

# How to reset the Outlook application on Android

If you've tried restarting apps and phones, but the Outlook app still doesn't sync email, calendar and files, you can reset the app to fix the problem.

Microsoft Outlook for Android is a great application to stay connected with all email accounts, including Outlook, Gmail, Office 365, Exchange and even Yahoo accounts. In addition, you can easily manage your calendar and files with a single experience.

This is an almost perfect application, the only problem with Outlook is that at some point, you'll notice that new emails take too long to appear in your inbox or they won't sync.

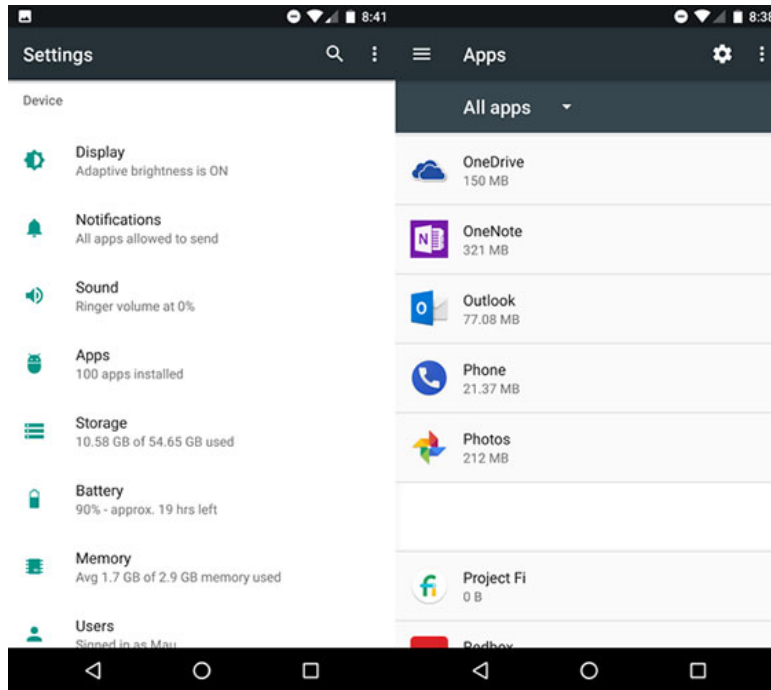
If you've tried restarting apps and phones, but the Outlook app still doesn't sync email, calendar and files, you can reset the app to fix the problem.

In this guide, **TipsMake.com** will show you the easy steps to reset Outlook application when it is not working on Android device.

## How to reset Microsoft Outlook for old Android

Assuming you are running Android Nougat or Marshmallow, you can follow these steps to reset Outlook application.

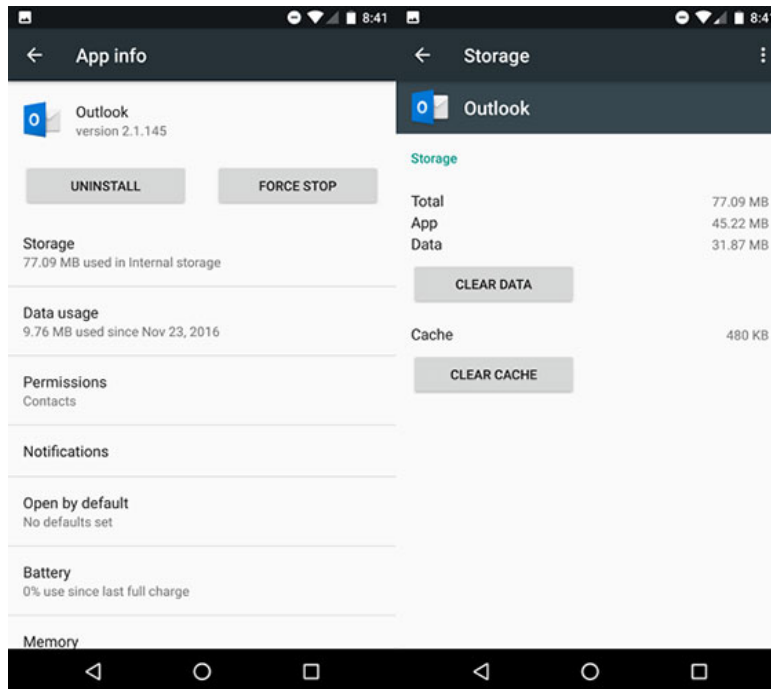
1. Open **Settings**.
2. In **Device** , click **Apps**.
3. Click **Outlook**.



