

# Instructions for using the Office Lens application to convert image files into written words on Android

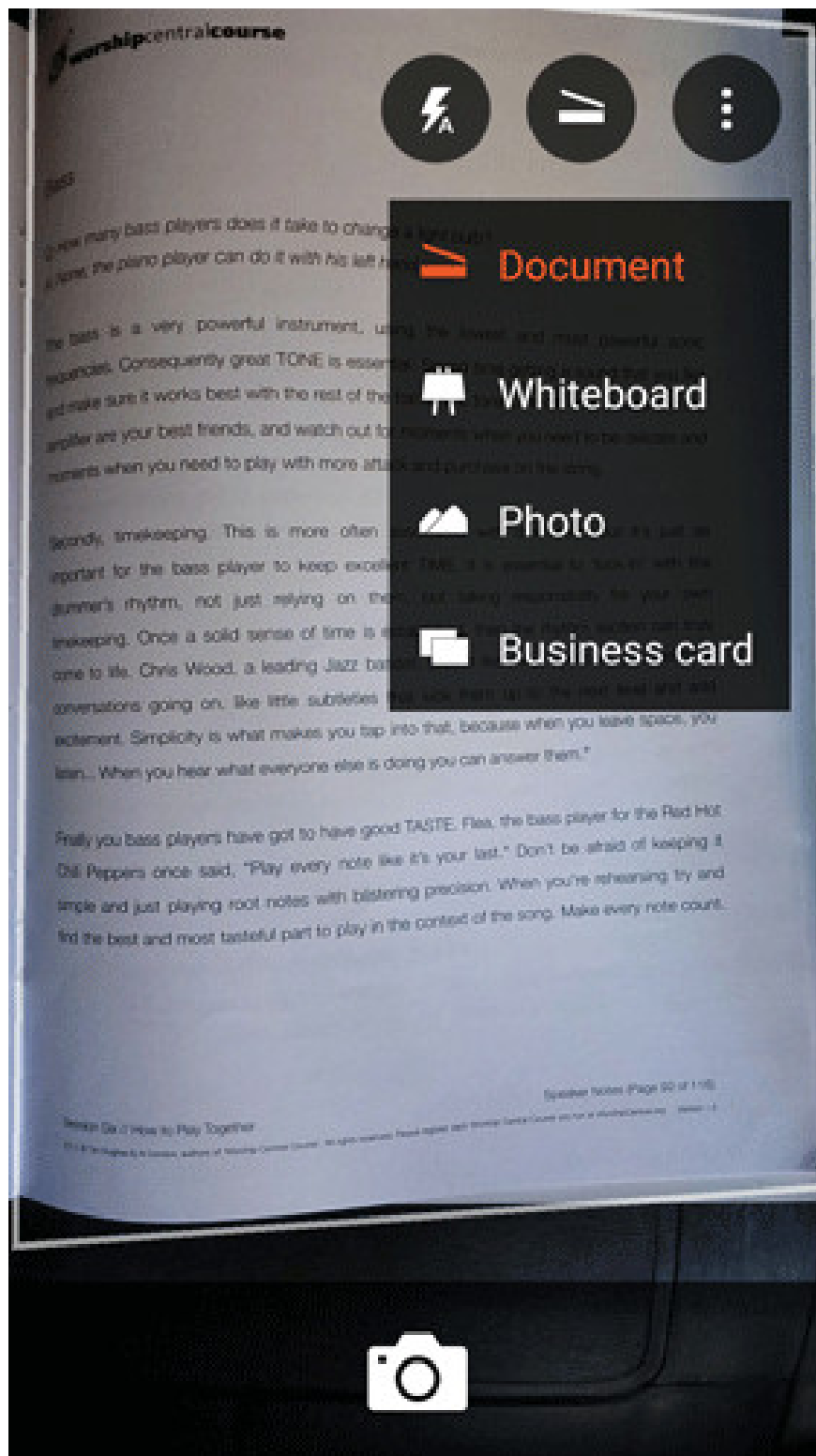
In mobile applications that support transferring image files into writing on Android, Office Lens is the most effective application to do this. The following article will show you how to use the Office Lens application to convert image file into writing on Android.

OCR (Optical Character Recognition) optical character recognition technology has been greatly improved in recent years. We can now scan any document into an image file, which can then be converted into text and characters easily. And it's even more convenient when we can use this technology right on our mobile phones.

