

How to turn Dropbox on iPhone into a document scanner

Support for document scanning and storage is a new feature updated on iOS Dropbox. Users can turn iPhone into a scanner with Dropbox application.

If you often have to use online storage tools, then surely you will not be unfamiliar with Dropbox application. With the main function of data backup and synchronization, users can freely store all kinds of data and access it anytime, anywhere, on any different device. And in the new features that Dropbox has updated, scanning and saving documents in the app has attracted the attention of users.

This feature helps users to scan document images, then store them in PDF format. This will help save our time quite a lot when it comes to word processing, or there is no need to install other support scanning applications when it can be used right in Dropbox. So how to use the data scanning feature on Dropbox? Let's find out with the Network Administrator in the article below.

How to scan and save documents on the Dropbox iPhone application

First of all, update the latest version of Dropbox with the link below:

1. Download Dropbox for iOS for free

Step 1:

At the main interface of the Dropbox application, click on **the circle plus icon** right in the middle of the screen. Shortly after 3 options appear, click **Scan Document** . A message board appears, press **Try it Out** .

Files



Apps



FIFA Online 3.doc

46.5 KB, modified 5 months ago



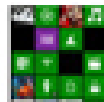
Get Started...h Dropbox.pdf

676 KB, modified 5 months ago



wp_ss_20160322_0003.png

86.8 KB, modified 5 months ago



wp_ss_20160322_0004.png

575 KB, modified 5 months ago



Recents



Files













Photos



Offline

Files



-  Apps 
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676 KB, modified 5 months ago
-  wp_ss_20160322_0003.png 
86.8 KB, modified 5 months ago
-  wp_ss_20160322_0004.png 
575 KB, modified 5 months ago



Scan Document



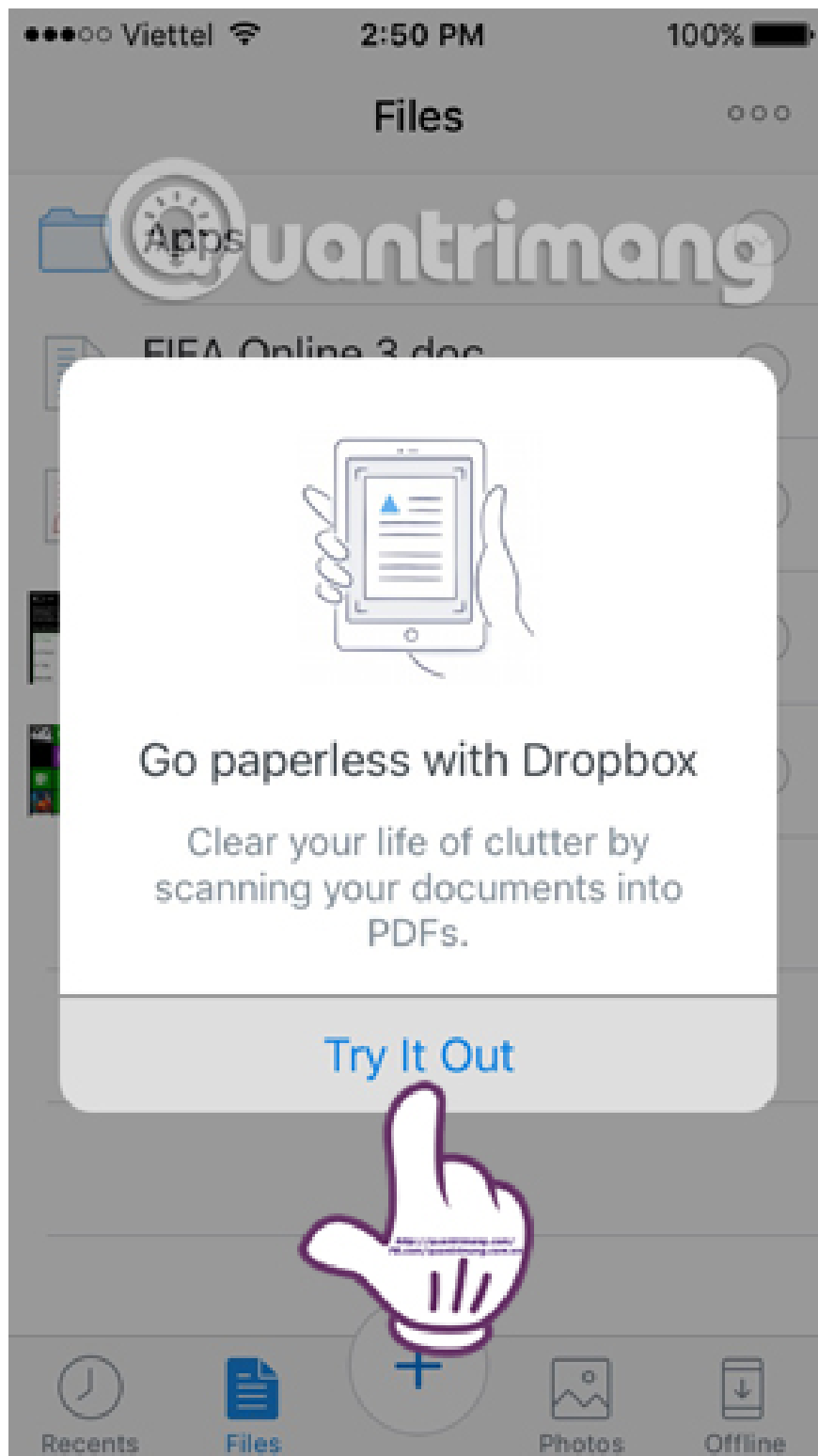
Upload to...



