

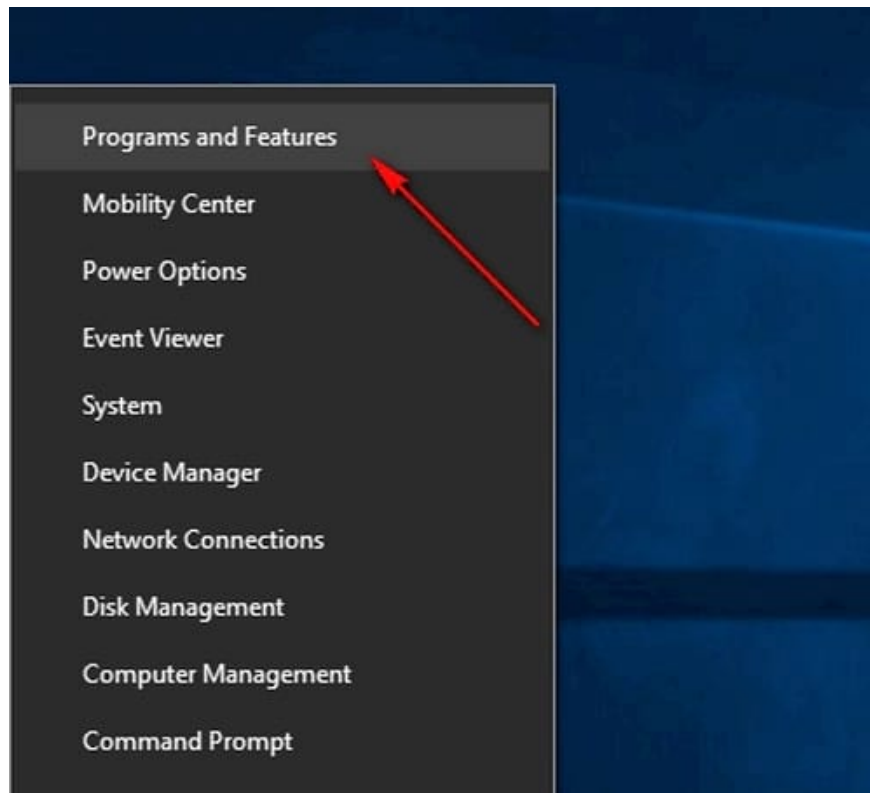
# How to reset One Note on Windows 10, delete One Note data on Windows 10

When OneNote is slow or crashes due to too much data, the best thing to do is reset the app. Follow these instructions to reset OneNote and delete data on Windows 10.

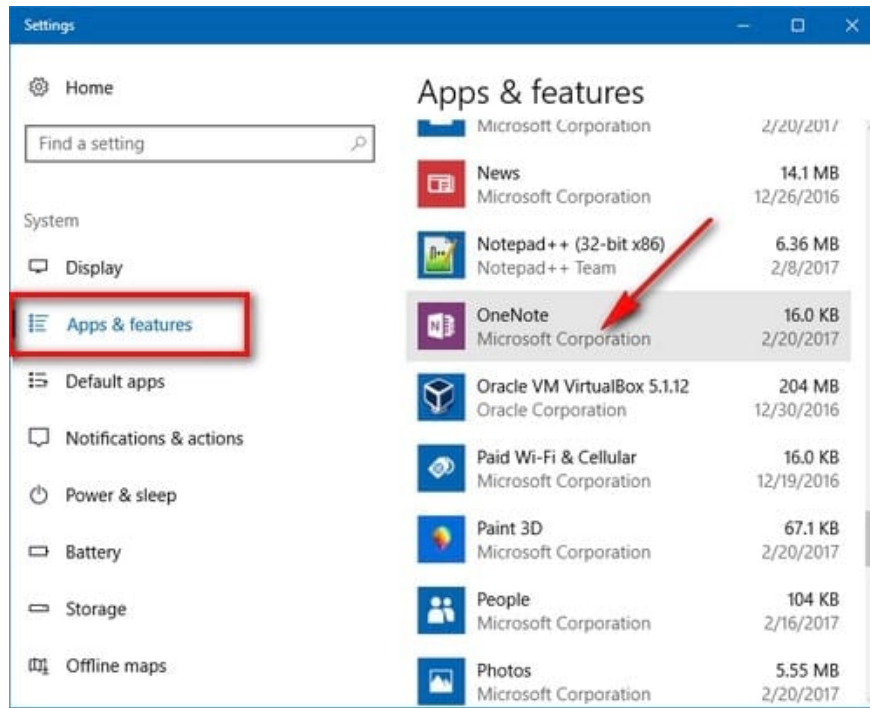
Resetting OneNote returns the app to its default state, wiping all data and settings. This is an effective solution to fix errors and improve performance. If you have important data, sync or back it up before doing this.

