

How to turn off OneDrive sync on Windows

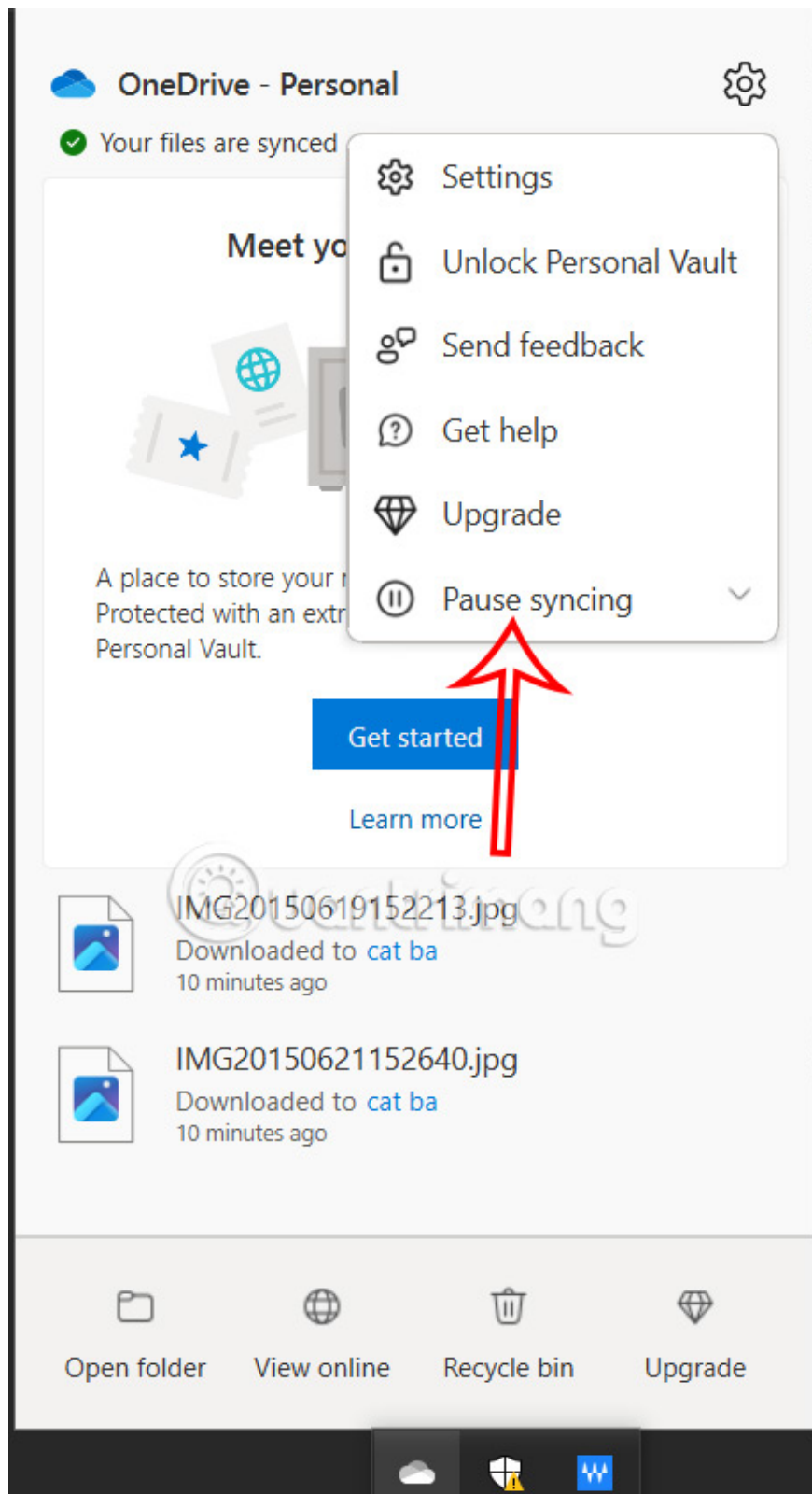
Users can turn off OneDrive sync on their computers, stop syncing for a period of time, or turn it off completely.

OneDrive on Windows is always automatically synced when you upload files to your computer, helping you store documents on your computer faster. Here are instructions for turning off OneDrive sync on Windows.

