

How to tag files on Windows 10 with Taggr

The Taggr application will tag any file to search and open faster.

Windows 10 has a search bar or Cortana that is very useful when you want to find any file or software on your computer. And if users want to manage files and find it easier, they can install Taggr application. The Taggr application will tag any file you normally use on your computer to find and open it faster when you need it. We do not need to remember the detailed name of the file, just enter the tag name attached to the file. Besides, the application also has some additional features such as opening the file immediately with the support program on the computer. The following article will guide you how to use the Taggr application on Windows 10.

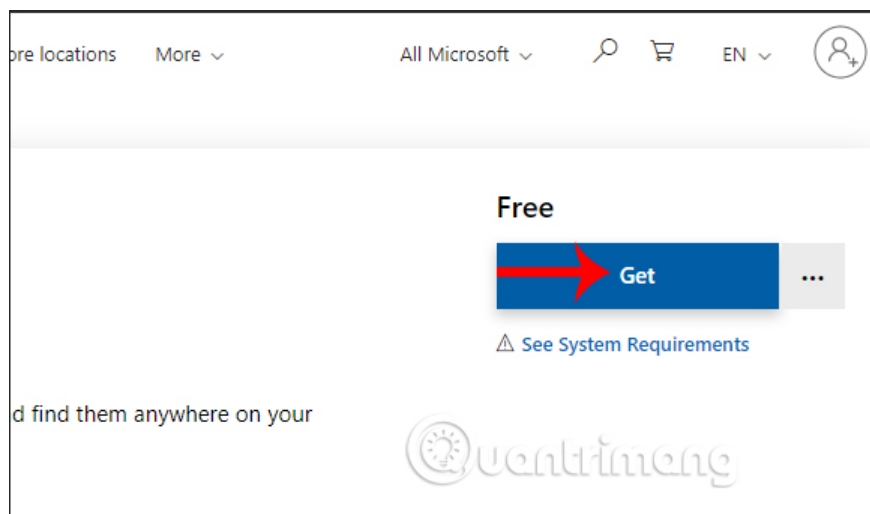
1. Search more easily with tagged files in Windows
2. How to manage files by tag on Windows 10
3. Faster search tips in Windows 10
4. How to fix an unreadable, inactive Search Windows 10 error

Instructions for finding files faster with Taggr

Step 1:

We click on the link below to install Taggr application on Windows 10 computer.

1. Download the application Taggr Windows 10



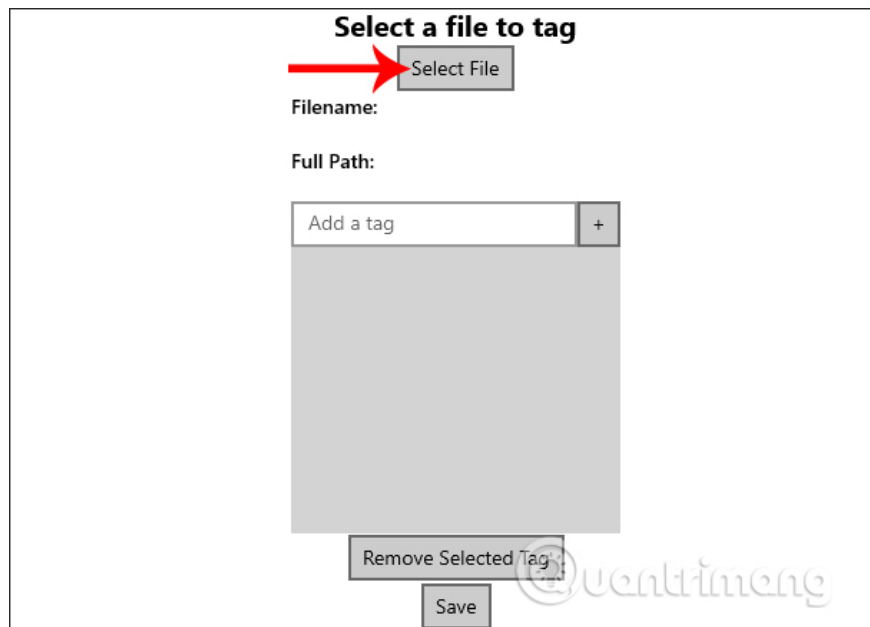
Step 2:

Open the application interface and then click **the Add Item item** to open the interface for creating tags for the file.