Create or Upload File



Cancel



Step 2:

Soon the application will ask you for permission **to use Camera** , click **OK** . Continue to allow **images in the device** , click **OK** .

Files



Apps



FIFA Online 3.doc

46.5 KB, modified 5 months ago



Get Started...h Dropbox.pdf

676 KB, modified 5 months ago



**"Dropbox" Would Like to
Access the Camera**

Don't Allow OK



Recents



Files



Photos



Offline




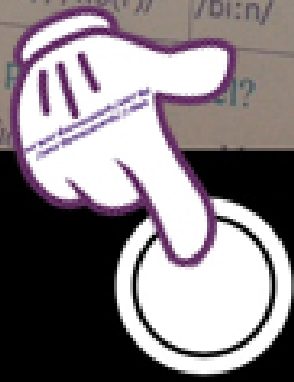
Step 3:

When the shooting interface appears, navigate the camera and align it to match the text content, the data you want to scan and **press the capture button** . Soon, the application scans the image and displays it as a document as shown below.

Cancel



d. Backfit /ˈbækfɪt/	Backfit /ˈbækfɪt/	Backfit /ˈbækfɪt/	Tân trang bộ phận
<p style="text-align: center;">Quontrimang</p>			
<p>Vi dụ: We need to backfit our car. Chúng tôi cần phải tân trang bộ phận xe của chúng tôi.</p>			
			
Backslide /ˈbækslaɪd/	Backslid /ˈbækslaɪd/	Backslid /ˈbækslɪdɪn/	Tái phạm, lẹ sa ngã
<p>Vi dụ: She felt better for a little while, before her condition began to backslide.</p>			
<p>Có ta cảm thấy đỡ hơn một lát rồi cơn đau lại đến.</p>			
Was/ Were /wəz/, /wə(r)/	Been /bi:n/	Thì, là, được bị, ở	
<p>Vi dụ: Was there a problem?</p>			
<p>Có bé bơi nào?</p>			



Cancel

Edit

Arrange

Next

Quantrimang



Backslide

/ˈbækslaɪd/

Backslid

/ˈbækslɪd/

Backslid

/ˈbækslɪdɪd/

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/ˈbækslɪdɪd/

Tái phạm, lại

sả ngã

Vi dụ: She felt better for a little while, before her condition began to backslide.

Cô ta cảm thấy đỡ hơn một lát rồi cơn đau lại đến.

Be

/biː/

Was/ Were

/wɒz/, /wɜː(r)/

Been

/biːn/

Thì, là, được,

đã, ở

Vi dụ: Was there a pool at the hotel?

Có bể bơi nào ở khách sạn không?

Bear

/beə(r)/

Bore

/bɔː(r)/

Born/Borne

/bɔːn/ /bɔːn/

Mang, chịu

đựng, sinh,

đẻ, sinh lợi

Vi dụ: I can't bear having cats in the house.

Tôi không thể chịu đựng được có mèo trong nhà.



Step 4:


Next, we can edit the document content after scanning.

Click **the slider** in the middle of the screen. Switch to the **Adjust** interface. Here, click on **B&W** to erase the entire color of the text, leaving only **the two basic black and white colors** .

●●●● Viettel 3:17 PM 96%

Cancel Edit Arrange Next

Quantrimang



Backslide /ˈbækslaɪd/	Backslid /ˈbækslaɪd/	Backslid /ˈbækslaɪdɪdən /ˈbækslaɪd/, /ˈbækslaɪdən/	Tối phạm, lợi sua ngo
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Ví dụ: She felt better for a little while, before her condition began to backslide.
Cô ta cảm thấy đỡ hơn một lát rồi cơn đau lại đến.

