

How to share NotebookLM publicly

NotebookLM Public Sharing Guide 2026: Transform your research notebook into an open knowledge repository in just a few simple steps.

NotebookLM is now more than just an AI tool to support personal research; it has become a powerful knowledge-sharing platform. Making notebooks public allows you to distribute AI-processed information to colleagues, students, or the community visually and accurately.

Below is a step-by-step guide to the latest sharing process, along with important notes regarding **Studio** features and data security.

1. Steps to share NotebookLM publicly

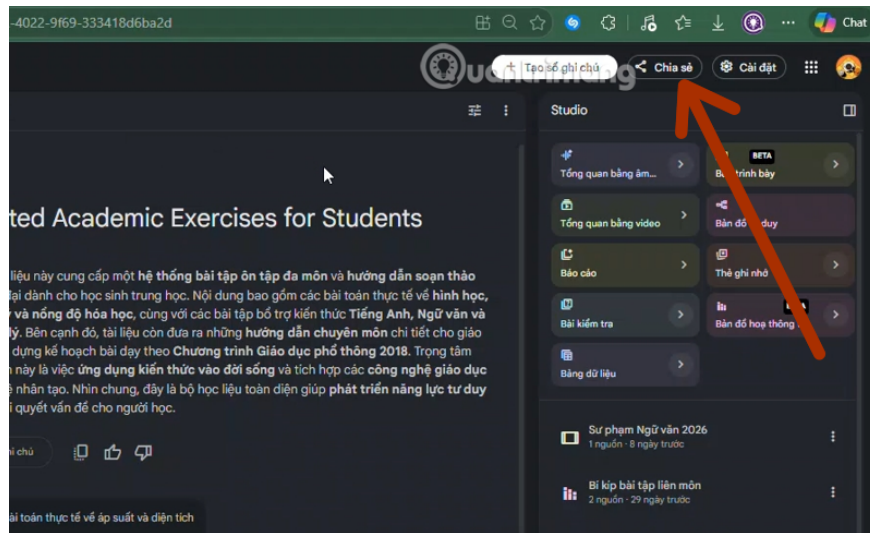
In less than a minute, you can transform a private notebook into a widely accessible link.

Step 1: Choose the notebook you want to share.

From the main interface (Dashboard) of NotebookLM, click on the notebook you want to share publicly.

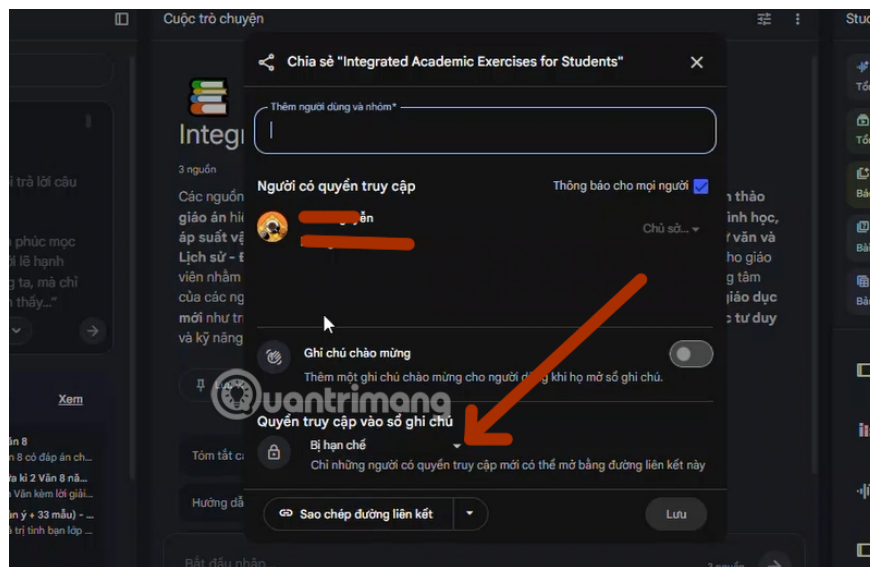
Step 2: Access the Share menu.

At the top of the interface, click the " Share" button. An options panel will appear.



