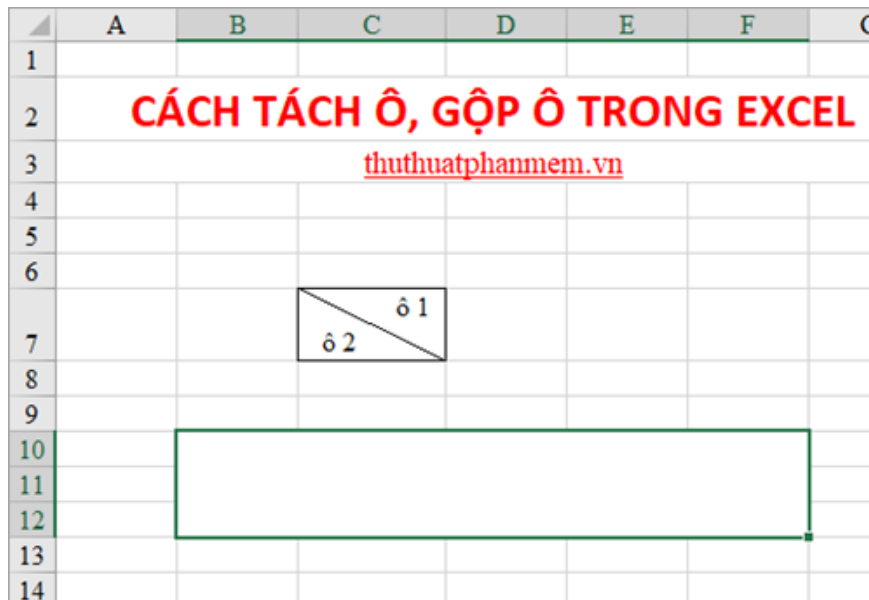


How to split cells, combine cells in Excel

How to split cells, combine cells in Excel. On Excel spreadsheets, many times you need to split cells, merge cells to fit the data you need to enter. You can combine two or more cells together using Excel's built-in functions or use Visual Basic to merge

On Excel spreadsheets, many times you need to split cells, merge cells to fit the data you need to enter. You can combine two or more cells together using Excel's built-in functions or use Visual Basic to combine multiple cells together without losing data. After merging cells, you can also split the merged cells or split a cell into two cells. To know how to combine or split cells in Excel, please refer to the following article.



Here's an article on how to split cells, combine cells in Excel, please follow along.

HOW TO MEET A BOX IN EXCEL

Method 1: Use Merge & Center

Note: Only the data in the first cell in the upper left will remain the other cells while merging will lose all data. If the data is using a table style in Excel, it will not be possible to merge cells. , you need to convert the table into regular cells before you can manipulate cells.

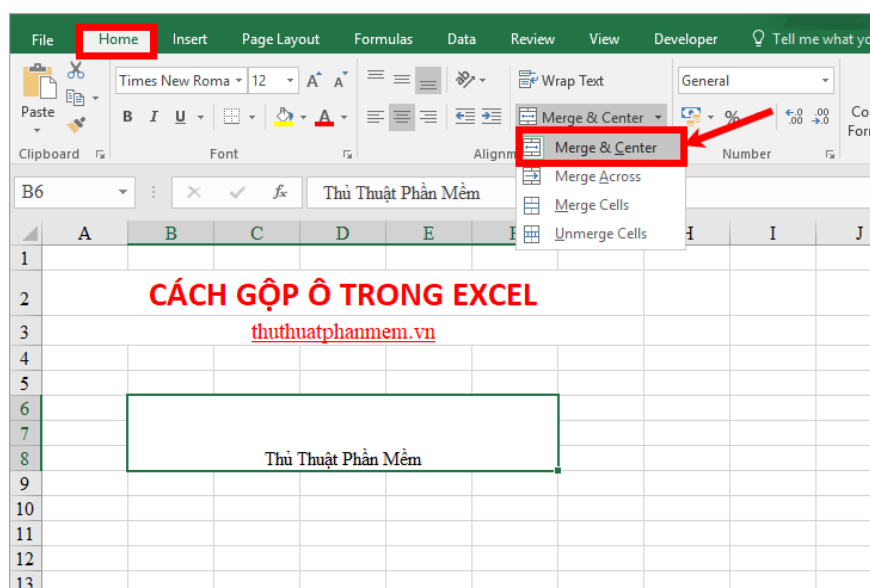
Step 1 : Select (black out) adjacent cells to be merged.

