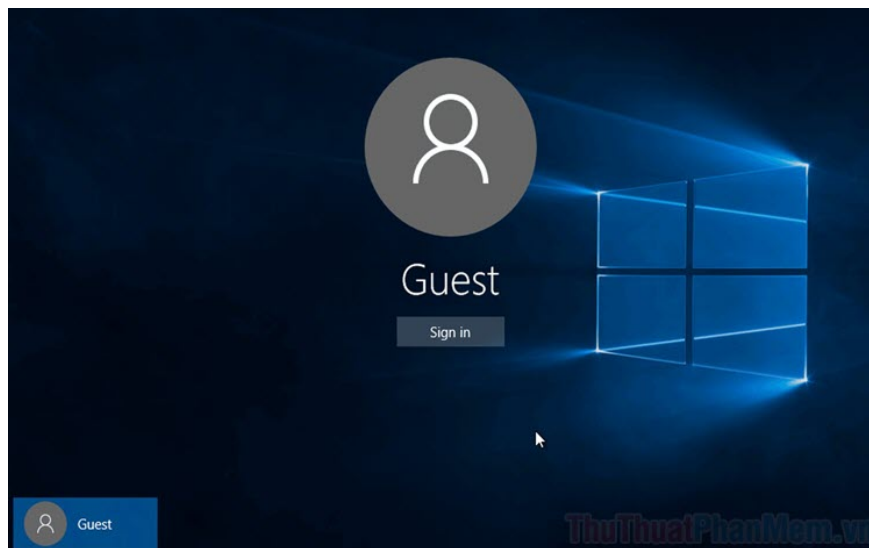


# Instructions on how to create a new User on Windows 10

Instructions on how to create a new User on Windows 10. Dividing many different User accounts on Windows 10 will help you better manage your data and avoid unauthorized account hacking, sharing the User. Users after creating you can grant them permission to limit certain activities

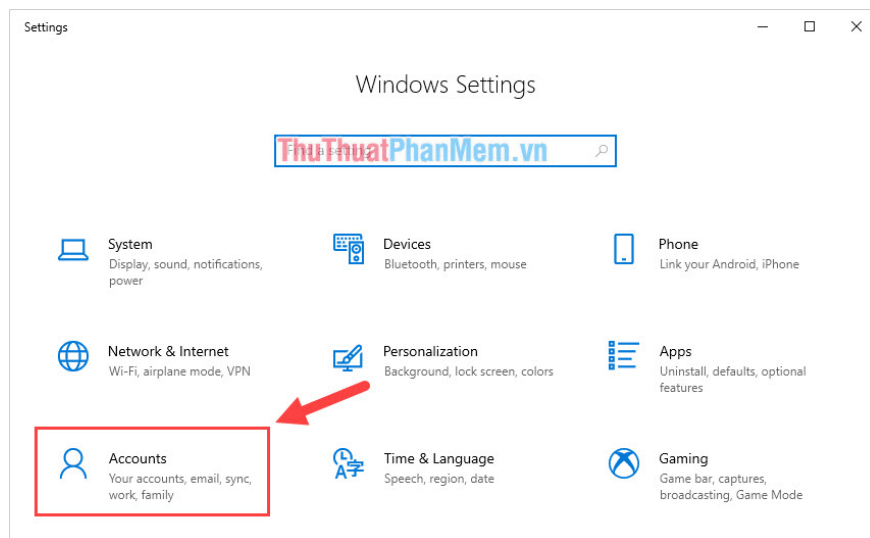
The division of many different User accounts on Windows 10 will help you better manage your data and avoid unauthorized account hacking, sharing the User. The User after creating you can grant them permission to limit certain activities, for example, not running under the Admin will limit some deep intervention into the computer. In this article, the Software Tips will show you how to create a new User on Windows 10.



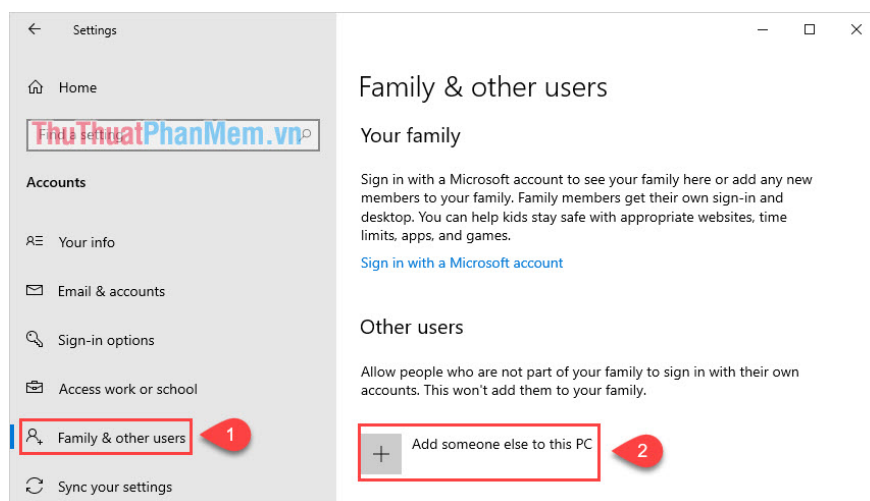
## 1. Create a User account on Windows 10 using Settings