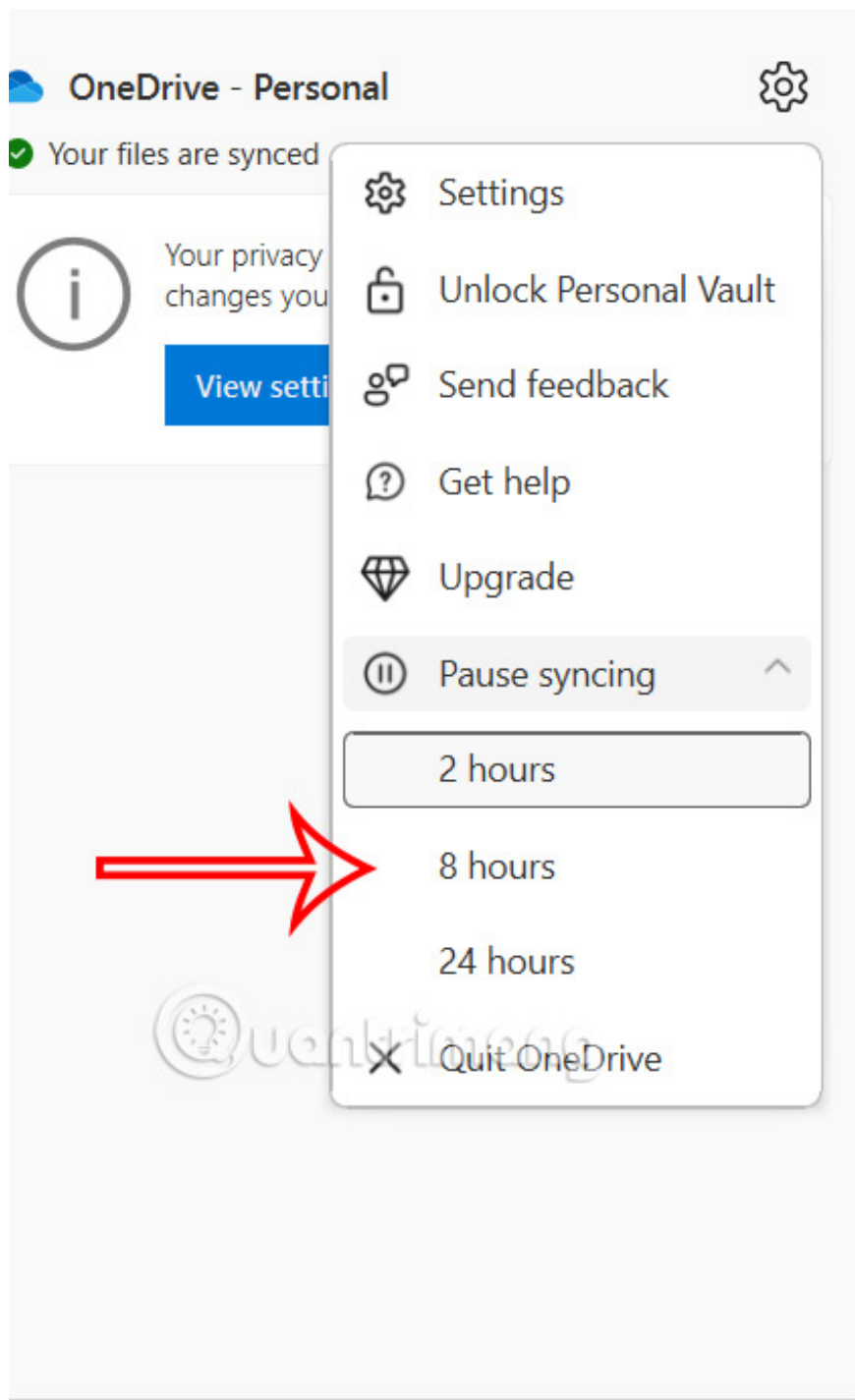
Instructions to turn off OneDrive sync on Windows

Step 1:

We right-click on **the OneDrive icon** in the system tray. Then **click Pause Syncing** to pause OneDrive sync on the computer.

