

Instructions for changing username on Windows 10

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Windows 10 users all know their names will appear on the login screen. For many people this is a special privacy issue when frequently using your computer in a public environment. Unfortunately Windows does not allow you to set your username or alias while keeping your real name in your Microsoft account, so you need an alternative.

The method used depends on whether you use a Windows account or a local account to log in to the computer.

1. Distinguish local accounts and Microsoft accounts on Windows 8

Change your username on Windows 10 with your Microsoft account

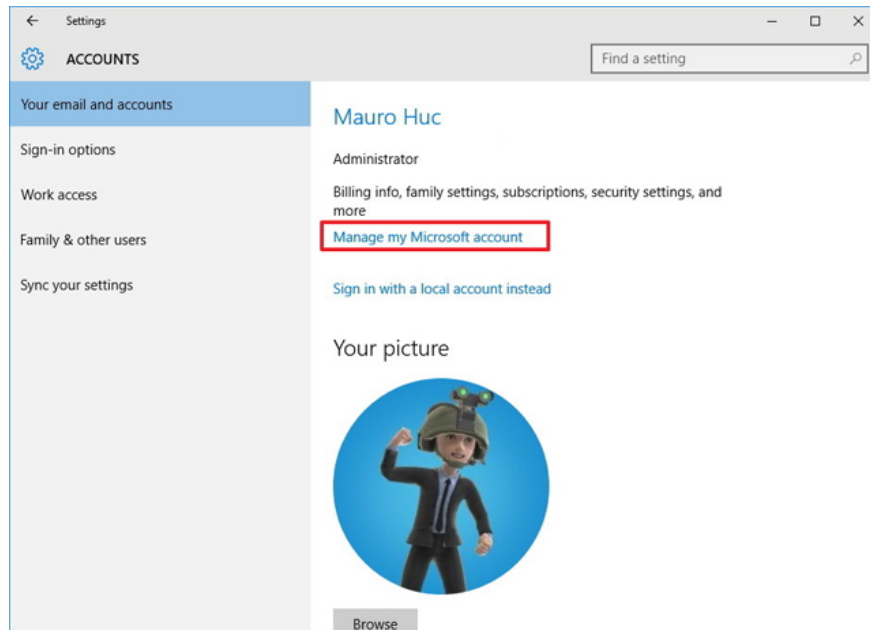
The only way to change the login if using a Microsoft account is to change the name on the account itself.

Step 1: Open the **Settings** application.

Step 2 : Click on **Accounts** .

Step 3 : Select **Your info** .

Step 4: Click **Manage my Microsoft Account** .

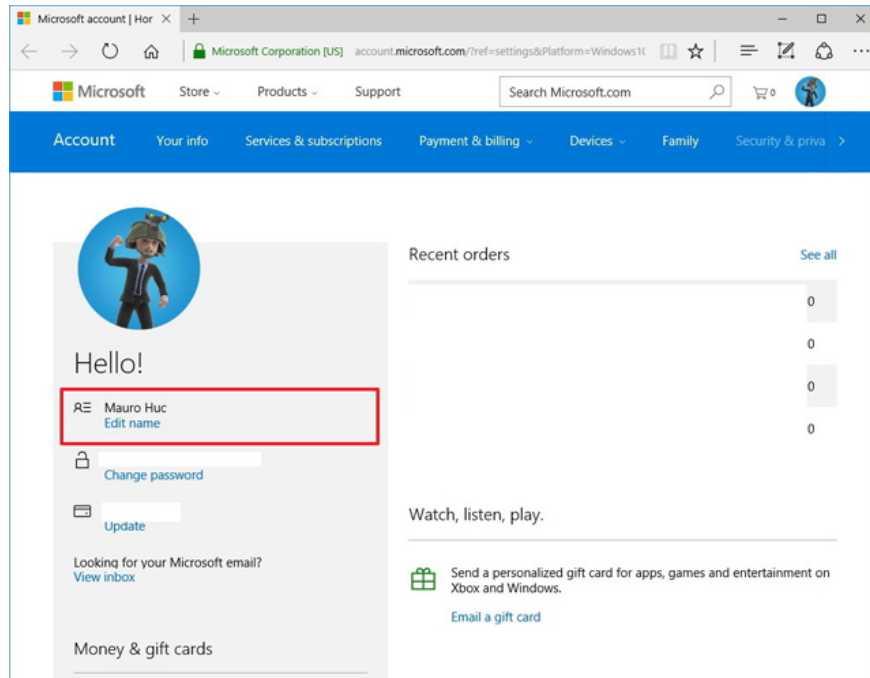


Step 5: Wait for the account page to load in the browser.