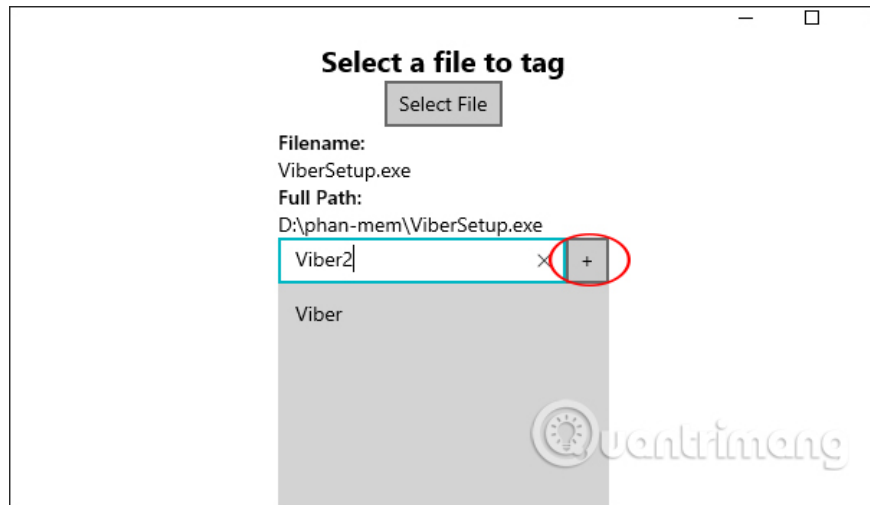


Step 3:

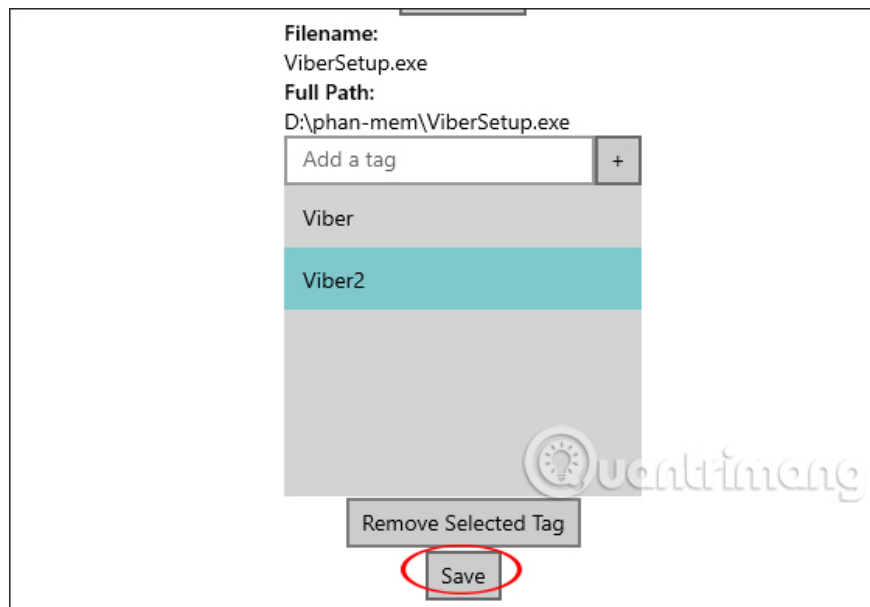
Switch to the new interface, users click on **Select File** to select the file to tag management.



Then in the Add Item interface of the application displays the selected file name at Filename and directory path at Full Path. Next enter the tag name in the Add a tag bar below and click the plus sign to create the tag. Soon the newly created name tag for the file is shown below. Users can create multiple tags for a file. Perform the above operation with other files to create the card.

