

How to Remove a Macro in Excel

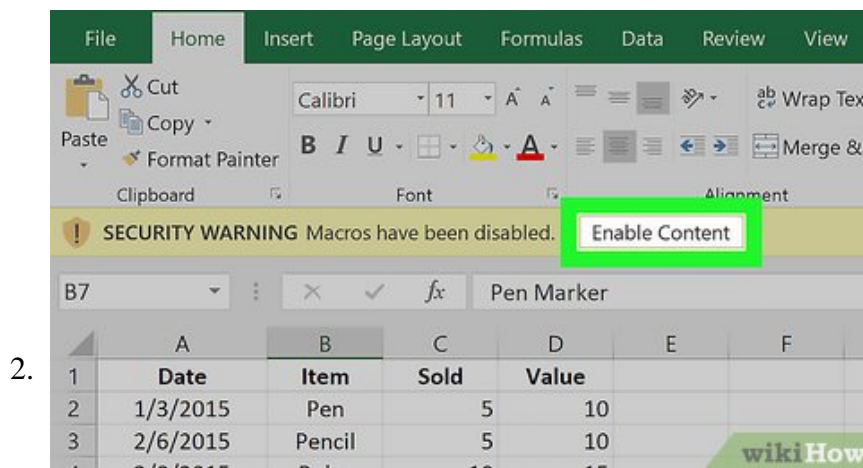
This wikiHow teaches you how to remove a macro from a Microsoft Excel spreadsheet. You can do this from within the spreadsheet's settings in Excel on both Windows and Mac computers. Open the macro-enabled Excel sheet. Double-click the...

Method 1 of 2:

On Windows

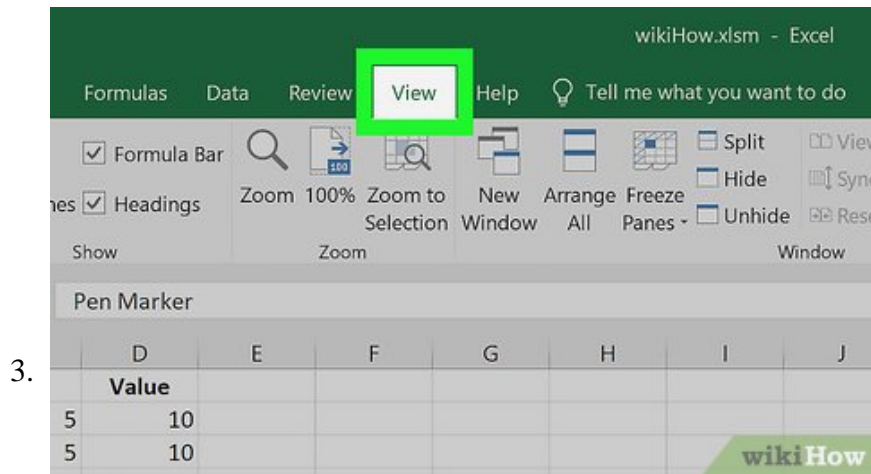


Open the macro-enabled Excel sheet. Double-click the Excel file which contains the macro you want to delete. This will open the file in Excel.

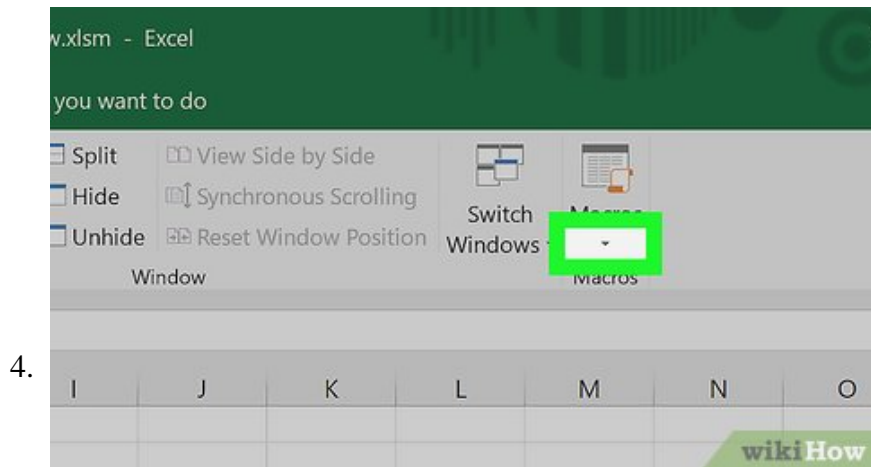


Click **Enable Content**. It's in the yellow bar at the top of the Excel window. This will enable the macro(s) that are embedded in the file.