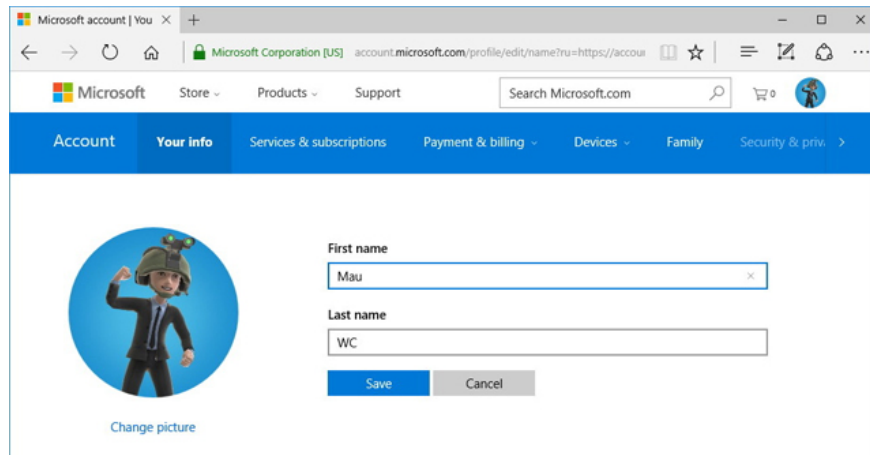
Step 6 : Under your name, click **More Actions** .

Step 7 : Select **Edit profile** .

Step 8 : When the page has finished loading, click **Edit name** .



You should replace the name with a name similar to the current name without giving the full identity. Note, changing the name here will affect your profile in all Microsoft services.



1. Instructions to transfer Microsoft account to Local account on Windows 10 / 8.1

How to change your username on Windows 10 with a local account

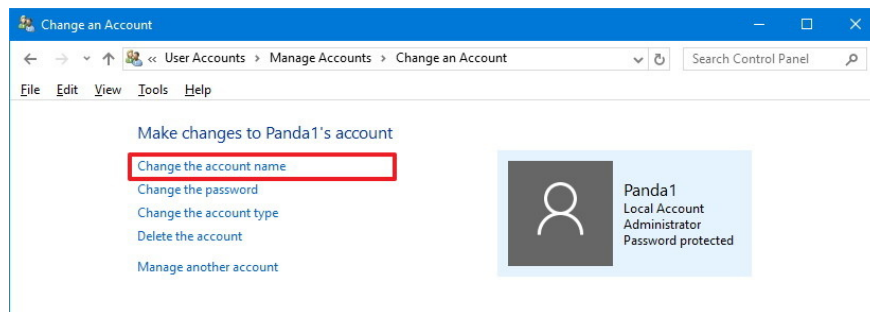
If there is an account on the computer, this process is much easier.

Step 1 : Open Control Panel.

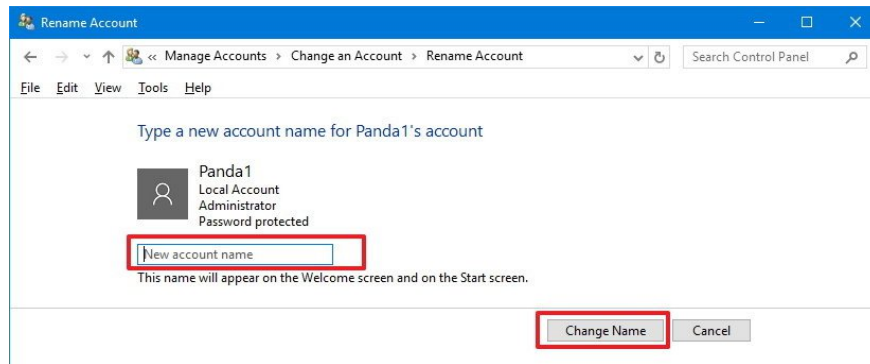
Step 2 : Go to **User Accounts** .

Step 3 : Click on the local account you want to edit.

Step 4 : Click **Change the account name** .



Step 5 : Enter a new name.



Step 6 : Click Change Name .

And finally, remember if you just want to hide your email address on the login screen, you can do so by going to **Settings> Accounts> Sign-in Options> Privacy** and sliding the switch next to **Show account. details** to the off position.

See more:

1. How to change the Administrator account name in Windows?
2. Instructions for renaming the printer on Windows 10
3. 2 How to change the name displayed on the computer

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