Be /biː/	Was/ Were /wɒz/, /wɛə(r)/	Been /biːn/	Thì, là, được, bị, ở
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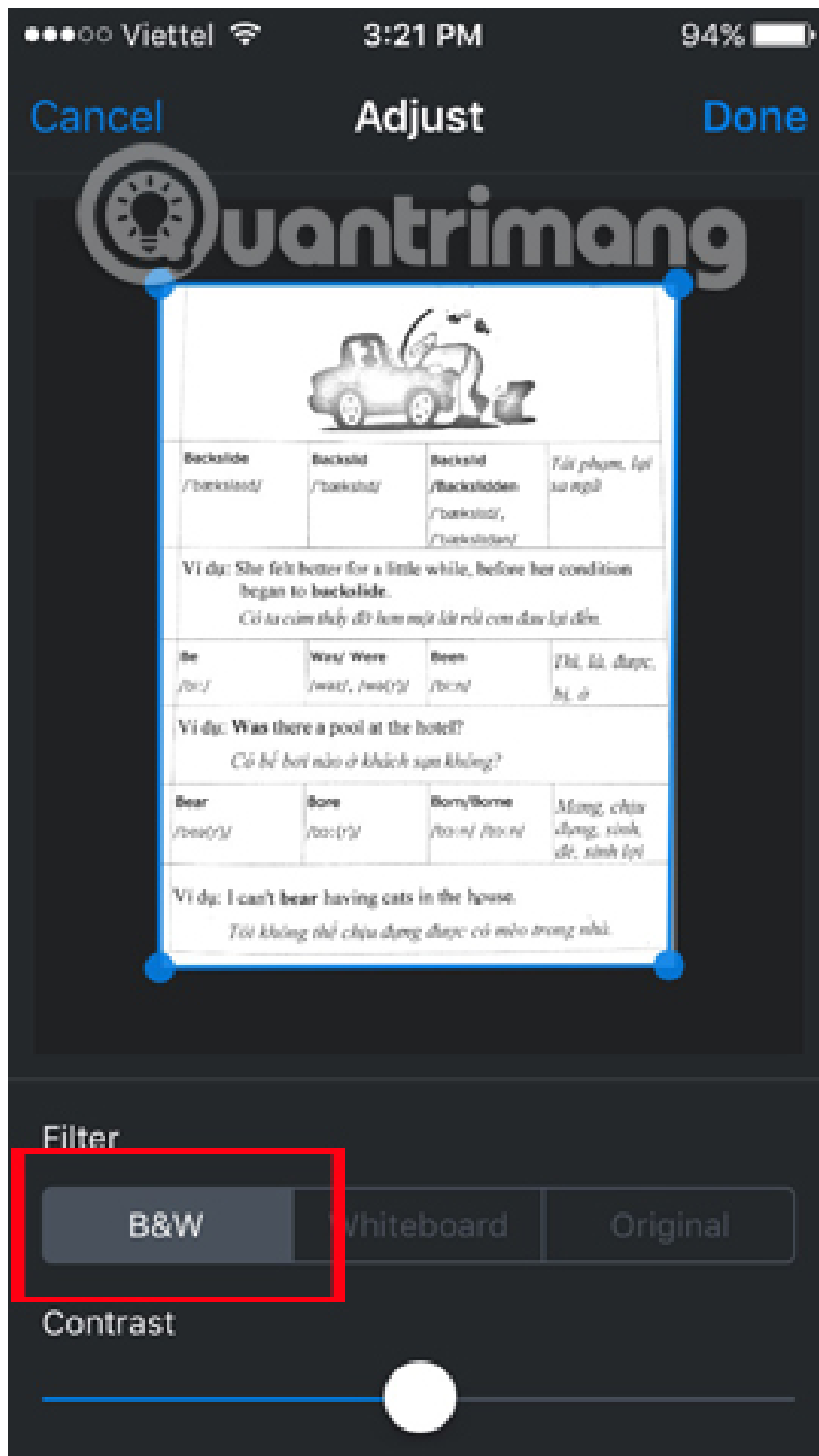
Ví dụ: Was there a pool at the hotel?
Có bể bơi nào ở khách sạn không?

Bear /beə(r)/	Bore /bɔː(r)/	Born/Borne /bɔːn/ /bɔːn/	Mang, chịu đựng, sinh, đẻ, sinh lại
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Ví dụ: I can't bear having cats in the house.
Tôi không thể chịu đựng được có mèo trong nhà.



+ [Settings] [Share]



Select **Whiteboard** to add some color, **Original** to keep the original color of the image.