Click on Outlook

4. Click **Storage**.

5. Click the **Clear Data** and **Clear Cache** buttons to reset the application.



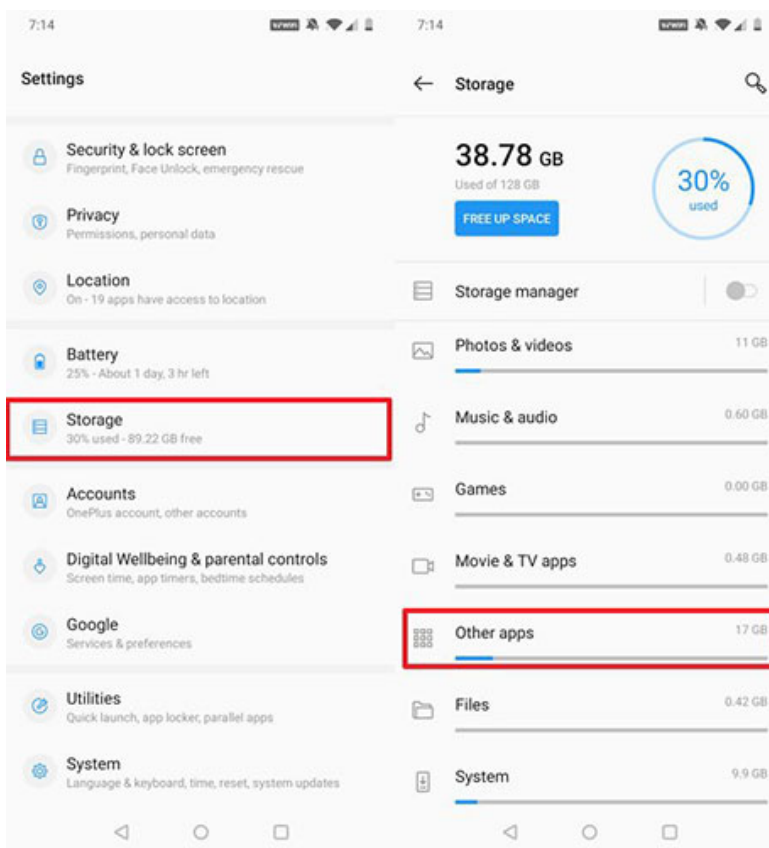
Click the Clear Data and Clear Cache buttons

Once you've completed the steps, the Outlook app will reset to its default settings and you'll need to log in to your email account, but this time the email and notifications will be synchronized.

## How to reset Microsoft Outlook for Android 10

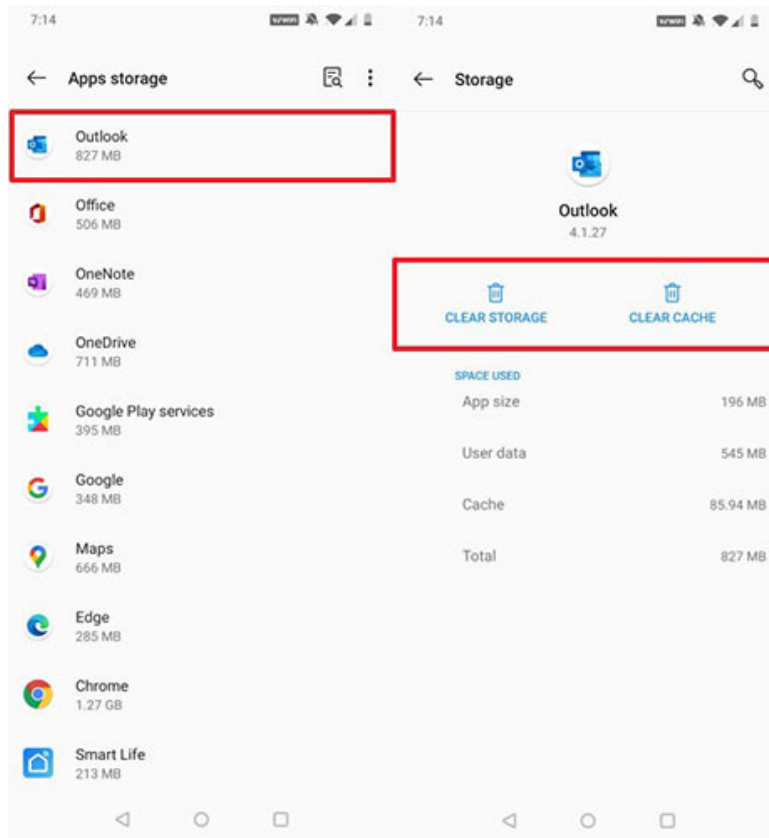
Reset Outlook on Android 10 with the following steps:

1. Open **Settings**.
2. Click **Storage**.
3. Click **Other apps**.



Click Other apps

4. Click **Outlook**.
5. Click the **Clear Data** and **Clear Cache** buttons to reset the application.



Click the Clear Data and Clear Cache buttons to reset the application

After you complete the steps, the Android application will reset to default settings and just like with devices running the old Android operating system, you will need to log back into your email account.

You finished reading the article "**How to reset the Outlook application on Android**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.