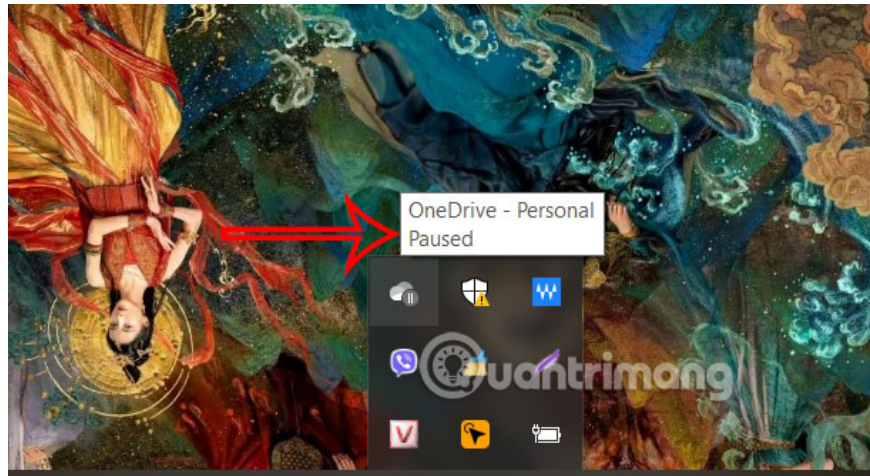


Now displays the **time period option to pause OneDrive sync** on your computer. You select the time you want to stop syncing.



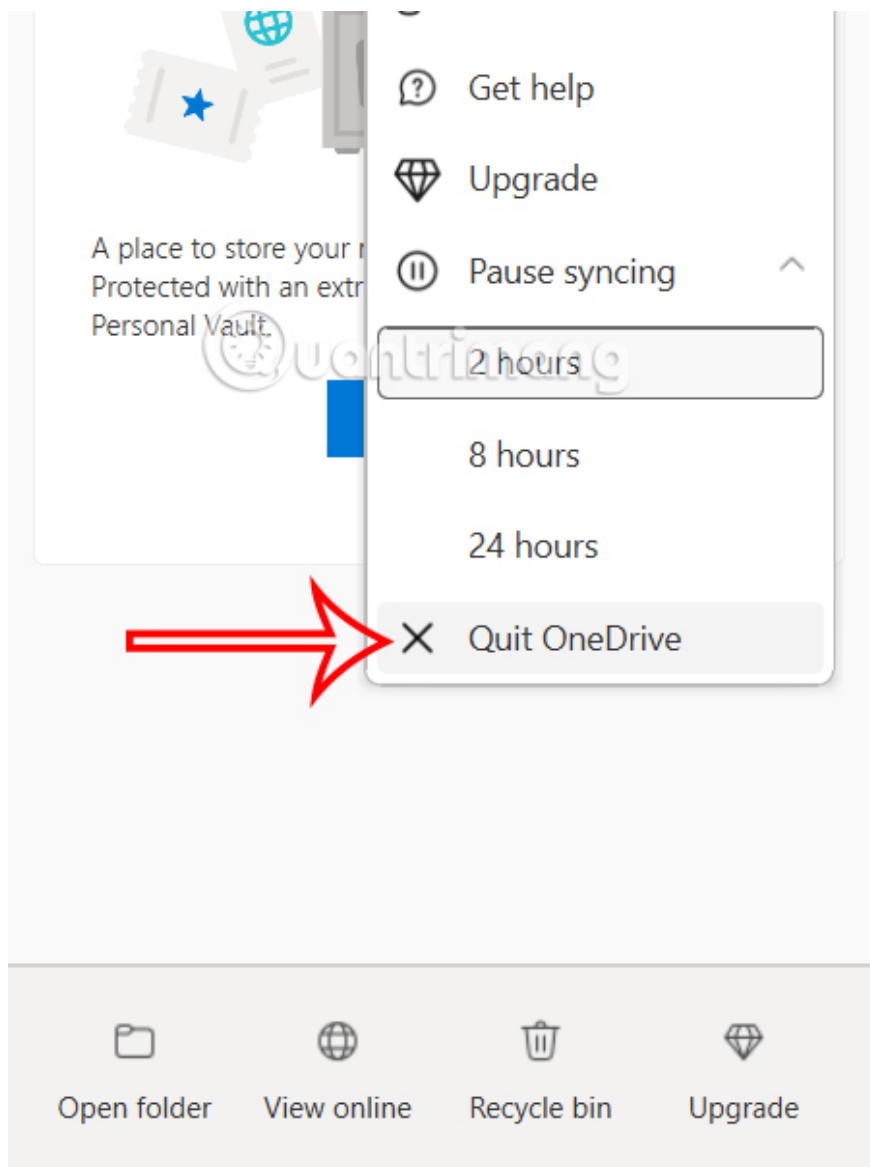
Step 2:

So you have paused OneDrive sync on your computer.

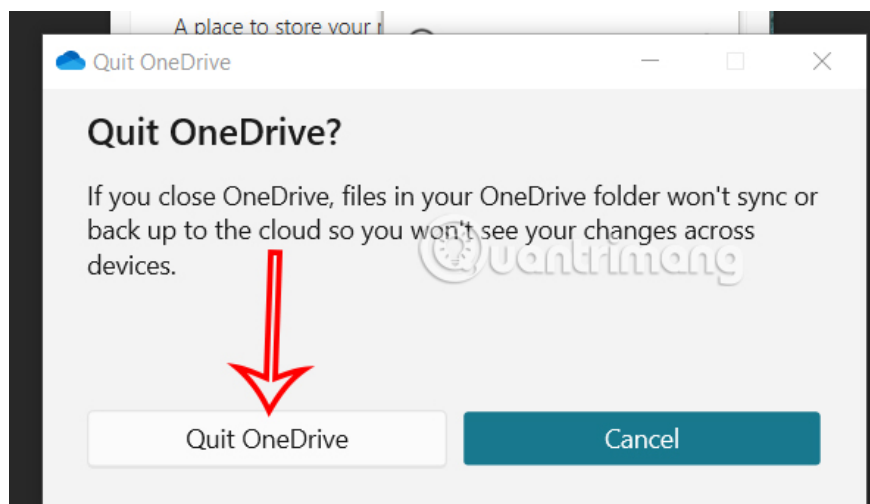


Step 3:

To **turn off OneDrive sync completely** , click **Quit OneDrive** .



