

How to change name on zoom

Your name in Zoom can sometimes be incorrect and participants are free to make name changes on their Zoom. This is done very simply on both computers and phones.

It can be easy to understand why you want to **change name on Zoom**, especially for fun encounters - where you play games or challenge friends. In those cases, you'll want to call yourself a funny name for the scene, and you can follow the instructions below to change the name on Zoom.

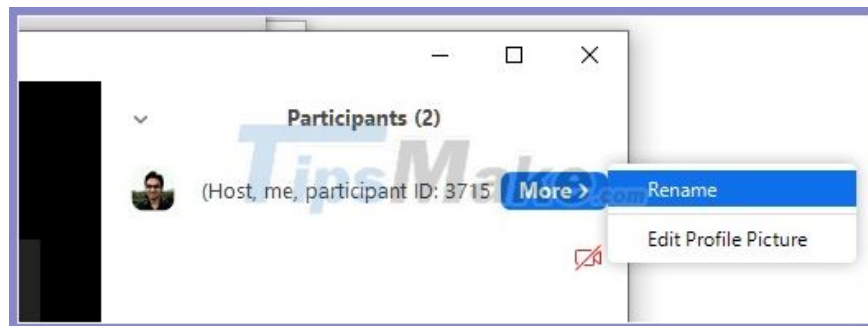
1. Change Name While Zoom Meeting Is In progress

* On PC

Step 1: When the meeting is going on, click **Participants** at the bottom of the screen.

Step 2: Hover your mouse pointer over your name until you see the option to select **More** .

Step 3: Click on **More > Rename** .



Step 4: Enter a desired name in the text field and click **OK** to confirm the changes.

*On the phone

Step 1: During the meeting, tap **Participants** to display a list of participants.

Step 2: Search and select your name from the list. Then touch it.

Step 3: Select **Rename** and enter your new name in the text field to rename.



2. Zoom Meeting Participant Name Change

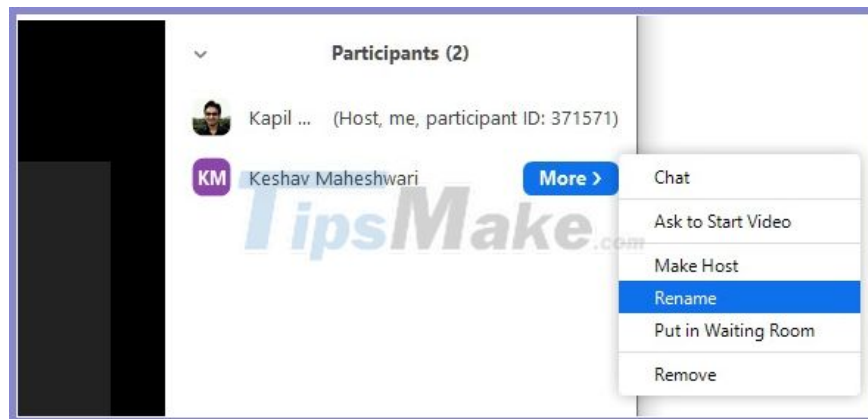
Note: Only the meeting chairperson can do this from their side, meeting participants do not have control over this change from their side. If you want to change your name as a participant, you will need to contact your meeting host and send them a request.

* On PC

Step 1: Click **Participants** at the bottom of the screen and hover over the participant's name you want to rename.

Step 2: Choose **More> Rename**.

Step 3: Enter a new name in the text field and click **OK** to complete.



In addition, there is another way for you to rename a member of a Zoom meeting on your computer:

Step 1: Find the relevant participant in the video feed for your meeting and right-click on their name.

Step 2 : Select **Rename** and enter a new name in the text field that just appears.

Step 3: Click on **OK** to save changes.

*On the phone

Step 1: Tap **Participants** in the meeting to see the names of all participants.

Step 2: Search for a related member in the list, tap on it and select **Rename** .

Step 3: Enter a new name in the text field to rename the Zoom meeting participant.

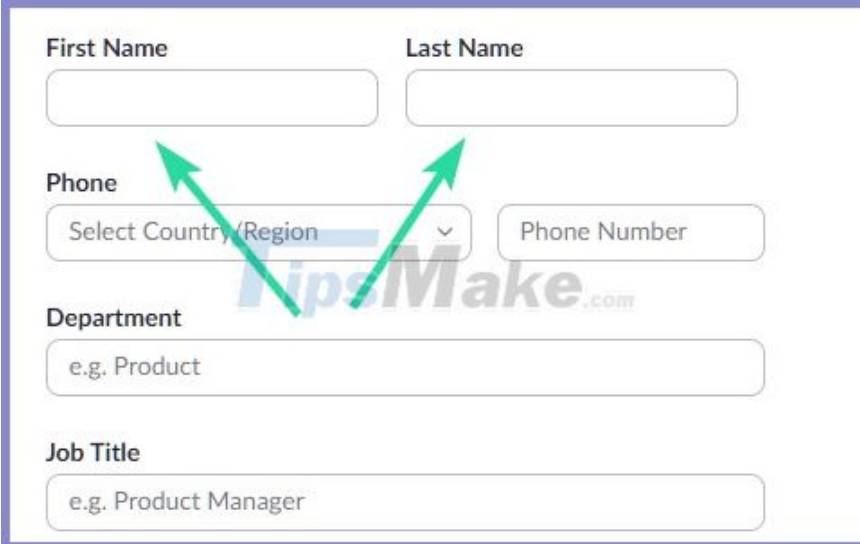
3. How to Change Name in Profile

* On PC

Step 1 : Open the Zoom application on your computer, click on your **profile icon** and select **My Profile** . This will take you to the profile page.

Step 2: Click the **Edit** button to the right of your profile photo.

Step 3: Enter a new name in the **First Name** and **Last Name** fields , click **Save changes** at the bottom of the screen to complete the process.



The image shows a screenshot of the Zoom profile editing interface on a PC. The form is enclosed in a blue border and contains the following fields:

- First Name**: A text input field.
- Last Name**: A text input field.
- Phone**: A section containing a dropdown menu labeled "Select Country/Region" and a text input field labeled "Phone Number".
- Department**: A text input field with the placeholder "e.g. Product".
- Job Title**: A text input field with the placeholder "e.g. Product Manager".

Two green arrows originate from the "Phone" section and point towards the "First Name" and "Last Name" fields. A watermark "TipsMake.com" is overlaid on the form.

* On the phone

Step 1: Open the Zoom app on your phone and click **Settings** in the bottom right corner of the screen.

Step 2: Tap **Profile**> **Display Name**.

Step 3: Enter the desired name in the 2 text fields that appear and click **Ok** to complete the process of changing your name.

So you already know how to change your own name in the meeting and also rename the members of the meeting if you are the owner of the zoom room.

Good luck!

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