

How to use Web Highlights to take notes right on the web page

The Web Highlights Chrome extension instantly highlights and annotates any web page or PDF, helping you keep track of valuable information.

The Web Highlights extension on Chrome has the ability to instantly highlight and annotate any web page or PDF, helping you keep track of valuable information. Accordingly, we immediately use the tool in the extension to highlight important text, images or PDFs. Below is a guide to using Web Highlights to take notes right on the web page.

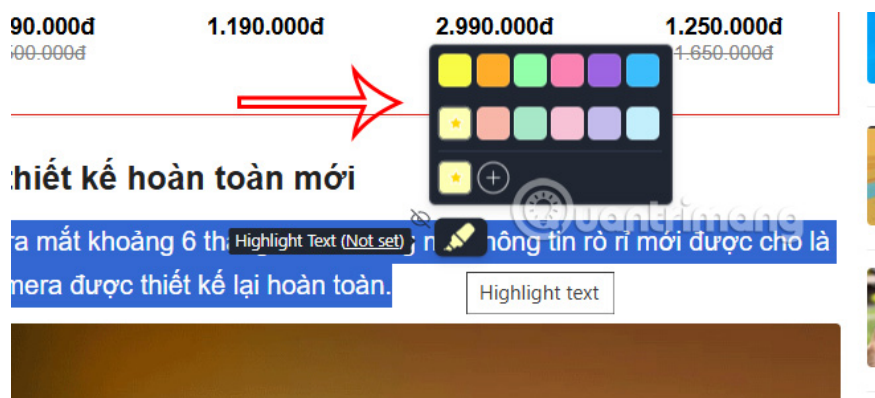
How to use Web Highlights to annotate web pages

Step 1:

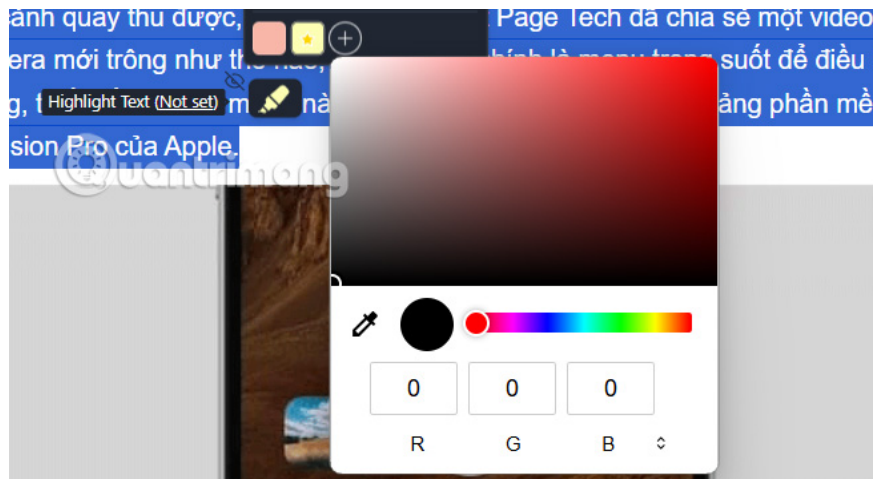
Click on the link below to install the Web Highlights extension on Chrome.

Step 2:

After successfully installing the extension, you pin the extension to the address bar to click immediately when you want to use it. Access the website on Chrome, then at the content you **need to note, highlight and click on the pen icon** , **choose a color** to note this content.



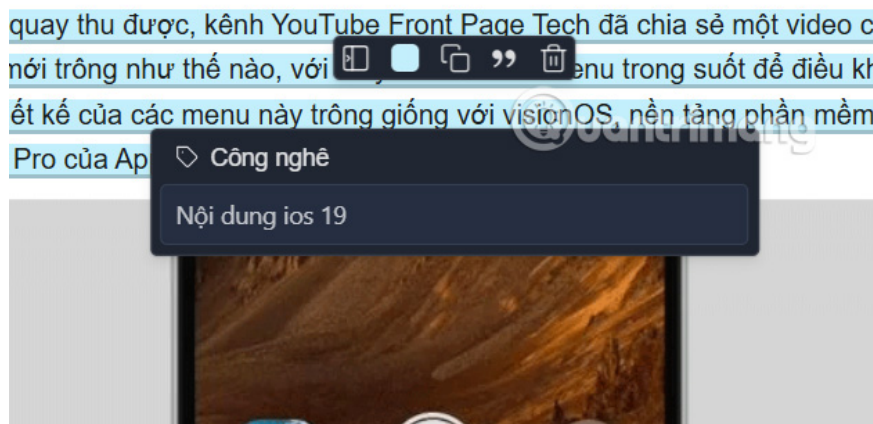
If you want to choose more colors , click the plus icon to expand the color palette.



