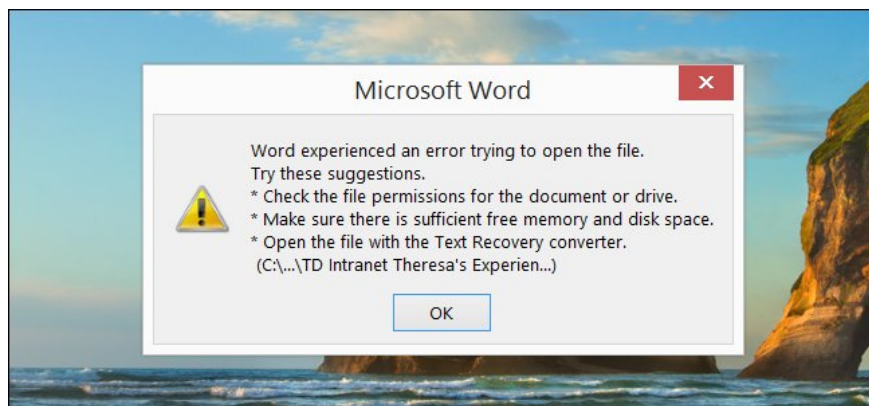


# How to recover a corrupted or lost Word 2016 document

Have you ever had trouble opening Word .doc or .docx files? Or even if you lose the file completely. In these cases you don't need to worry too much because you can still restore these documents without having to install any 3rd party software or applications.

Have you ever had trouble opening Word .doc or .docx files? Or even if you lose the file completely. In these cases you don't need to worry too much because you can still restore these documents without having to install any 3rd party software or applications.

Here's how to recover documents that are corrupted or lost in Word 2016.



## 1. Recover data from corrupted Word files

If your Word document is corrupted, you will receive an error message saying:

*'Tài li?u làm vi?c th?c hi?n l?i khi th? m? t?p tin.*

*Try these suggestions.*

*\* H?y ki?m tra quy?n h?n t?p tin cho t?p tin ho?c ? c?m.*

*\* Make sure there is sufficient free memory và ??a space.*

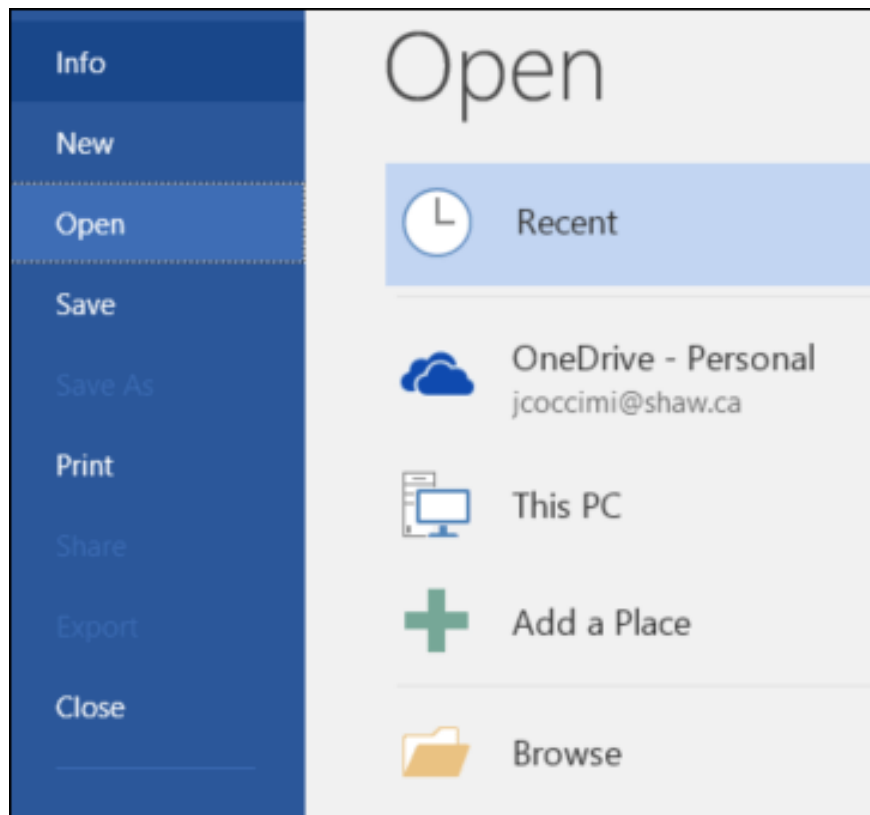
*\* H?y m? t?p tin v?i chuy?n ??i chuy?n ??i Text.*

