

# How to rename files in bulk using Finder on Mac OS X

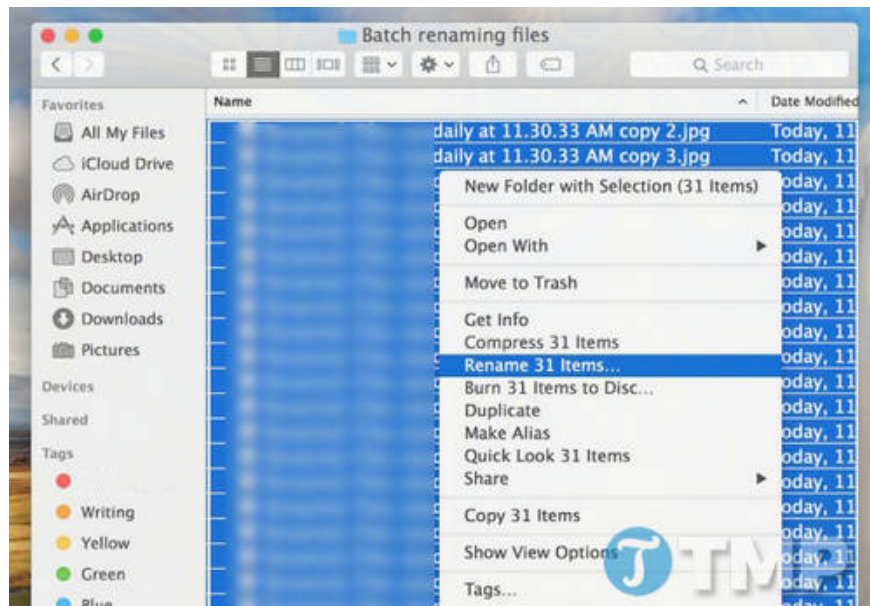
In modern versions of Mac OS X, a batch file renaming tool is built-in, allowing users to rename files, folders, images, or anything else in the file system with a simple operation through Finder.

Renaming files in bulk on Windows is quite easy, but if you switch to Mac OS X, how do you rename files with just a few simple steps? With Finder, you'll quickly become familiar with these easy operations on your Mac.

## How to rename files in bulk using Finder on Mac OS X

**Step 1:** Select the files in Finder on Mac OS X that you want to rename.

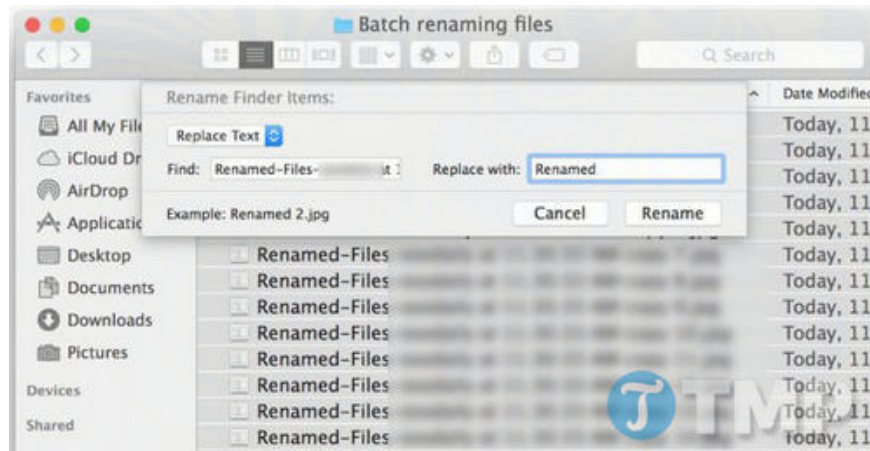
**Step 2:** Right-click on the selected files, then select **Rename X Items** (X is the number of files you selected).



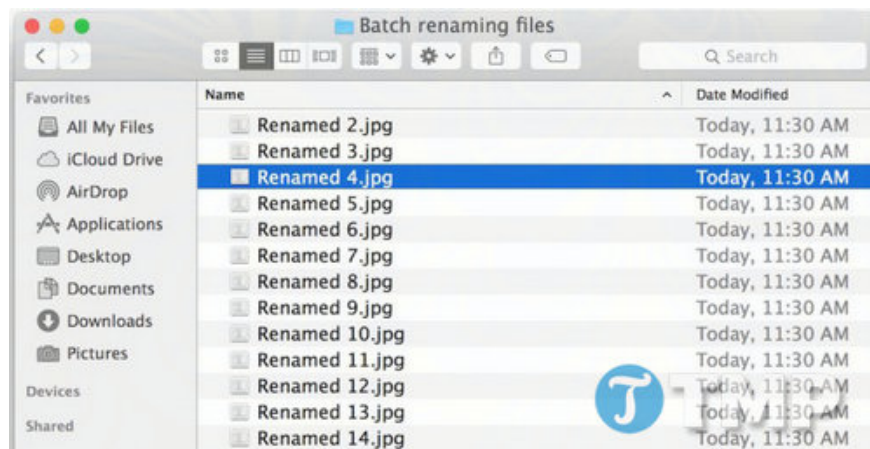
**Step 3:** In the **Rename Finder Items** window, select **Replace** from the dropdown menu.

**Step 4:** In the **Find** box, enter the filename you want to change, and in the **Replace With** box, enter the new name.

In the example below, the **Rename Finder Items** window will display the names of the files that have been renamed.

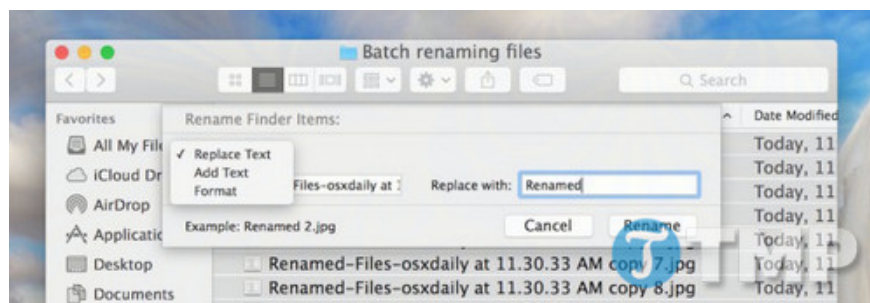


**Step 5:** Click **Rename** to rename all files.



The batch file renaming process happens almost instantly. However, if you rename hundreds or thousands of files, the process will take about 1-2 seconds to complete. Once finished, you will see the results immediately in Finder, with the files renamed according to your selection.

**The Rename Finder Items** tool has three renaming options: search and replace names, add names to files, and rename and change file name formats. These options can be selected from the dropdown menu in the tool window.



Undeniably, the batch file renaming feature is very useful. You can use this feature to rename hundreds or thousands of files, or shorten file names quickly and easily, instead of renaming each file individually.

**The Rename Finder Items** feature is only available on Mac OS X 10.10 or later versions. If you are using these versions, you can use the Automator tool to rename files in bulk.

If you select a file in Finder and right-click on it, you'll notice the **Rename** option is missing from the context menu. This is because renaming a file or folder simply requires selecting the file or folder, then clicking on the file name or pressing **Return** .

Have you tried renaming multiple items in bulk using Finder on Mac OS X? Share your thoughts and feedback on this utility with TipsMake! Good luck!

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