Settings is a tool to manage all Windows settings, so creating a User account on Settings will be the most complete and easiest.

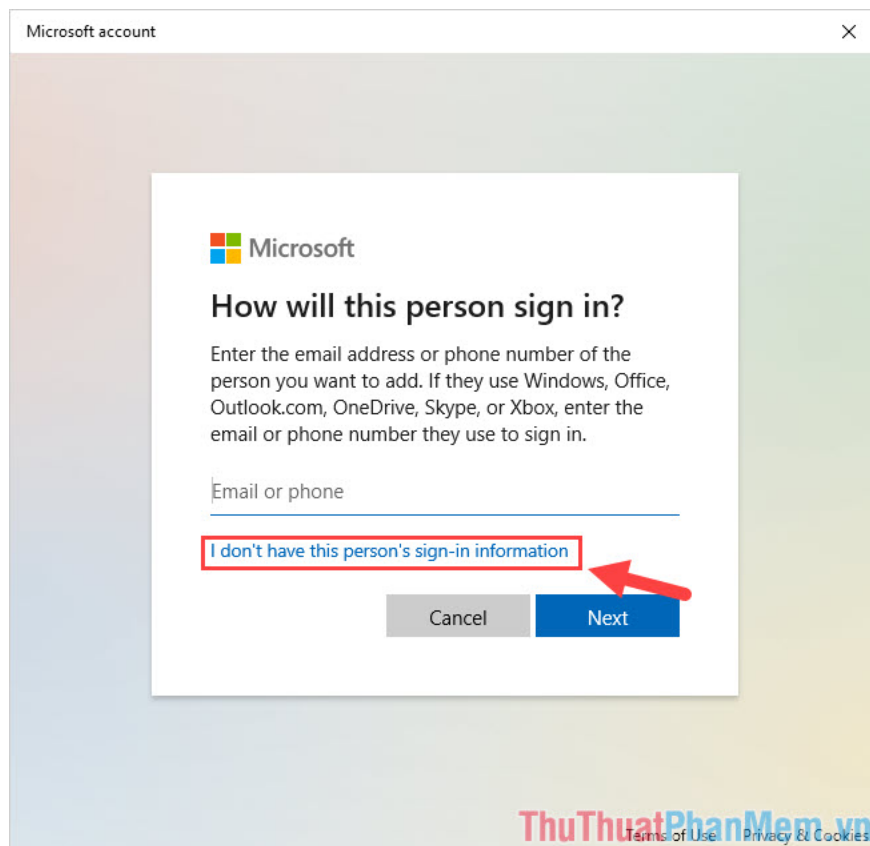
**Step 1:** First, press **Windows + I** to open the Settings window. Next, you select **Accounts** to set up accounts.