1. If you don't enable the macro(s), you won't be able to delete your macro.

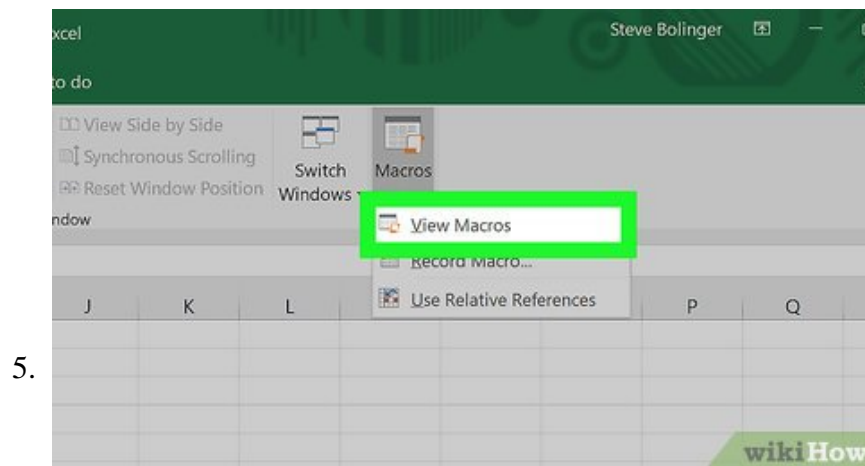


Click the **View** tab. This tab is in the green ribbon at the top of the Excel window.

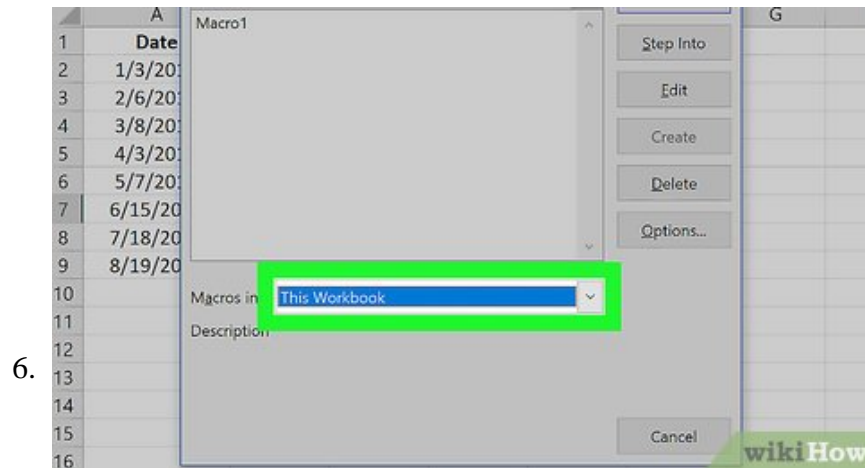


Click **Macros**. It's a drop-down icon

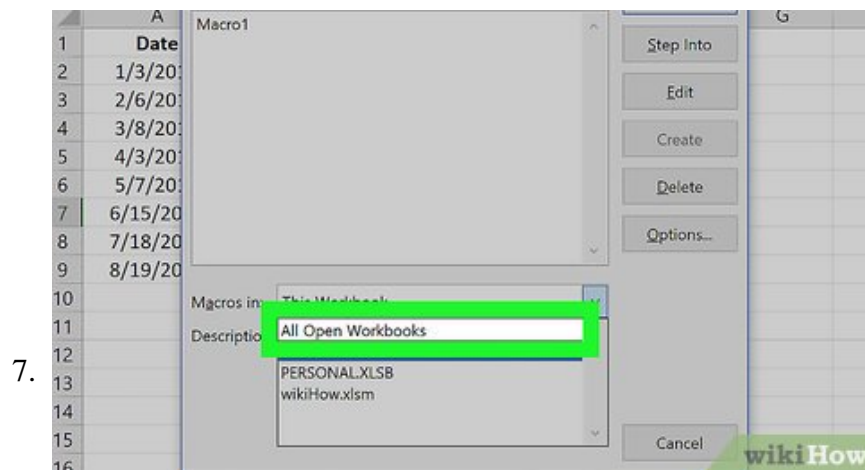
in the far-right side of the **View** tab. A drop-down menu will appear.