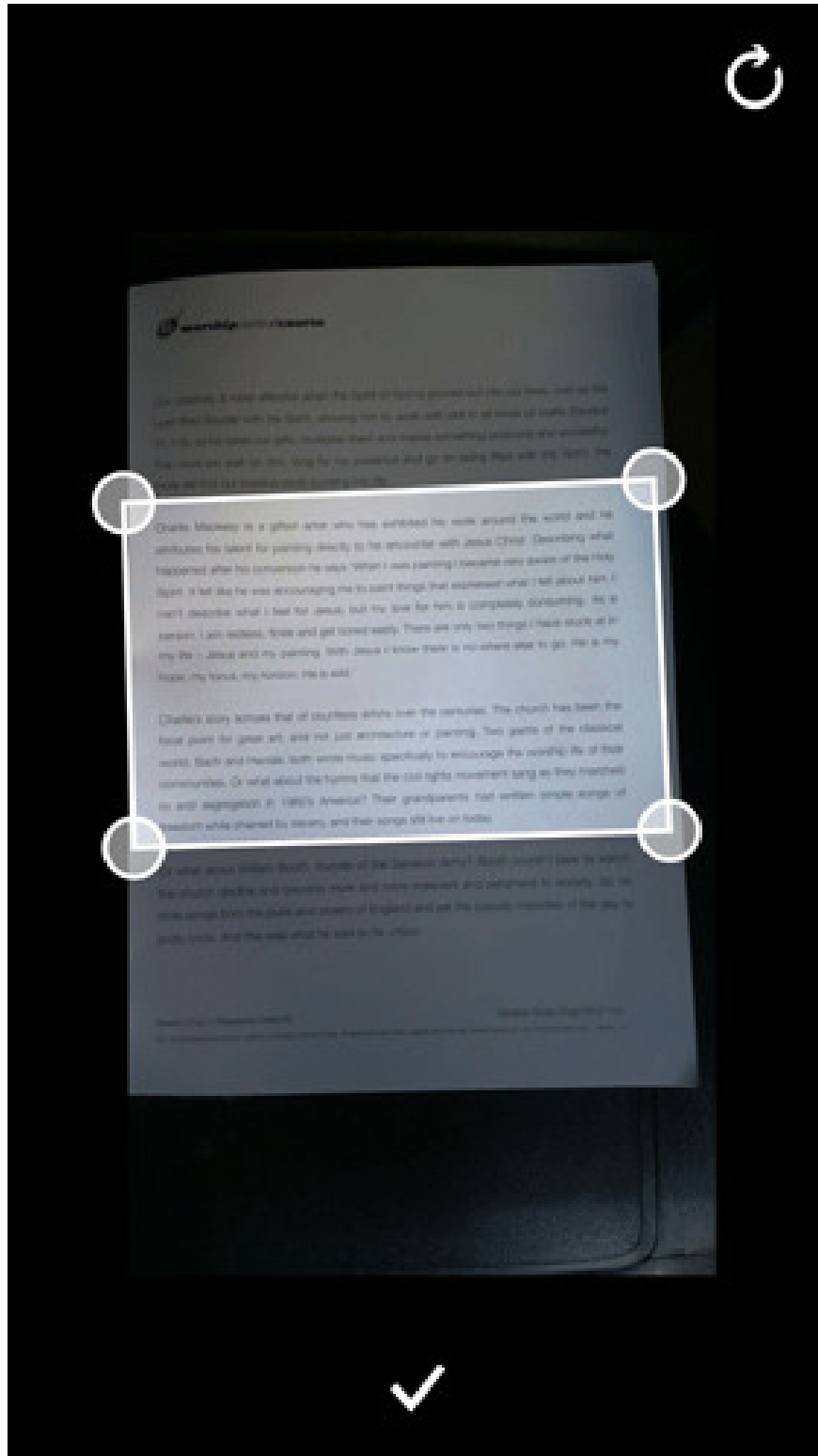
In mobile applications that support transferring image files into writing on Android, Office Lens is the most effective application to do this. The following article will show you how to use the Office Lens application to convert image files into text on Android.

The first thing to do is download the Office Lens application to your Android device. If your device uses Android 6.0 or higher, you will be asked to use the Camera on the application. Note that you need to log into Microsoft account as this is an application developed by Microsoft so after the conversion, the application will automatically transfer files to OneDrive account.

