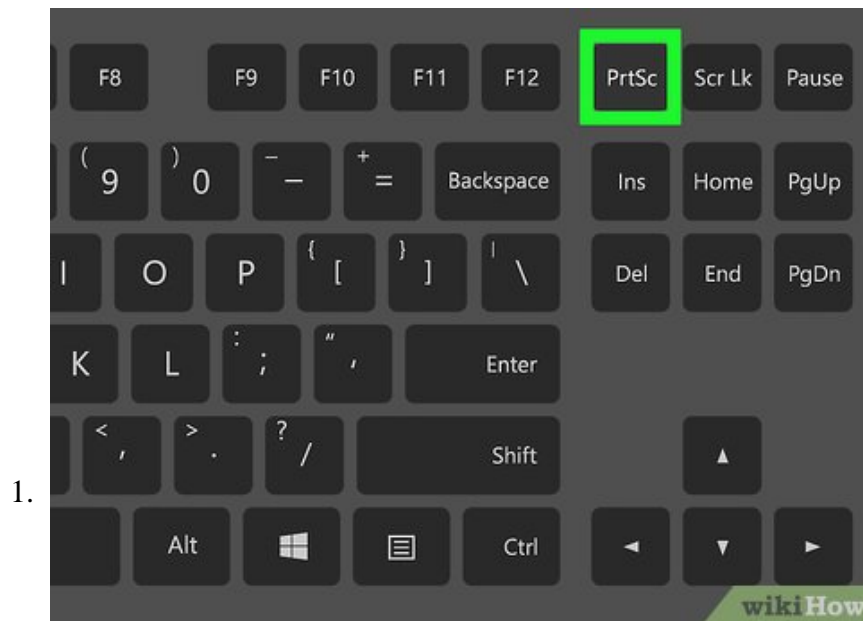


How to Print Screen on Windows 7

This wikiHow teaches you how to take screenshots on Windows 7 of the entire screen or a specific window using keyboard shortcuts, and how to take a screenshot of a customized area using the Snipping Tool. Press . Doing so saves the entire...

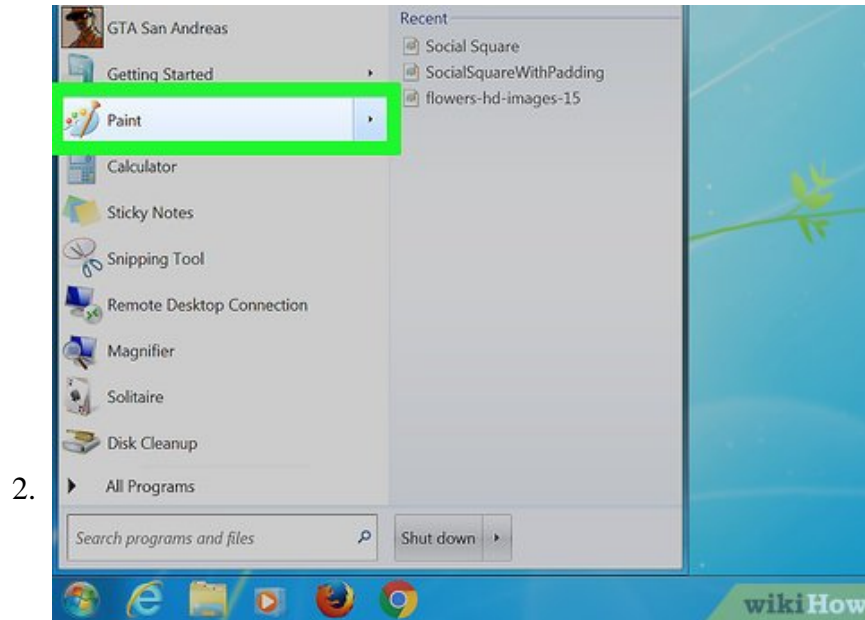
Method 1 of 3:

Capturing the Entire Screen

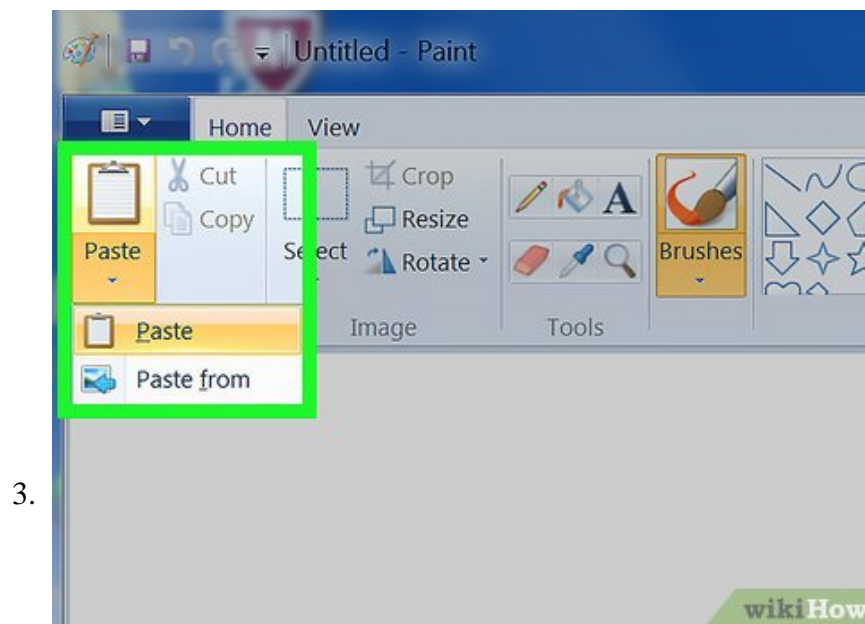


Press **PrtScrn**. Doing so saves the entire image on the screen to your computer's Clipboard, in the same resolution as your monitor setting. For example, a 1280x720 dpi monitor will result in a 1280x720 dpi image.

1. If your keyboard doesn't have a **PrtScrn** key, press **Fn+Insert**.



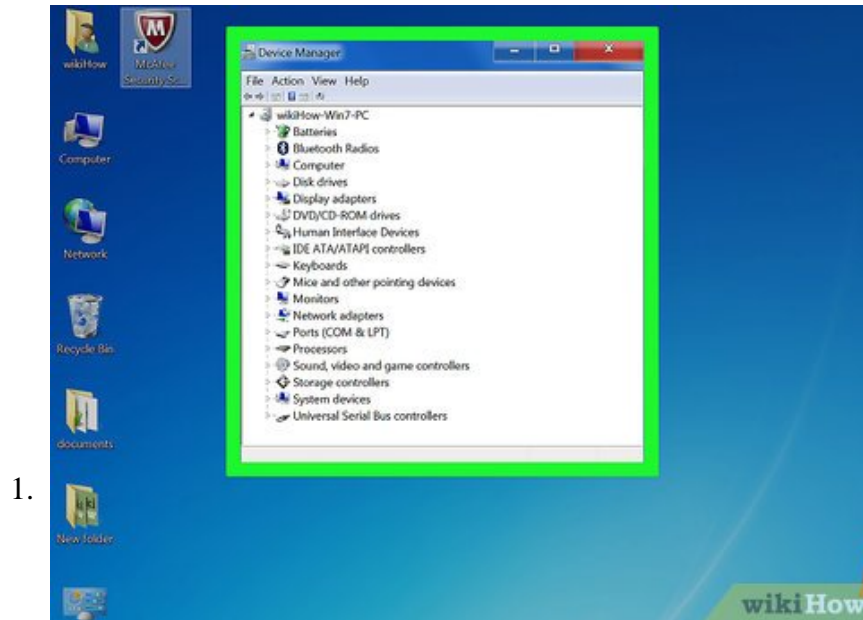
Open a document or create a new one. Do so in any app that supports the pasting of images, like Word, Outlook, or Paint.