Cancel

Adjust

Done



Quantrimang



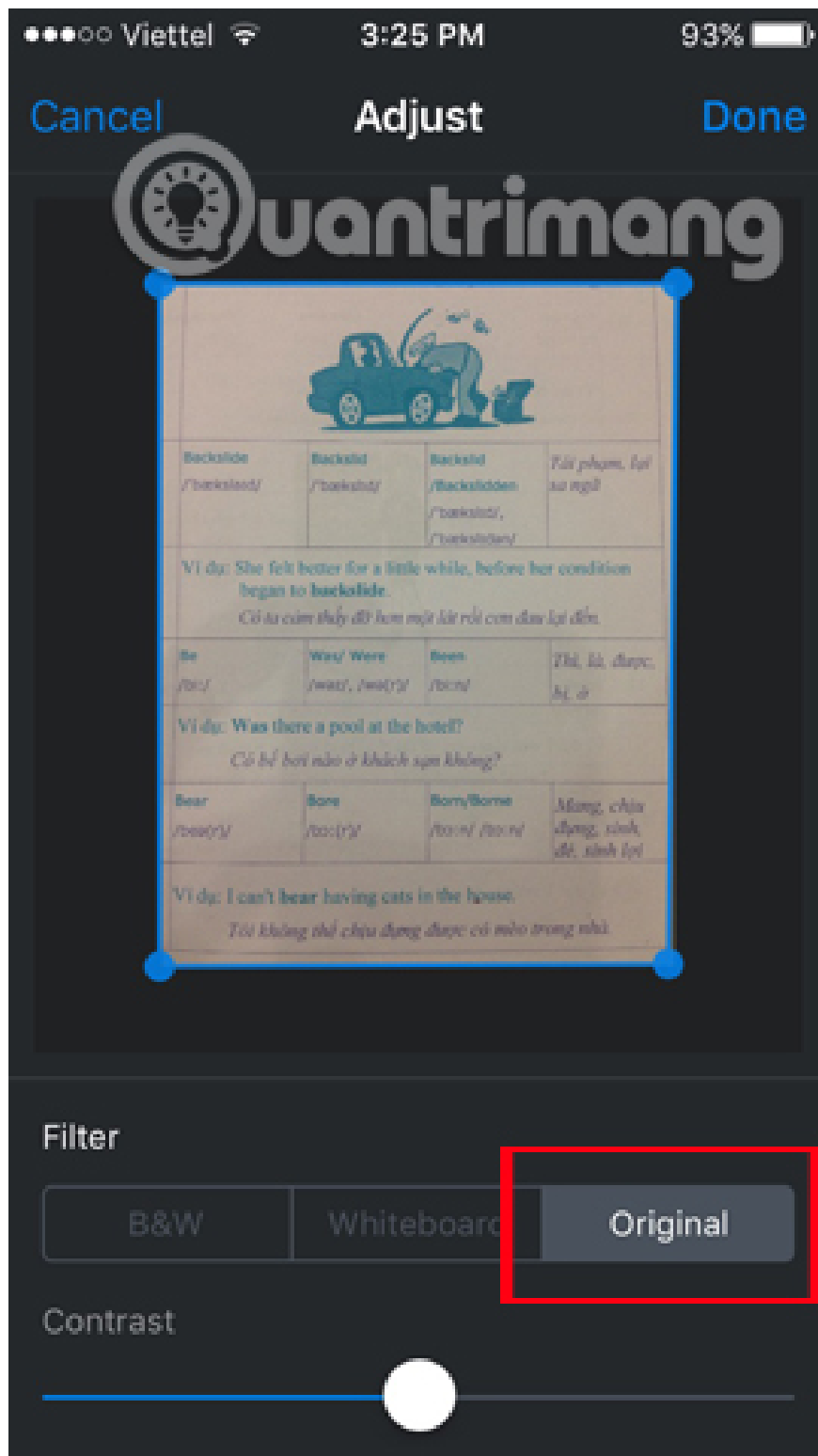
Backside <i>/ˈbæksaɪd/</i>	Backside <i>/ˈbæksaɪd/</i>	Backside <i>/ˈbæksaɪdɪən</i> <i>/ˈbæksaɪd/</i> , <i>/ˈbæksaɪdəri/</i>	Fải phươn, lặt su nghĩ
<p>Ví dụ: She felt better for a little while, before her condition began to backside. <i>Cô đã cảm thấy đỡ hơn một lúc rồi con đưn lại dểu.</i></p>			
Be <i>/biː/</i>	Was/Were <i>/wəz/, /wɜːz/</i>	Been <i>/biːn/</i>	[Thì] là, được, hì, ở
<p>Ví dụ: Was there a pool at the hotel? <i>Có hồ bơi nào ở khách sạn không?</i></p>			
Bear <i>/beər/</i>	Bore <i>/bɔːr/</i>	Born/Borne <i>/bɔːn/ /bɔːn/</i>	Mòng, chịu đựng, sinh đẻ, sinh lại
<p>Ví dụ: I can't bear having cats in the house. <i>Tôi không thể chịu đựng được có mèo trong nhà.</i></p>			

Filter

B&W **Whiteboard** Original

Contrast

Contrast slider with a white knob



Step 5:

Move the horizontal slider at **Contrast** to increase or decrease the document contrast. Click **Done** to save. Soon you will have edited document images. Click **the plus sign icon** on the left side of the screen to capture a new page.

Cancel

Adjust

Done



backslide /'bʌkslaɪd/	backslid /'bʌkslaɪd/	backslid /'bʌkslaɪd/	Fall phông, lạt tư nghĩ
Ví dụ: She felt better for a little while, before her condition began to backslide. Cô ấy cảm thấy đỡ hơn một lúc rồi con đấm lại dần.			
be /bi:/	Was/Were /wɒz/, /wɛəz/	been /bi:n/	Thì, là, được, là, ở
Ví dụ: Was there a pool at the hotel? Có hồ bơi nào ở khách sạn không?			
Bear /beə(r)/	Bore /bɔː(r)/	Born/Borne /bɔːn/ /bɔːn/	Mòng, chịu đựng, sinh đẻ, sinh tại
Ví dụ: I can't bear having cats in the house. Tôi không thể chịu đựng được có mèo trong nhà.			

Filter

B&W Whiteboard Original

Contrast

Contrast slider with a white knob highlighted by a red box.

Cancel

Edit

Arrange

Next



Quantrivang



Backslide

/ˈbækslaɪd/

Backslid

/ˈbækslaɪd/

Backslid

/ˈbækslɪdɪd/

*Tái phạm, lơi
sả nợ*

/ˈbækslaɪd/,

/ˈbækslaɪdɪd/

Ví dụ: She felt better for a little while, before her condition began to backslide.

Cô ta cảm thấy đỡ hơn một lát rồi cơn đau lại đến.

Be

/biː/

Was/ Were

/wɒz/, /wɜː(r)/

Been

/biːn/

Thì, là, được,

đã, ở

Ví dụ: Was there a pool at the hotel?

Có bể bơi nào ở khách sạn không?