	A	B	C	D	E	F	G	H	I	J
1										
2		CÁCH GỘP Ô TRONG EXCEL								
3		thuthuatphanmem.vn								
4										
5										
6		Thủ Thuật Phần Mềm								
7		Chia sẻ thủ thuật máy tính, thủ thuật phần mềm hay								
8										
9										
10										
11										
12										
13										
14										
15										
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17										
18										

Step 2 : Select the **Home** tab , in the **Alignment** section, select the down arrow icon next to **Merge & Center** and select the type of cell merge. There are three types of cell aggregation to choose from:

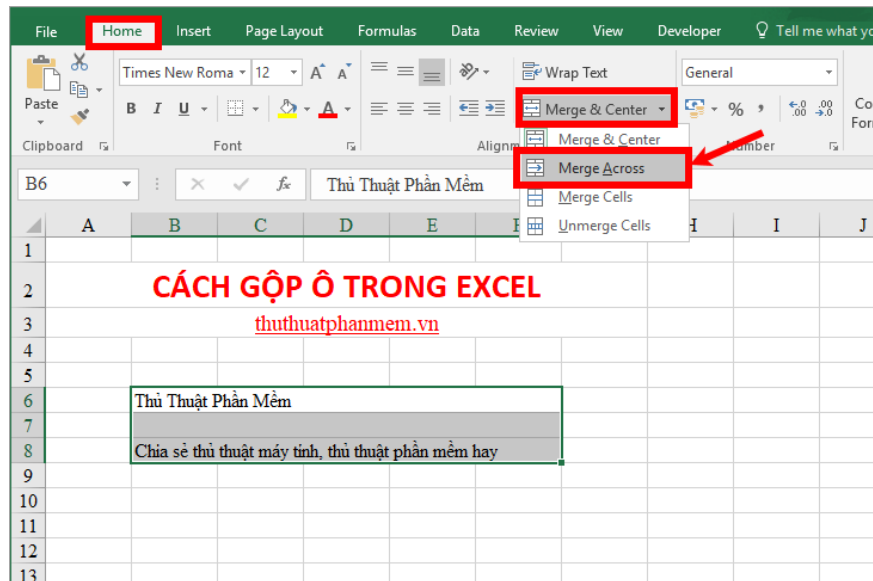
1. Merge & Center

If **Merge & Center** is selected, the cells you select will be combined into one large cell, the text in the first merged cell will be centered among the merged large cells.



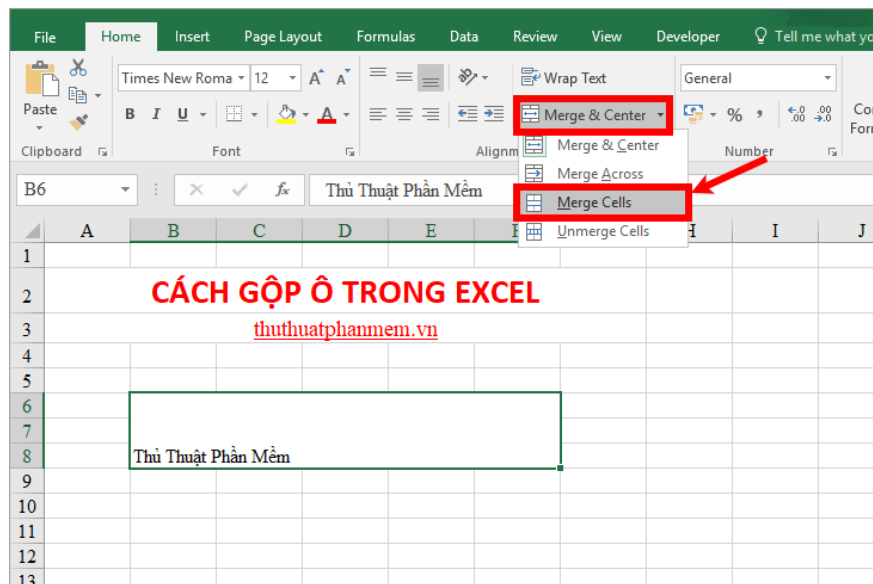
2. Merge Across

If you select **Merge Across** , the cells you select will be combined together in separate lines.