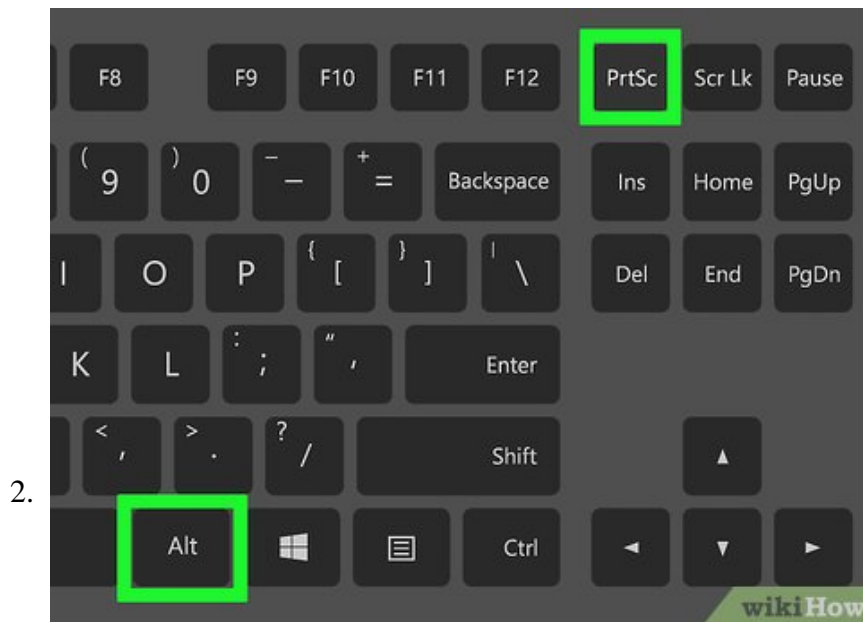
Paste the screenshot. Do so by pressing **Ctrl + V** or selecting **Paste** from the **Edit** drop-down in the menu bar. The screenshot will be pasted into the document. You can now save it, email it, print, or otherwise share it.

Method 2 of 3:

Capturing a Specific Window

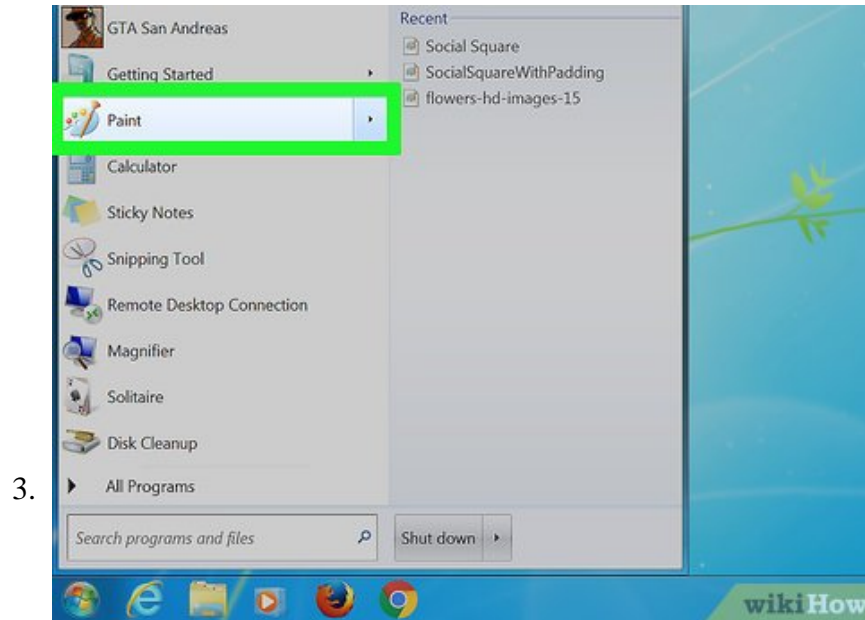


Click on the window you want to capture.