To recover data from a corrupted Word file, follow the steps below:

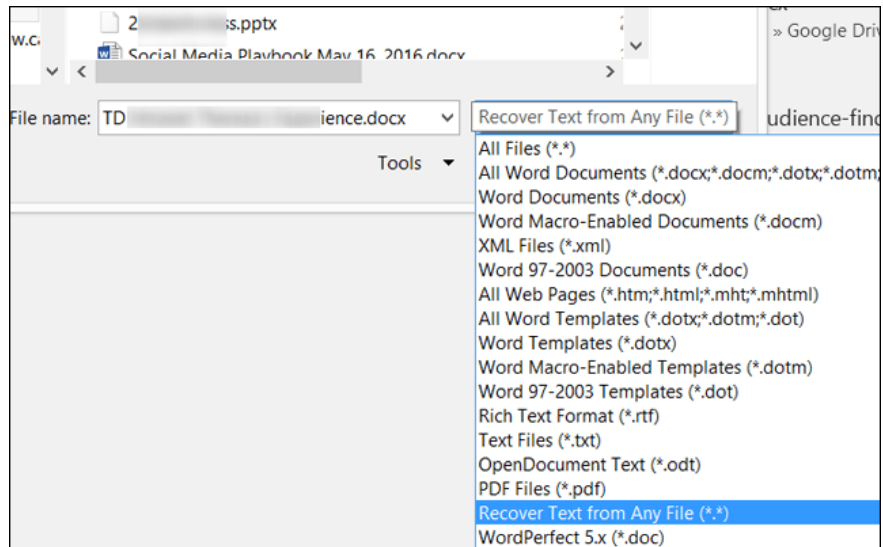
First open Word on your computer, then click **File => Open**.



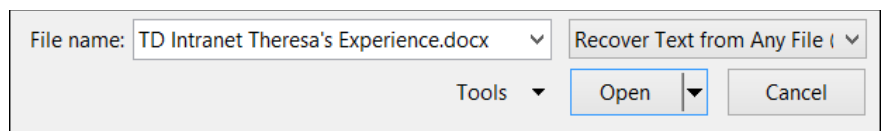
Next click **Browse**.



Here, find the corrupted Word file you are trying to open. After you've selected the file, on the **File Type** menu, select the option '**Recover Text from Any File (\*.\*)**'.



Finally click **Open** and Word will restore the data for you.

