

# How to use Meet Now Skype online meeting on Skype

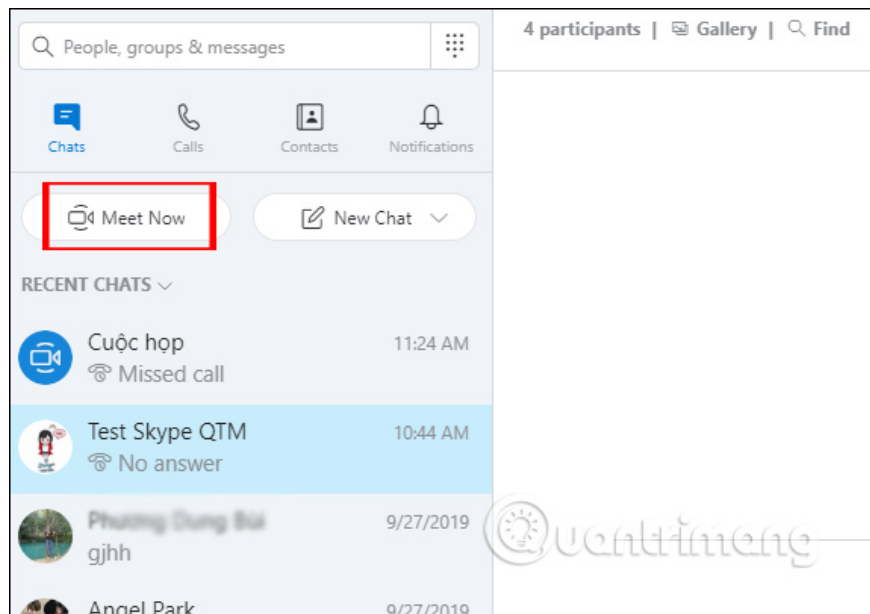
Skype Meet Now is a feature for group video meetings, conferences or remote classes similar to when creating online classes on Zoom.

The new Skype adds Meet now feature to versions of Skype including Skype on computers, Skype web-based and Skype on phones for users to create online meetings, group video chats remotely. As such, the Skype video chat tool that is familiar to users in Vietnam has also been in the team of online learning software, organizing remote conferences along with creating classrooms on Zoom and remote meeting on Microsoft. Teams. Meet Now Skype's interface also has full options for communicating with multiple people, recording calls and saving video calls as needed. The following article will guide you to use Meet Now on Skype.

## 1. Instructions for using Meet Now on Skype PC

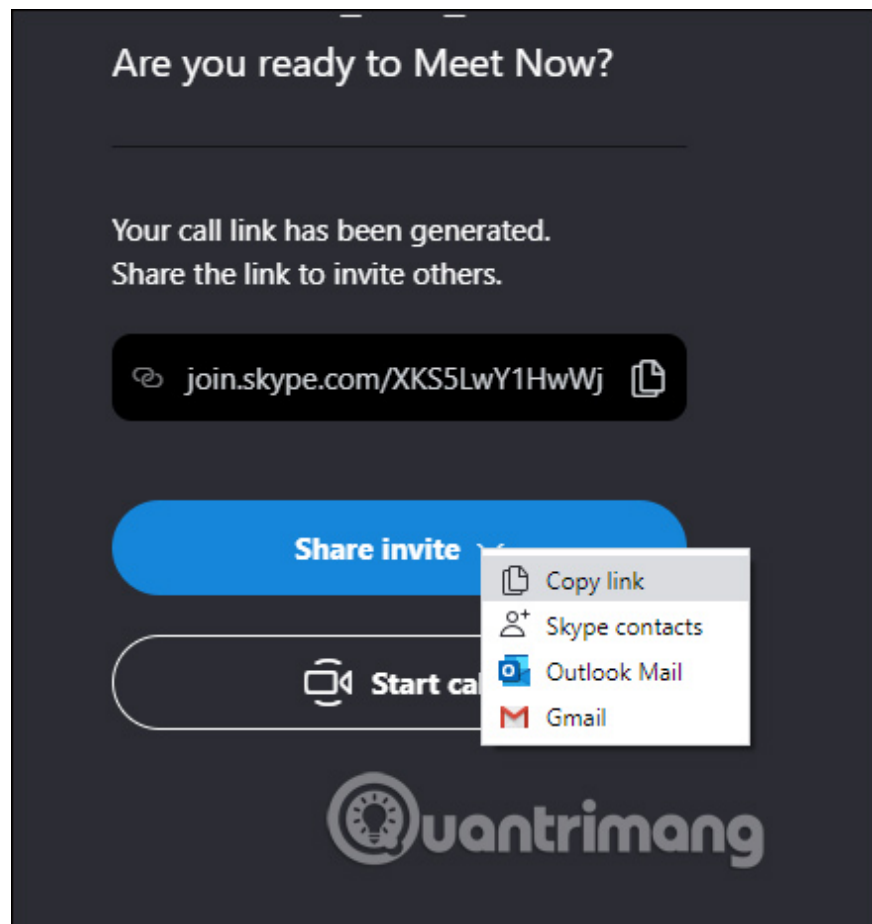
### Step 1:

