

# Instructions on how to remove table formatting in Excel

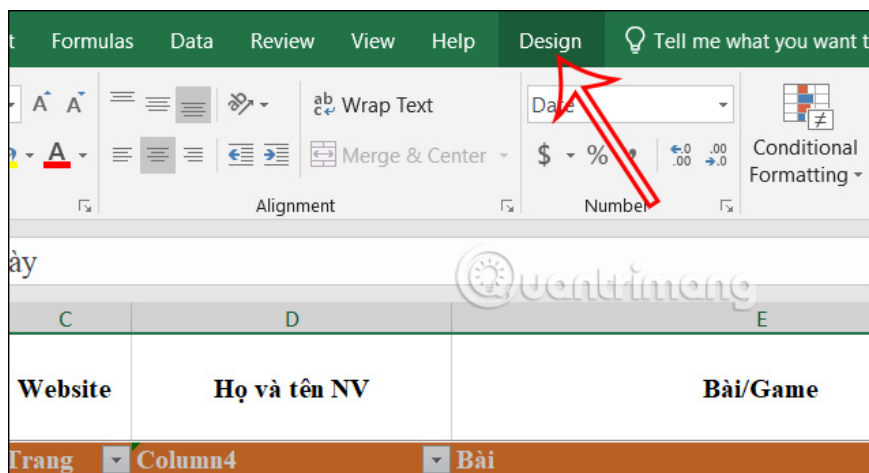
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When you download an Excel file from the internet, the table formatting may not suit your data table creation needs. If so, you can remove the table formatting in Excel and then set up a different format if necessary. There are many ways to remove table formatting in Excel, as guided in the article below.

## How to remove Excel table formatting via the Design tab

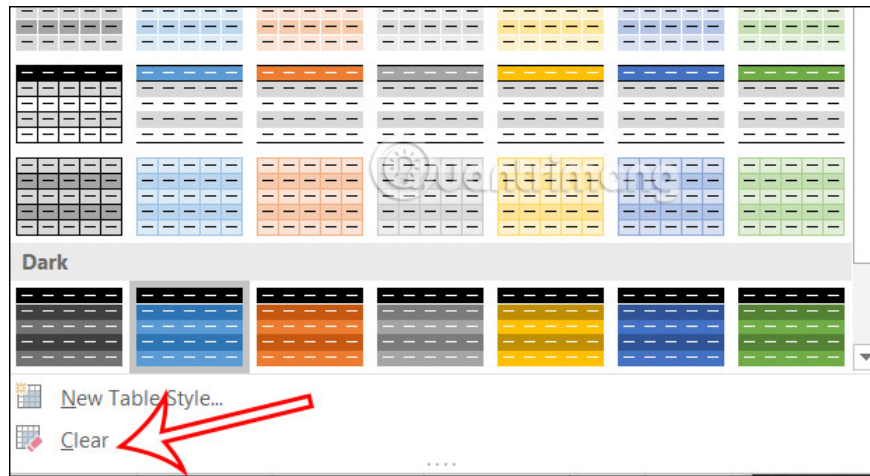
### Step 1:

Open the Excel spreadsheet you want to remove the formatting from. Next, **highlight the area of the spreadsheet where you want to remove the formatting** and then click on the "Design" option at the top.



### Step 2:

Next, in the **Table Styles section**, click the **arrow icon** to display the menu of table styles. Then, click **Clear** to delete the table style.



You will then see that the table style has been removed, but the data formatting within the table has been retained.

Ngày	Loại bài	Trang	Column4	Bài
1/30/2017	Tip	Down	Lê Thị Huyền Trang	cách liên kết facebook với viber
1/30/2017	Tip	Down	Lê Thị Huyền Trang	cách tắt phím tắt trên chrome
1/30/2017	Tip	Down	Lê Thị Huyền Trang	xóa dữ liệu web tự động
1/30/2017	Tip	Down	Lê Thị Huyền Trang	cách tạo chữ tia sáng trên photoshop
1/31/2017	Tip	Down	Lê Thị Huyền Trang	cách khôi phục dữ liệu
1/31/2017	Tip	Down	Lê Thị Huyền Trang	cách tạo ghi chú zalo
1/31/2017	Tip	Down	Lê Thị Huyền Trang	hiệu ứng bóng đổ powerpoint
1/31/2017	Tip	Down	Lê Thị Huyền Trang	google docs xoay ngang

