

How to set up a Slack account

Slack is a messaging platform for quick communication between members, intended to replace email and text messages. You can use Slack to connect with colleagues whether you work from home or the office.

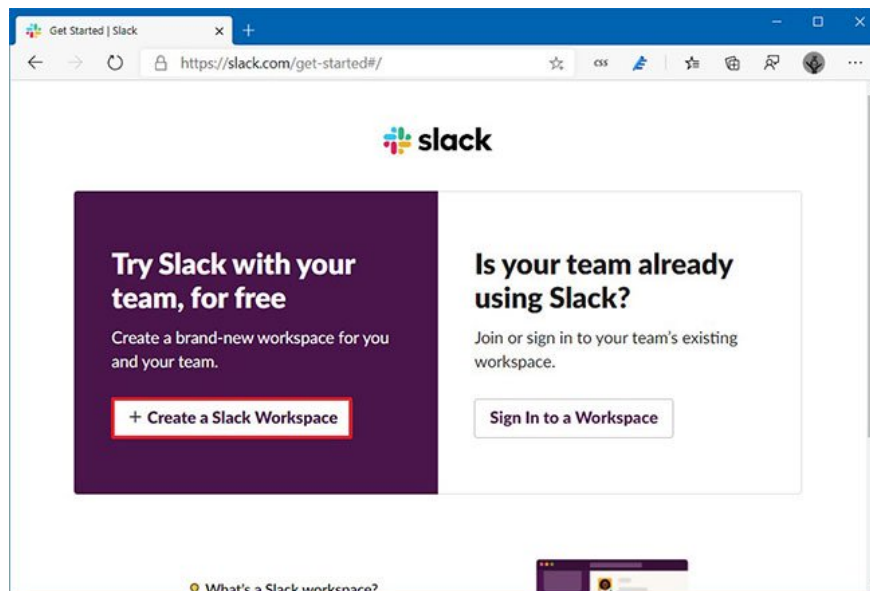
Slack is a messaging platform for quick communication between members, intended to replace email and text messages. You can use Slack to connect with colleagues whether you work from home or the office.

In this tutorial, you will learn the steps to create a free Slack account.

How to create an account on Slack

To create a Slack account, follow these steps:

1. Open the Slack website.
2. Click the **Create a Slack Workspace** button .



Click the Create a Slack Workspace button

3. Confirm your email address.

Quick tip : You can use any address, but if you sign up for an account to work, use your work email.

4. Click the **Confirm** button .

5. Confirm the 6-digit code sent to your email.

6. Specify a name for the company or group.

Specify a name for the company or group

7. Click the **Next** button .

8. Specify a name for the first channel (channel). (Typically, you will use a name for the group of people who will be participating in or the project the team is developing. For example: **Accounting** or **Website Update**).

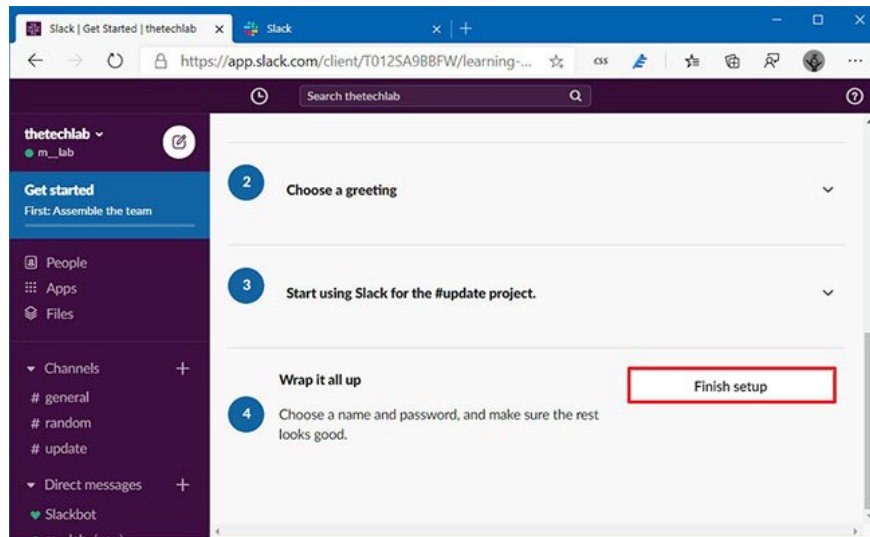
Specify the name for the first channel (channel)