First, you need to **upgrade Skype on your computer** to use the Meet Now feature. Then at the interface you will see the **Meet Now option** as shown below.



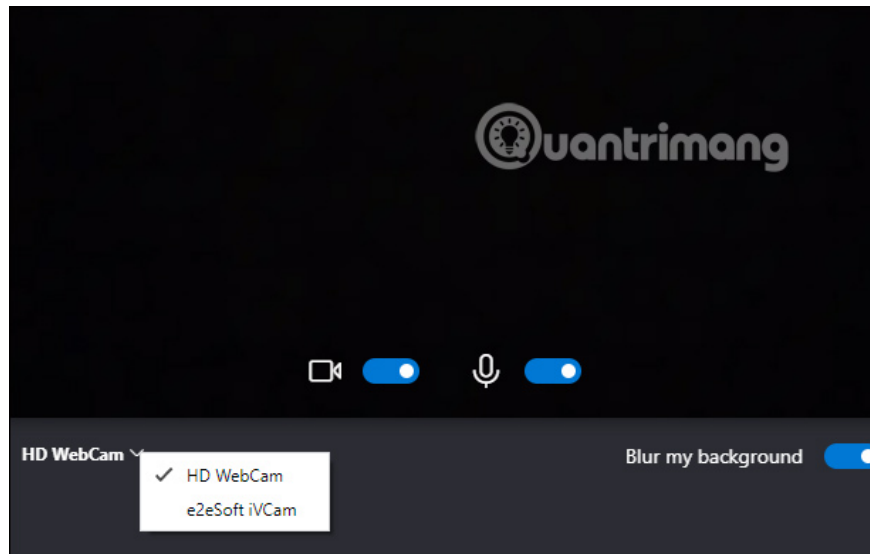
### Step 2:

Now you will see the **link to join a Skype group meeting** to send to members. Click **Share invite** to select the sharing method, or you copy the link above to send.



### Step 3:

Before joining a group video meeting on Skype, you can **turn on / off the microphone** , **webcam** , or **turn on / off background blur at Blur my background** . When other people join the group meeting you will receive a message. For Skype Android and iOS users, click Meet Now to join.

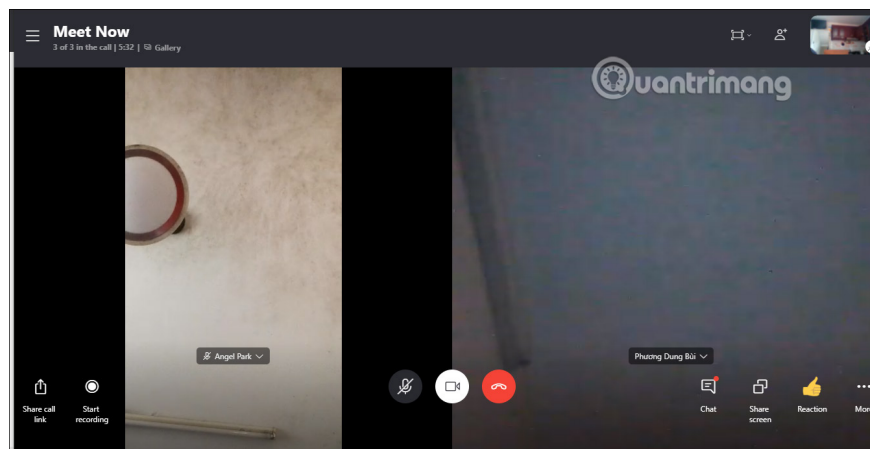


#### Step 4:

Click **Start Call** to start a group meeting on Skype. Participants in the group meeting can also invite others to join through the link.

