

How to search Gmail attachments with Dittach

The Dittach utility on Chrome will help users find attachments in received or sent emails quickly without having to search manually.

To retrieve email attachments on Gmail, you will usually find them manually, which is quite time consuming if the number of emails sent or received is relatively high. If so, users can install the Dittach utility on the Chrome browser to quickly find any attachment in either the receiving email or the sending email.

The utility will review all attachments in your Gmail account and then display it in a list. We can then download, preview the content, respond, access the email of the attachment and display those files according to the optional filter. So you will not need to search manually, check each email to find attachments when the number of emails is too much. The following article will guide you how to use the Dittach utility to find attachments on Gmail Google Chrome.

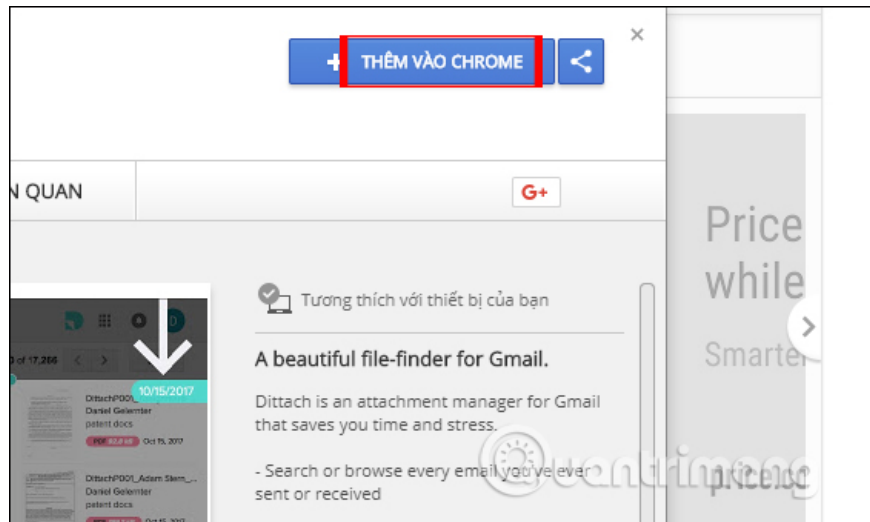
1. Instructions to create Group, Email group in Gmail
2. How to sign up for Gmail, create and create a Google account
3. Instructions for deleting, changing, adding phone numbers in Gmail

How to find attachments on Gmail

1. Download the Dittach Chrome utility

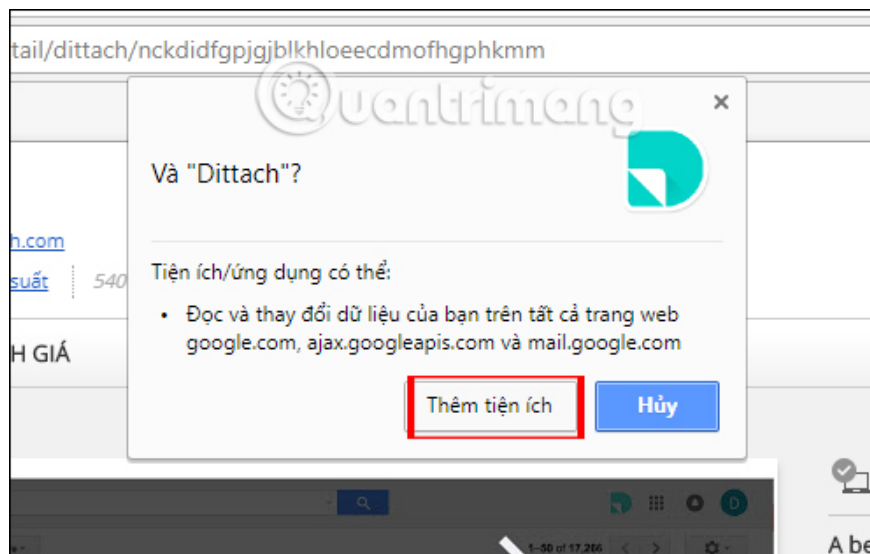
Step 1:

Click on the above link to install the Dittach utility for Chrome browser. In the first interface click **Add to Chrome** .



