

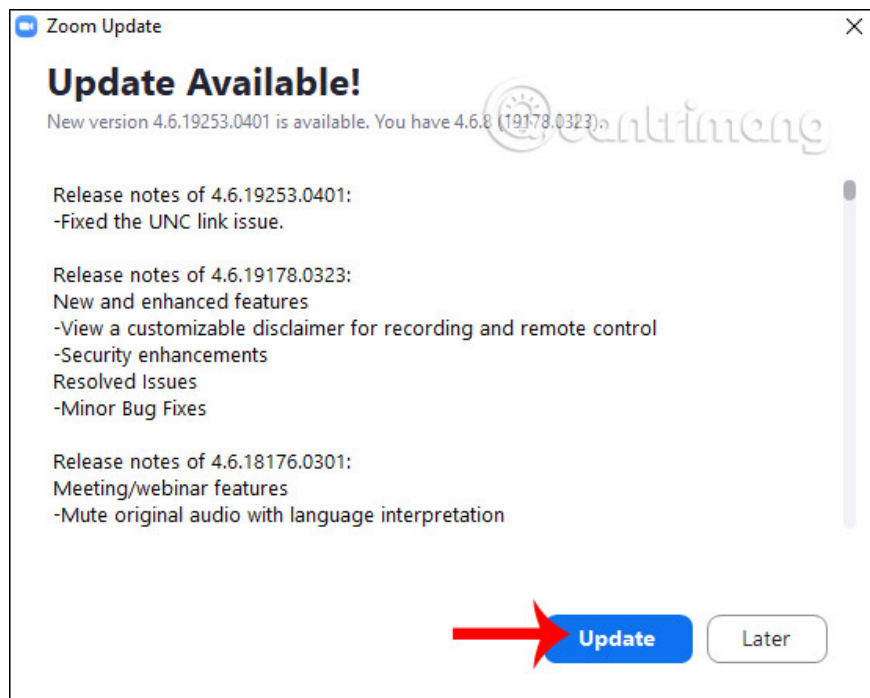
How to secure your Zoom account, avoid leaking personal data

Studying online on Zoom is currently very popular and the security of personal information when using Zoom is essential.

Studying online on **Zoom** or meeting online via Microsoft Teams is now being applied in educational institutions and offices. Because of the characteristics of operating on the online space, the personal information of users also need to be secure and safe, avoiding the possibility of leaking personal information for hackers. With Zoom, users have many tips to protect their personal information, limit the case of account disclosure when registering Zoom.us. The following article will show you some important ways to set up Zoom.

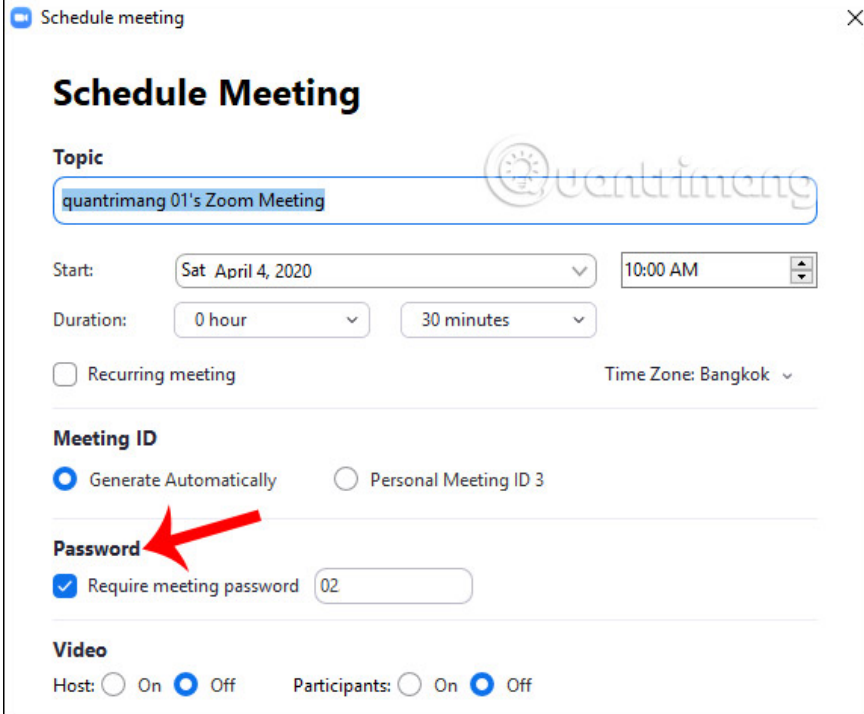
1. Update the latest Zoom version

Updating Zoom to the new version is a basic way to fix bugs in previous versions, including personal information security holes. When upgrading Zoom to the new version, you have access to new features and updated software patches. Click on the **image of the Zoom account** and select **Check for Updates** to update to the new version.



2. Use the classroom password on Zoom

When you study online or remotely meet on Zoom, a random ID and classroom password will be sent to participants. Many hosts, when scheduling classes on Zoom, abandon the requirement to enter passwords with the participants. This could allow hackers to detect meeting IDs and steal meeting IDs easily through Brute Force attacks. Therefore, all online meetings, distance learning need to set a password to ask the participants to enter the password.

