

Instructions on how to choose the print area in Excel

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Before embarking on the tutorial, let's take a look at how to select the print area in Excel and why to select the print area in Excel.

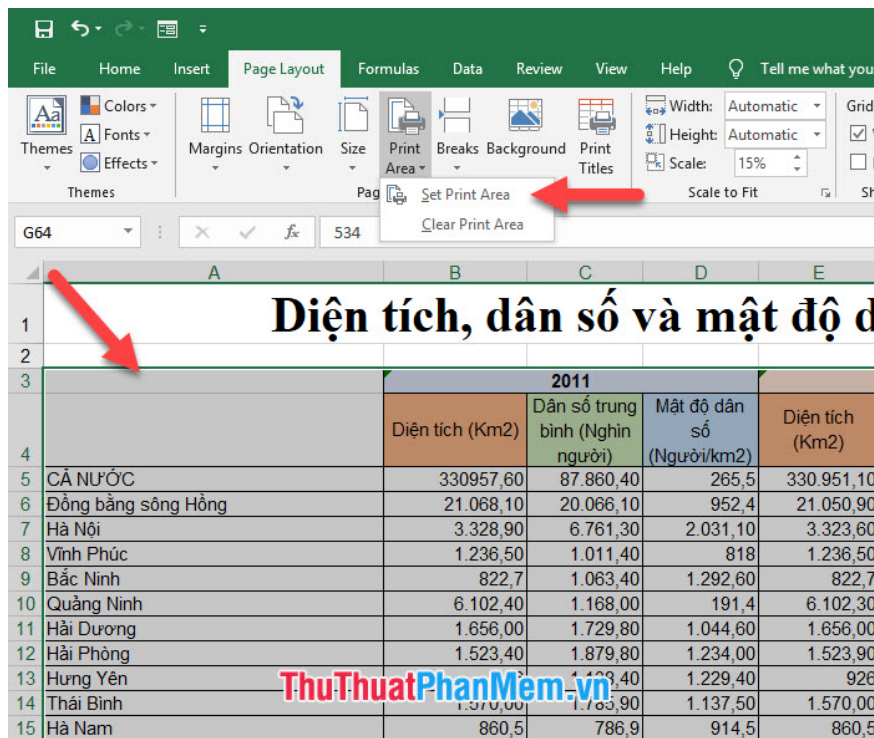
When printing on an Excel file, you don't want to print all the data contained in this file, you just want to print out a small amount of space on the entire worksheet.

That's when you need to select the print area in Excel when you want to limit a certain print content, not print the entire data of that Excel Sheet page.