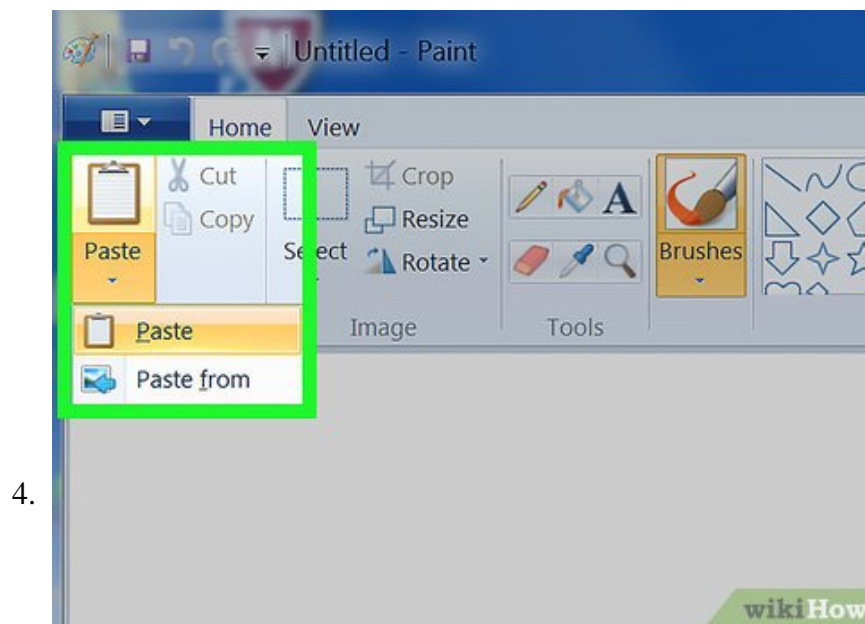


Press **Alt** + **PrtScn**. Doing so saves an image of the window to your computer's Clipboard.

1. If your keyboard doesn't have a **PrtScn** key, press **Fn+Insert**.



Open a document or create a new one. Do so in any app that supports the pasting of images, like Word, Outlook, or Paint.



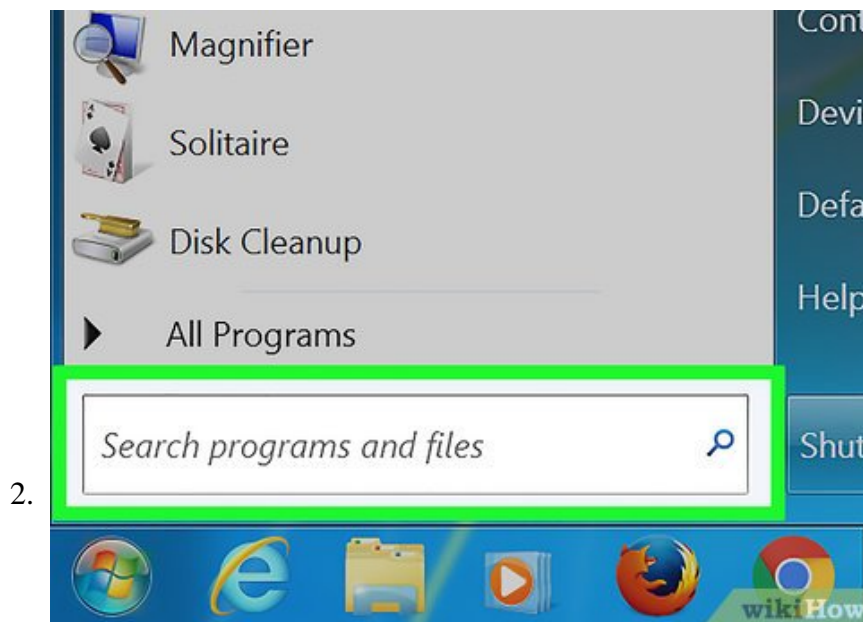
Paste the screenshot. Do so by pressing **Ctrl + V** or selecting **Paste** from the **Edit** drop-down in the menu bar. The screenshot will be pasted into the document. You can now save it, email it, print, or otherwise, share it.