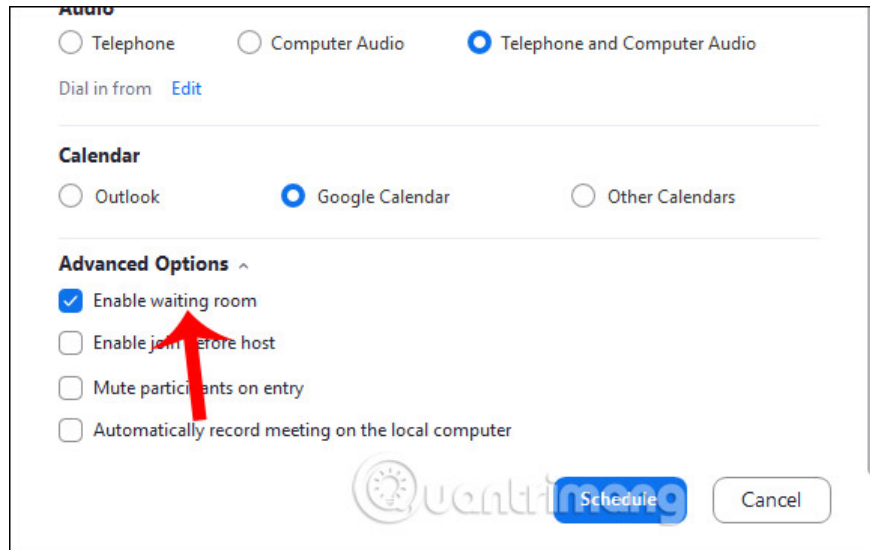


Screenshot of the Zoom "Schedule Meeting" dialog box. The "Topic" field contains "quantrimang 01's Zoom Meeting". The "Start" date is "Sat April 4, 2020" at "10:00 AM". The "Duration" is "0 hour" and "30 minutes". The "Time Zone" is "Bangkok". Under "Meeting ID", "Generate Automatically" is selected. Under "Password", "Require meeting password" is checked with a red arrow pointing to it, and the password "02" is entered. Under "Video", "Host" is "Off" and "Participants" is "Off".

3. Use the Waiting room feature on Zoom

The Waiting room feature in Zoom inspects people who want to participate in online classes that the host has created. So we easily control the members present in the classroom.

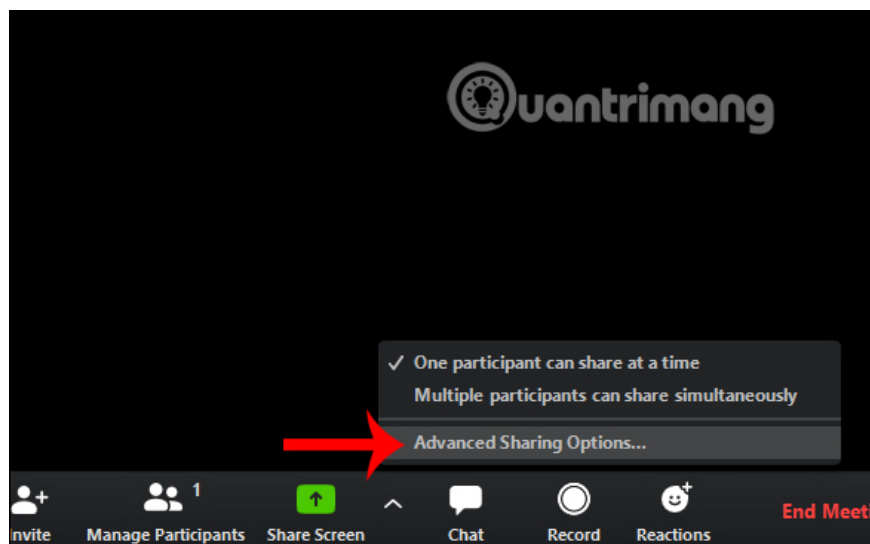
To set up the Waiting room, you **schedule a meeting at the Schedule** and click on **Advanced Options** .



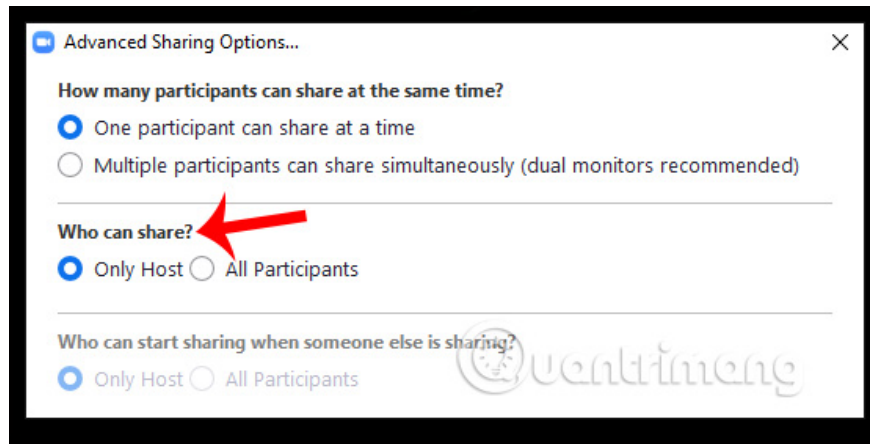
4. Manage screen sharing on Zoom

During the meeting or online learning on Zoom, as the host room creator, you will have a lot of control, including allowing anyone to share the screen. This will limit the situation of sharing unwanted content in the meeting.

In the online learning interface, click **Share Screen** and then click on **Advanced Sharing Options...**



Display advanced setup interface, the **Who can share** section , select **Only Host** .



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