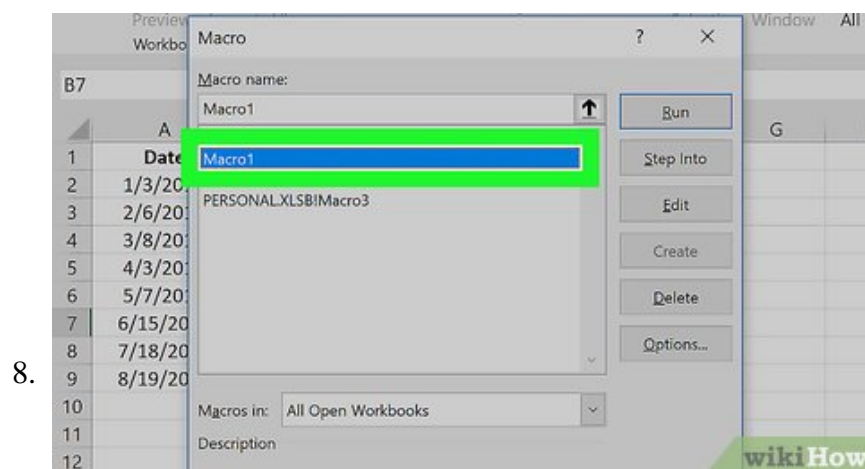
Click **View Macros**. This option is in the drop-down menu. Doing so opens the Macros pop-up window.



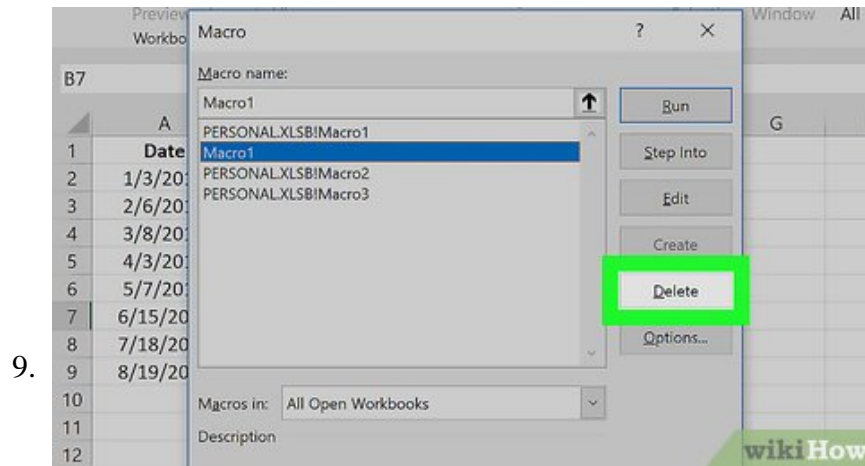
Click the "Macros in" drop-down box. You'll find this at the bottom of the window. Clicking it prompts a drop-down menu.



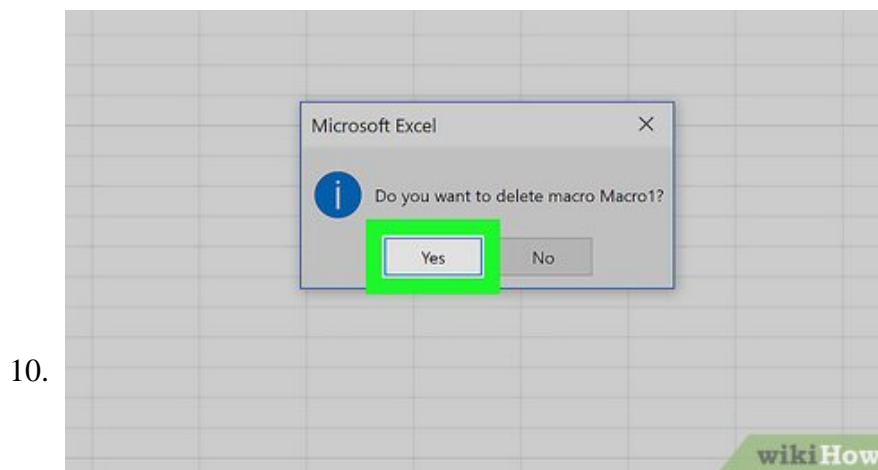
Click **All Open Workbooks**. It's in the drop-down menu.