Method 3 of 3:

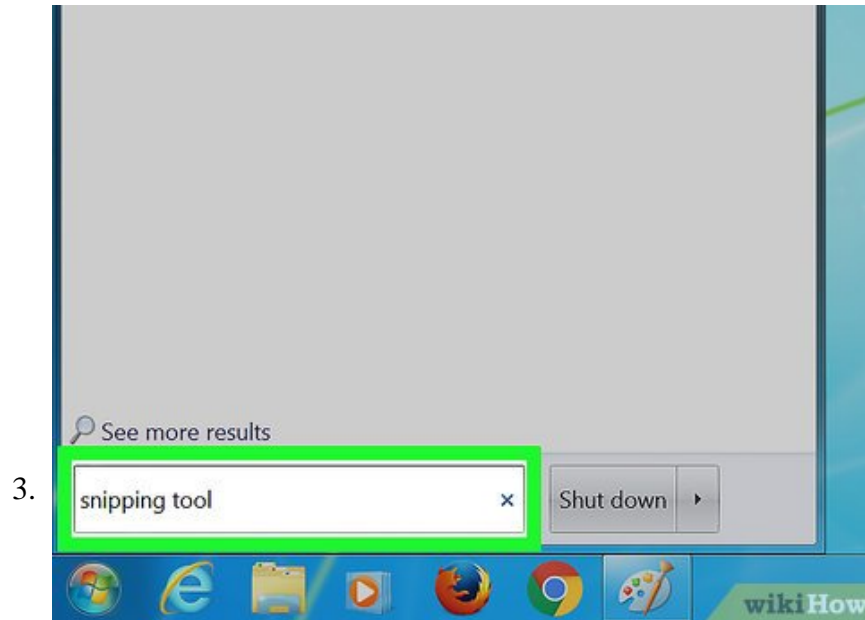
Using the Snipping Tool



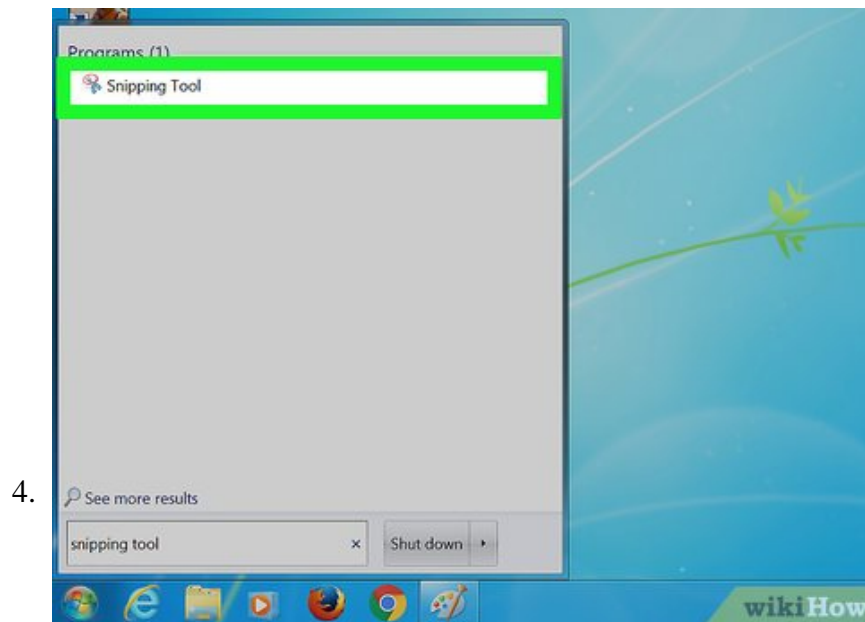
Open the "Start" menu. It's in the lower-left corner of the screen.