	2011		2012		2013		2014		2016	
	Diện tích (Km2)	Mật độ dân số (Người/km2)	Diện tích (Km2)	Mật độ dân số (Người/km2)	Diện tích (Km2)	Mật độ dân số (Người/km2)	Diện tích (Km2)	Mật độ dân số (Người/km2)	Diện tích (Km2)	Mật độ dân số (Người/km2)
CẢ NƯỚC	330957,60	87.860,40	330.951,10	88.809,30	281.330.272,40	89.759,30	271,20	300.968,50	274.300.968,50	81.713,30
Đồng bằng sông Hồng	21.068,10	20.066,10	692,2	21.050,90	20.274,90	963,1	21.859,30	20.481,90	972,4	21.060,50
Hà Nội	3.328,90	6.761,30	2.031,10	6.809,20	2.069,00	3.324,30	6.877,00	2.068,40	3.324,30	7.095,00
Vĩnh Phúc	1.236,50	1.011,40	818	1.236,50	822,7	1.236,50	1.011,40	1.236,50	822,7	1.011,40
Bắc Ninh	822,7	1.063,40	1.292,60	822,7	1.269,80	1.319,80	822,7	1.347,00	822,7	1.131,20
Quảng Ninh	6.102,40	1.168,00	1.033,30	1.177,70	1.011	6.102,40	1.168,00	1.033,30	6.102,40	1.168,00
Hải Dương	1.656,00	1.729,80	1.044,60	1.656,00	1.729,80	1.051,80	1.656,00	1.729,80	1.051,80	1.656,00
Hải Phòng	1.523,40	1.879,80	1.234,00	1.523,40	1.879,80	1.523,40	1.879,80	1.234,00	1.523,40	1.879,80
Hưng Yên	926	1.138,40	1.229,40	926	1.144,10	1.229,40	926	1.138,40	926	1.138,40
Thái Bình	1.570,00	1.137,50	1.137,50	1.787,40	1.138,50	1.570,00	1.137,50	1.787,40	1.138,50	1.137,50
Hà Nam	860,5	786,9	914,5	860,5	786,9	860,5	786,9	914,5	860,5	786,9
Bắc Ninh	1.651,40	1.833,50	1.110,30	1.652,60	1.839,10	1.110,40	1.652,60	1.839,10	1.110,30	1.652,60
Bình Định	1.360,30	607,7	602,2	1.376,70	619,1	667,6	1.376,70	627,2	672,4	1.377,60
Thừa Thiên Huế và Quảng Trị miền Trung	36.294,40	11.909,80	11.819,20	36.272,30	11.417,90	11.819,20	36.272,30	11.909,80	12.111,60	11.819,20
Hà Giang	9.914,80	748,6	94,3	9.914,80	761,6	94,3	9.914,80	775,8	94,3	9.914,80
Điện Biên	6.707,80	514	514	6.707,80	514	514	6.707,80	514	514	6.707,80
Bắc Sơn	4.859,40	300,4	300,4	4.859,40	300,4	300,4	4.859,40	300,4	300,4	4.859,40
Điện Biên Phủ	6.867,30	734,0	734,0	6.867,30	734,0	734,0	6.867,30	734,0	734,0	6.867,30
Sơn La	6.309,90	637	637	6.309,90	637	637	6.309,90	637	637	6.309,90
Kỳ Sơn	6.886,30	758,0	110,2	6.886,30	769,7	111,2	6.886,30	774,4	112,4	6.886,30
Đắk Lắk	3.511,70	1.178,40	329,0	3.511,70	1.428,10	329,1	3.511,70	1.178,40	329,0	3.511,70
Đắk Nông	8.320,80	740,8	8.320,80	745,3	8.320,80	745,7	8.320,80	745,7	8.320,80	745,7
Đắk Lắk	3.844,90	1.581,80	411,1	3.844,90	1.592,90	413,9	3.844,90	1.608,00	417,7	3.844,90
Phước Thọ	3.533,40	1.329,30	1.329,30	3.533,40	1.329,30	1.329,30	3.533,40	1.329,30	1.329,30	3.533,40
Điện Biên	9.562,90	610,8	610,8	9.562,90	619,7	619,7	9.562,90	619,7	619,7	9.562,90
Lai Châu	8.968,40	899	899	8.968,40	897,7	897,7	8.968,40	899	899	8.968,40
Sơn La	14.174,20	1.118,60	786,9	14.174,20	1.134,40	800	14.174,20	1.150,90	812,4	14.174,20
Hà Tĩnh	4.668,70	799	173,2	4.668,70	809,2	174,7	4.668,70	810,3	177,4	4.668,70
Bắc Trung Bộ và Duyên Hải miền Trung	60.618,00	19.104,90	199,0	60.618,00	19.243,30	202,0	60.618,00	19.387,60	202,0	60.618,00
Thanh Hóa	11.131,90	3.437,70	368,8	11.132,20	3.457,90	310,6	11.132,20	3.477,70	312,4	11.132,20
Nghệ An	16.453,70	2.553,30	179,2	16.453,90	2.589,30	180,0	16.453,90	2.611,80	182,8	16.453,90
Hà Tĩnh	9.097,40	1.217,60	206,4	9.097,40	1.243,20	206,4	9.097,40	1.267,40	206,4	9.097,40
Quảng Bình	8.065,30	693,4	109,9	8.065,30	698,3	106,4	8.065,30	688,2	108	8.065,30
Quảng Trị	4.729,80	604,7	127,4	4.729,80	604,7	127,4	4.729,80	604,7	127,4	4.729,80
Phước Thọ	6.033,20	1.103,10	219,1	6.033,20	1.111,90	221,3	6.033,20	1.122,90	223,1	6.033,20
Hà Nội	1.265,40	940	796	1.265,40	866,8	793,8	1.265,40	1.007,70	784	1.265,40
Đuyên Hải	10.439,40	1.442,90	138,4	10.439,40	1.450,90	139,2	10.439,40	1.471,90	141,1	10.439,40
Đuyên Hải	6.183,00	1.240,20	237,7	6.183,00	1.299,80	238,7	6.183,00	1.248,30	241,1	6.183,00