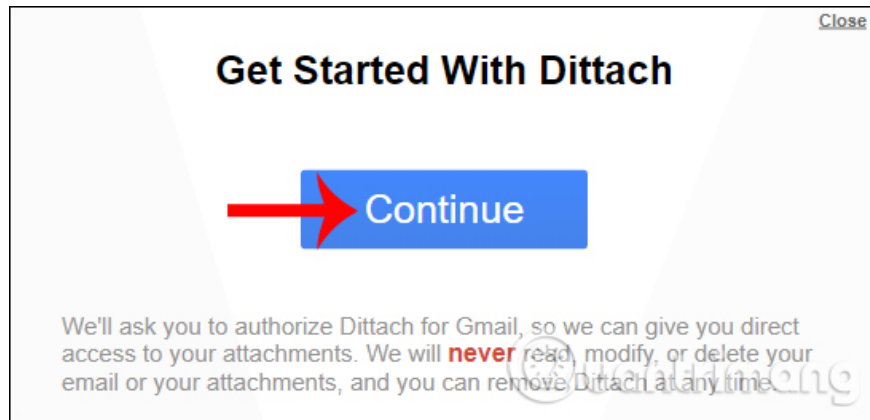
Step 2:

Then click on the **Add add** button to install the Dittach utility on your browser.



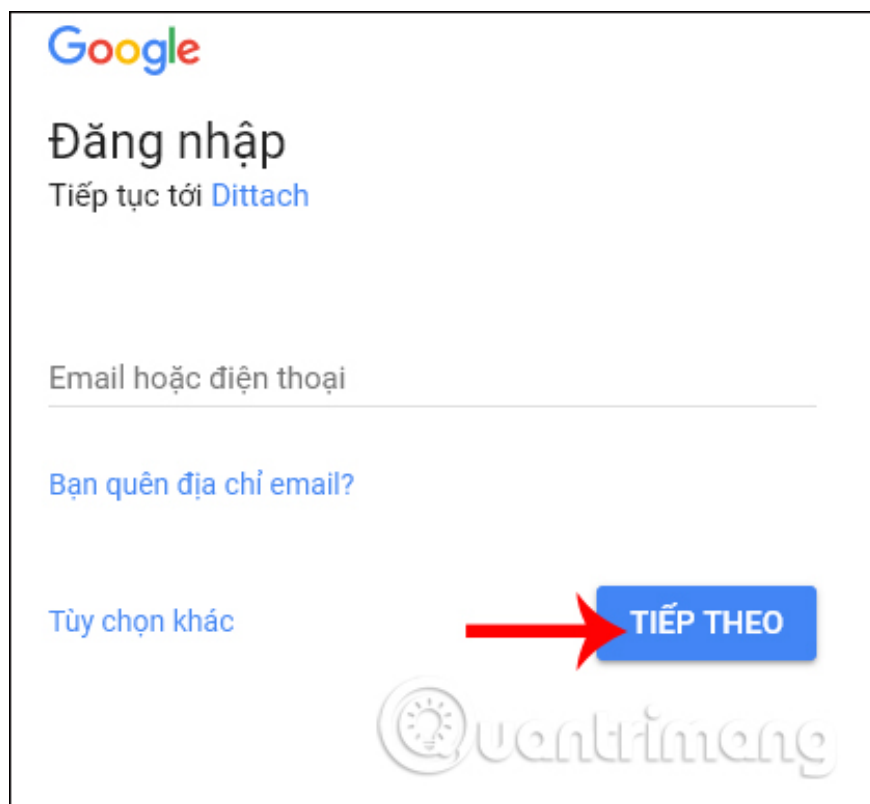
Step 3:

Log in to your personal Gmail account and you'll see **the Dittach utility icon** above the interface. When clicking on the Dittach icon will appear the interface as shown below, click **Continue** to continue.