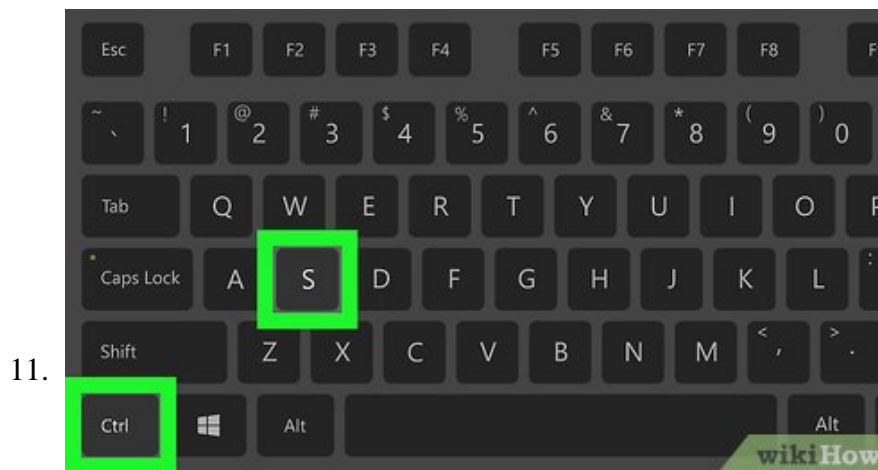
Select a macro. Click the name of the macro you want to delete.



Click **Delete**. It's on the right side of the window.



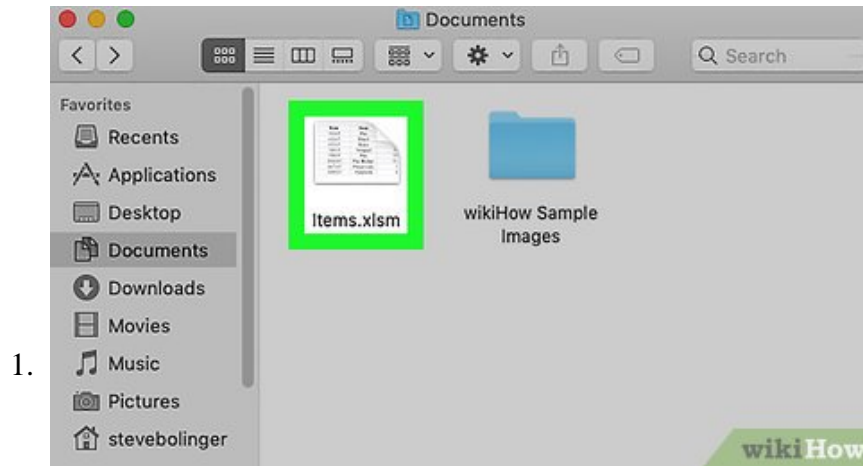
Click **Yes** when prompted. Doing so will remove the macro from your workbook.