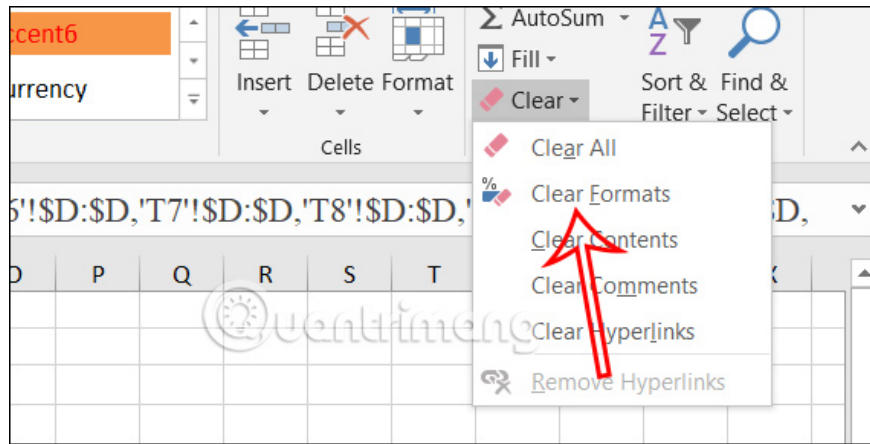
## How to completely remove Excel table formatting

When you completely remove the formatting from an Excel table, all table styles and data formatting within the table will also be completely removed.

We will **press Ctrl + A to quickly select the entire table** . Next, click **the Clear icon** in the corner as shown in the image. At this point, you will see several options to remove Excel table formatting, including:

1. Clear Formats: Removes formatting without deleting data.
2. Clear All: Removes all formatting, including deleting the data table.

Here, we will **click on Clear Formats** to completely remove the Excel table formatting.