Step 4:

The utility will ask users to **log in to their Gmail account** again.



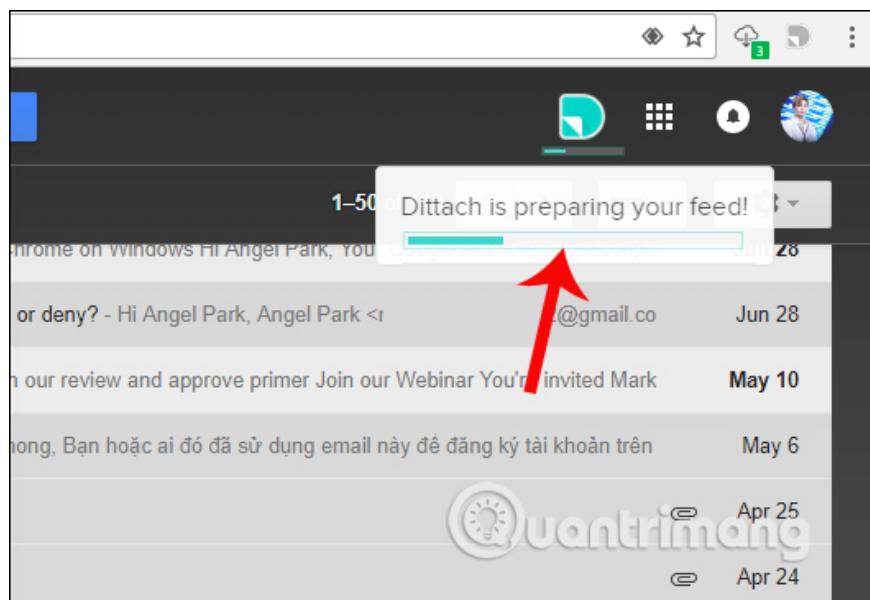
Then you need to **press Allow** to grant the Dittach utility access to your personal Gmail account.



Step 5:

Then the utility will scan the data on your personal Gmail account. This process will detect all incoming emails, received emails or even trash emails that you have not completely deleted from your account.

This process needs to wait until the Dittach utility completes the email scanning. If the Gmail account has multiple emails, this process will take a long time.



Step 6:

When the scan is complete you will see the results as shown below. Attachments will display in the vertical frame on the right side of the screen with thumbnails, titles, sizes, attachments for attachments, sending time, .