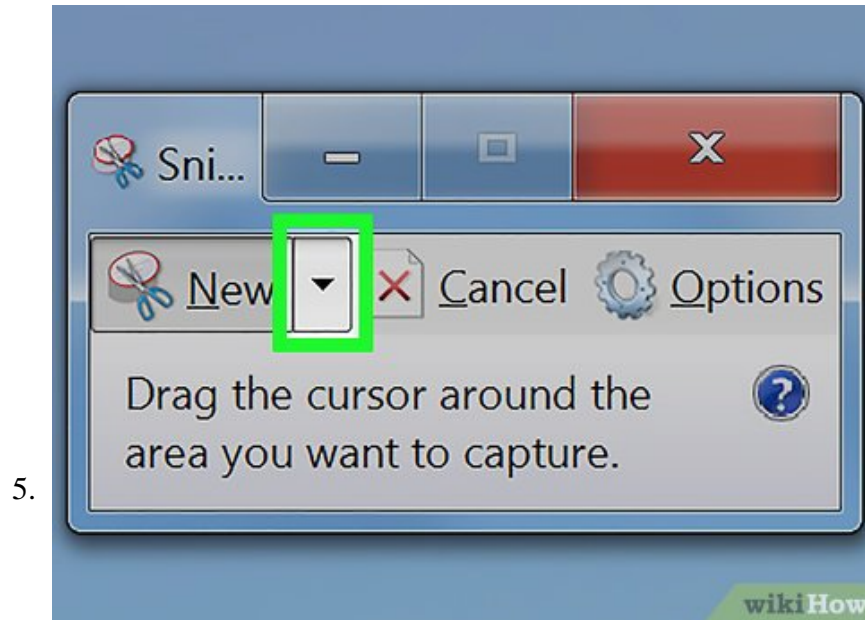
Click on .



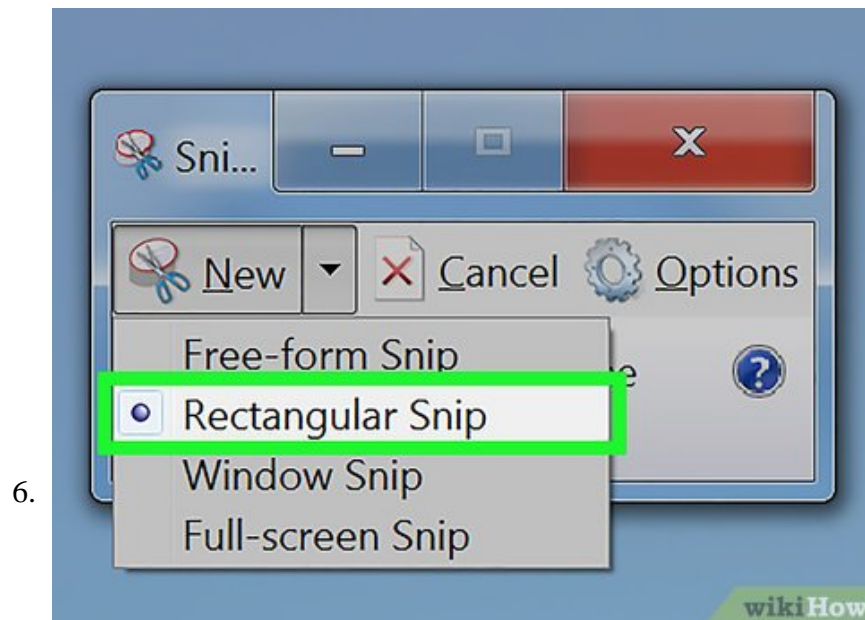
Type **snipping tool** in the "Search" bar.