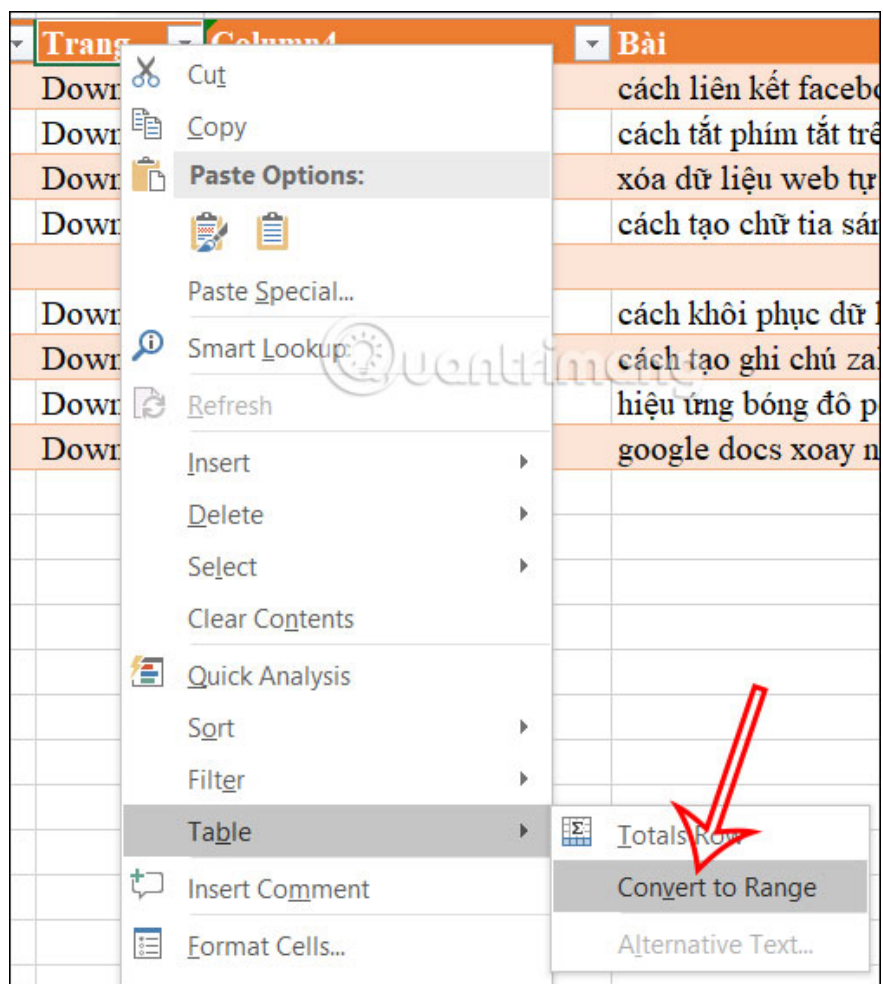


## Remove Excel table formatting by data range.

An Excel data range will help you remove some special formatting, such as data filter symbols, while still retaining the data in the table.

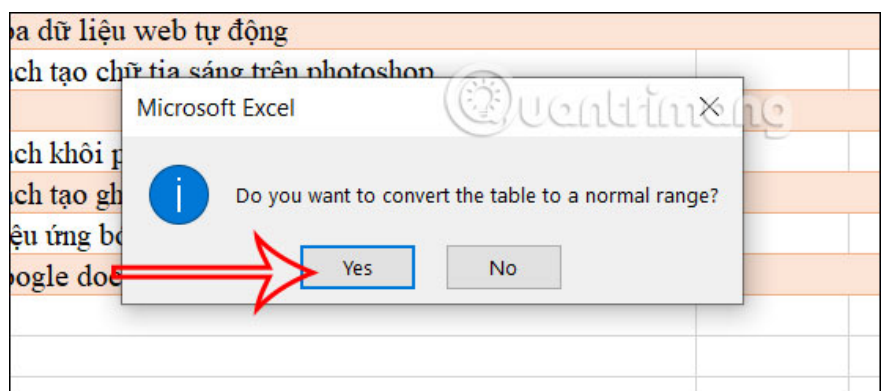
### Step 1:

In the Excel spreadsheet interface, **right-click on any cell** in the table and **select Table from the displayed list**, then select **Convert to Range** to convert it to a data range.



## Step 2:

A pop-up will appear asking if you are sure you want to switch to region mode; **press Yes to proceed** .

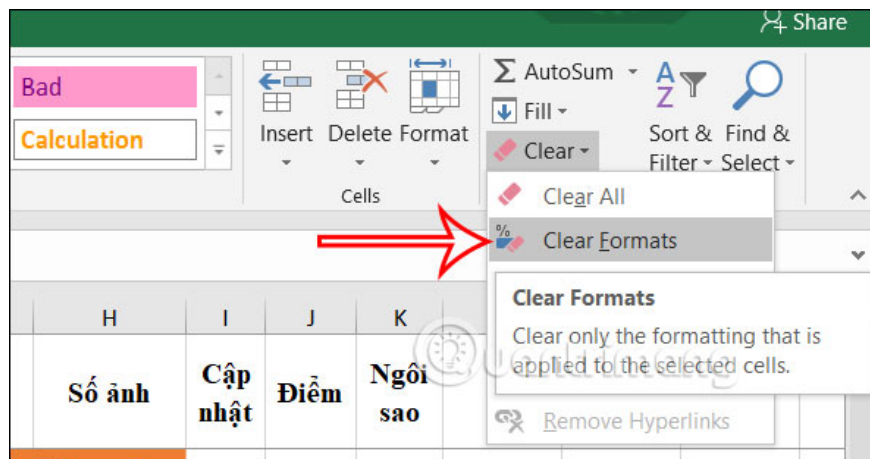


As a result, you will see that the filter icon is no longer displayed in the table.

1					
116	Ngày	Loại bài	Trang	Column4	Bà
117	1/30/2017	Tip	Down	Lê Thị Huyền Trang	cá
118	1/30/2017	Tip	Down	Lê Thị Huyền Trang	cá
119	1/30/2017	Tip	Down	Lê Thị Huyền Trang	xó
120	1/30/2017	Tip	Down	Lê Thị Huyền Trang	cá
121					
122	1/31/2017	Tip	Down	Lê Thị Huyền Trang	cá
123	1/31/2017	Tip	Down	Lê Thị Huyền Trang	cá
124	1/31/2017	Tip	Down	Lê Thị Huyền Trang	hiệ
125	1/31/2017	Tip	Down	Lê Thị Huyền Trang	go

### Step 3:

Next, click the **Clear** icon and then select **Clear Formats** to remove the formatting from the Excel spreadsheet.

