

Instructions for cropping images in Excel are very simple

When inserting an image into Excel, you have the option to crop the image to select only the area of the image you want to take. In case the image is large, covers the content or you only want to take a certain area of the image, just select the crop tool in Excel.

The Excel tool has been updated with many features for new versions of Excel, supporting users in the process of entering data, even inserting images in Excel to better serve the content being processed. When inserting images into Excel, you have the option to crop the image to select only the area of the image you want to take. In case the image is large, covers the content or you only want to take a certain area of the image, just select the crop tool in Excel. The following article will guide you to crop images in Excel.

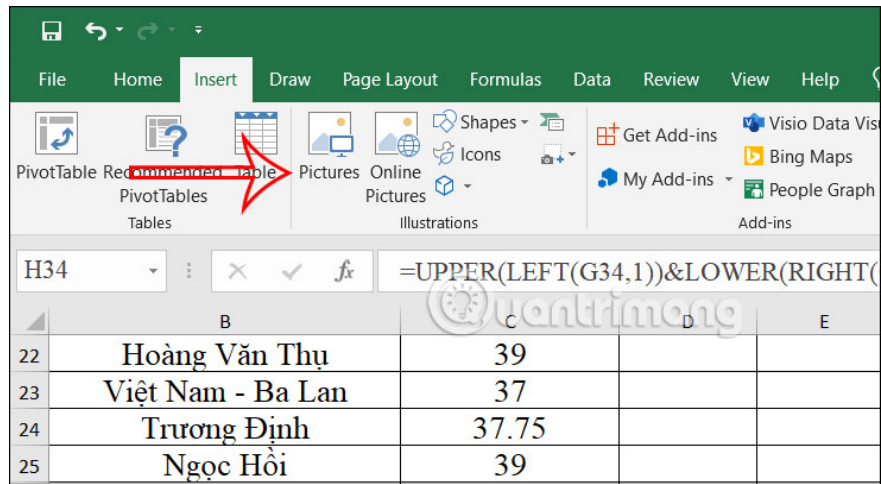
Quick guide to cropping images in Excel

Insert image in Excel > Select the crop tool available in Excel > Select the image area you want to crop > Save the new image area after cropping in Excel.

How to crop images in Excel in detail

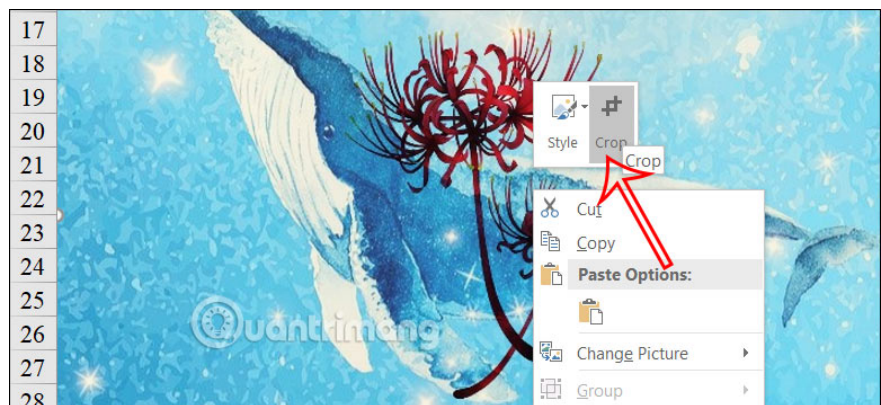
Step 1:

At the interface in Excel, first you **click Insert** and then select **Picture** below to insert the image into the document. We will choose to insert the image available on the computer or use online images to insert into the data table if needed.

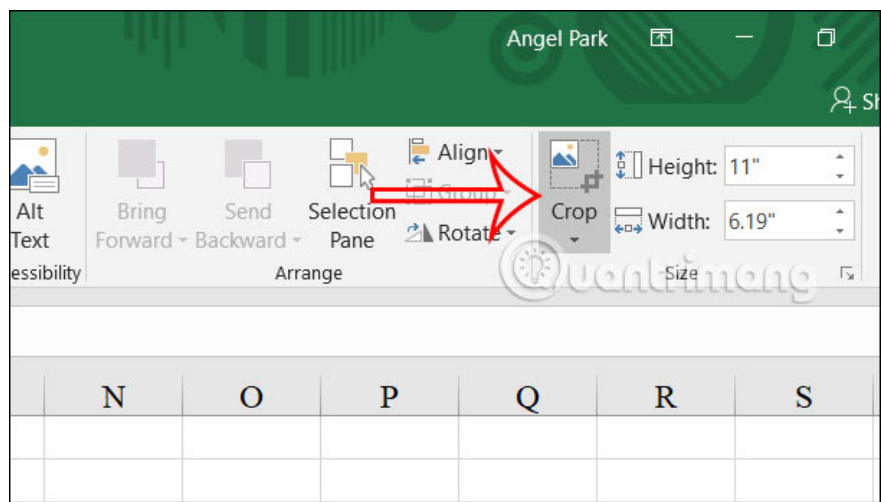


Step 2:

After the image has been inserted into Excel, **right-click on the image and select Crop** to display in the interface as shown below.