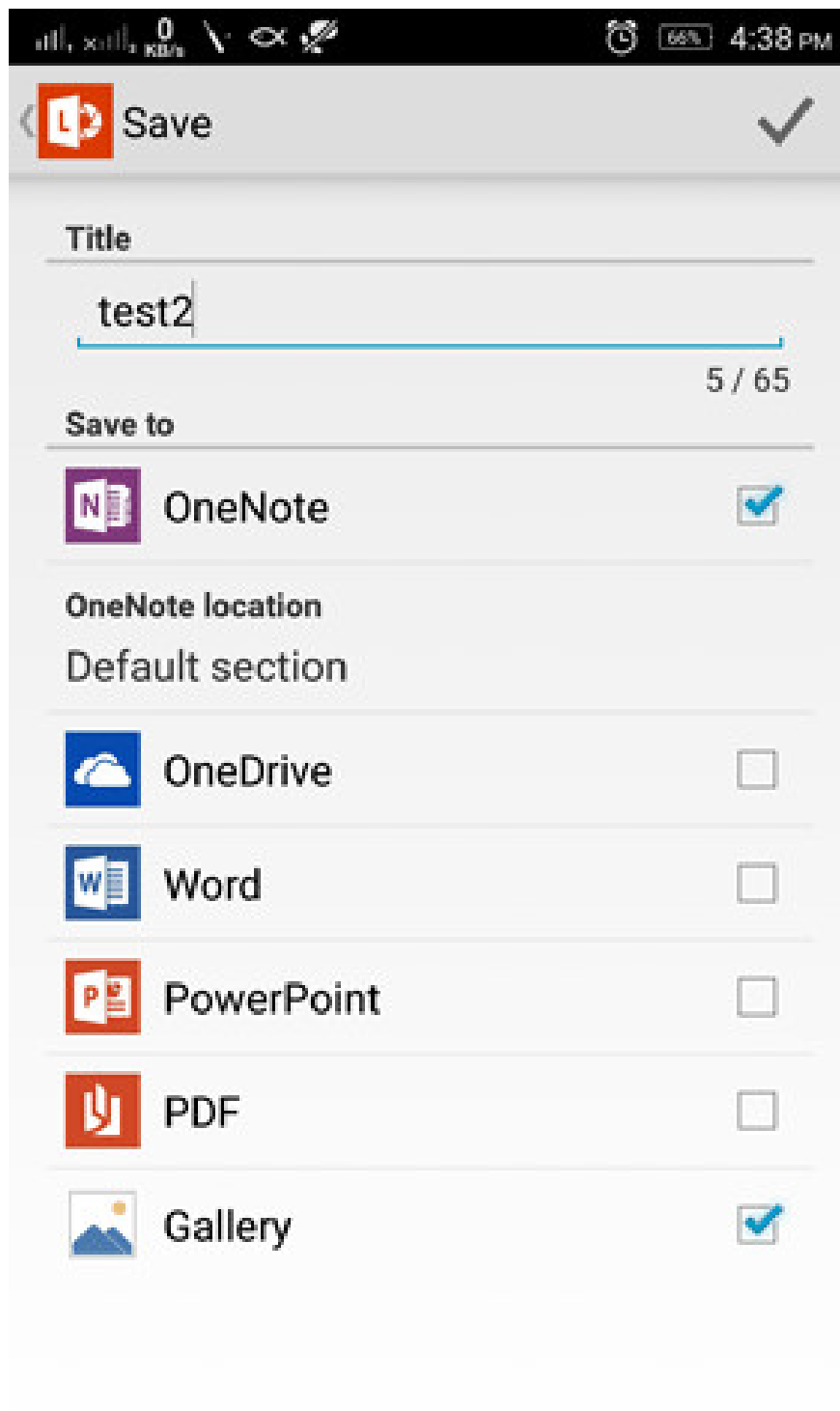
After downloading the application, you will need to scan the document you want to convert into text. Open the Camera section inside the app, here, you will see some useful options on the top right corner of the screen like scanning documents, scanning white background, scanning image files and scanning business cards. Select the Document item, then press take a picture.



