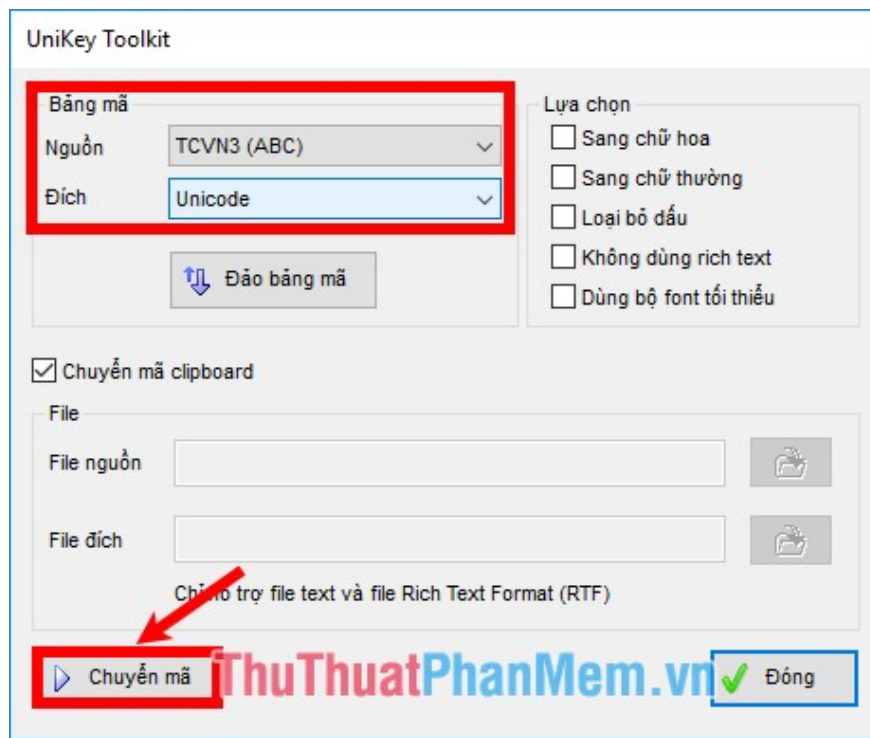
**Step 3 :** **Unikey Toolkit** dialog box appears , you need to choose the encoding for **Source** and **Destination** :

1. **Source** : encoding of the original font of the text to be converted (you need to identify the encoding of the font of the error text).
2. **Destination** : the font encoding you need to convert.

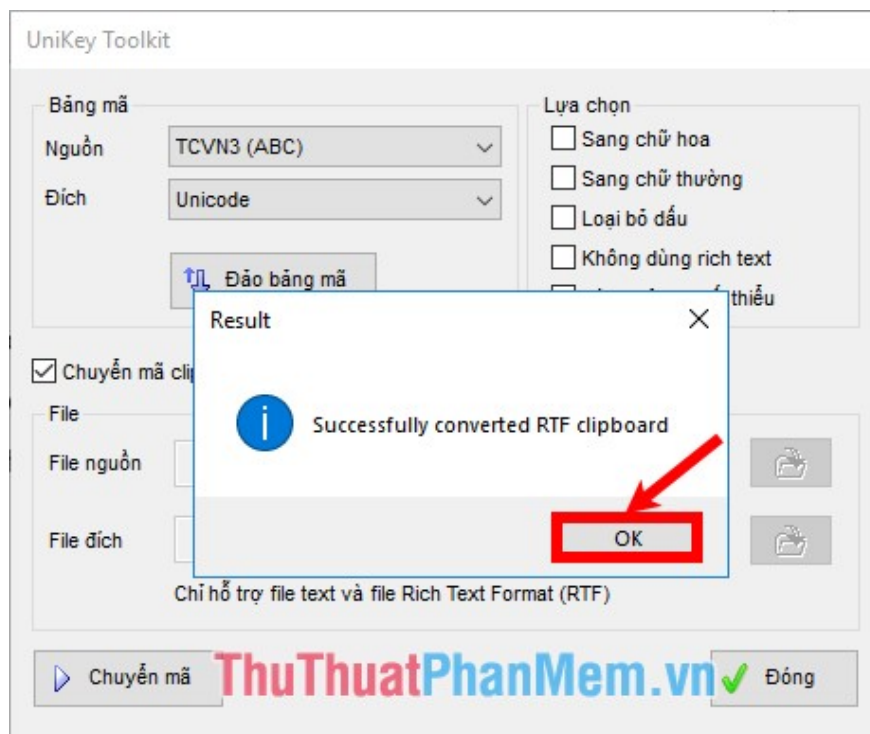
*Note: To identify the encoding font error, you need to look at the font section of the Home tab to know what font, based on which you determine:*