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Mar 18, 2017



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Angel Park

JPG 164.5 kB

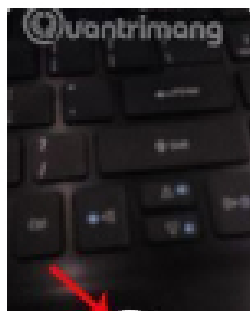
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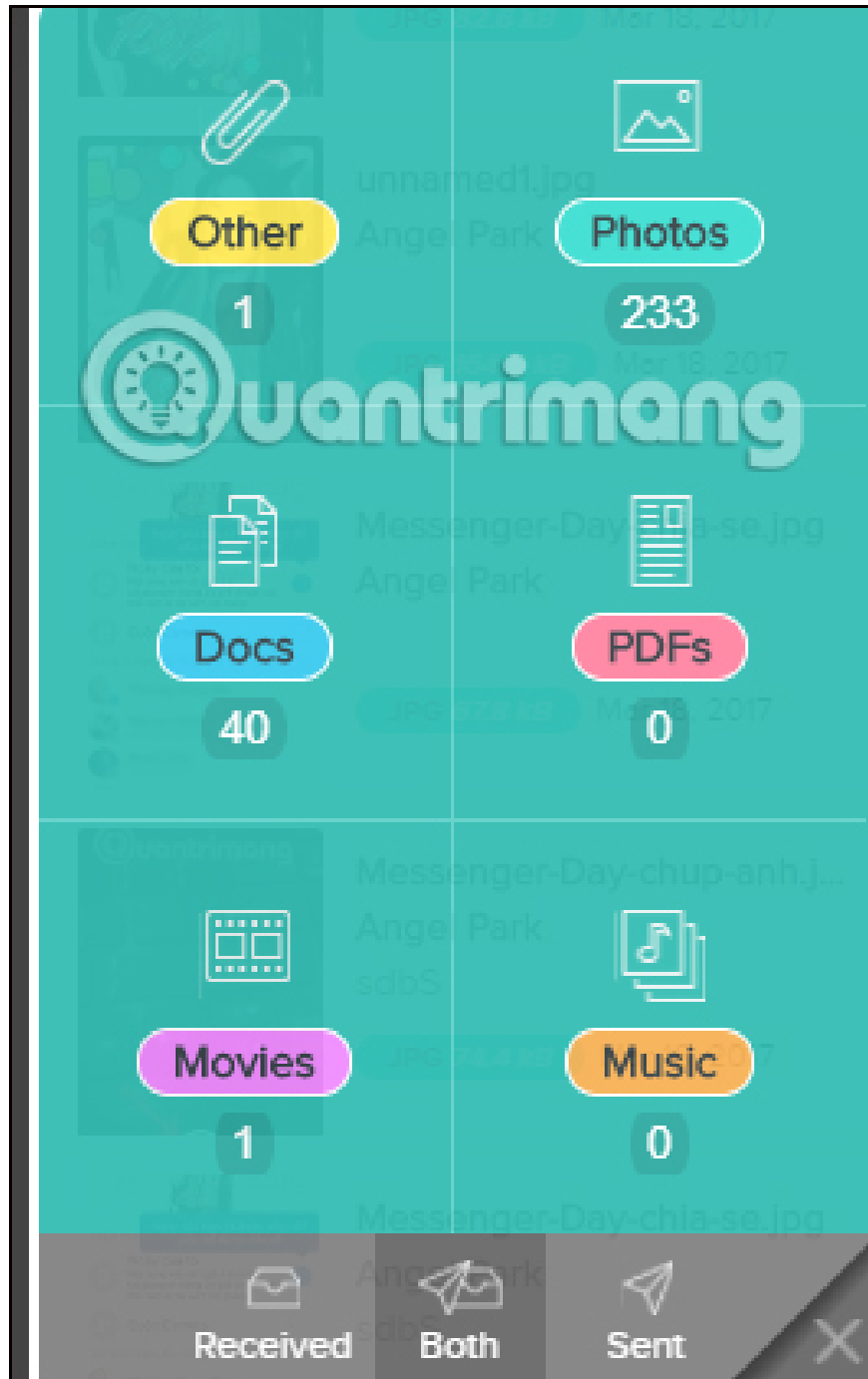
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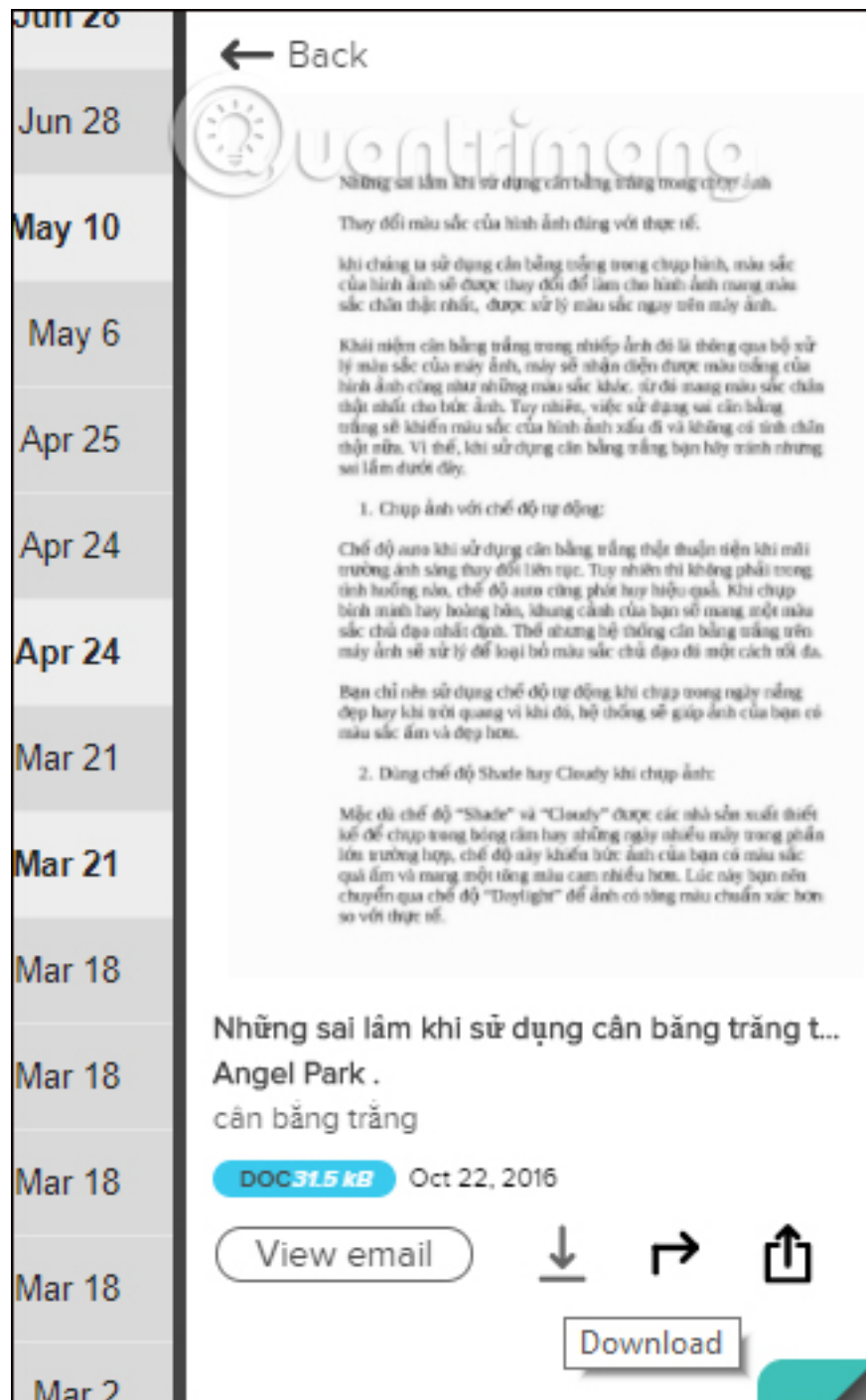
To see the summary of attachments, click on the gray area at the bottom of the list. The data summarizing interface will look like the following. The utility will decompose the data formats available on Gmail for the number of users to know, including image files, docs, video files, music files and other formats. There are also emails sent and received.