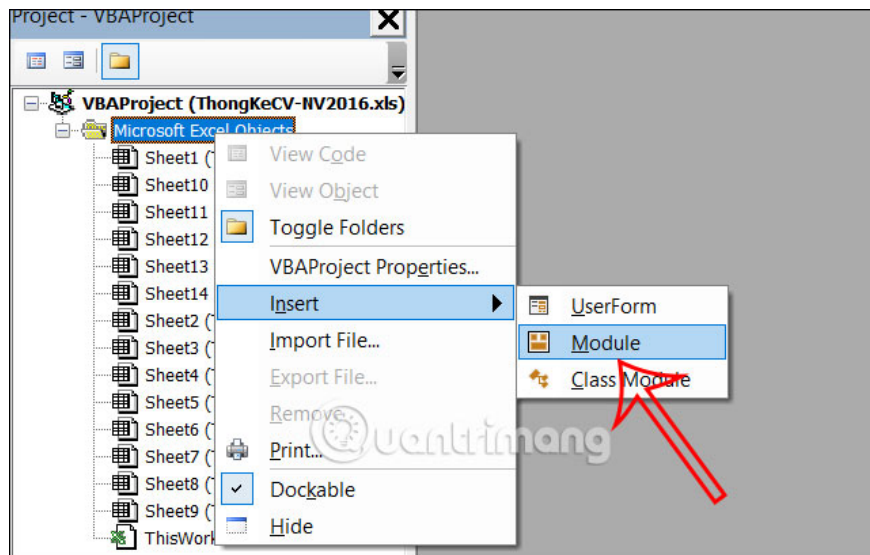


## How to remove Excel table formatting using VBA

When you run a VBA command, all table customization operations are performed automatically, including removing table formatting.

### Step 1:

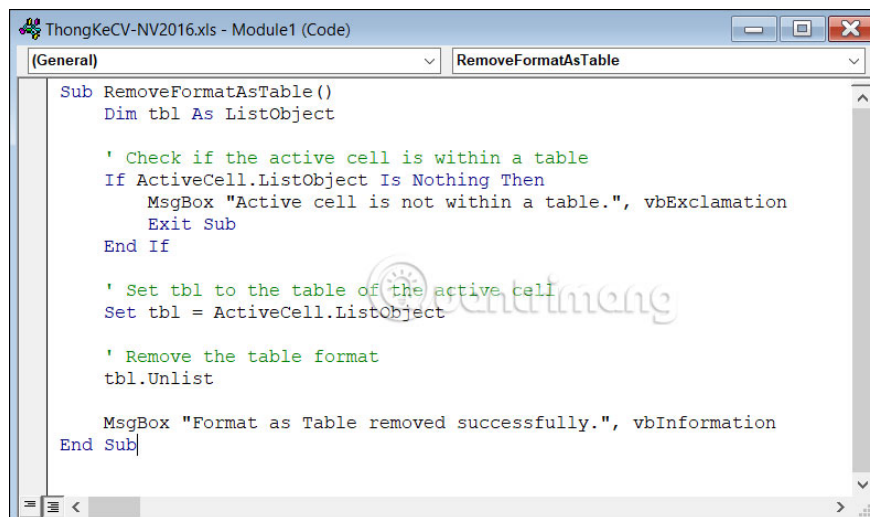
We press the **Alt + F11** key combination to open the VBA interface in Excel. Next, we right-click on the existing module, select **Insert**, and then click **Module**.