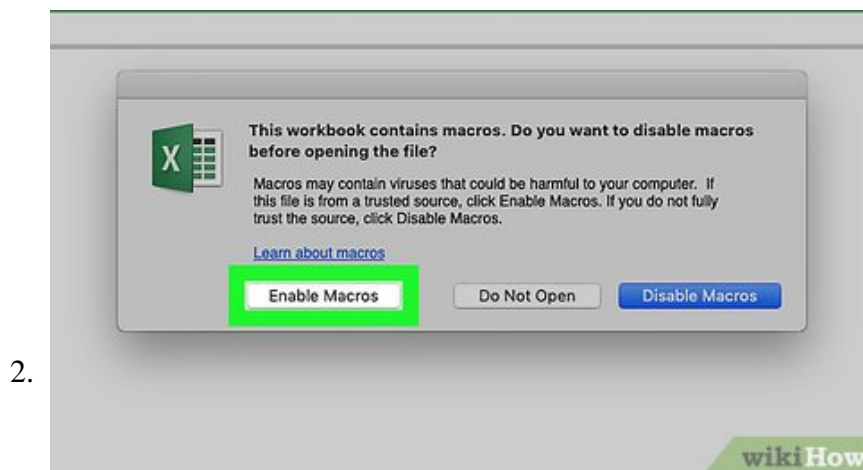
Save your changes. Press **Ctrl + S** to do so. This will ensure that the macro remains deleted after you close Excel.

Method 2 of 2:

On Mac



Open the macro-enabled Excel sheet. Double-click the Excel file which contains the macro you want to delete. This will open the file in Excel.

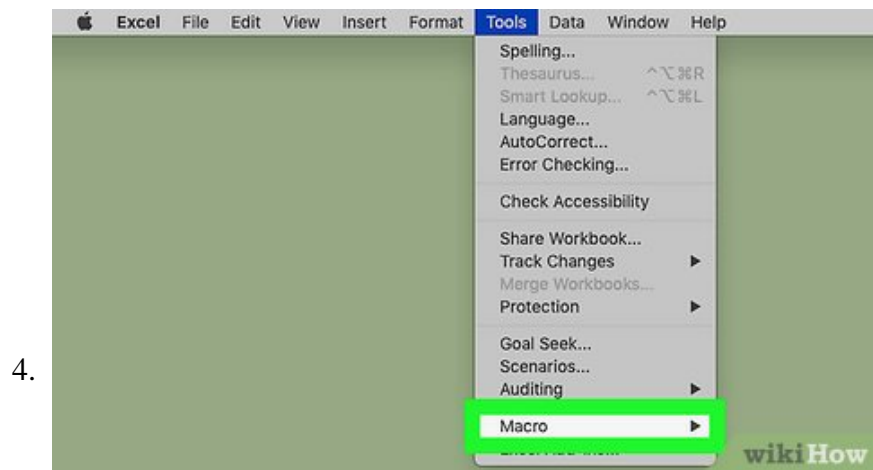


Click **Enable Content**. It's in the yellow bar at the top of the Excel window. This will enable the macro(s) that are embedded in the file.

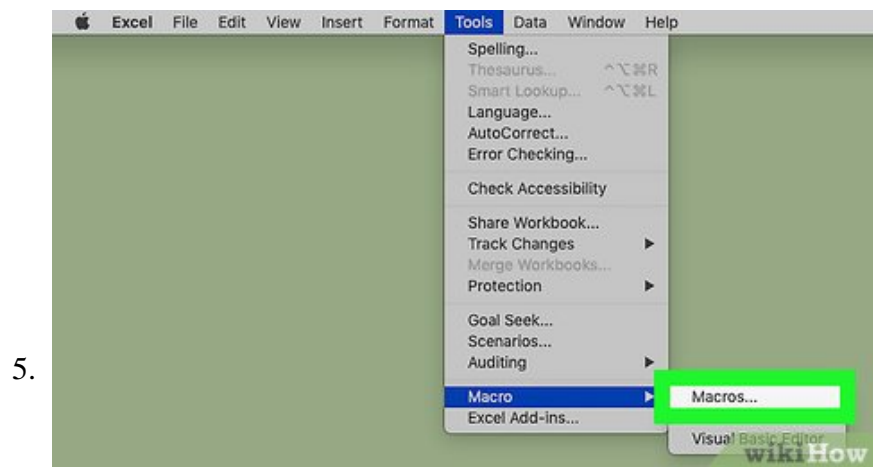
1. If you don't enable the macro(s), you won't be able to delete your macro.



Click **Tools**. It's a menu item at the top of your Mac's screen. Clicking it prompts a drop-down menu.