Step 3:

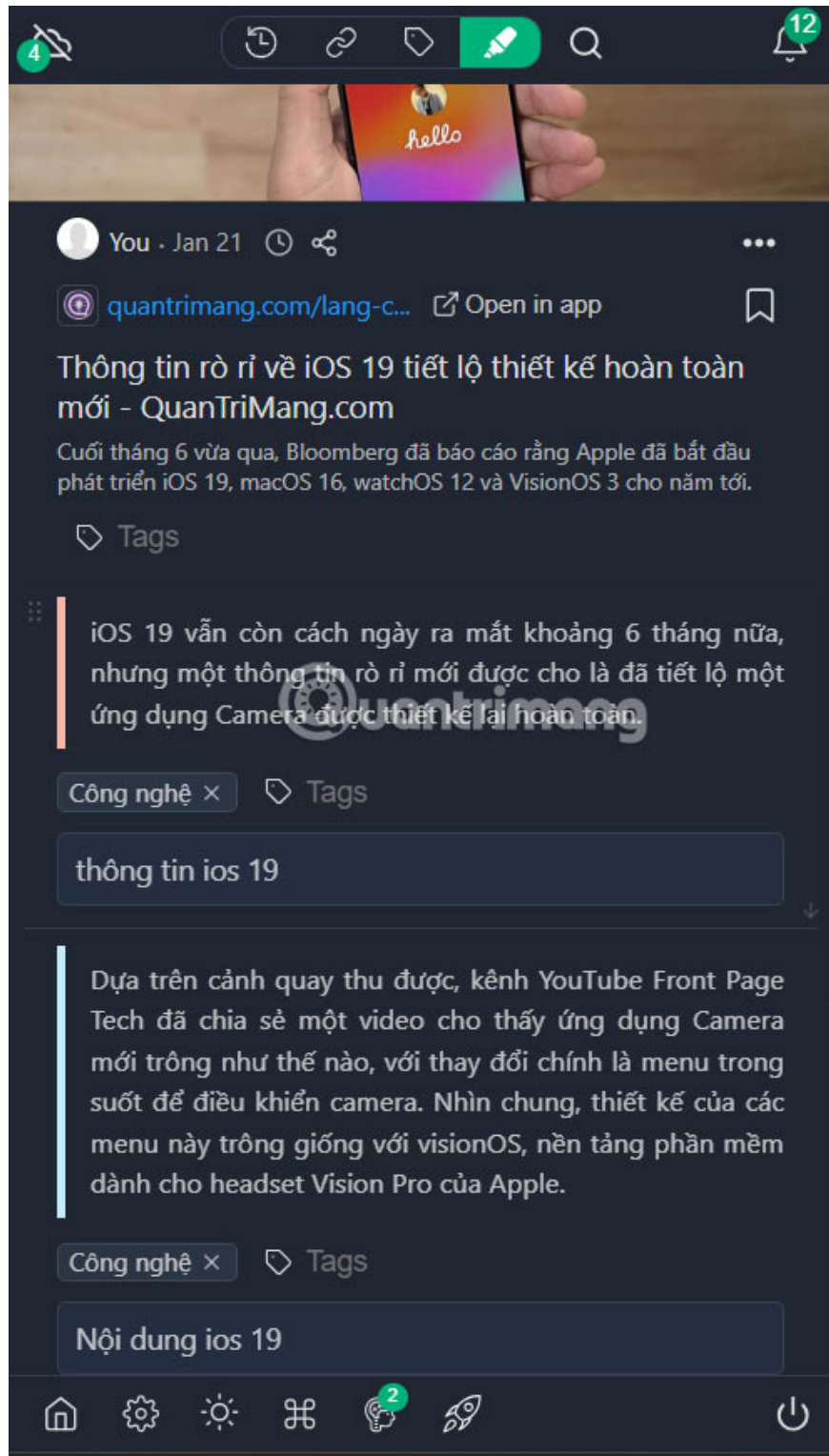
Tap on the highlighted content and you will see **a box to write a note**. First, you **create a tag** for the note to make it easier to categorize, then **enter a title for this note** .