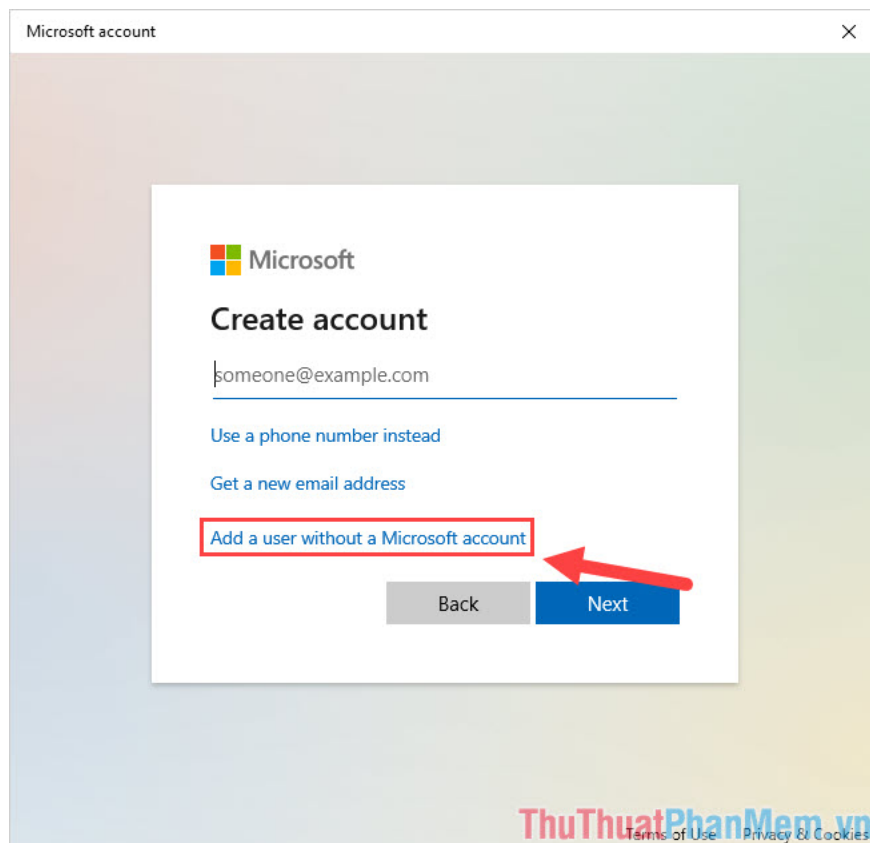
**Step 2:** Then, you select the card **Family & Other User (1)** and select **Add someone else to this PC (2)** to proceed to create more accounts.



**Step 3:** Normally, when you create an additional User account on Windows 10 you will need to use a Gmail account registered on Microsoft so it is very confusing. The fastest and most convenient way to create a User account is to choose **I don't have this person's sign-in information** .



**Step 4:** Next, you select **Add a user without a Microsoft account** to create a User without a Microsoft account.



**Step 5:** After that, you turn to set the information such as: Name, password, security answers.

Microsoft account

### Create an account for this PC

If you want to use a password, choose something that will be easy for you to remember but hard for others to guess.

Who's going to use this PC?

Thuthuatphanmem

Make it secure.

.....

.....

In case you forget your password

What was your first pet's name?

Ki

Next Back

ThuThuatPhanMem.vn

**Step 6:** When you're done, you can choose **Change account type** to change the **account type** .

Settings

Home

ThuThuatPhanMem.vn

Accounts

Your info

Email & accounts

Sign-in options

Access work or school

Family & other users

Sync your settings

### Family & other users

#### Other users

Allow people who are not part of your family to sign in with their own accounts. This won't add them to your family.