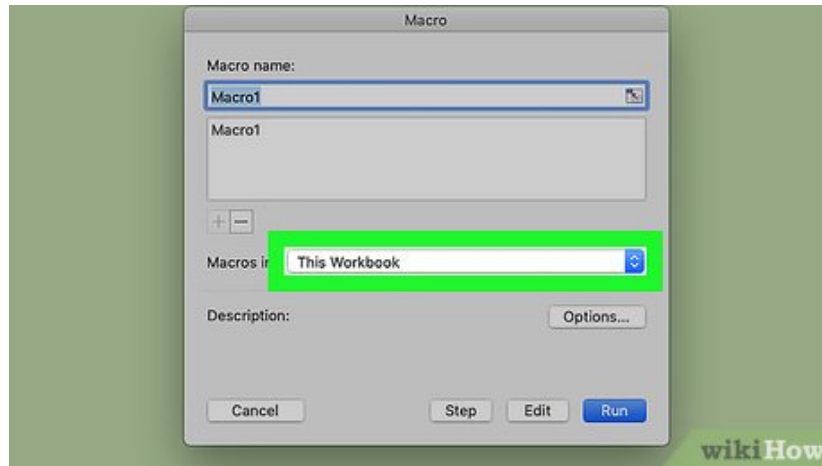


Select **Macro**. This option is at the bottom of the **Tools** drop-down menu. Selecting it causes a pop-out menu to the right of the drop-down menu to appear.



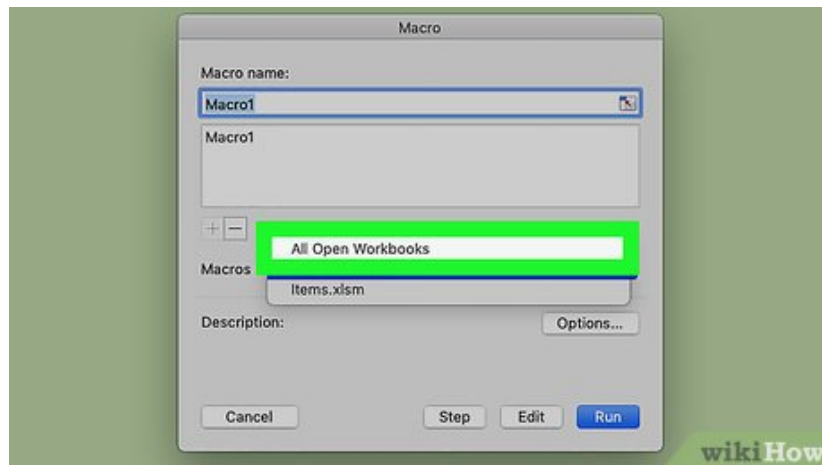
Click **Macros...**. It's in the pop-out menu. Doing so opens the "Macros" window.^[1]

6.



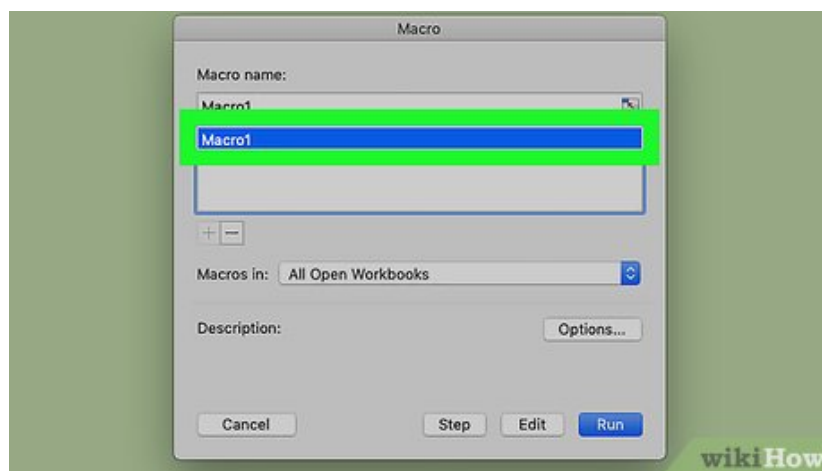
Click the "Macros in" drop-down box. This is near the bottom of the "Macros" window. A drop-down menu will appear.

7.