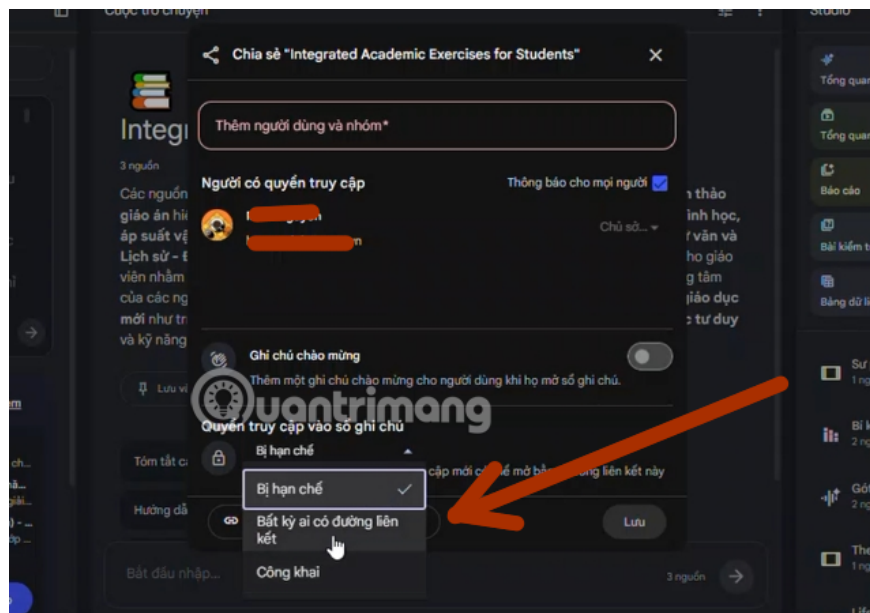
Step 3: Change access permissions

Click on the Access Menu. By default, the notebook is usually in "Restricted" mode.



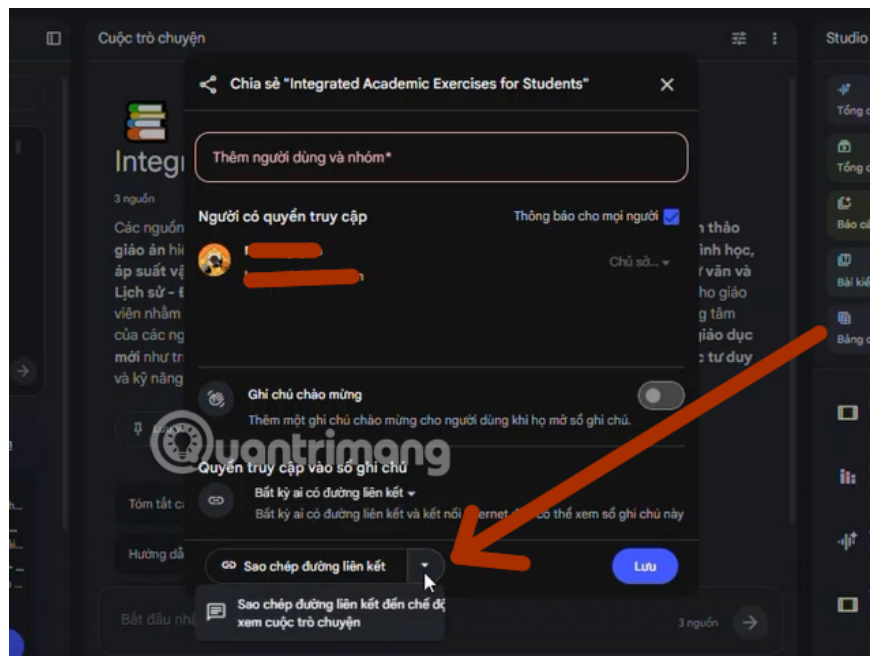
Step 4: Activate public mode.

Select the "Anyone With a Link" option . Note: A globe icon will appear next to the Share button to confirm the notebook is now public.