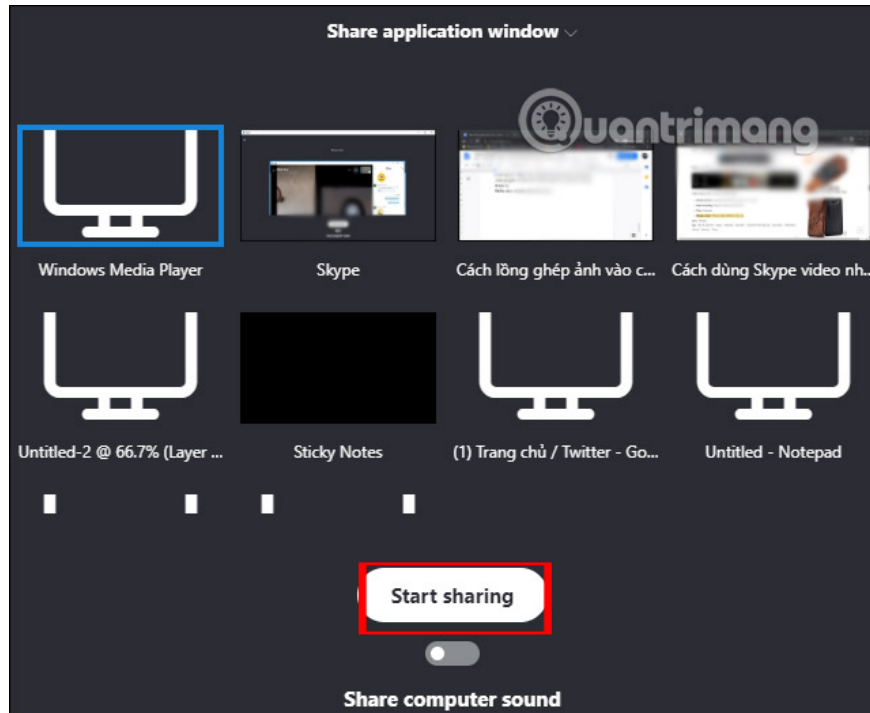
This is a group video interface on Skype for online meetings. The video screens of the participants will display on the interface. Icons in the interface include:

1. **Share call link** : Share the link to add online meeting participants.
2. **Start recording** : Record online meeting screen.
3. **Audio, webcam** : Turn off audio, video.
4. **End Call** : Stop the call.
5. **Chat** : Open the chat dialog on the right of the screen.
6. **Share screen** : Share the screen on the call.
7. **Reaction** : Send emoticons.
8. **More** : Add online meeting option.
9. **Call layout** : Change the way the screen interface is displayed.
10. **Add people to the call** : Add people to the online meeting.



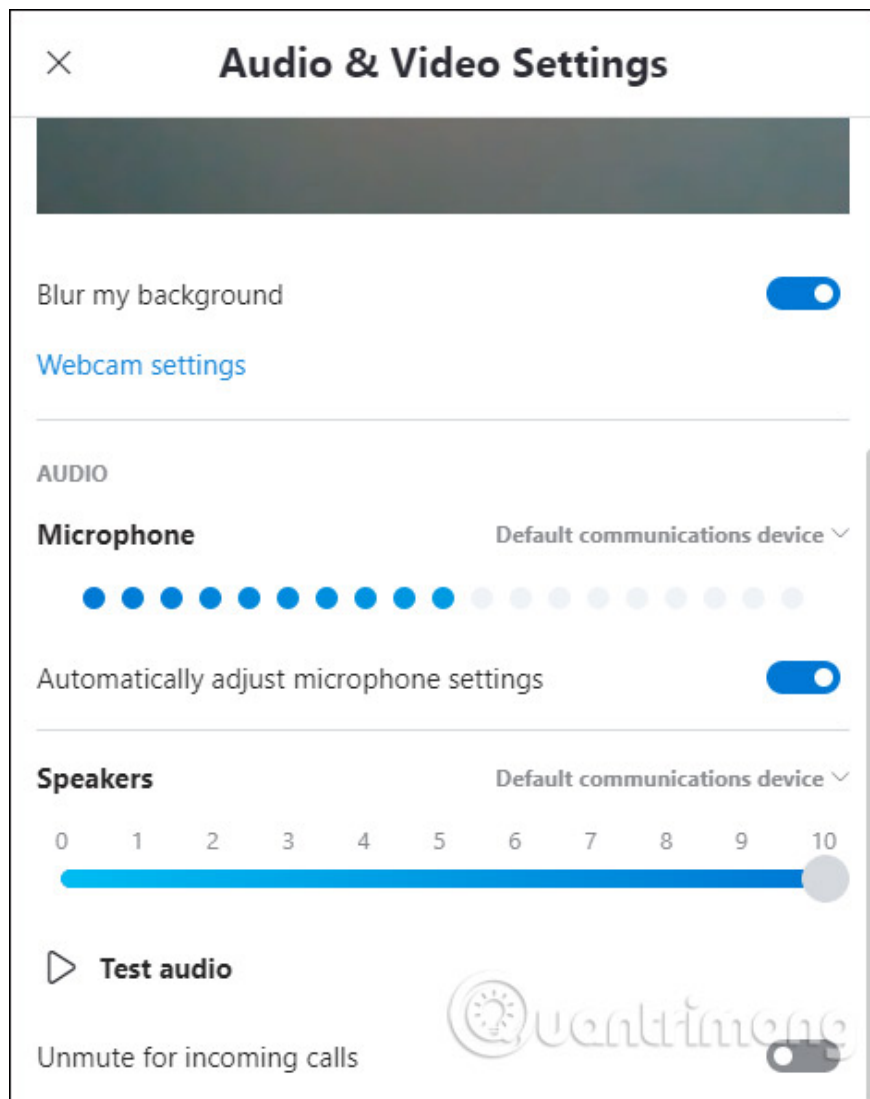
#### Step 5:

**Share screen on Skype**, select **Share application** to display the screen of applications, software, and browsers open on your computer to share. If you want to share computer audio, turn on Share computer sound, then **click Start sharing** .

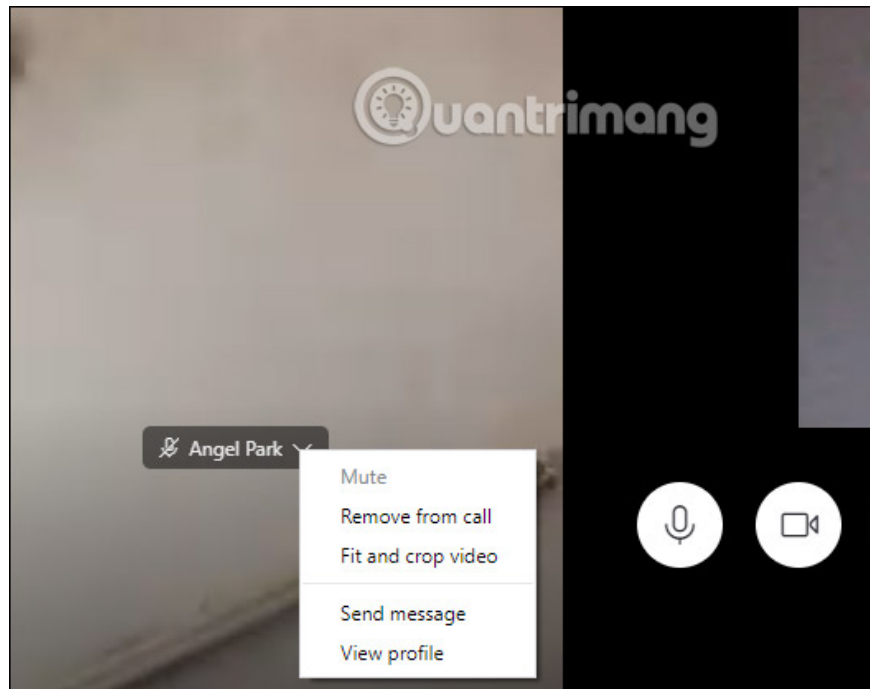


### Step 6:

To **customize audio and video equipment** on Skype, users click on **the More icon** and select **Audio and Settings** . Now display the interface to adjust the sound.