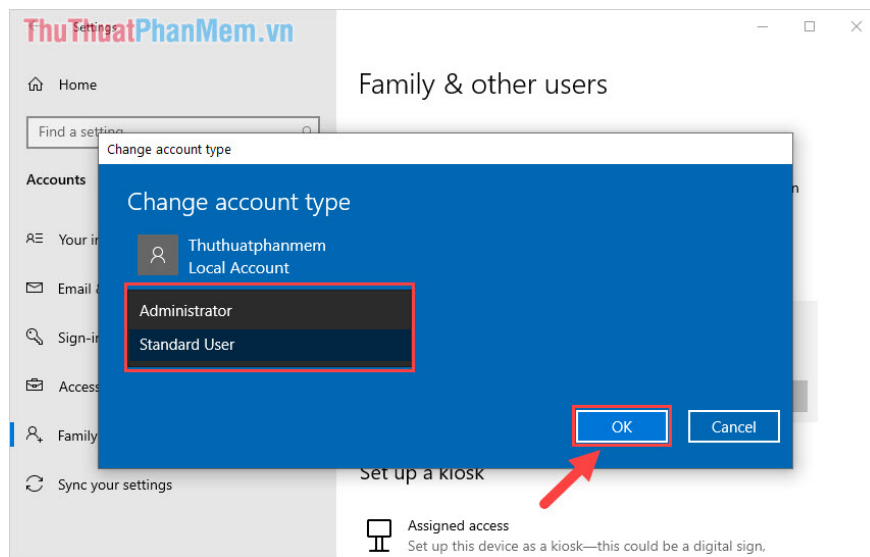
+ Add someone else to this PC

Thuthuatphanmem  
Local account

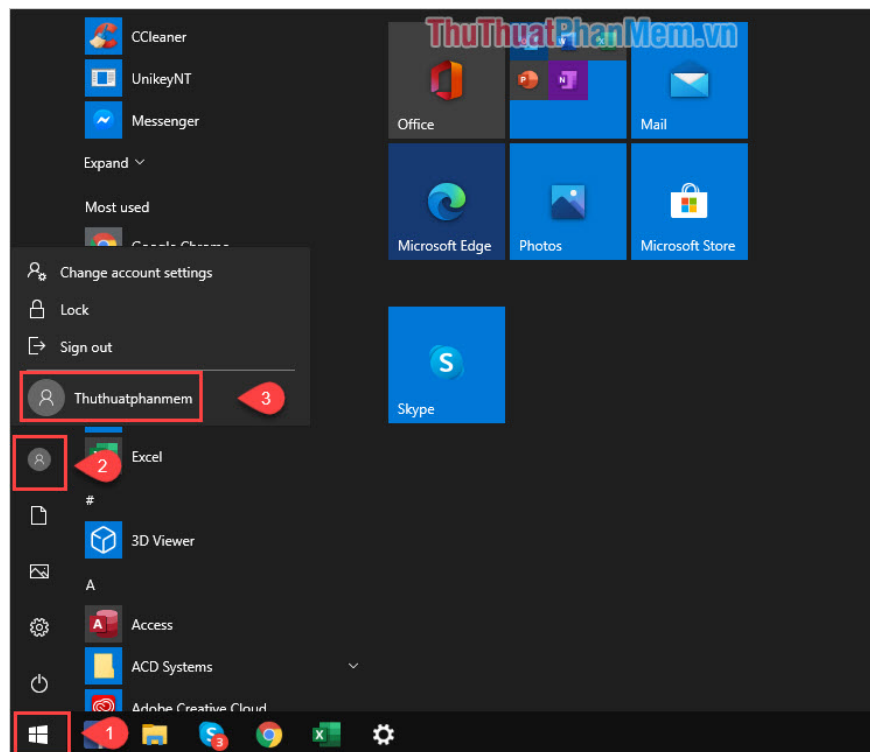
Change account type Remove

Set up a kiosk

**Step 7:** Here, you can set this as an **Administrator** account or a **Standard User** . The Administrator account will allow the User to intervene deeply into Windows, while the Standard User account will not interfere deeply with Windows.



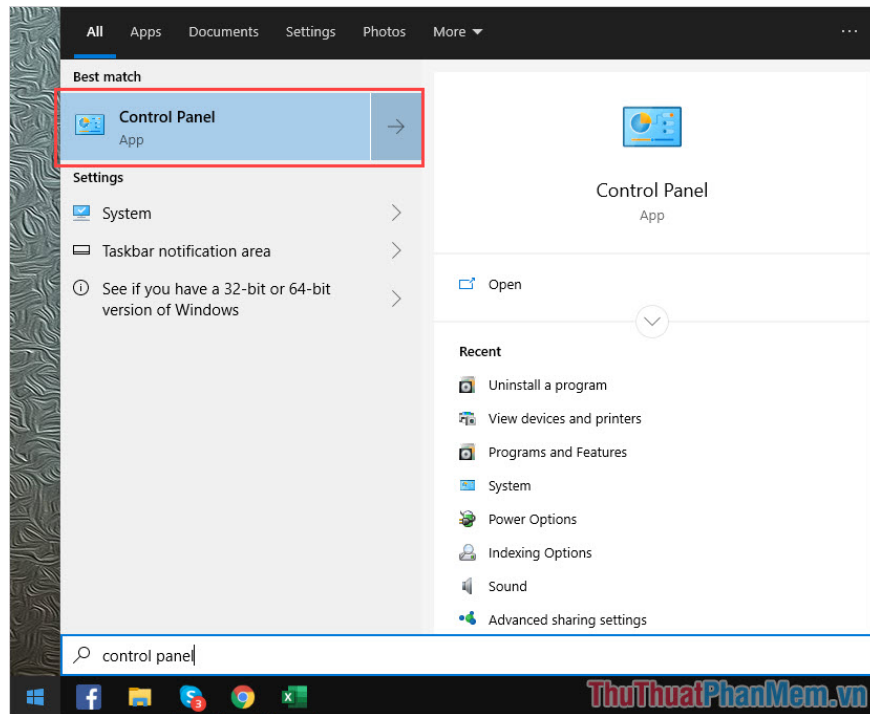
**Step 8:** So you have finished creating a User account on Windows 10. Now you select **MenuStart -> Account -> User** to switch to another account.