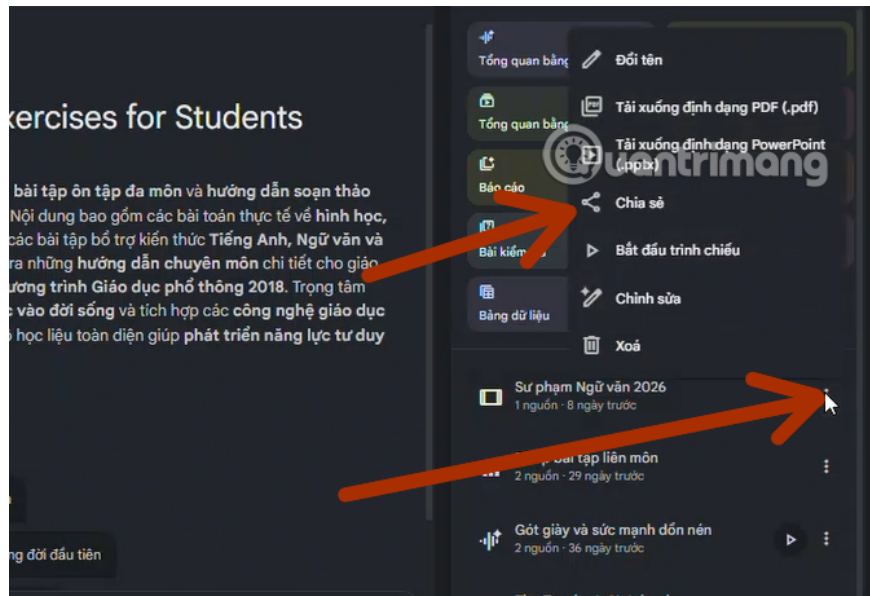


Step 5: Save and copy the link

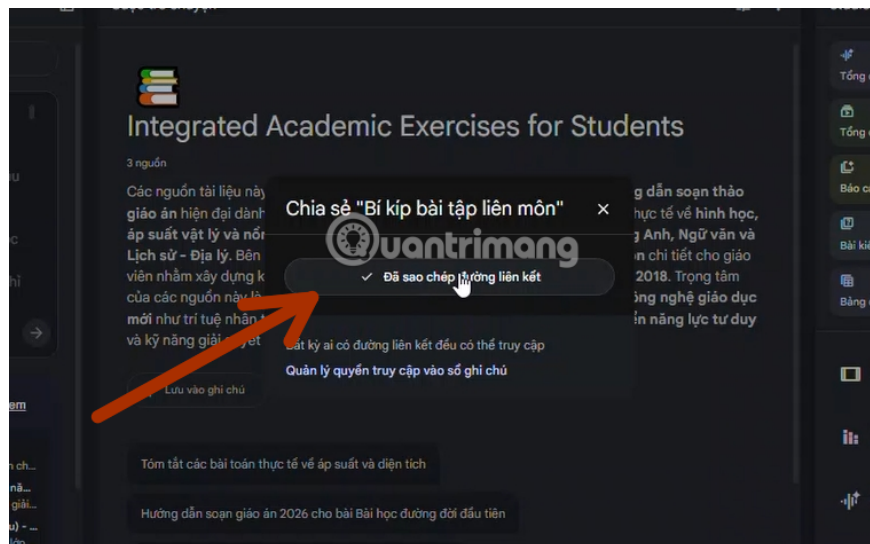
Press "Save" to apply the changes. Then, simply select "Copy link" and send it to your desired recipients.



Besides sharing your entire Notebook in NotebookLM, you can also share individual contents within NotebookLM by selecting the three-dot icon next to the content you've created in the list and choosing Share.



Select Copy link, since you previously selected Access to your entire notebook. Therefore, by default, these individual entries will also follow the access permissions you previously enabled.



2. Share Audio Overview and content from the Studio

One of NotebookLM's breakthroughs in 2026 is the ability to share multimedia content formats created from the **Studio** panel .

1. **Sharing an Audio Overview:** When you create a podcast discussion draft (Audio Overview), you can privately share a link to the audio. Recipients can listen directly without logging in if you have enabled the "Anyone with a link" feature.
2. **Download and distribute:** In addition to sharing the link, you can download the audio or video overview to attach to emails or upload to platforms like Spotify or Slack.

3. **Public interaction:** Viewers via a public link can ask questions to the AI based on the data you provide, but they will not have the right to edit or add/remove your source material.

3. Important notes regarding security and target users

Public sharing offers convenience, but it needs to be accompanied by an understanding of Google's data policy in 2026.

Account limits

1. **Personal accounts:** Allowed to share publicly via link.
2. **Workspace accounts (Business/Education):** Public sharing is often disabled by default to ensure organizational data security. Users in this environment can typically only share within the domain or to specific email lists.

Data security

1. **Source material:** When you share a notebook, recipients may see the citations and sources you've uploaded. Please ensure there is no sensitive information or personal data in the source files before making them public.
2. **Revoke access:** You can switch the mode back from "Anyone with a link" to "Restricted" at any time. Immediately, all previously submitted links will be disabled.

4. Why should you use this sharing feature?

Making NotebookLM publicly available has yielded outstanding results in many areas:

1. **Education:** Teachers can share a notebook containing all the exam preparation materials and let students ask questions to the AI to answer their queries.
2. **Marketing:** Create market research manuals or product guides and share them with customers as an interactive "knowledge center."
3. **Teamwork:** Instead of sending dozens of PDF files, you only need to send a single Notebook link that has been summarized and categorized by AI.

The public sharing feature transforms NotebookLM from a "static archive" into a "dynamic collaborative intelligence," enabling knowledge to spread faster and more accurately than ever before.

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