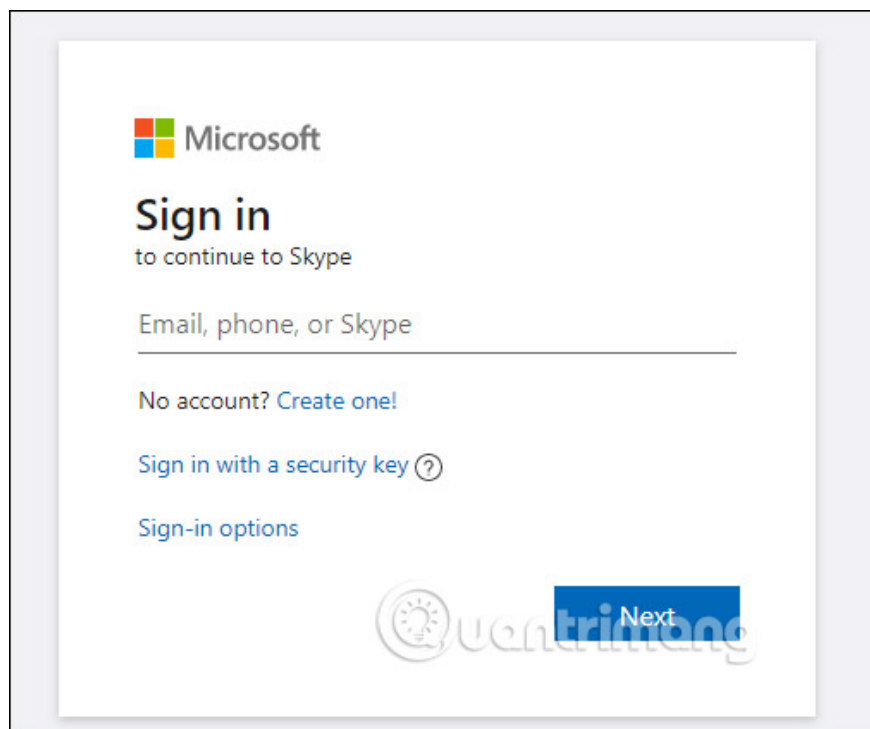
With the **Host creating a Skype online meeting room** , when clicking on the name of the participating Skype account, you will have the following options.



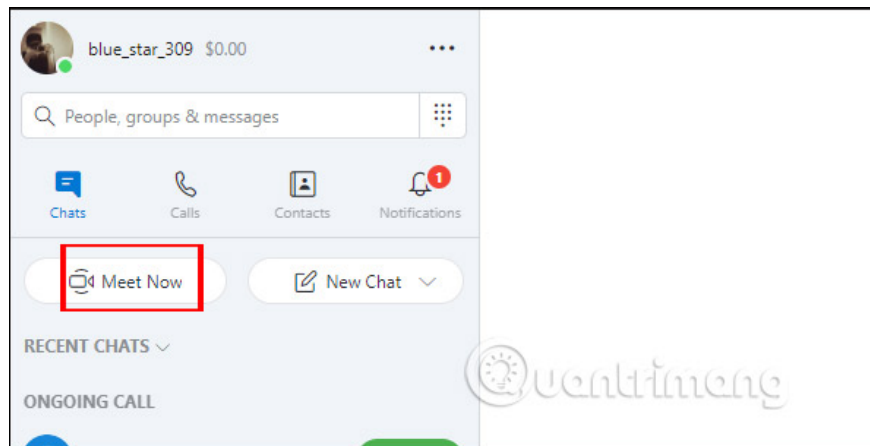
## 2. How to online meeting on Skype web

Users access the Skype web link below and proceed to login personal information.