9. Click the **Next** button .

10. Click the **Skip for now option** . However, you can use this option to invite new members immediately.

11. Click the **See Your Channel in Slack button** .

12. In the **Wrap it all up section** , click the **Finish setup button** .

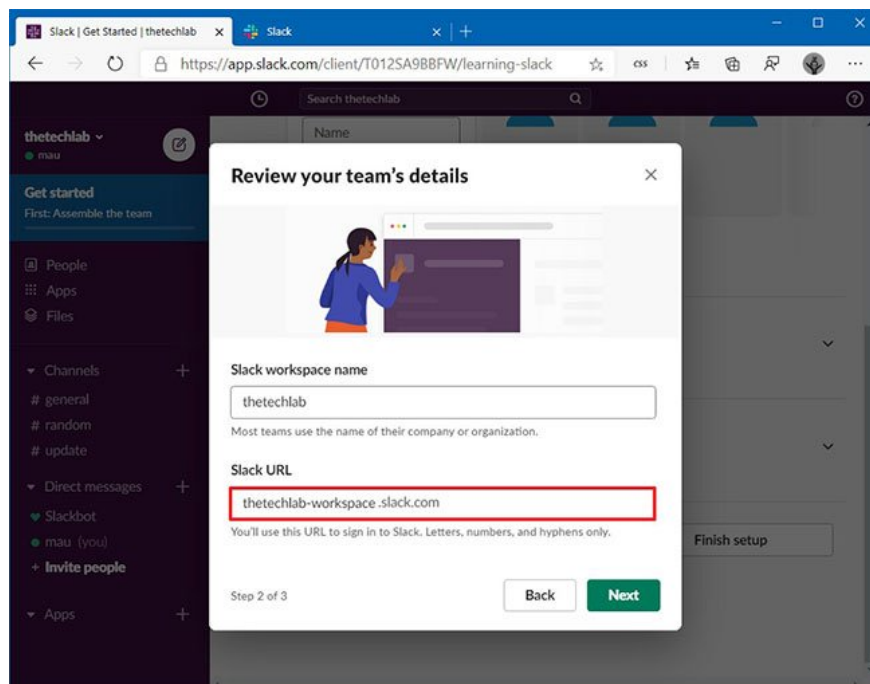


Click the Finish setup button

13. Confirm your personal information and password.

14. Click the **Next** button .

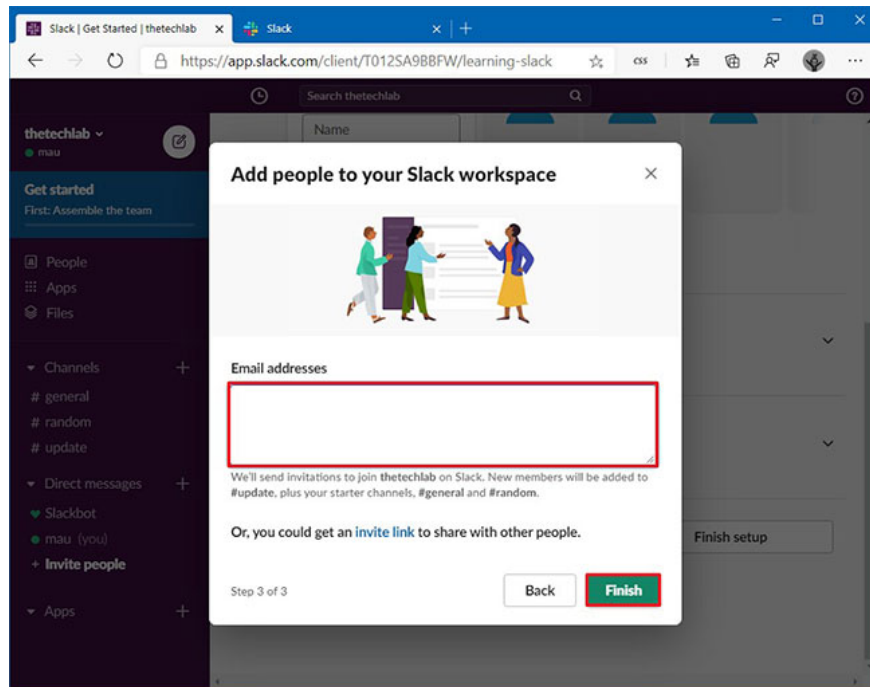
15. (Optional) In the **Slack URL** section , confirm the link for the workspace.



Confirm link for workspace

16. Click the **Next** button .

17. (Optional) In the **Email addresses** section , specify the email of the people you want to invite to the main channel created during setup.



Assign emails of people you want to invite to the main channel created during setup
18. Click the **Finish** button .

19. Click the **Start the Conversation** button .

Once you complete the steps, a Slack account will be created and you can start using the service.

Also, note that in the **Get Started** section , you'll see another option to invite people to join the Slack workspace. You can also create a greeting, which appears every time someone first comes to the platform.

If you don't have an app on your device, you can learn how to install Slack on Windows 10.

Unlike other services, when you need to log back into your account, you'll need to specify the workspace link, then continue to confirm your username and password.

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