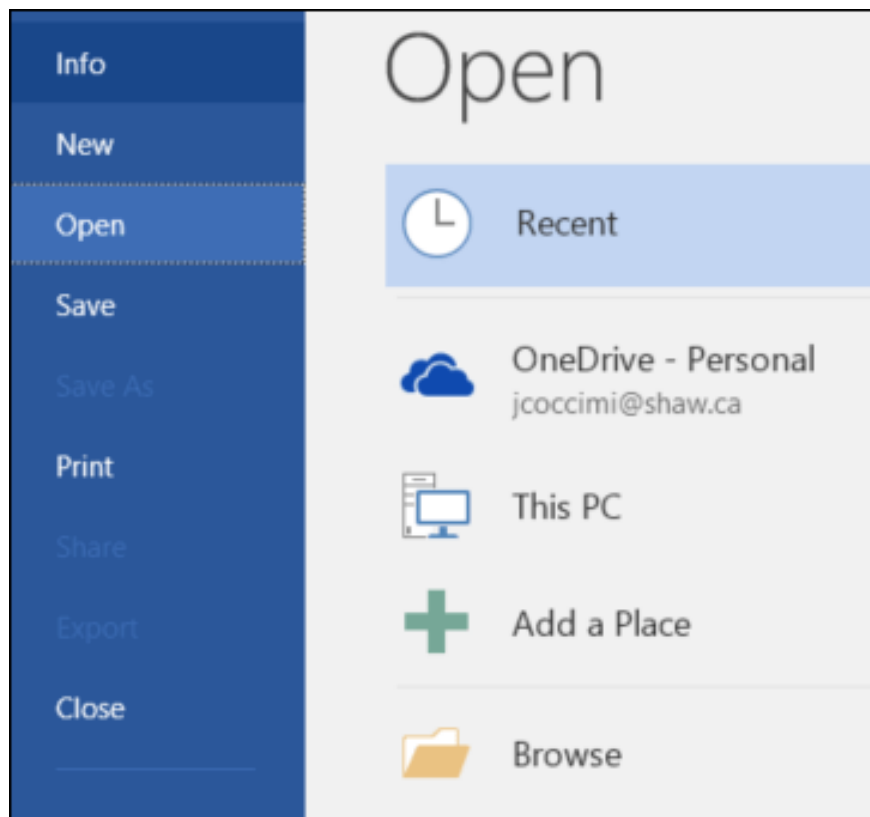


## 2. "Force" Word to fix corrupted files

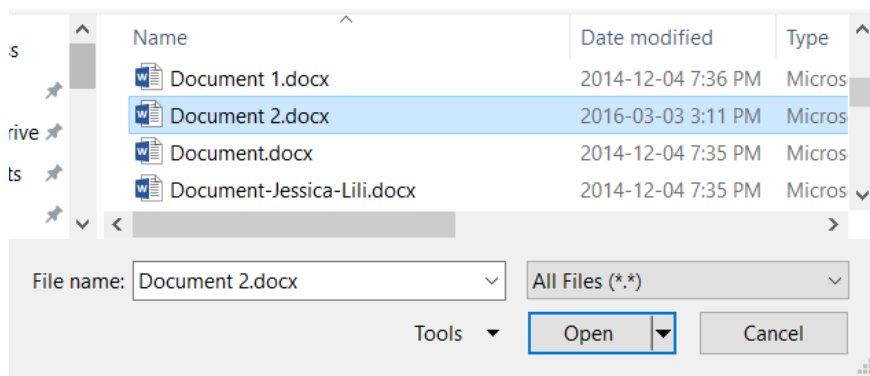
If you apply a method on the screen that doesn't fix the error, then you can think of a solution that "forces" Microsoft Word to fix the corrupted files.

First open Word, then click **File** on the Ribbon, then click **Open**.

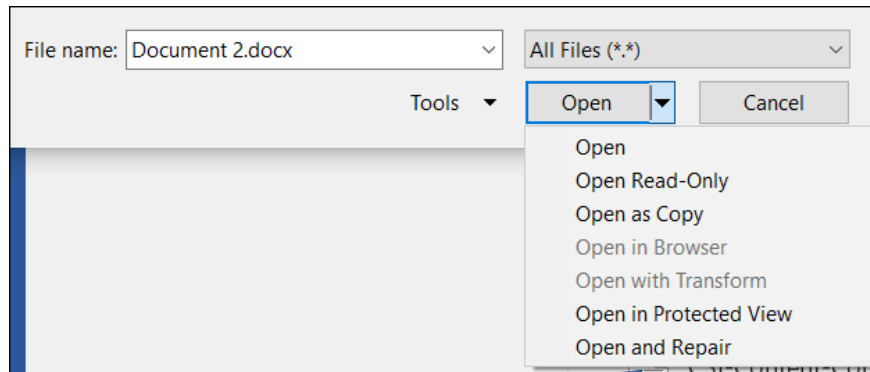




On the Open dialog window, click on the Word file you want to restore data.



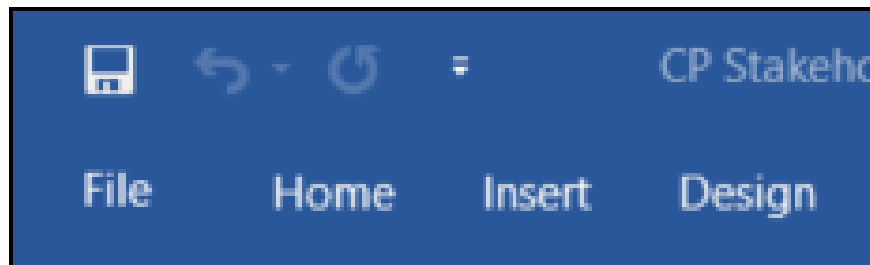
In the Open menu, click the downward-pointing arrow and select **Open and Repair**.