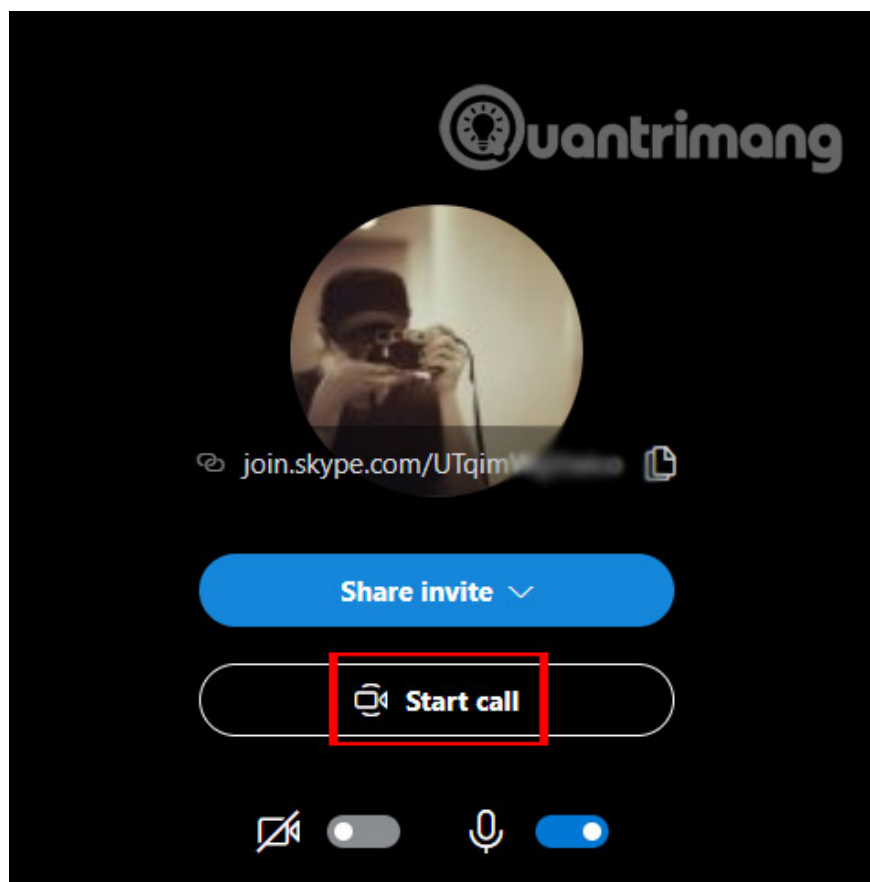
<https://web.skype.com/>



Later in the Skype web interface you will also see the **Meet Now option** to use. We need to agree for Skype to use microphones and webcams.



Display the link to join a group meeting on Skype for you to send to others. Finally, click Start call to join the call similar to Skype on PC.