Bear

/beə(r)/

Bore

/bɔː(r)/

Born/Borne

/bɔːn/ /bɔːn/

Mang, chịu

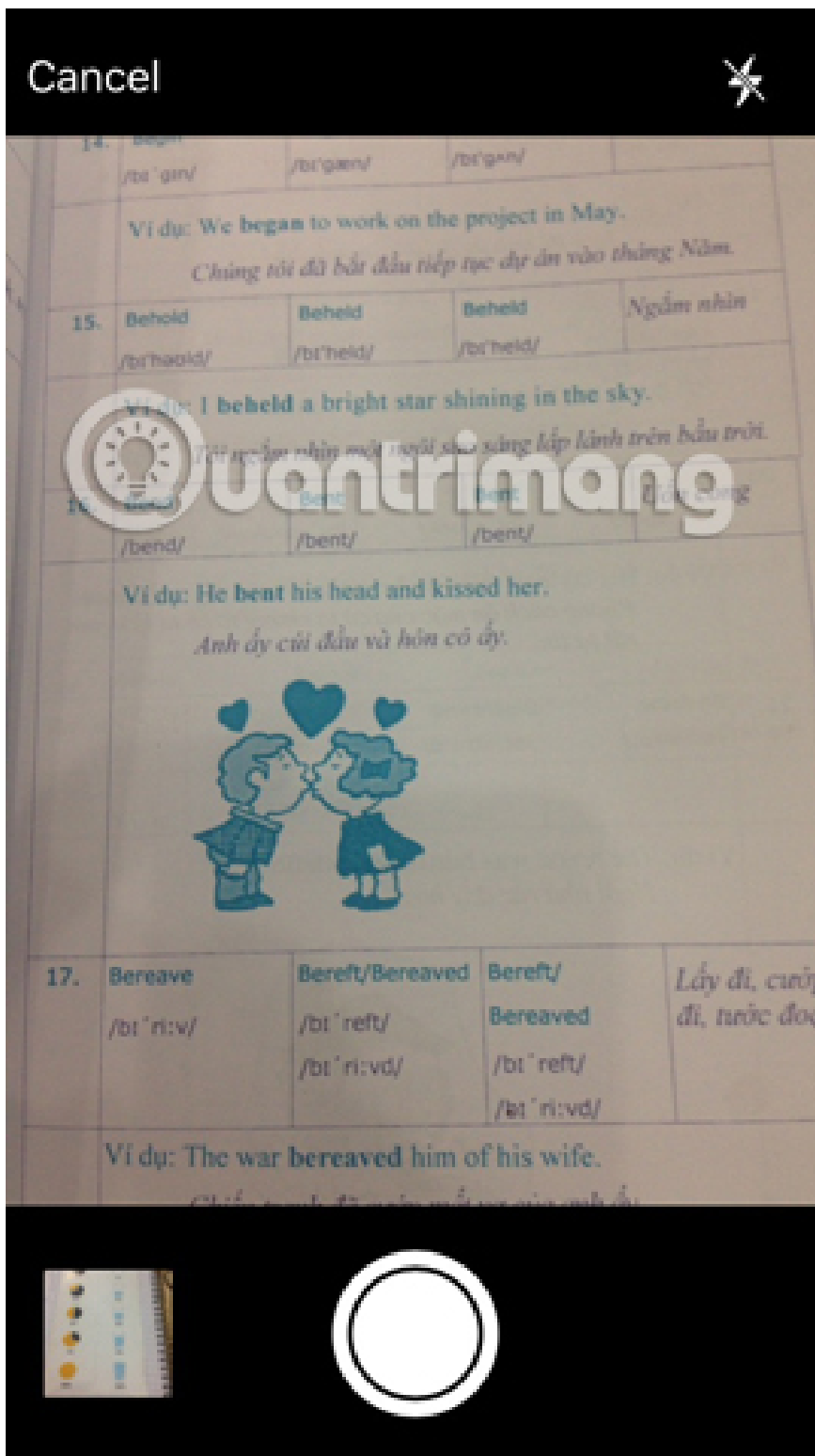
đựng, sinh,

đẻ, sinh lợi

Ví dụ: I can't bear having cats in the house.

Không thể chịu đựng được có mèo trong nhà.





Step 6:

To review the scanned document pages, click **Arrange** . A list of content scanned pages appears.

Here, you can drag left or right to change the position for the pages. Then click **Next** to continue. At the **Settings** interface, the **File name** entry can click to select and change the file name easily. Click **Done** to save.

Cancel

Edit

Arrange

Next



Quantraining

Write the appropriate word in the blank or use the word in brackets to complete the sentence.

1. The ... of the ... is ...

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100. ...

Write the appropriate word in the blank or use the word in brackets to complete the sentence.

