

How to share files and folders on Google Drive

Currently Google Drive has been widely used by many young people to store data and documents online. In addition to being able to view and download documents on many different devices, Google Drive is also loved by its rich and diverse file and data sharing feature. So how can you share files and folders on Google Drive?

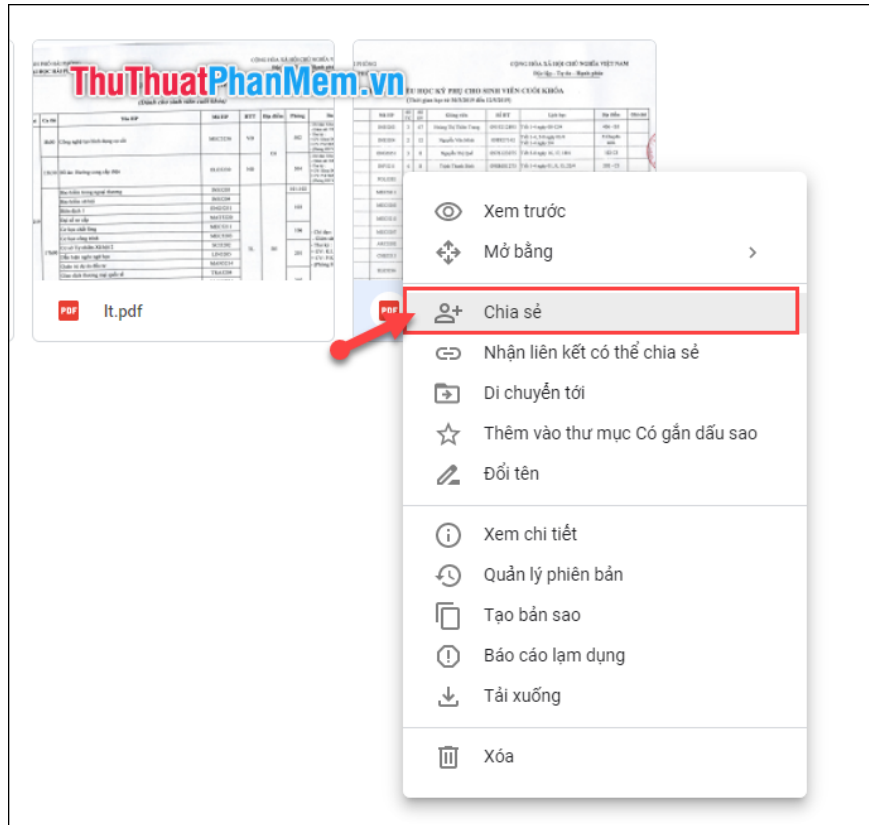
Currently Google Drive has been widely used by many young people to store data and documents online. In addition to being able to view and download documents on many different devices, Google Drive is also loved by its rich and diverse file and data sharing feature. So how can you share files and folders on Google Drive? Let's find out more with **TipsMake.com** through this article!



Step 1 : First, you access the Google Drive address at <https://www.google.com/intl/en/drive/>.

Then you log into your Google account.

Step 2 : Then you right-click the file, folder you want to share -> Select **Share**.