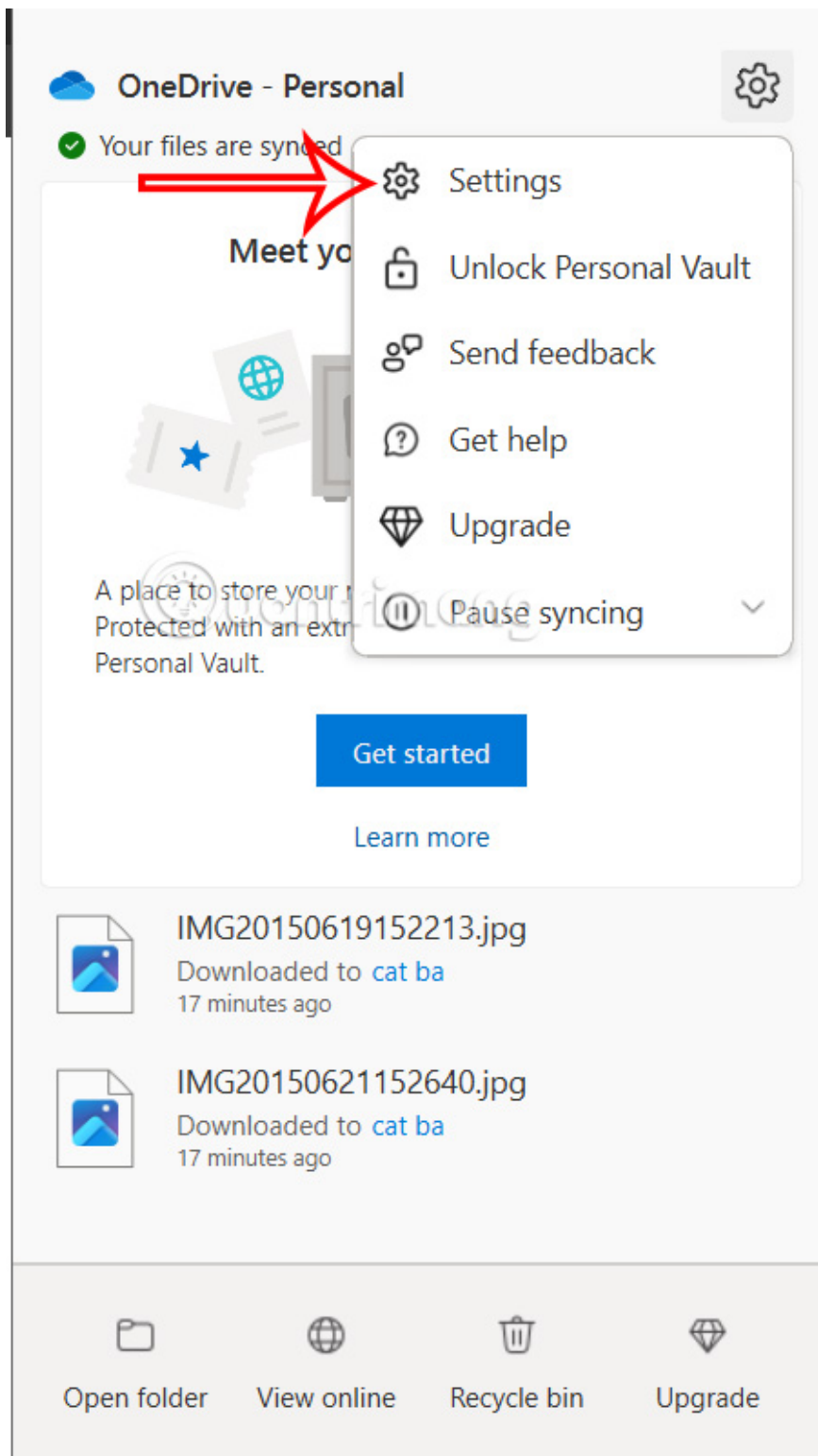
Now you are asked if you are sure you want to turn off OneDrive sync completely, **click Quit OneDrive to do so** .



How to turn off OneDrive sync for a folder

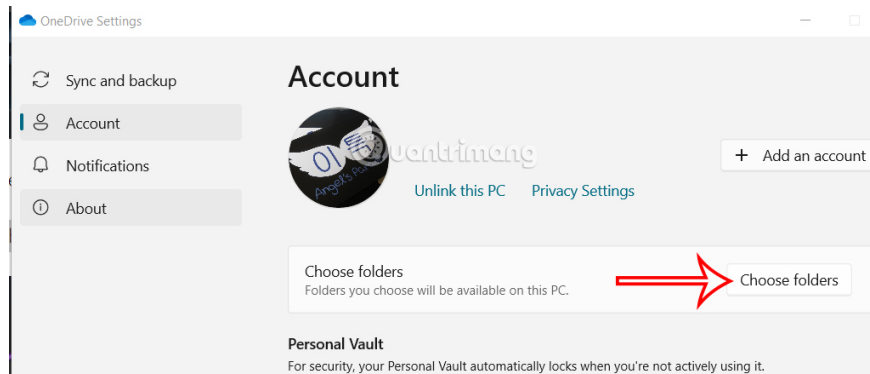
Step 1:

We click on the OneDrive icon then click on **the gear icon** and select **Settings** .