1. The ... of the ... is ...

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[← Back](#)

Settings

[Save](#)



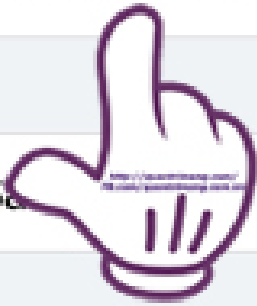
Quantrimang

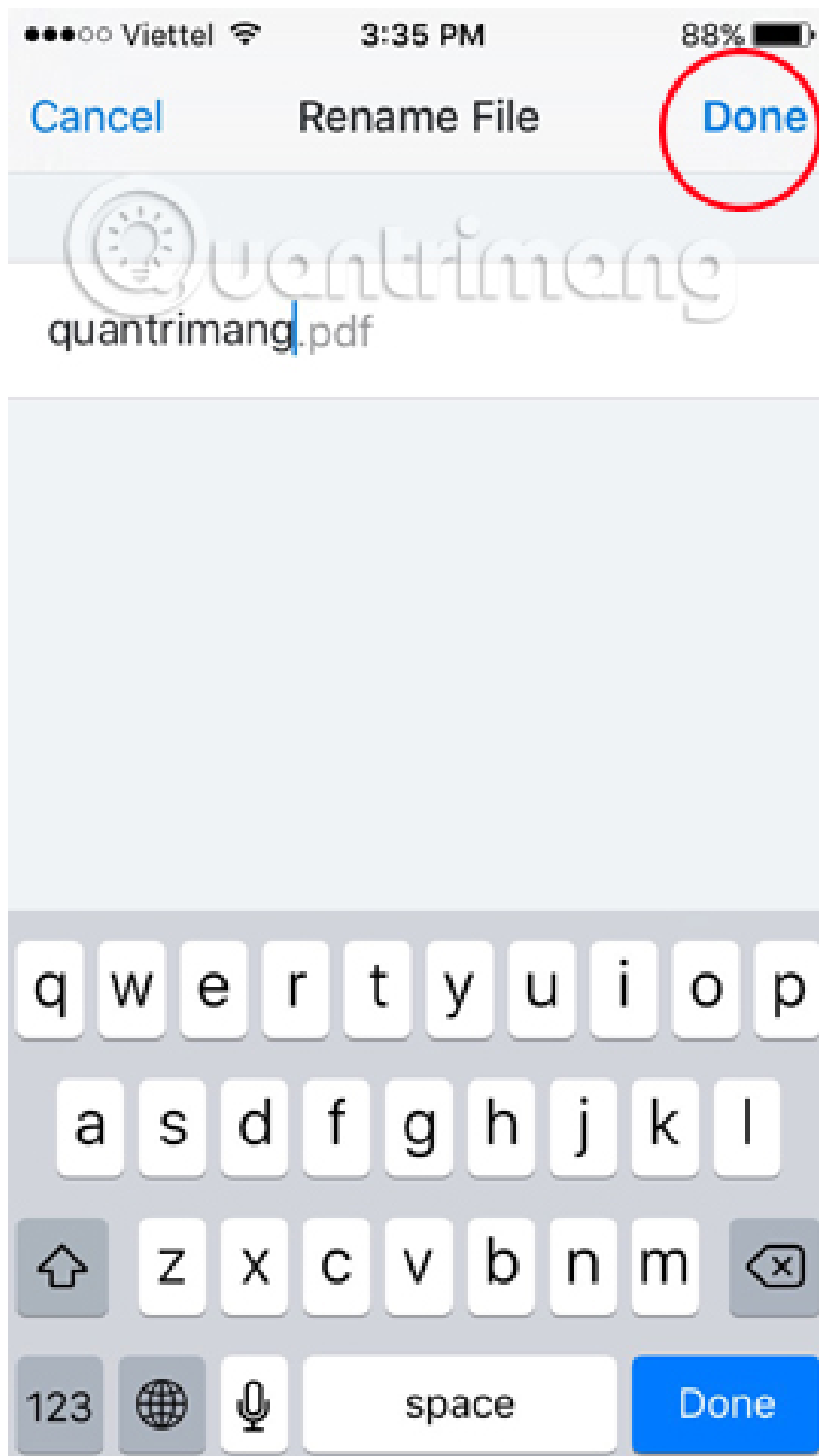
SAVE SETTINGS

File name 2016-09-06 15.17.41.pdf >

Sc

Dropbox >





Step 7:

Next in the **Save to** section, we can select the folder to store in Dropbox or create a new **folder Create Folder** to save. Click **Set Location** .

[← Back](#)

Settings

[Save](#)