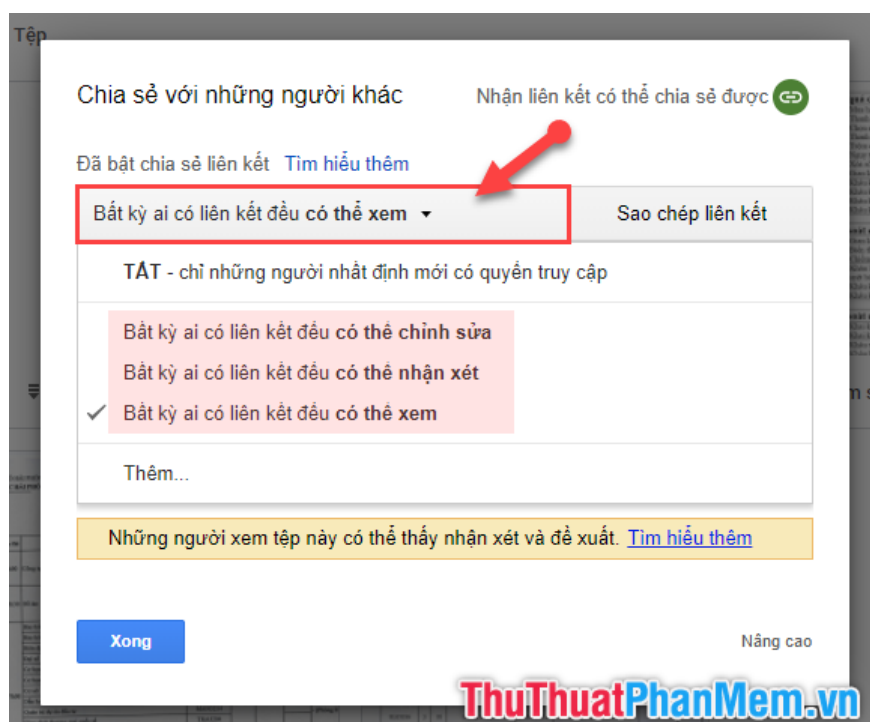
Step 3 : Then if you only share to a few of your friends, then *fill in their email addresses* -> *Add notes* -> Then select *Send* .



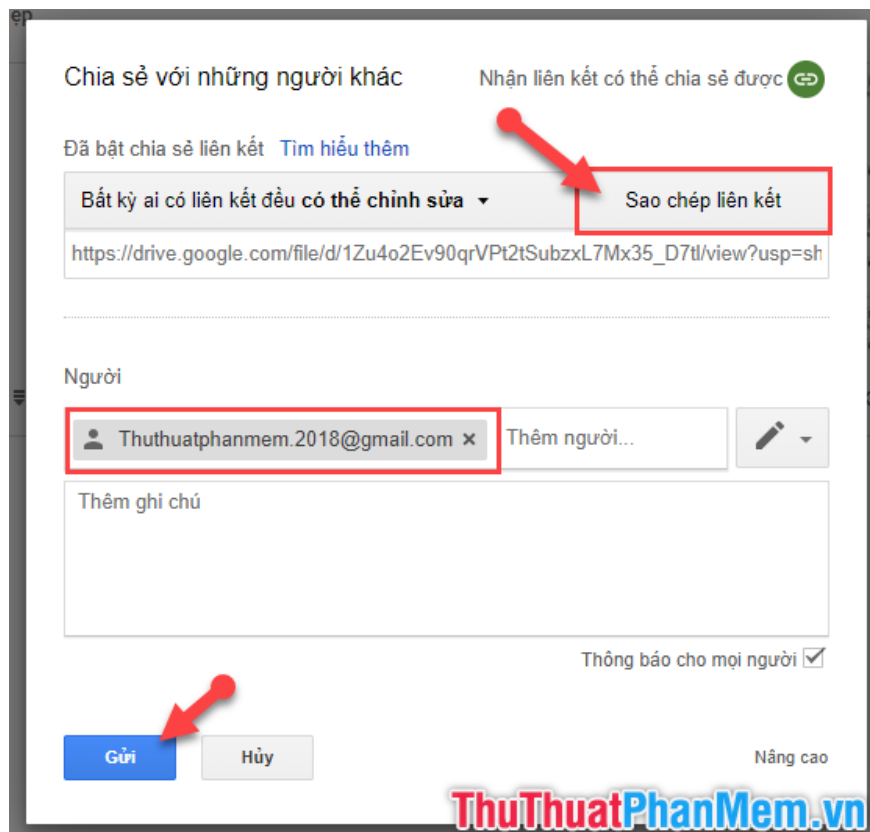
Step 4 : If you want to share that folder publicly, then you click on the *Get shareable link* .