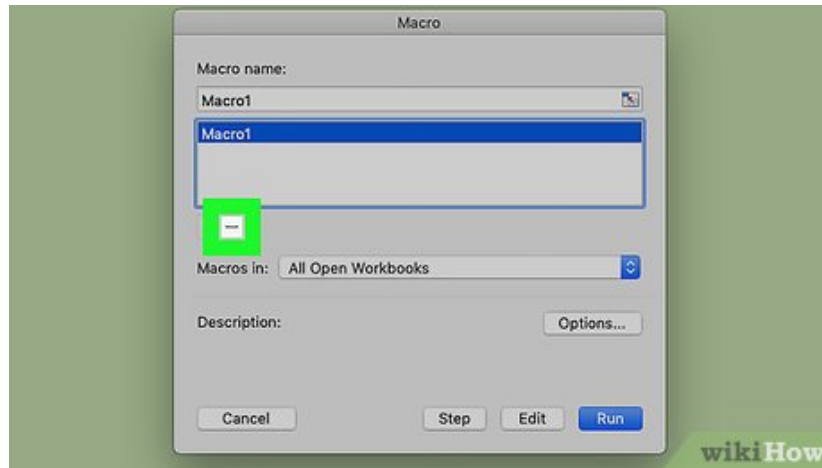
Click **All Open Workbooks**. It's in the drop-down menu.


8.



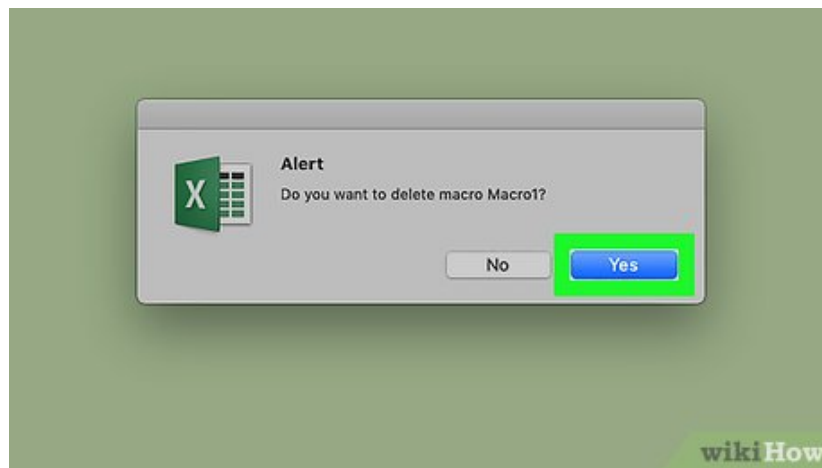
Select a macro. Click the name of the macro you want to delete.

9.



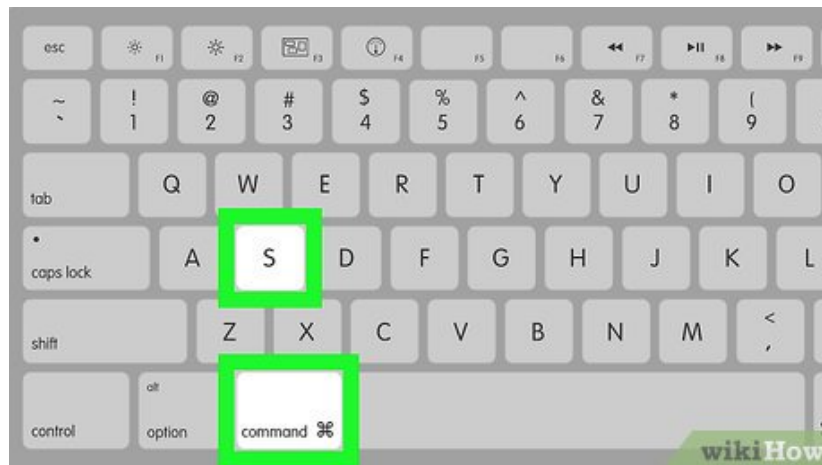
Click . It's below the list of macros.



10.



Click when prompted. This will remove the macro.

11.



Save your changes. Press  +  to do so. This will ensure that the macro remains deleted after you close Excel.

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