Quantrimang

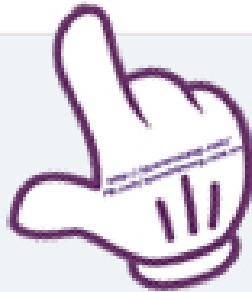
SAVE SETTINGS

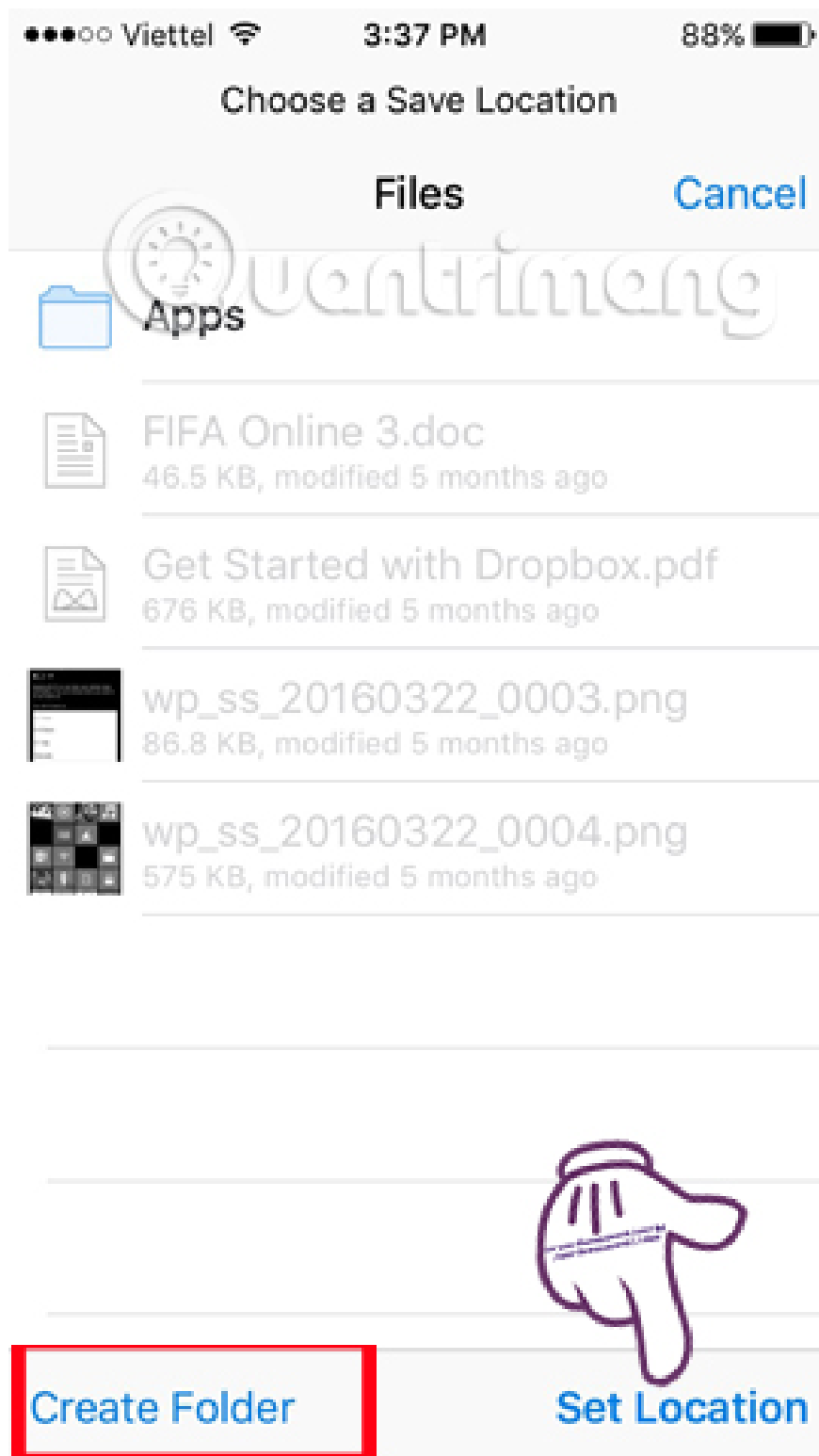
File name

quantrimang.pdf >

Save to

Dropbox >





Go back to the Settings interface and click **Save** . You wait for the process to save the document on the device. Finally, open the scanned document content as a PDF file.

[← Back](#)

Settings

[Save](#)