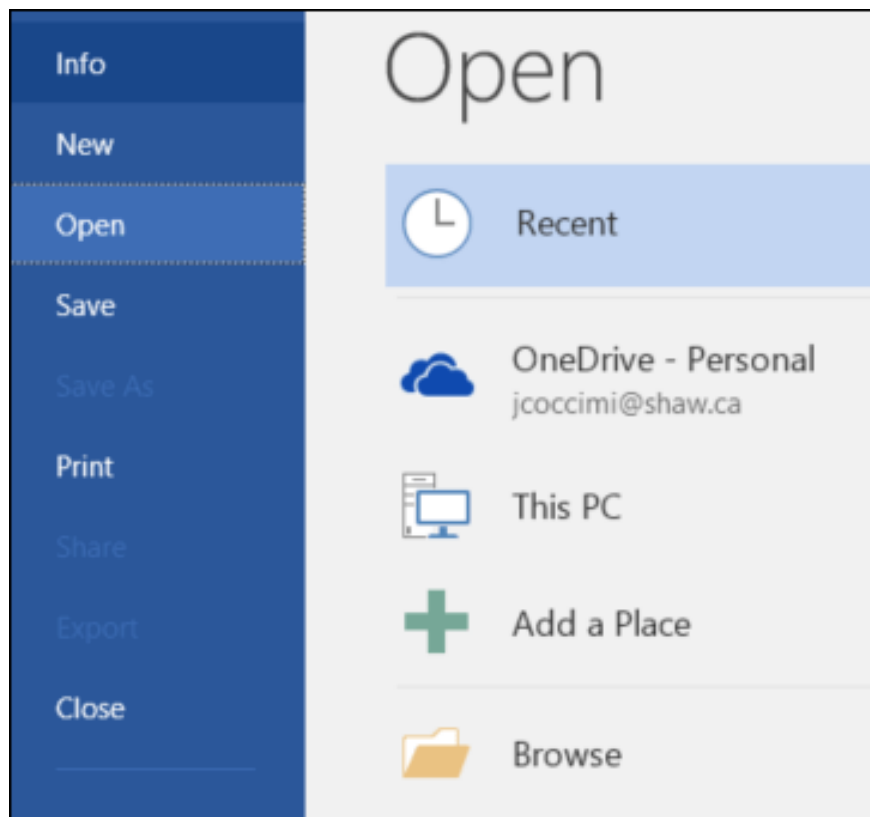
### 3. Recover lost Word file

If you can't find your Word file, you can find backup files that Word has saved.

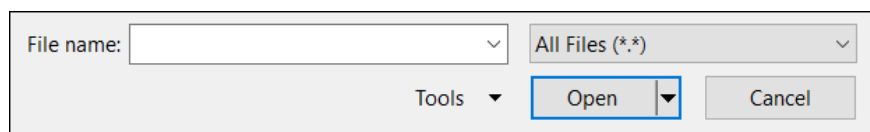
Open Word 2016, then click **File** => **Open** .



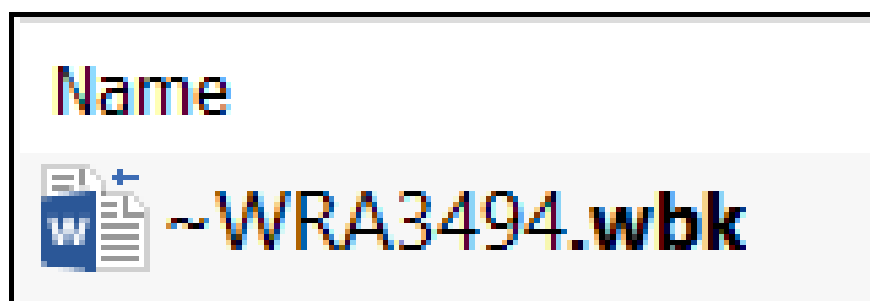
Next click **Browse** .



The next step is to find the folder - where you save the lost files. At the **File of types section** , click on **All Files** . Backup files are usually named **Back up of** and are located after the names of the corrupted files. Your task is to click on the backup file, then click **Open**.



If backup files are not found, you can search for backup Word files \* **.wbk**.



The names of these files may not be the same, but these files are automatically created by Word. So if you find any **.wbk** files, open those files and look until you see the file you want to restore and save the file.