Step 7:

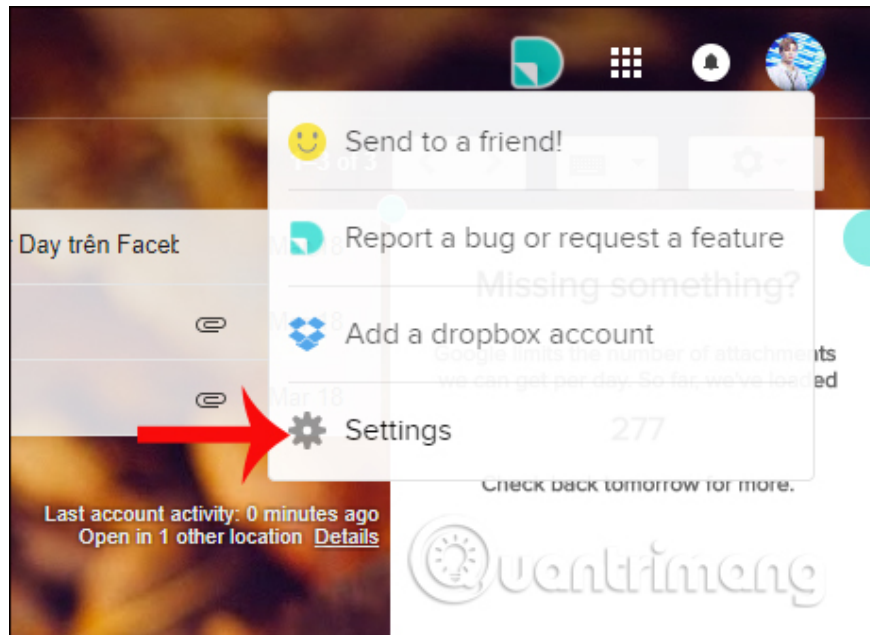
Go back to the list of attachments, then click on an attachment to use the extended functions. In the attachment view, when hovering over the file you will see a preview of the data, including the doc document.

At the bottom will be the icons to download data (Download), respond to email (Forward), data sharing (Share), view email attachments (View email).

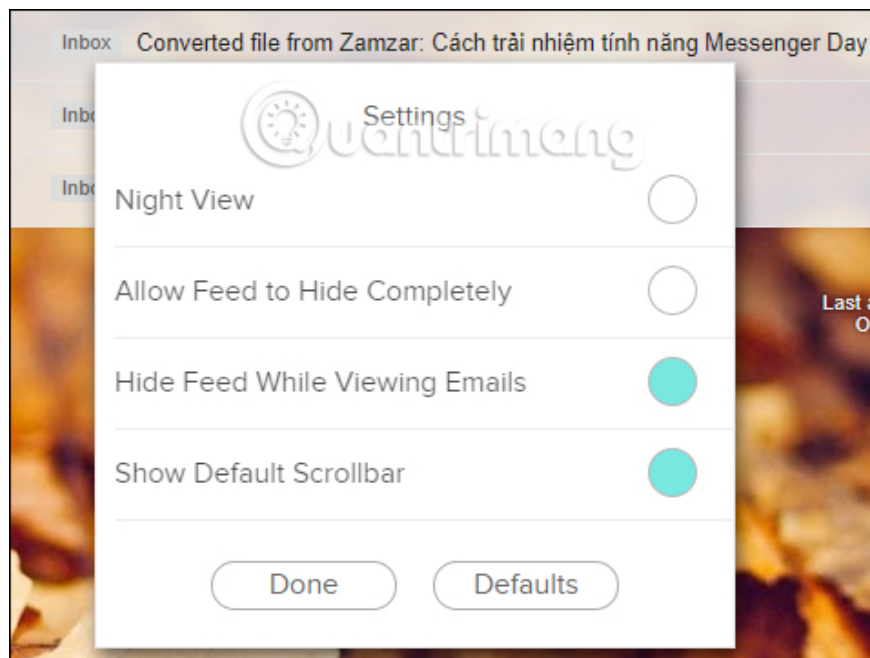


Step 8:

When you click on the Dittach icon and click **the Settings button** we will open the custom interface for the utility.



This interface you can customize the interface to display list of attachments on Gmail.



With the Dittach utility on Chrome browser, the process of finding attachments on Gmail will be quicker and simpler. You can filter all attached files or receive email attachments on Gmail, with the format and information of each file. Users will not need to search data on Gmail manually.

I wish you all success!

You finished reading the article "**How to search Gmail attachments with Dittach**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.