3. Merge Cells

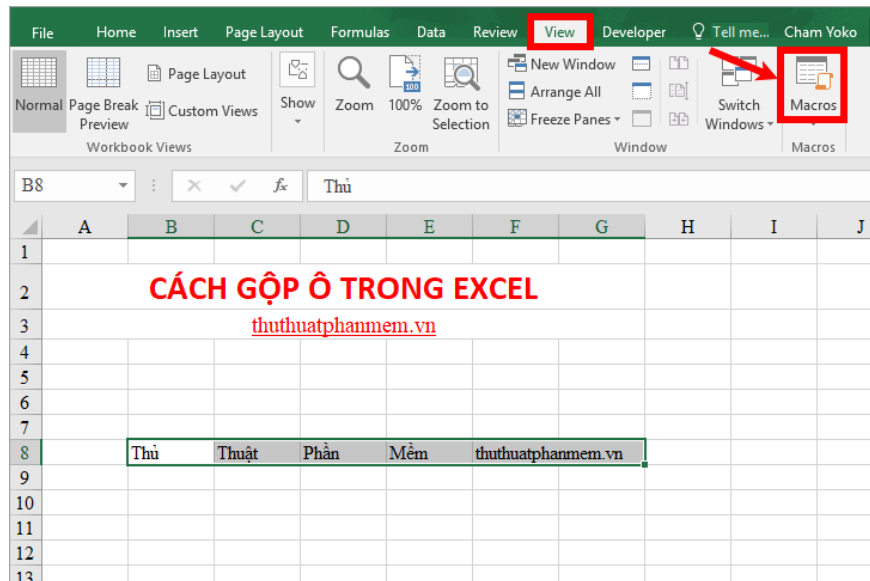
If you select **Merge Cells**, the cells you select will be combined into a single cell without center alignment like **Merge & Center**.



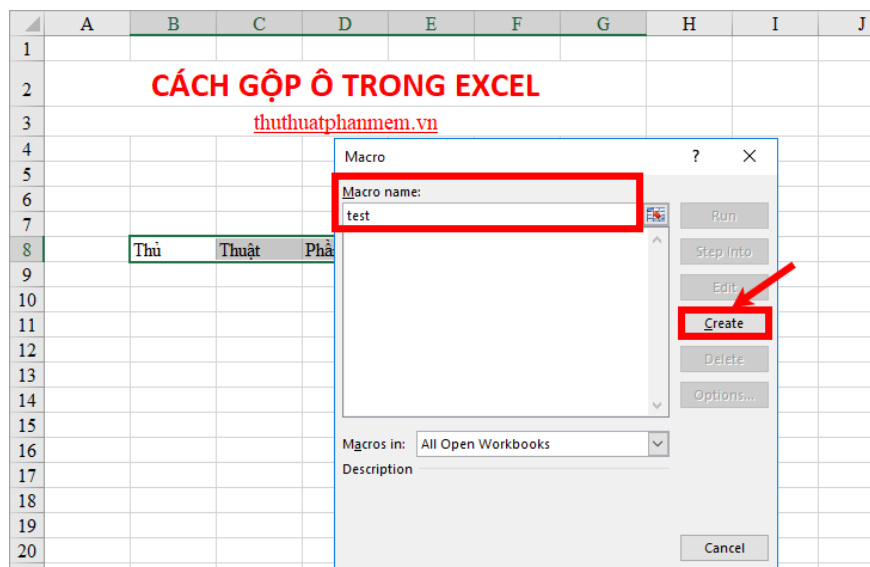
Method 2: Using Visual Basic to merge cells without losing data

If you want to combine cells whose data is also included in the cells, then do the following:

Step 1: Select (black out) the cells to merge cells, next select the card **View** -> **Macros** or you press the combination **Alt + F8**.



Step 2: On the interface of the Macro window, enter any name you want in the Macro name box (put the name without spaces) -> **Create** to open the **Visual Basic** window .