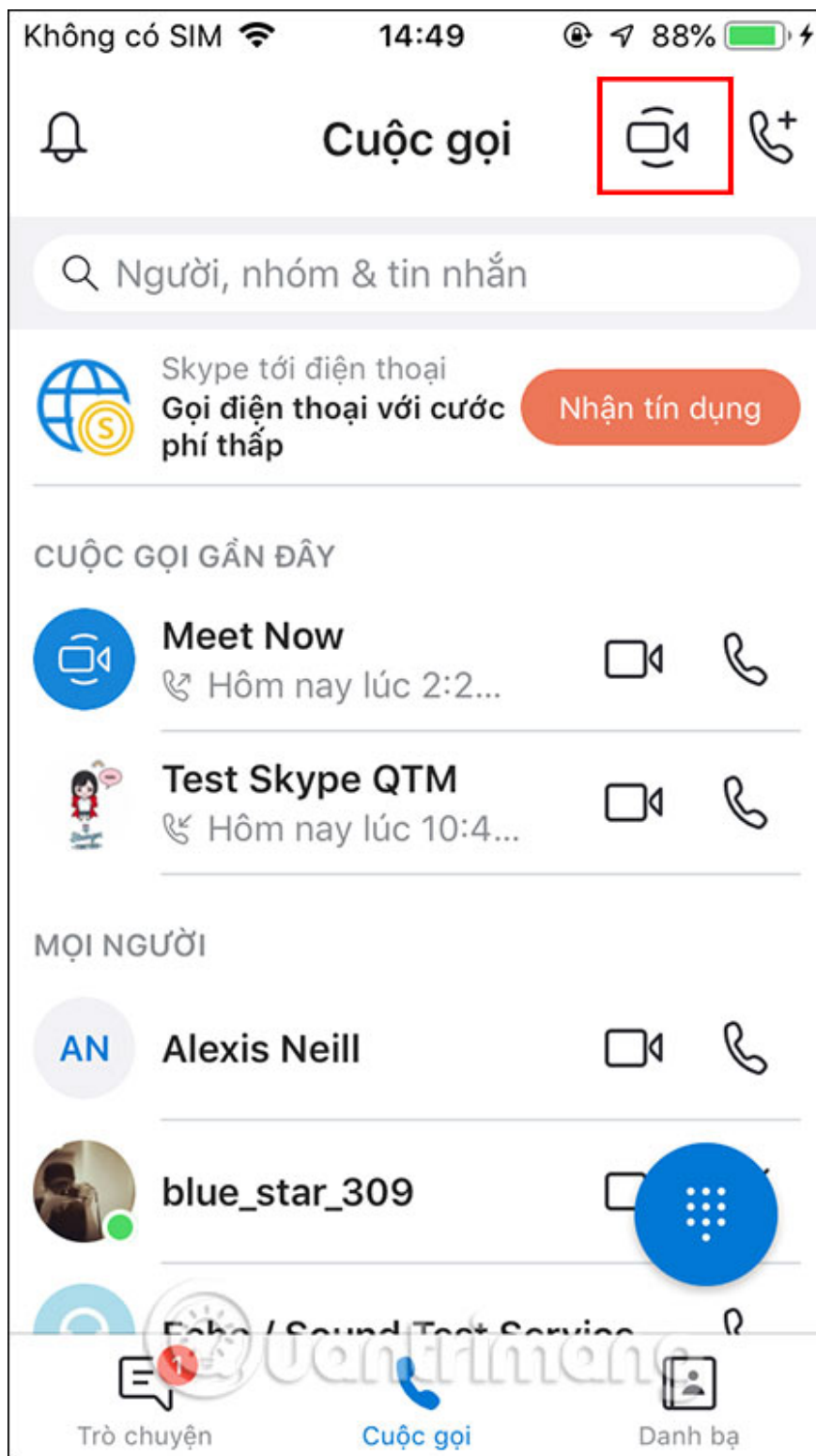


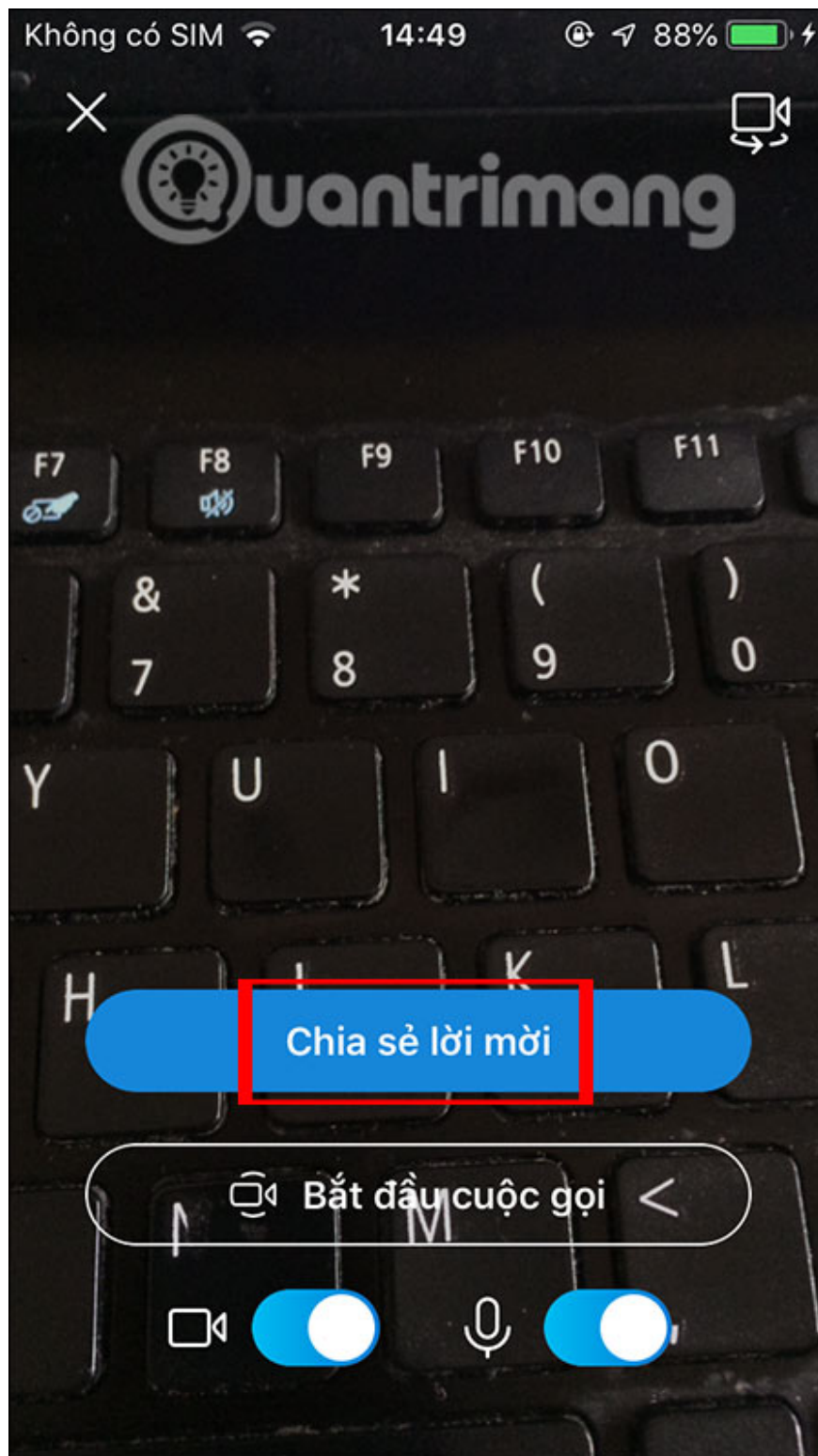
### 3. Instructions for online meeting on Skype phones

Step 1:

At the Skype interface on the phone that has upgraded to the latest version, we click on **the Call item** and then click **the Meet Now icon** in the top right corner as below.