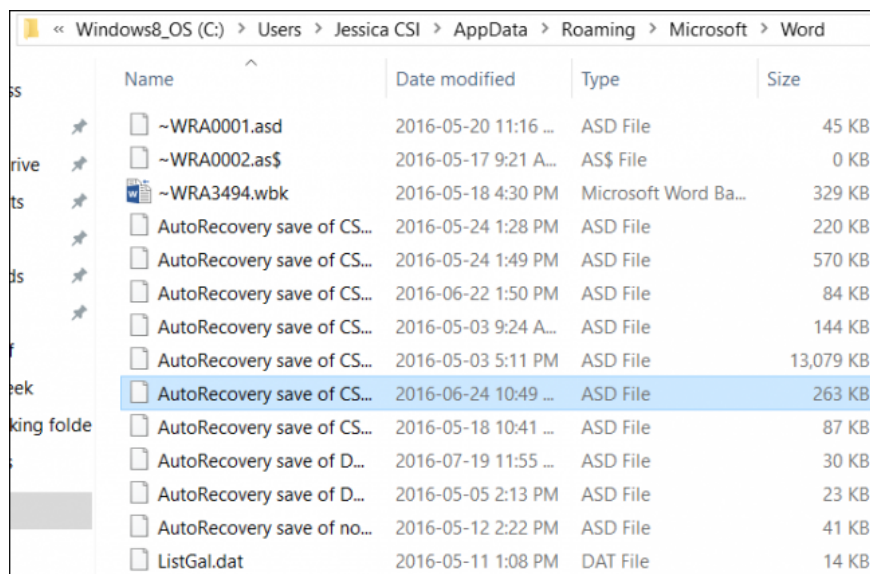
#### **4. Find and recover temporary autosave files**

If you don't find any backup files in the Document folder, then you can find the last 10 minutes autosave files when you work on any Word document. These files may appear in different locations, including:

1. 'C: Documents and SettingsApplication DataMicrosoftWord'
2. 'C: Documents and SettingsLocal SettingsTemp'

On Windows 7 and Windows Vista, you can search for these files at the location:

1. 'C: UsersAppDataLocalMicrosoftWord'
2. 'C: UsersAppDataLocalTemp'



Name	Date modified	Type	Size
~WRA0001.asd	2016-05-20 11:16 ...	ASD File	45 KB
~WRA0002.as\$	2016-05-17 9:21 A...	AS\$ File	0 KB
~WRA3494.wbk	2016-05-18 4:30 PM	Microsoft Word Ba...	329 KB
AutoRecovery save of CS...	2016-05-24 1:28 PM	ASD File	220 KB
AutoRecovery save of CS...	2016-05-24 1:49 PM	ASD File	570 KB
AutoRecovery save of CS...	2016-06-22 1:50 PM	ASD File	84 KB
AutoRecovery save of CS...	2016-05-03 9:24 A...	ASD File	144 KB
AutoRecovery save of CS...	2016-05-03 5:11 PM	ASD File	13,079 KB
AutoRecovery save of CS...	2016-06-24 10:49 ...	ASD File	263 KB
AutoRecovery save of CS...	2016-05-18 10:41 ...	ASD File	87 KB
AutoRecovery save of D...	2016-07-19 11:55 ...	ASD File	30 KB
AutoRecovery save of D...	2016-05-05 2:13 PM	ASD File	23 KB
AutoRecovery save of no...	2016-05-12 2:22 PM	ASD File	41 KB
ListGal.dat	2016-05-11 1:08 PM	DAT File	14 KB

Search the file formats below, where "xxx" is any number:

- Word document file has the form ~ wrdxxxx.tmp.
- Temporary document file has the form ~ wrfxxxx.tmp.
- The auto recovery file is in the form ~ wraxxxx.tmp or named 'AutoRecovery save of. . .' attached to the extension is .asd.
- File auto recovery has completed with the extension is .wbk.

In case if you have trouble finding the Temp files or Autosave folder, then the fastest way to search for autosave files is to use the Search Everything utility to search for file formats such as .asd or money. File elements as wra.

Download the Search Everything utility to your device and install it here.

### Refer to some of the following articles:

1. Instructions for setting up Outlook data protection password
1. How to change the default save file format in Word, Excel and Powerpoint 2016?

1. Instructions for activating the dark color Theme on Office 2016

**Good luck!**

You finished reading the article "**How to recover a corrupted or lost Word 2016 document**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.

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