

How to set an alarm on a Mac

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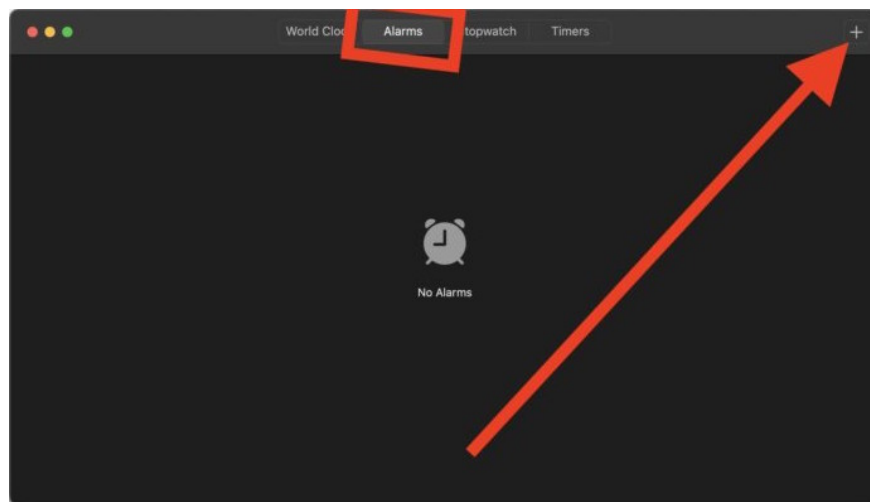
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Step 1:

You **open the Clock app** on your Mac in the /Applications folder, or you can access it through Spotlight or Launchpad.

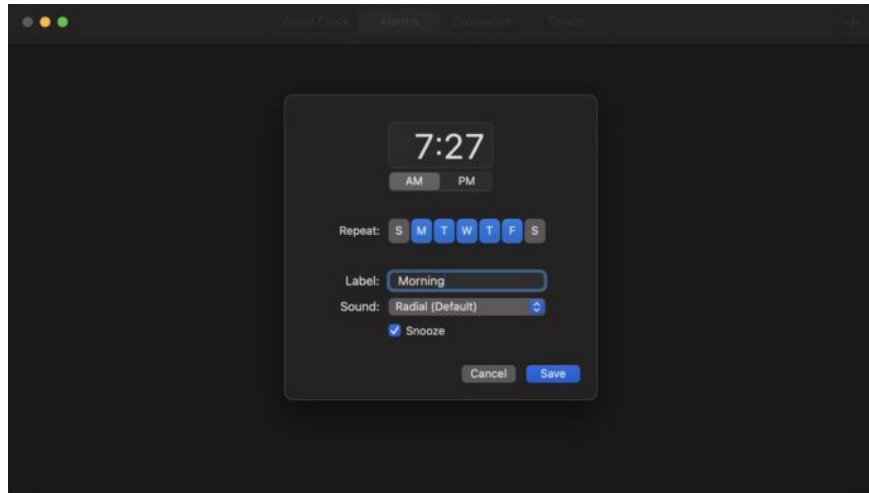
Step 2:

Next, **select the Alarms tab** and then click **the plus icon** in the top right corner to add a new alarm.



Step 3:

Displays the interface for you to **set the alarm time** as you like. We click on the days of the week if you want the alarm to repeat (choose M, T, W, T, F to activate the alarm for a standard 5-day work week).

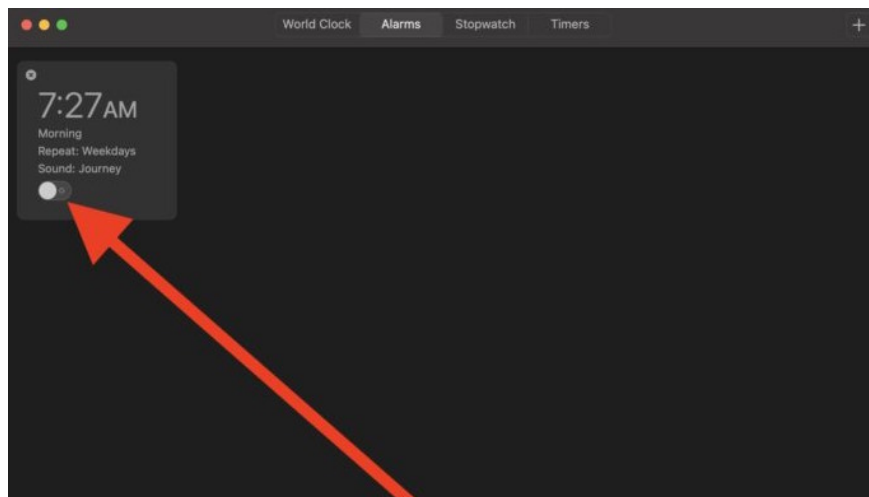


Step 4:

Next, you **name the alarm** and **choose the alarm sound** on your Mac. Then you click Snooze if you want to enable the ability to snooze the alarm to give more time before the alarm goes off again. Finally, click Save to save the alarm on your Mac.

Step 5:

To turn off notifications on Mac, reopen the Clock app on Mac, then click on Alarms and turn off the mode. If you want to delete this alarm, click on the x to delete the alarm.



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