## How to reset, delete One Note data on Windows 10

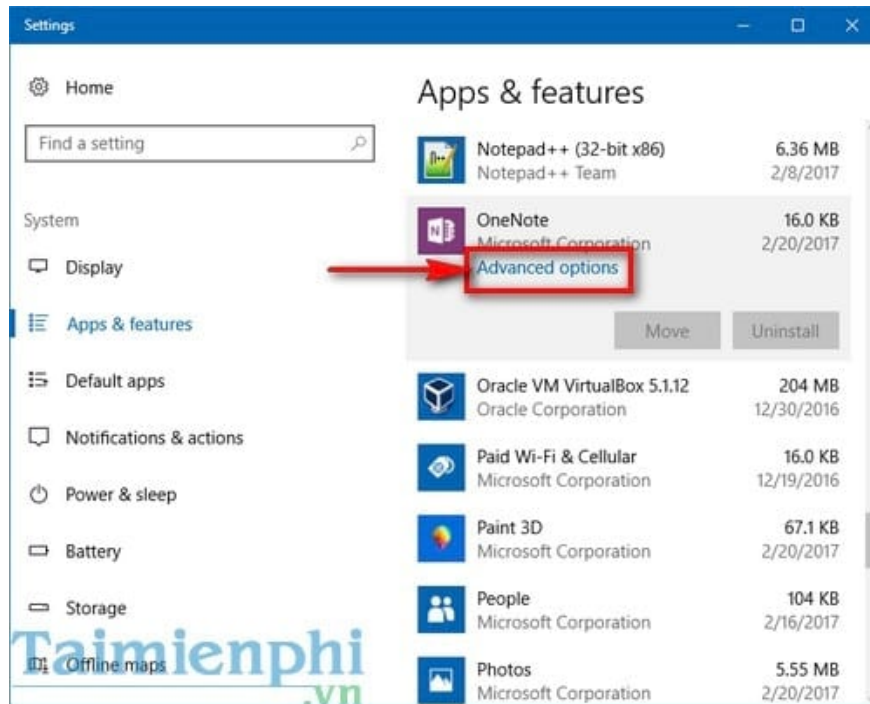
*Step 1:* Right-click **Start Menu** ( **Windows + X**) => select **Apps & Features** ( **Programs and Features**)



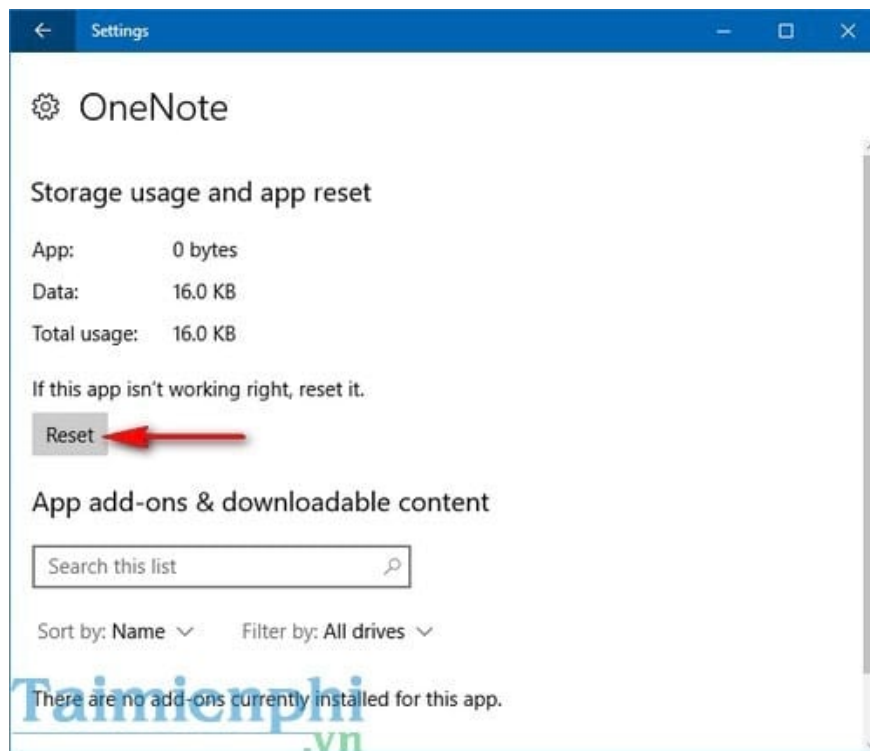
*Step 2:* In the **Settings** window , navigate to **Apps & Features** . Then, find the **OneNote** app .