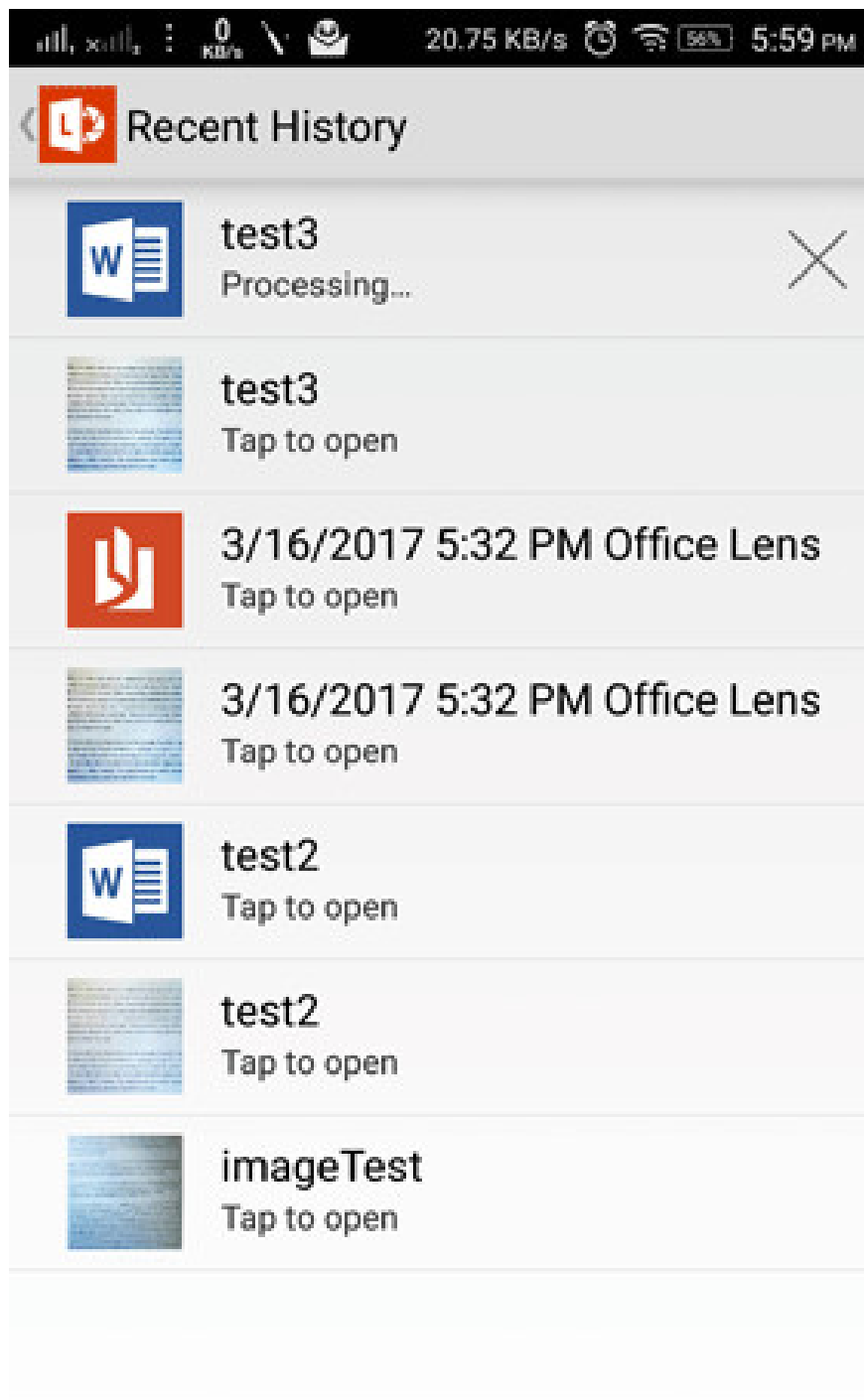
After the photo has been taken, you can edit and crop the image as you wish, then click the tick icon on the screen to confirm.



This time on the screen will appear an item that allows you to store and rename the image you just scanned. Then select the place to save the file and check the Word entry so that the application turns your scan file into a Document file. Click the check mark in the upper right corner of the screen to make the application move the image file into words. You need to ensure Internet connection so that the application can operate efficiently.



Once finished, the application will store the file as a document and be saved inside the OneDrive account. You can use Microsoft Word to open and edit this file if you want.



Download the Microsoft Office application for Android

Good luck!

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