Display the video meeting interface, tap **Share invitation** to invite others to join.





## Step 2:

Online video meeting interface on Skype phone as below. Bottom left **square icon** for screenshot. **3 dot icon** to open some other options. **The chat icon** in the top left corner opens the messaging interface.

In general, the Skype online meeting interface on the phone is simpler than Skype on the computer.

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Cuộc họp

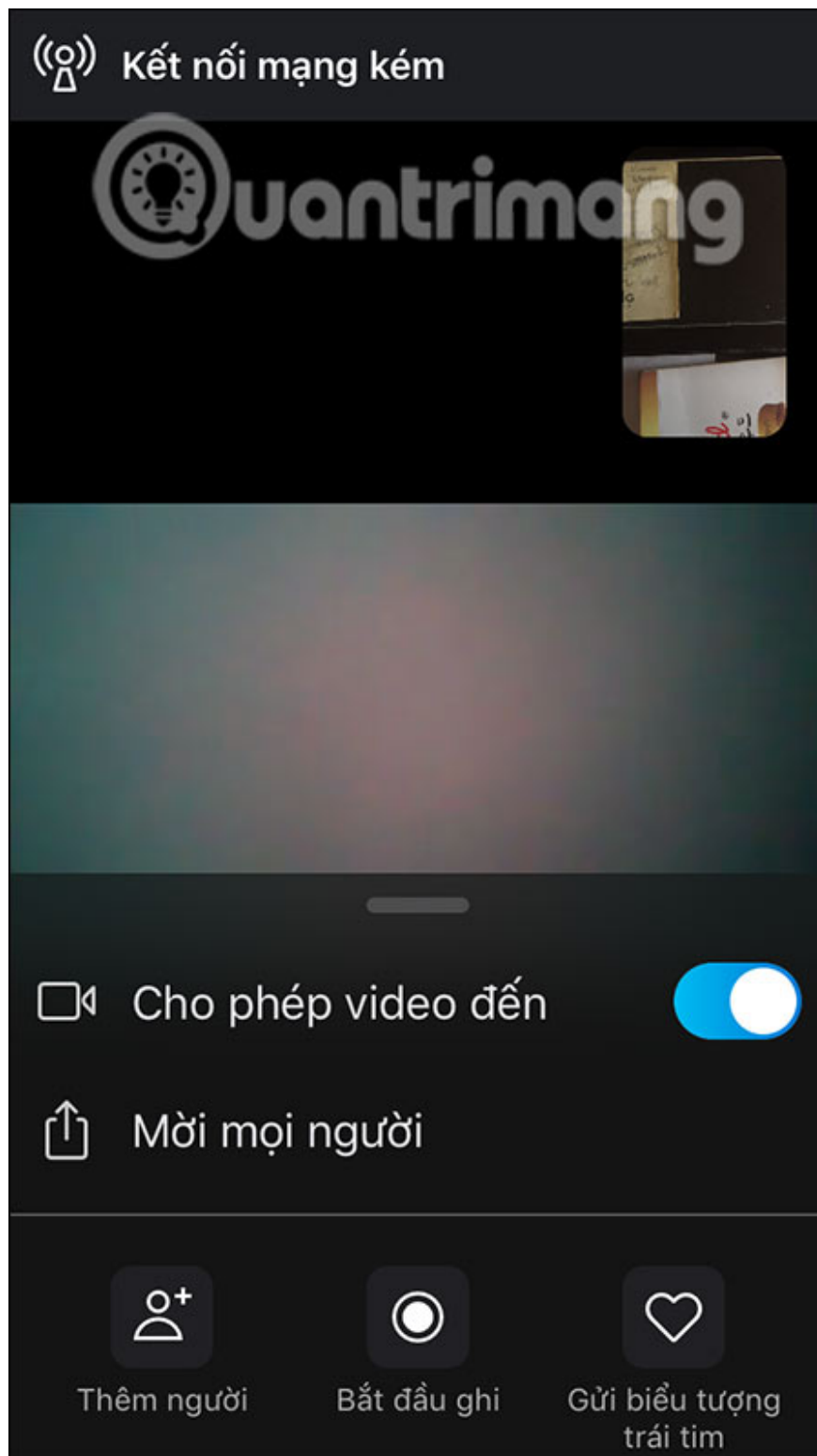


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