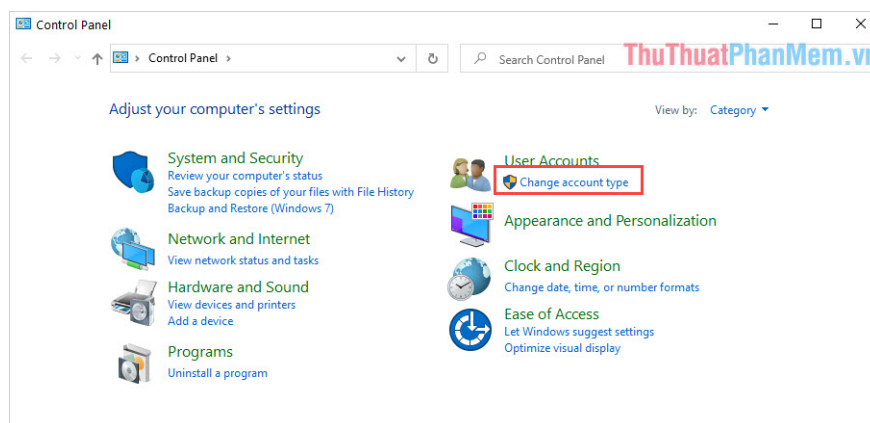
## 2. Create a User account on Windows 10 with Control Panel

Control Panel also provides a range of settings for the Windows 10 operating system.

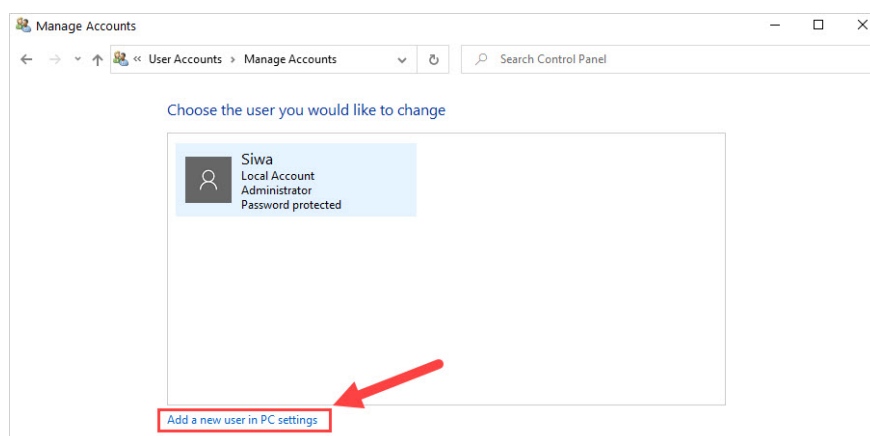
**Step 1:** First, open **MenuStart** and enter **Control Panel** to open the edit window.



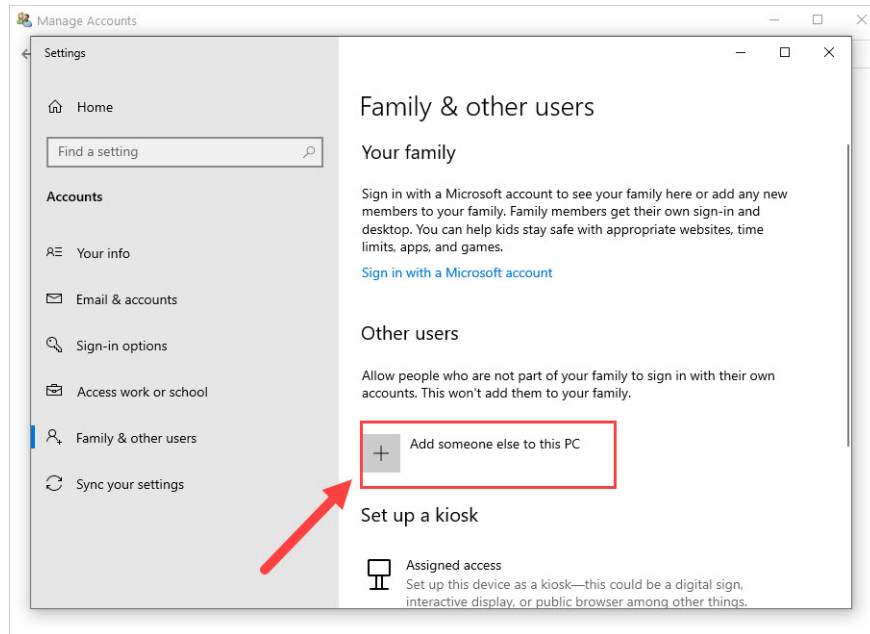
**Step 2:** Then, you select **Change account type** to proceed to set up the User account on Windows 10.



**Step 3:** Here, you proceed to select **Add a new user in PC settings** to create more User accounts.



**Step 4:** Next, you select **Add someone else to this PC** and proceed to repeat the operation as Method 1.



In this article, Software Tips guide you how to create more User accounts on Windows 10. Operating system, I wish you success!

You finished reading the article "**Instructions on how to create a new User on Windows 10**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.