

# How to set up Gmail with Outlook, Apple Mail and other Mail applications

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Both POP and IMAP are email protocols. However IMAP is a more modern, more flexible protocol. In addition, you can view all incoming mail at any time on all devices.

In the following article, Network Administrator will guide you through steps to enable IMAP to set up your Gmail account with Outlook, Apple Mail and other Mail applications.



## Step 1: Activate IMAP

You can search for messages in Gmail with applications or devices that support IMAP like Microsoft Outlook or Apple Mail.

1. Log in to your Gmail account.
2. Click the jagged icon in the upper right corner.
3. Select **Settings** .

4. On the Settings interface, select **Forwarding and POP / IMAP**.
5. Select **Enable IMAP** (enable IMAP).
6. Finally click **Save Changes** to save the changes.

## Step 2: Set up your application



Set parameters on your application (Outlook, Apple Mail) using the following parameters:

### Incoming Mail (IMAP) Server:

1. imap.gmail.com
2. Requires SSL: Yes
3. Port: 993

### Outgoing Mail (SMTP) Server:

1. smtp.gmail.com
2. Use Authentication: Yes
3. Port for SSL: 465 or 587

Use settings such as installing Incoming Mail Server.

**Full Name or Display Name** (Full name or display name): Your name.

**Account Name or User Name** : Enter your full Gmail address (or Email address).

**Email Address** : Enter your full Gmail address (or Email address).

**Password** (password): Enter your Gmail login password.

**Refer to some of the following articles:**

1. **Instructions for setting up Outlook data protection password**
2. **Instructions for sending free SMS via Outlook**
3. **10 good tips to help you work more efficiently on Outlook**

**Good luck!**

You finished reading the article "**How to set up Gmail with Outlook, Apple Mail and other Mail applications**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.