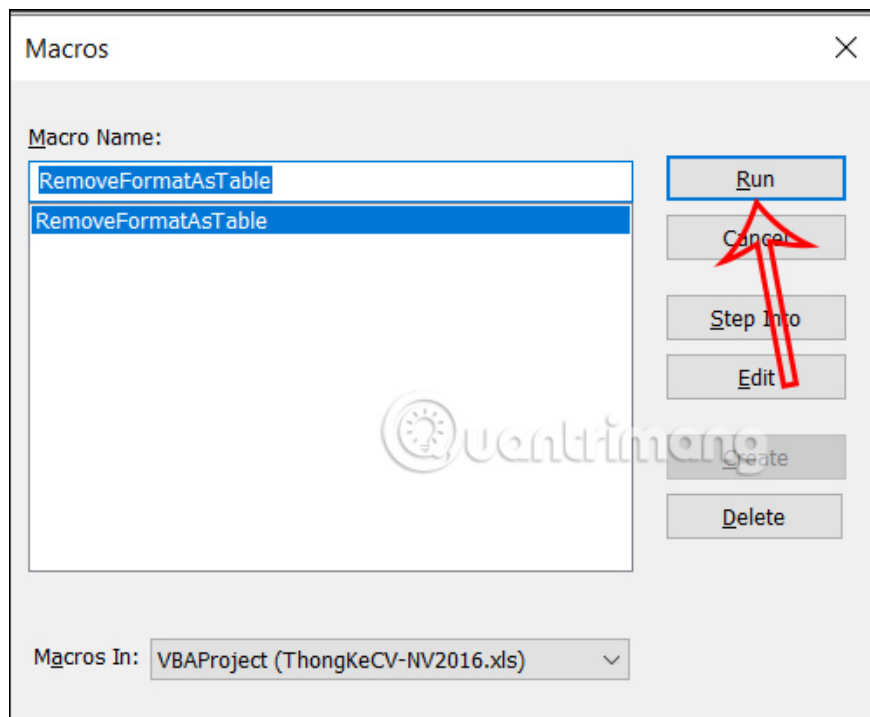
## Step 2:

Display the interface for **entering VBA code** as shown below.

```
Sub RemoveFormatAsTable() Dim tbl As ListObject ' Check if the active cell is within a table
```



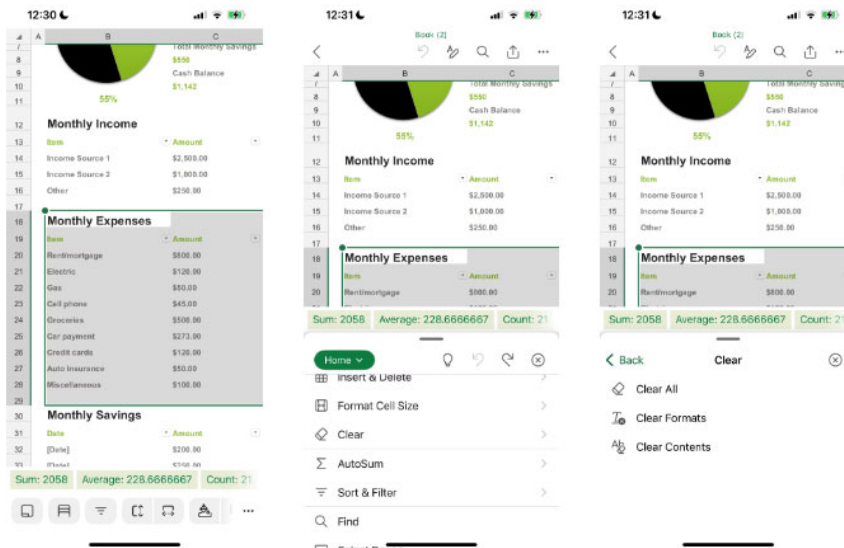
Continue **pressing F5** to run the entered command. You will now see an interface like the image shown. In this interface, **click on RemoveFormatAsTable** and then **click Run** to execute the command to remove the table formatting.



## How to remove Excel table formatting on your phone

You need to take a few extra steps to remove formatting in Excel on your smartphone or tablet. However, the process is still quite easy. Here are the steps you need to follow:

1. Highlight the areas you want to remove formatting from.
2. Click the three-dot icon on the toolbar at the bottom.
3. Scroll down to **Clear** and select this option to display the list of options.
4. Click on **Clear Formats**. The content in the table will then revert to its default settings.



After removing the Excel table formatting, you can easily rearrange the spreadsheet if needed. And if you decide not to remove the table formatting, you can always easily undo the process.

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