Step 3 : In the **Module** window, enter the following code in the middle of Sub test () . End Sub

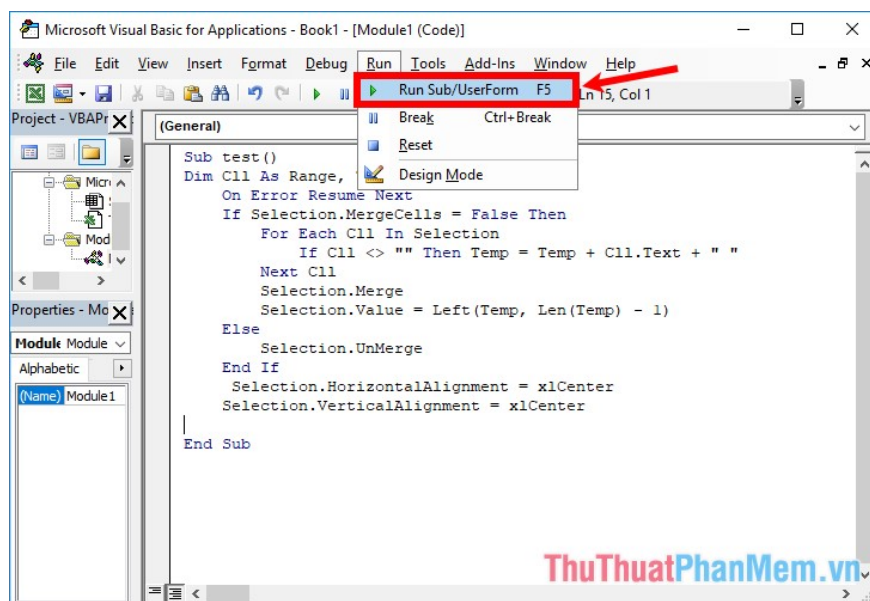
```
Dim Cll As Range, Temp As String On Error Resume Next If Selection.MergeCells = 1
```

Remember to enter the correct code above, if you want to combine the cells that have one line per data, you change the code line

If Cll > "" Then Temp = Temp + Cll.Text + "" becomes

If Cll > "" Then Temp = Temp + Cll.Text + vbCrLf

After entering you select **Run -> Continue (F5 key)**.



A message appears, select **OK** , then turn off **Visual Basic** and see the results.

	A	B	C	D	E	F	G	H	I	J
1										
2		CÁCH GỘP Ô TRONG EXCEL								
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4										
5										
6										
7										
8		Thủ Thuật Phần Mềm thuthuatphanmem.vn								
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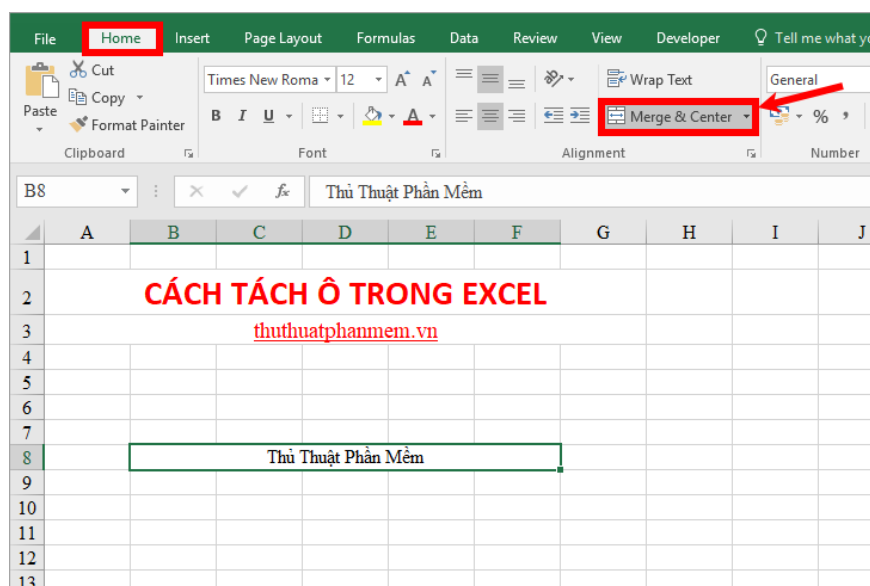
HOW TO DIFFER Cells IN EXCEL