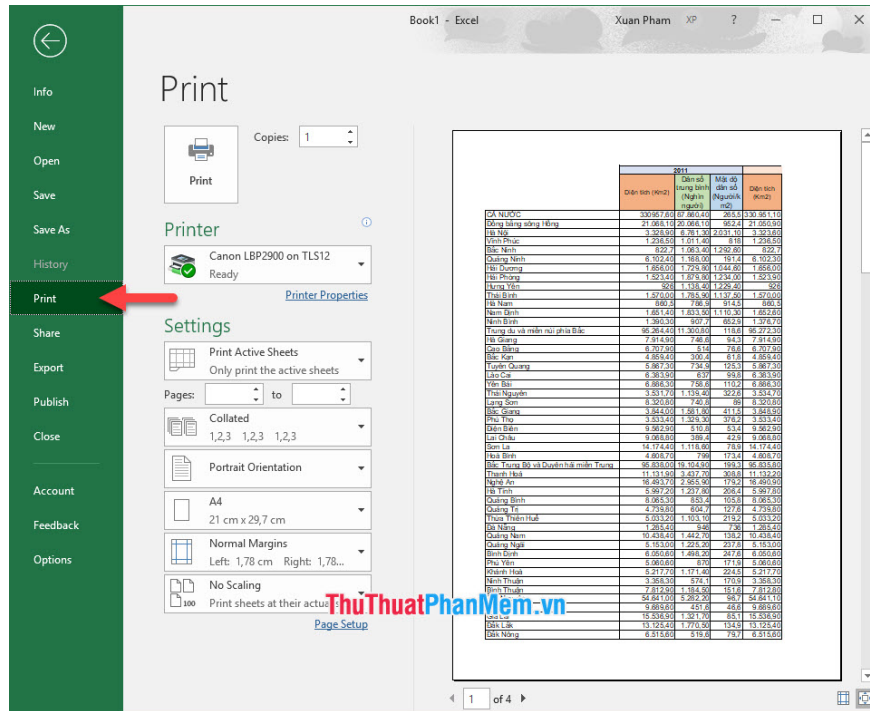
To do this, you must black out the area you want to print. Click and drag to create a selection or click on the upper left corner (or lower right) and then hold **Ctrl + Shift** and click on the lower right corner (or left top).

Then open the **Page Layout** ribbon on the toolbar and find **Page Setup**. In this section, there will be a **Print Area** icon, click on it and select **Set Print Area** to select the highlighted area into a print area in Excel.

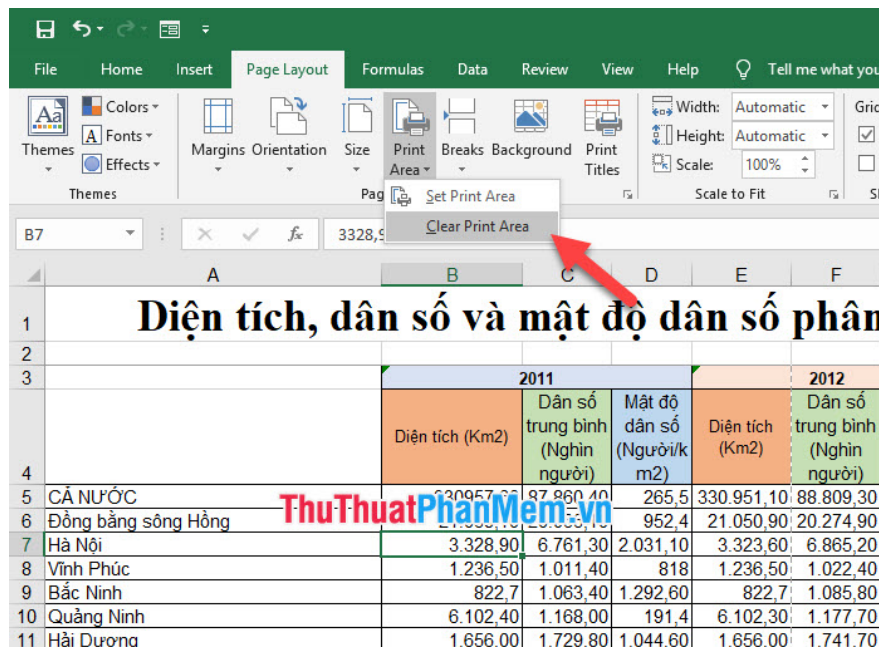


For now, try opening the print mode by going to the **File** ribbon on the toolbar.

Then click on **Print** . You can see on the right is the **Print Preview** area , the A4 page only contains the content of the print area you have limited. At the moment, you can freely print without worrying that the content will spill into another section.



Finally, to clear the selected print area, simply go back to the **Page Layout** ribbon, then click the **Print Area** icon in the **Page Setup** section and select the **Clear Print Area** row .



Thank you for reading the article of **TipsMake.Vn** on how to choose the print area in Excel. Hope you can successfully implement this tip so you can take advantage of Excel's benefits of printing data.

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