

Instructions for changing fonts in PowerPoint slides extremely quickly

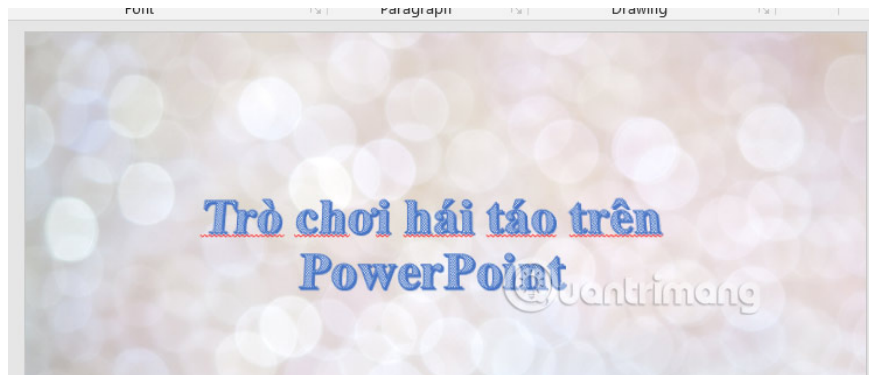
Instead of having to manually adjust the font, select each content and choose a new font, users can completely change the font extremely quickly, just using the Replace tool available in PowerPoint slides.

When you receive a PowerPoint slide from someone else, the font in the slide may not be what you want. Instead of having to manually adjust the font, select each content and choose a new font, users can completely change the font very quickly, just using the Replace tool available in the PowerPoint slide. Below are instructions for changing fonts in PowerPoint very quickly.

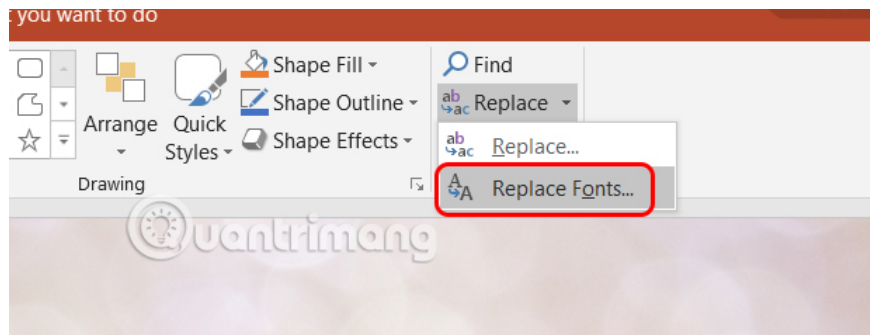
How to change font in PowerPoint slides extremely fast

Step 1:

We have the presentation slide with the current font as shown below.

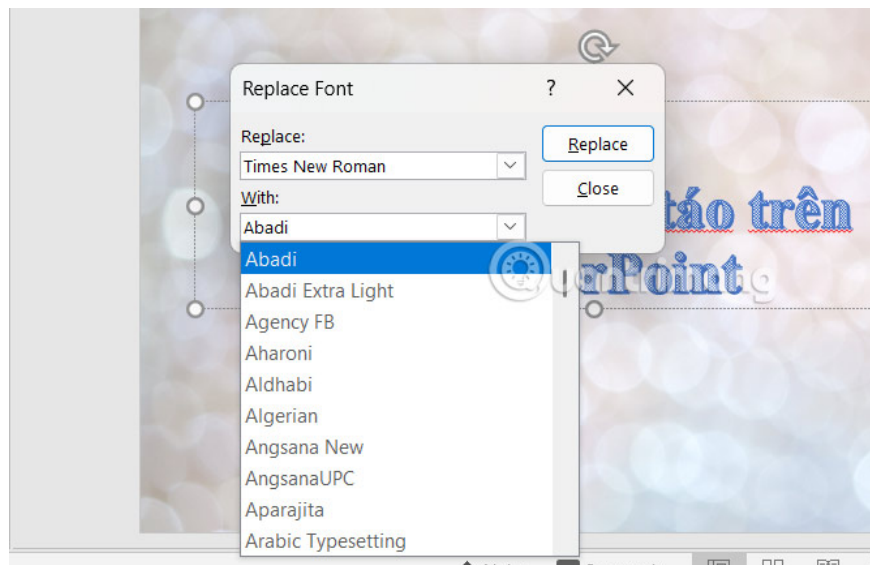


You access the slide that you want to change the font. Then, look up at the Editing group and click **Replace Fonts** in the displayed menu to change the font again.

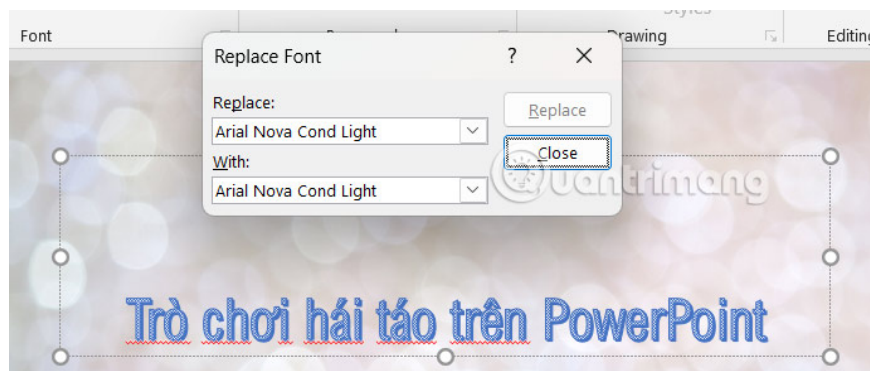


Step 2:

Now the interface to change the font in this slide is displayed. **Replace is the current font** in the slide and **With is the list of fonts** to change in the slide. We choose the font we want to change from this font list.



Then you will see the font change quickly as shown below.



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