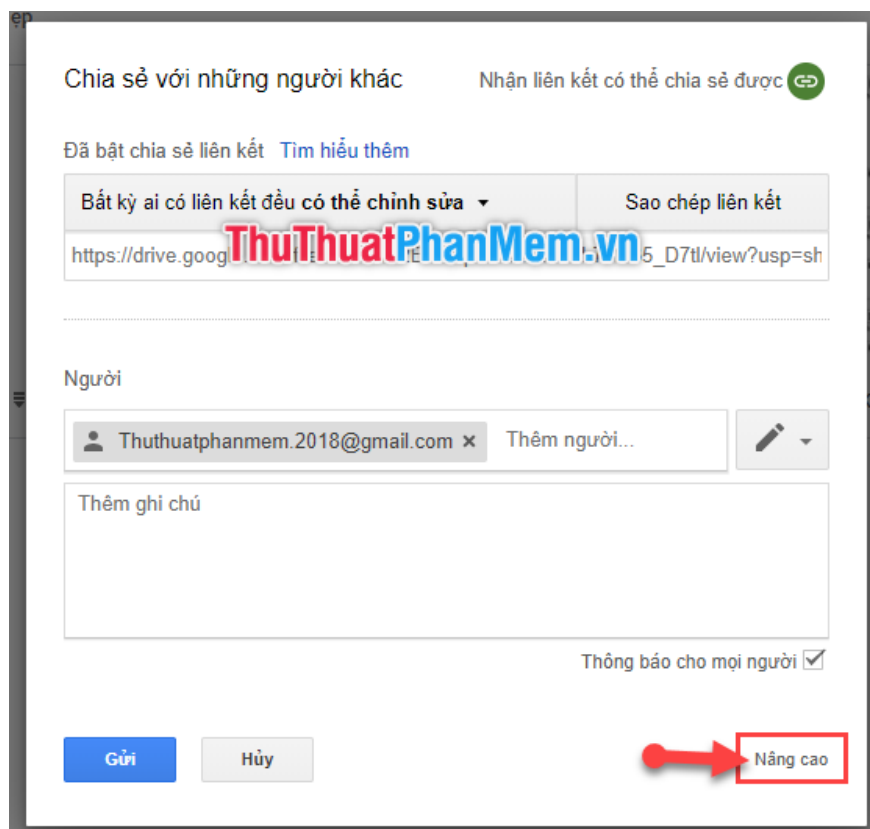
Step 5 : Then you click on *Anyone with the link can view* to install options as the recipient can edit, comment or can only see.



Step 6 : Then you can click *Copy link* to send to someone individually. Or enter emails of recipients sharing the folder and choose *Send* .



In addition, you can set some options at a higher level in the *Advanced section* .



Set up more advanced editing permissions, turn off download, send a copy to yourself .

ThuThuatPhanMem.vn

Cài đặt chia sẻ

Liên kết để chia sẻ (cho phép chỉnh sửa)

https://drive.google.com/file/d/1Zu4o2Ev90qrVpt2tSubzxL7Mx35_D7tl/view?usp=share

Chia sẻ liên kết qua:

Người có quyền truy cập

	Bất kỳ ai có liên kết đều có thể chỉnh sửa	Thay đổi...
	Cầm nang CSGO (ban) quanghuyptihp@gmail.com	Là chủ sở hữu

Mời mọi người:

[Thêm người...](#)

Thông báo cho mọi người - [Thêm tin nhắn](#)

Gửi một bản sao cho chính tôi

Cài đặt của chủ sở hữu [Tìm hiểu thêm](#)

- Không cho người chỉnh sửa thay đổi quyền truy cập và thêm người mới
- Tắt tùy chọn tải xuống, in và sao chép đối với người nhận xét và người xem

Above is a detailed guide on how to share files and folders on Google Drive that **TipsMake.com** would like to send to you. Hopefully this article will be of much help to you. Thank you for following the article. I wish you successful implementation!

You finished reading the article "**How to share files and folders on Google Drive**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.