Method 1: Split cells after merging cells

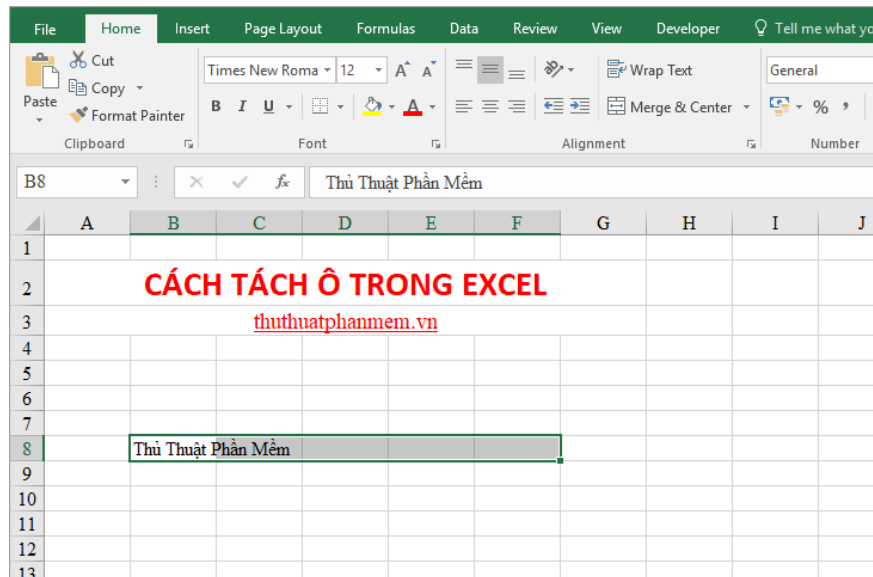
Step 1: Select the merged cells you want to split.

	A	B	C	D	E	F	G	H	I	J
1										
2		CÁCH TÁCH Ô TRONG EXCEL								
3		thuthuatphanmem.vn								
4										
5										
6										
7										
8		Thủ Thuật Phần Mềm								
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Step 2 : Select the **Home** tab , click **Merge & Center** to uncheck the merging box.

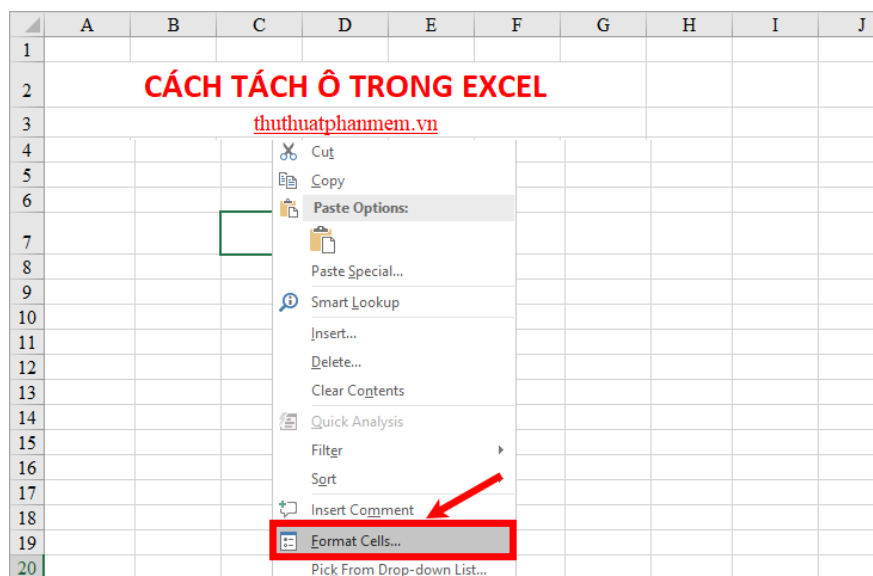


The merged cells will then be split and the contents of the merged cells will be moved to the first upper left cell.