Or you can click on the Crop tool in the Size group as shown.

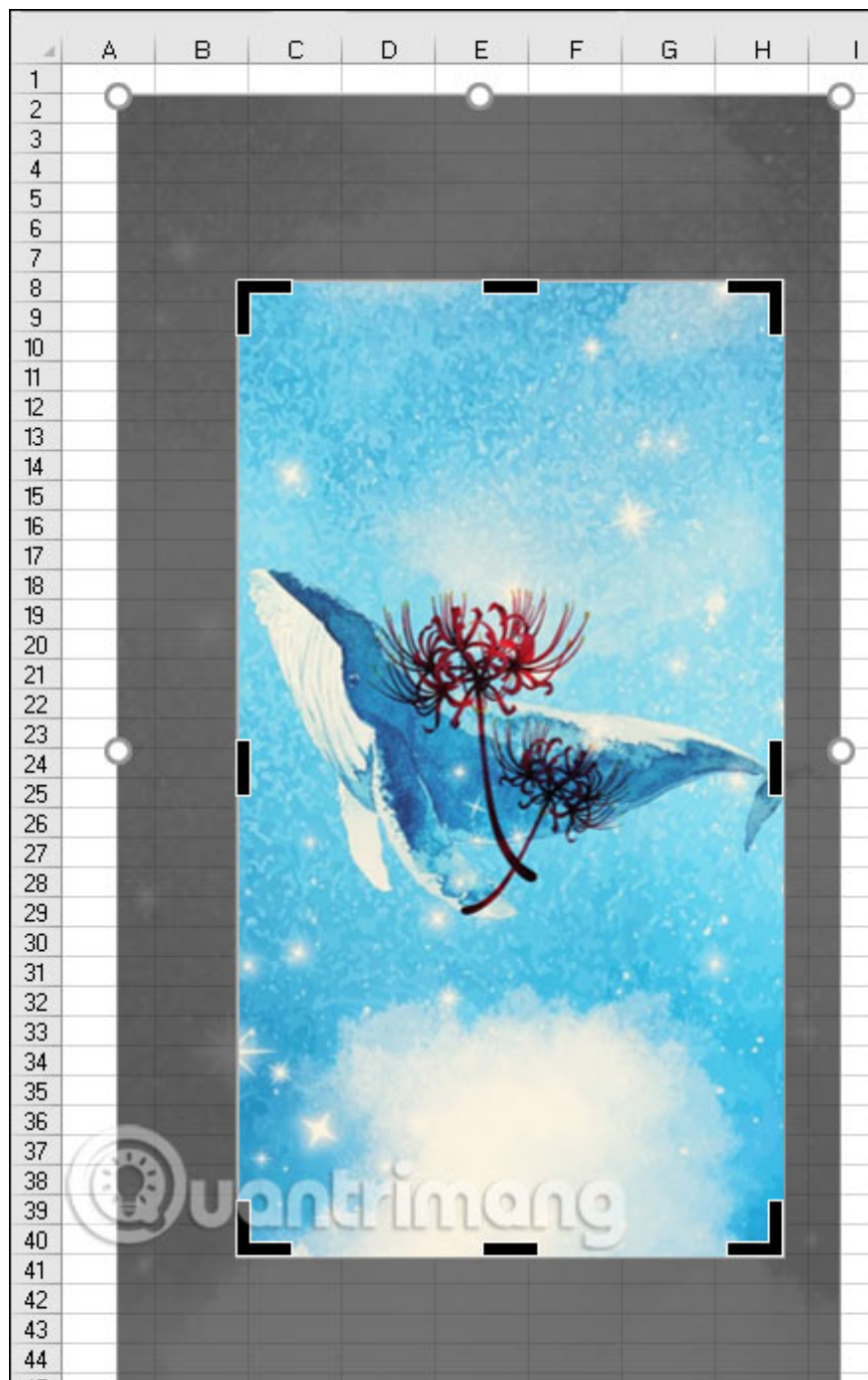


Step 3:

At this time, black borders will appear in the image. You will click and drag the black borders to the position of the image that we want to crop to use.



Or in case we want to crop the edges of the image evenly, hold down the Ctrl key and then move the edges and corners accordingly. Then the cropping frame will automatically adjust to crop the image more evenly.



Step 4:

After selecting the area of the image you want to crop, just **press Esc to save** this new area of the image.

As a result, we have a new image after cropping as shown below. You can save this image if needed, or continue to insert other images into Excel.



Video tutorial on cropping images in Excel

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