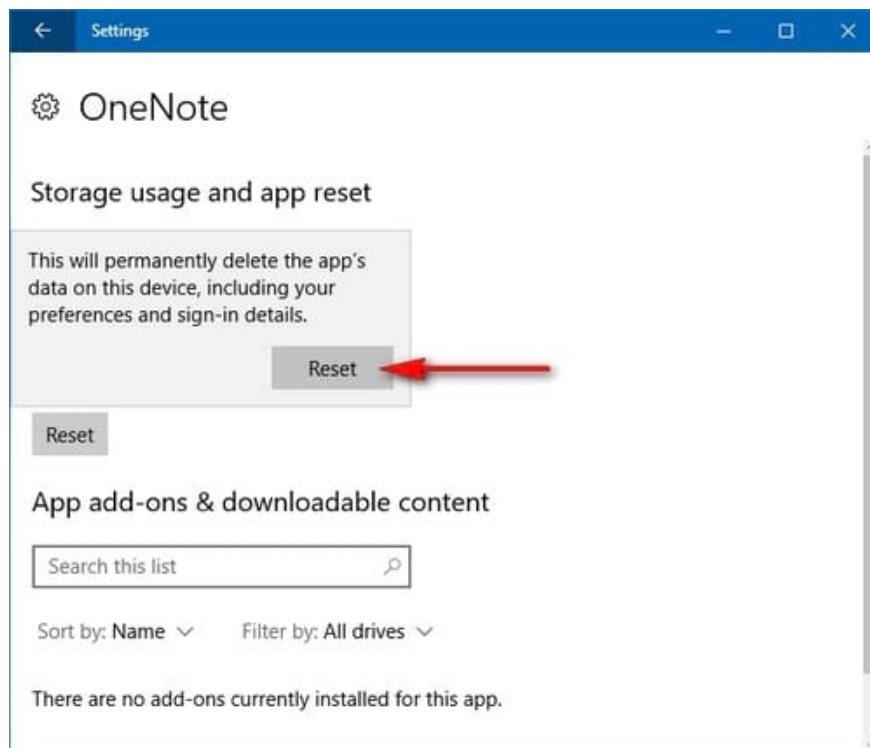
Step 3: Click **OneNote**, then select **Advanced options** to open advanced settings.



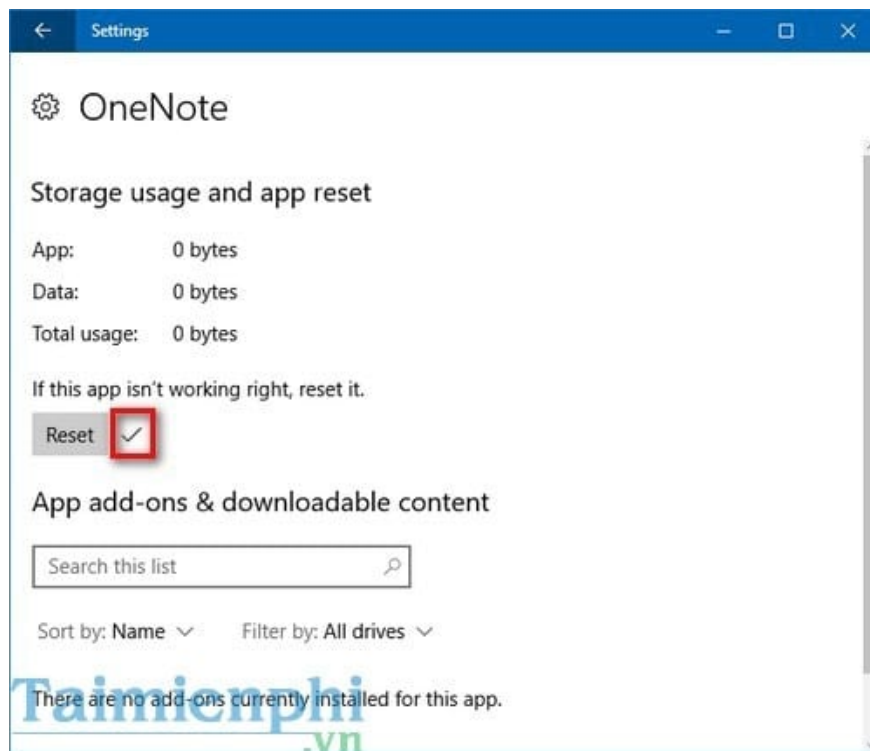
Step 4: Click **Reset** in OneNote settings to erase all previous data and settings.



*Step 5:* Continue to click the **Reset** button when a small dialog box appears.



*Step 6:* After the reset is successful, a check mark will appear next to the **Reset** button, indicating the process is complete.



The above instructions help you clean up memory, improve OneNote and system performance. You can apply this method to other applications to optimize memory. If there is a serious error, **resetting Windows 10** will return the operating system to its original state, a more thorough fix.

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