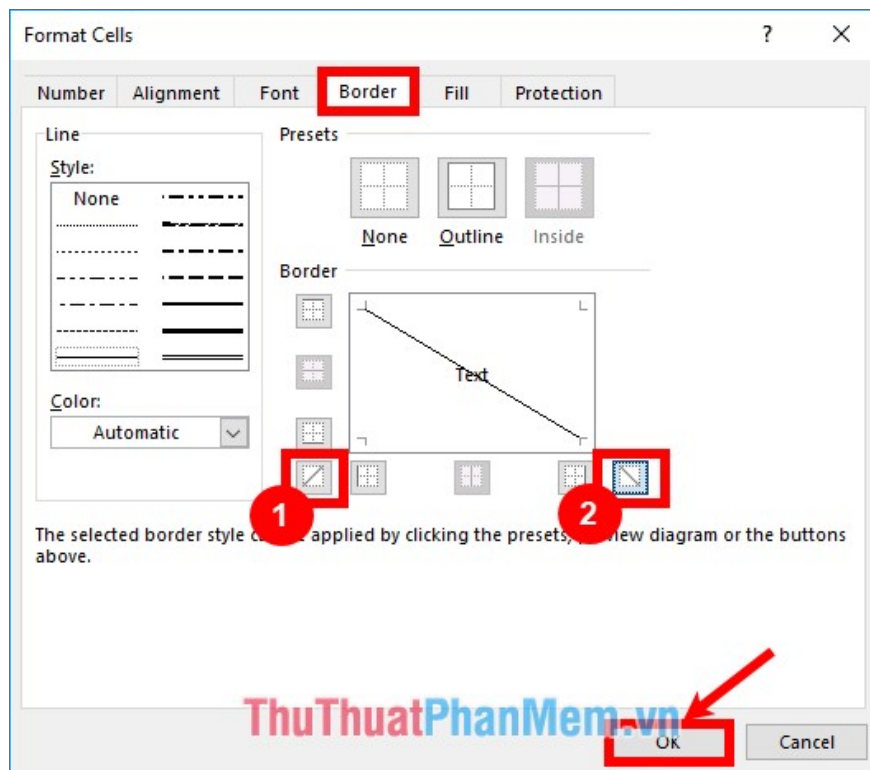


Method 2: Split 1 cell into two cells

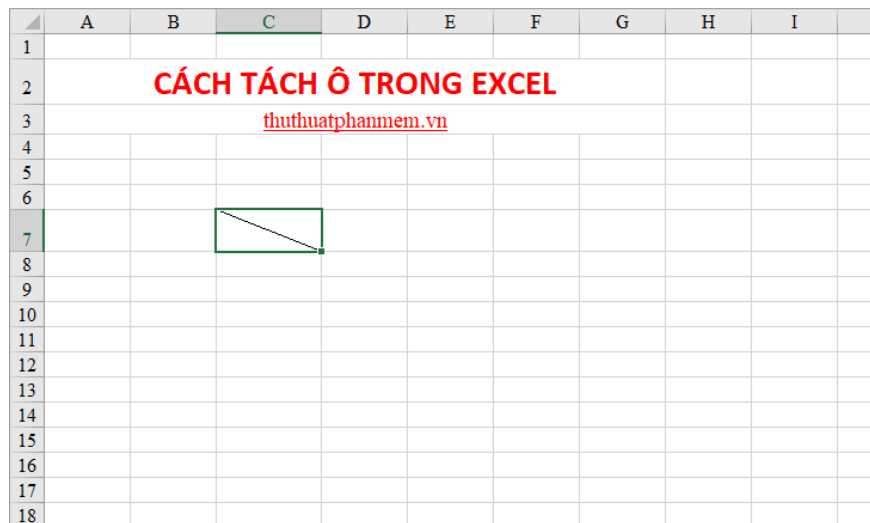
Step 1 : In Excel worksheet, select the cell you want to split, right-click the cell and select **Format Cells**.



Step 2 : The **Format Cells** dialog box appears , select the **Border** tab . In the **Border** you have two options diagonal style: (1) **diagonal from the bottom up** or (2) **diagonal from the top down**. Then click **OK** to split the cell you choose.



So the cell you selected has been split in two by diagonal lines.



Step 3 : Enter data for the two cross cells.

Put the mouse in the cell and enter data for the upper diagonal box then press **Alt + Enter** to **enter the line** and enter the data for the lower diagonal.

	A	B	C	D	E	F	G	H	I
1									
2			CÁCH TÁCH Ô TRONG EXCEL						
3			thuthuatphanmem.vn						
4									
5									
6									
7			ô 1 ô 2						
8									
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Then you put your mouse on the data above, press the space bar (**Space**) and move the data into the correct middle box above. Similarly, you press the space and move the data below.

	A	B	C	D	E	F	G	H	I
1									
2			CÁCH TÁCH Ô TRONG EXCEL						
3			thuthuatphanmem.vn						
4									
5									
6									
7			ô 1 ô 2						
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

So you have the following results:

	A	B	C	D	E	F	G	H	I	
1										
2			CÁCH TÁCH Ô TRONG EXCEL							
3			thuthuatphanmem.vn							
4										
5										
6										
7										
8										
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Good luck!

You finished reading the article "**How to split cells, combine cells in Excel**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.