Continue to categorize other notes. Click on **the sidebar icon** to open the list of notes on the left side of the interface.

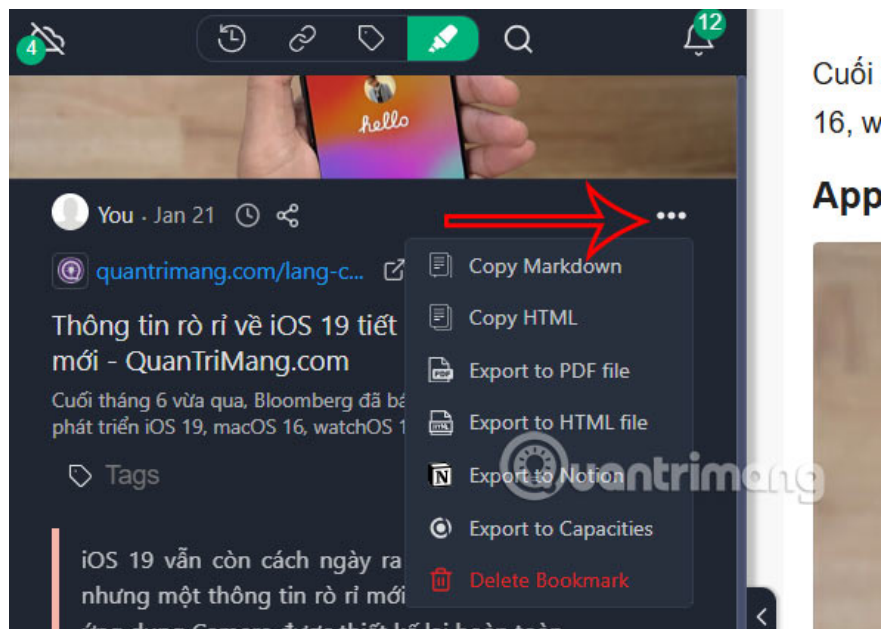


Step 4:

We will see **the list of notes on the web page created by Web Highlight** . To hide the sidebar, click on the Web Highlight icon.

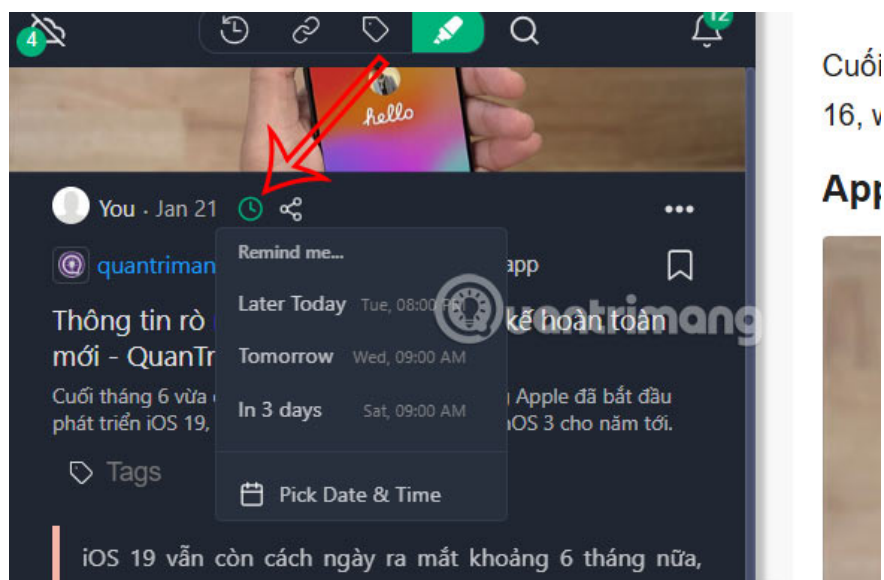


When clicking on **the 3-dot icon in each note content** , users have a number of options to export the content as shown below.



Step 5:

In addition, the utility also has a **Snooze reminder feature** to remind you via email with important content. You choose the reminder time and then enter the email address to receive notifications.



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