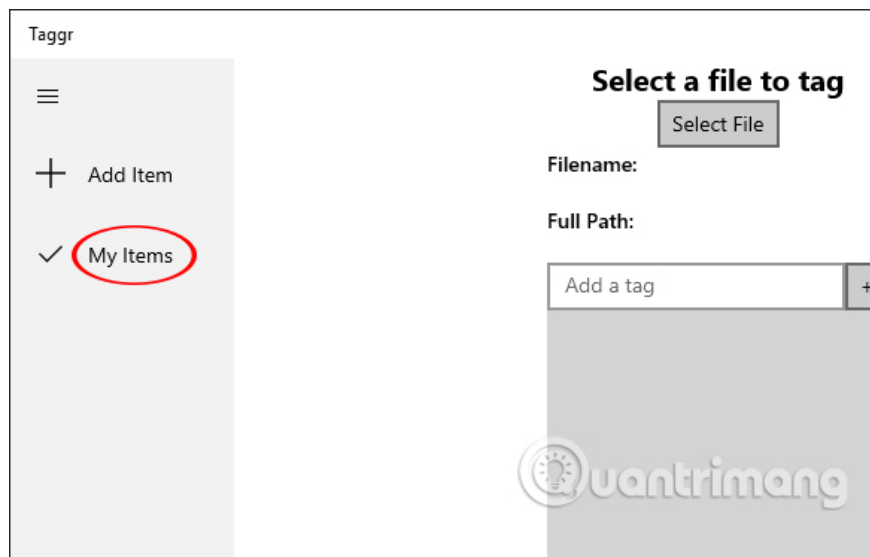


If you want to delete the name of the card you have created, click on the tag name and select Remove Selected Tag. Finally **click Save** to save the tag attached to the file.



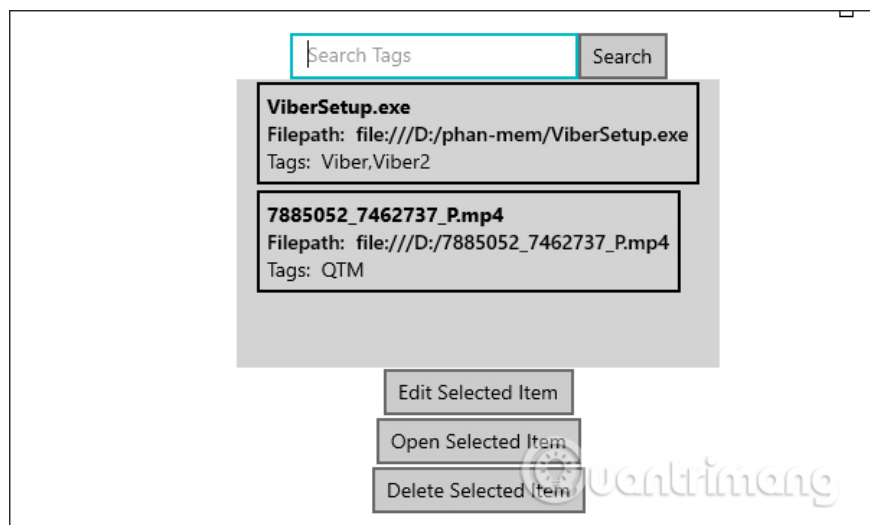
Step 4:

Back to the main interface of the Taggr application, clicking on **My Items** will see all the tagged files for the file.



If the tagging list is long, enter the tag name into the Search Tags search bar to find it faster. Also in this interface when clicking on each file, there are 3 different options including:

1. Open Selected Item: open the file in the support program on the computer such as audio, video, text, . except the exe file.
2. Edit Selected Item: edit the tagging content for the file like selecting another file, another card name.
3. Delete Selected Item: delete the tagging file from the saved list.



With the Taggr application, managing files becomes simpler and more scientific through name tags you have assigned to those files. From here users search files much faster.

I wish you all success!

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