1. *If the font starts with VNI, the encoding is VNI Windows.*
2. *If the font begins with .Vn, the encoding is TCVN3.*
3. *Fonts like Times New Roman or Arial have Unicode.*

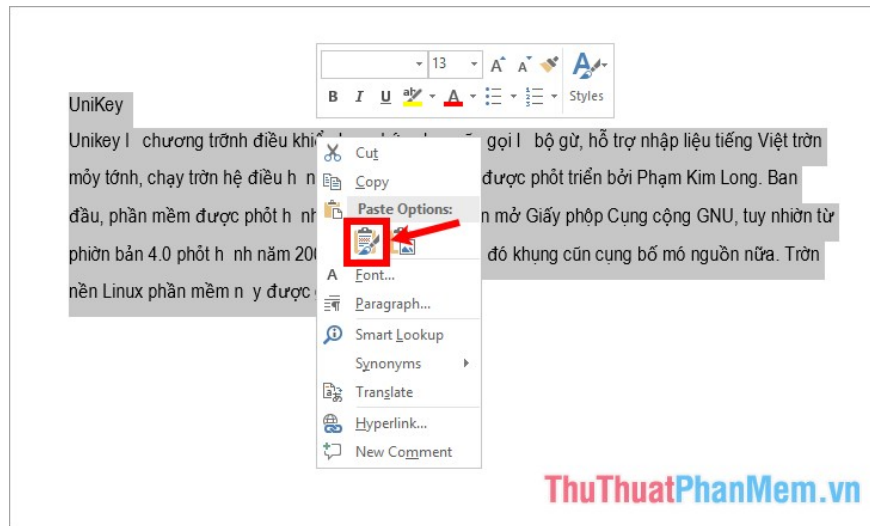
After choosing the encoding for source and destination, click **Convert**.



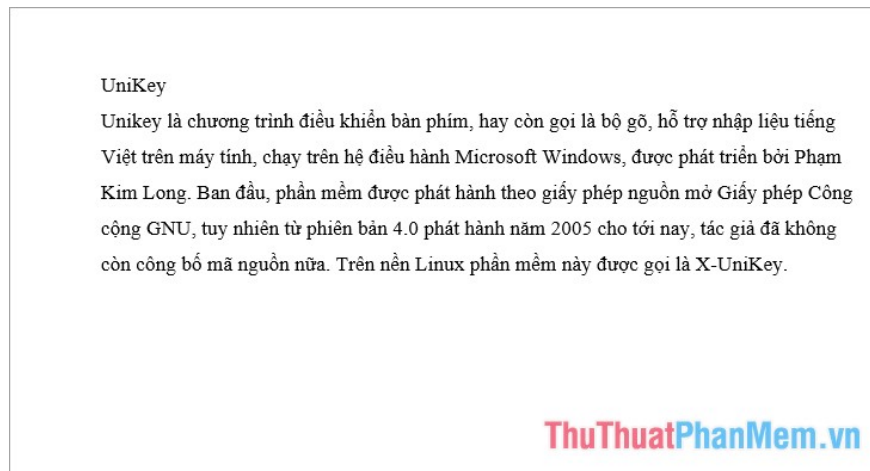
The success message appears, click **OK** , if the error you repeated from step 1.



**Step 4** : Open the Word document, right-click and select **Paste** ( **Ctrl + V** ) to paste over the error text, or you can create a new Word document and paste it.



So there will no longer be font errors.



Above is a guide on how to fix font errors in Word, from now on, whenever you encounter a font error situation, you will be able to handle and fix it on your own. Good luck!

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