SAVE SETTINGS



File name

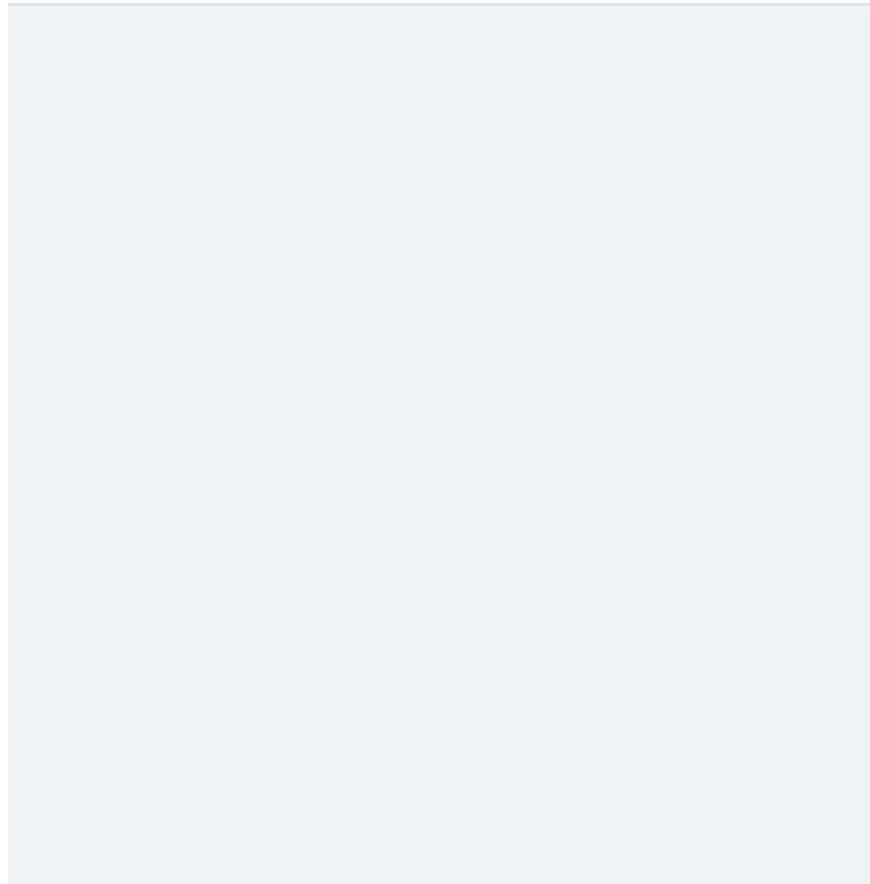
quantrimang.pdf >



Quantrimang

Save to

Test >





quantrimang.pdf



Recents



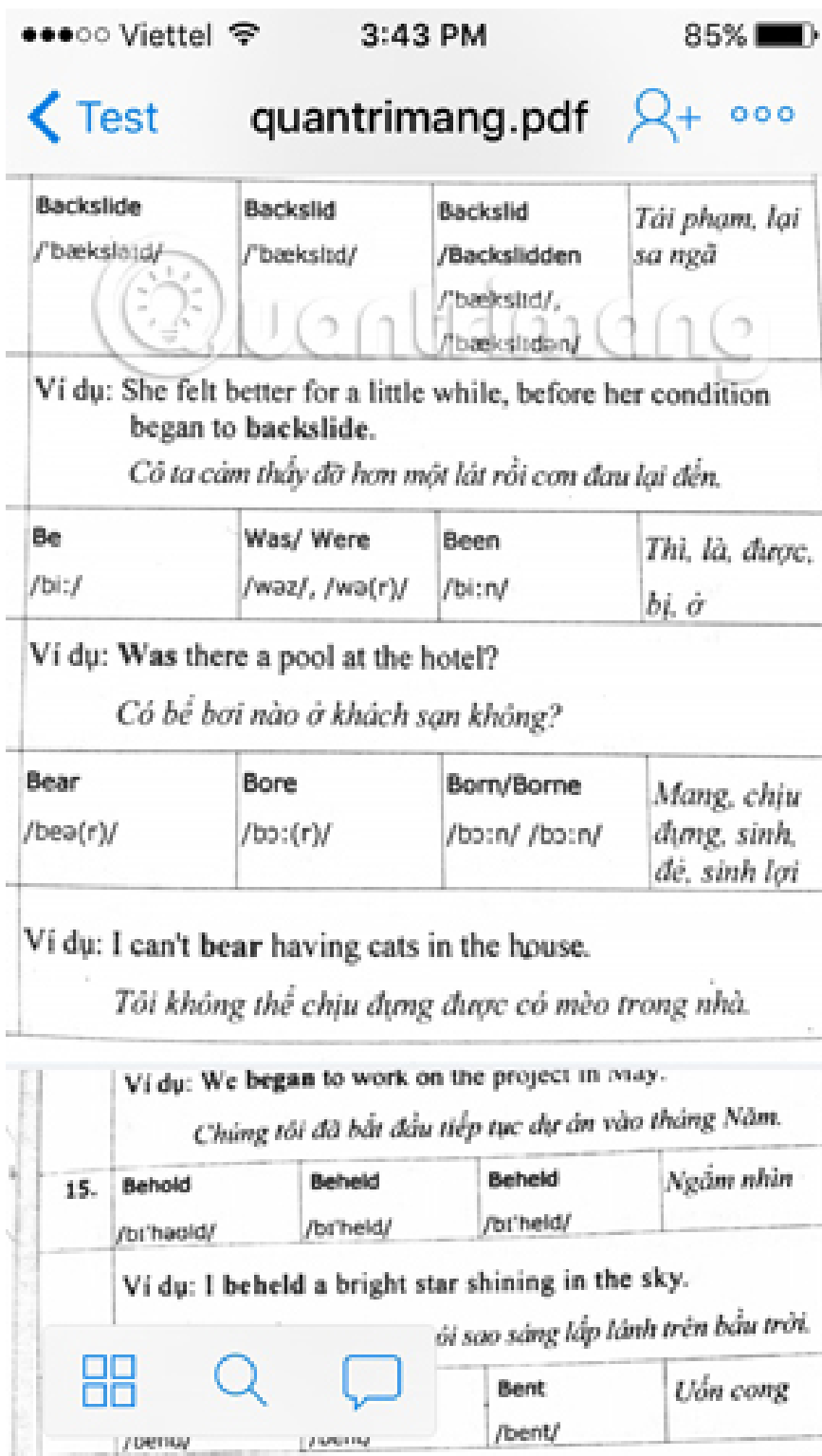
Files



Photos



Offline



The above is step by step scanning and saving data through new features of Dropbox application. With this feature, users can create multiple PDF files just by scanning documents, editing documents such as color or contrast as you like.

Refer to the following articles:

1. Synchronize the folder on your computer with Google Drive, Skydrive and Dropbox
1. Enable two-layer security with Dropbox account
1. Secure data on DropBox with BoxCryptor

I wish you all success!

You finished reading the article "**How to turn Dropbox on iPhone into a document scanner**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.