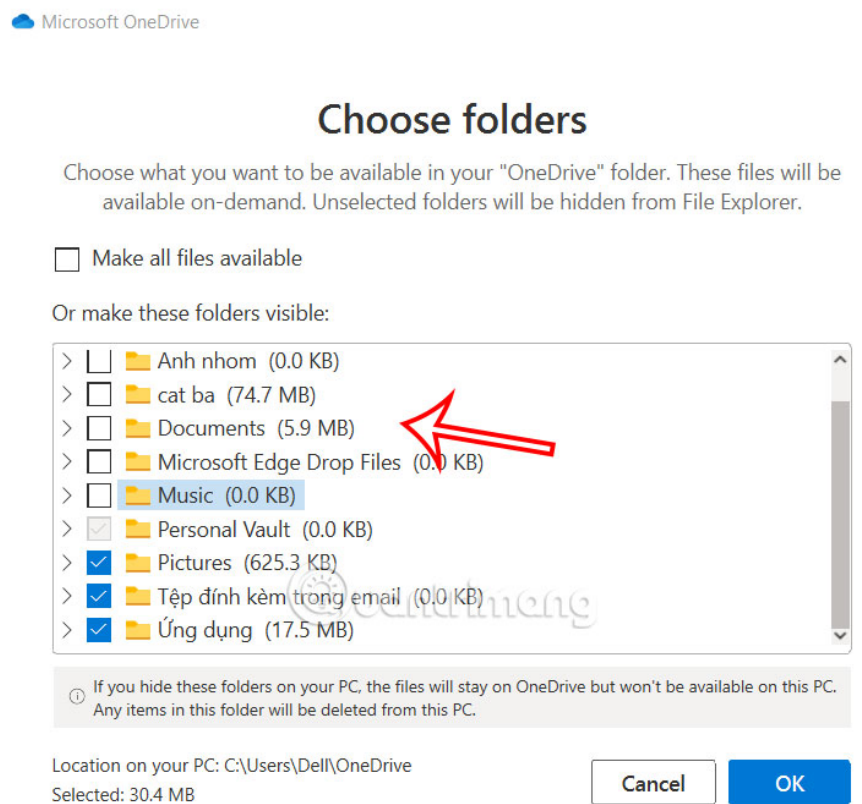
Step 2:

Display the new interface, **click on Account** and select **Choose Folders** as shown.



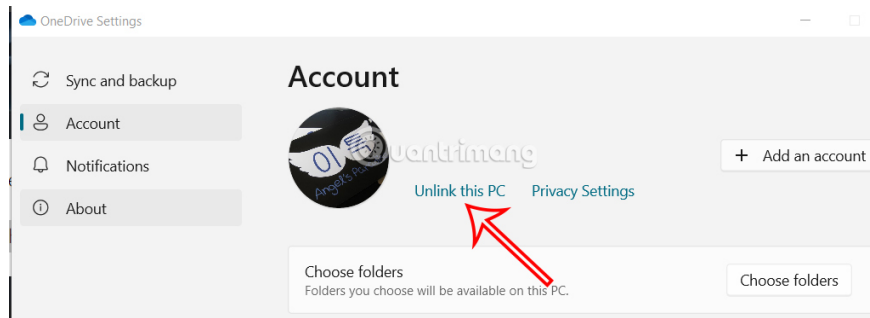
Step 3:

Here you will **uncheck the folder you want to turn off OneDrive sync** and then click OK below.

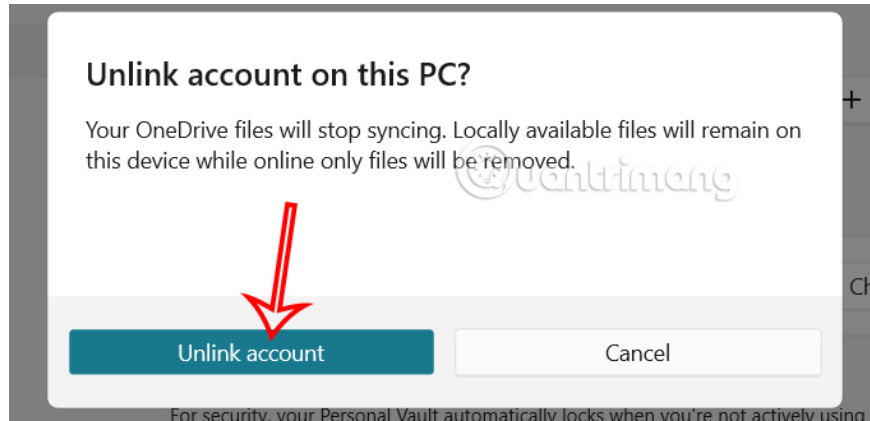


How to unlink OneDrive account

We also access OneDrive Settings then **click Unlink this PC** to unlink the OneDrive account on the computer.



Then you also agree to unlink the OneDrive account on this computer.



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