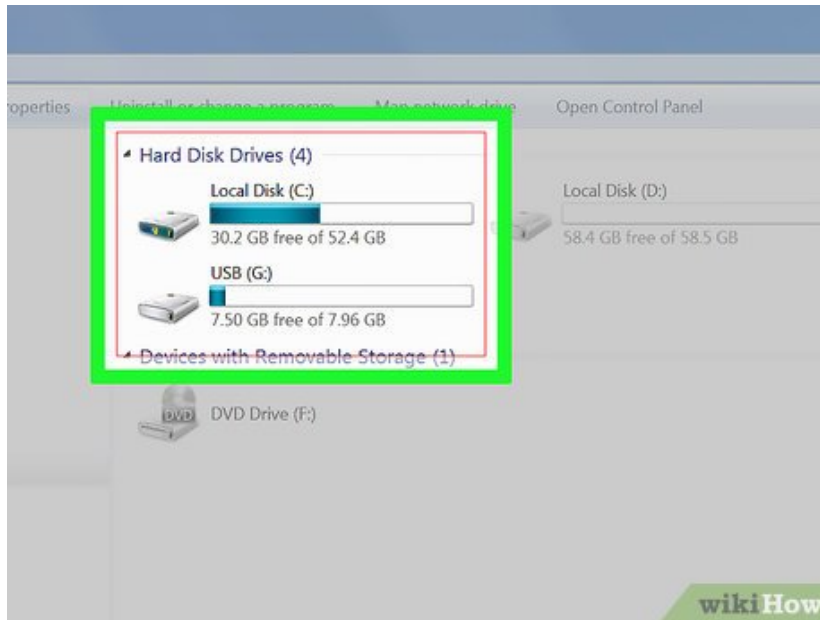
Click on **Snipping Tool**. Doing so opens a dialog box



Click on **Mode** . It's in the menu bar of the dialog box.

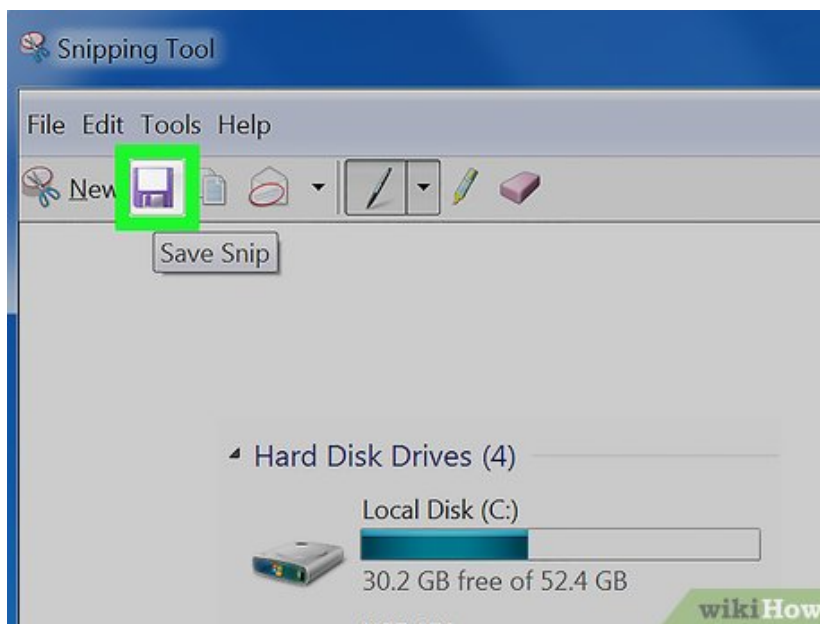


Click on **Rectangular Snip** to create a rectangle-shaped image.



7.

Click and drag the pointer to outline a rectangular area of the screen. This takes a screenshot of the section of the screen you outlined and shows you the resulting image.

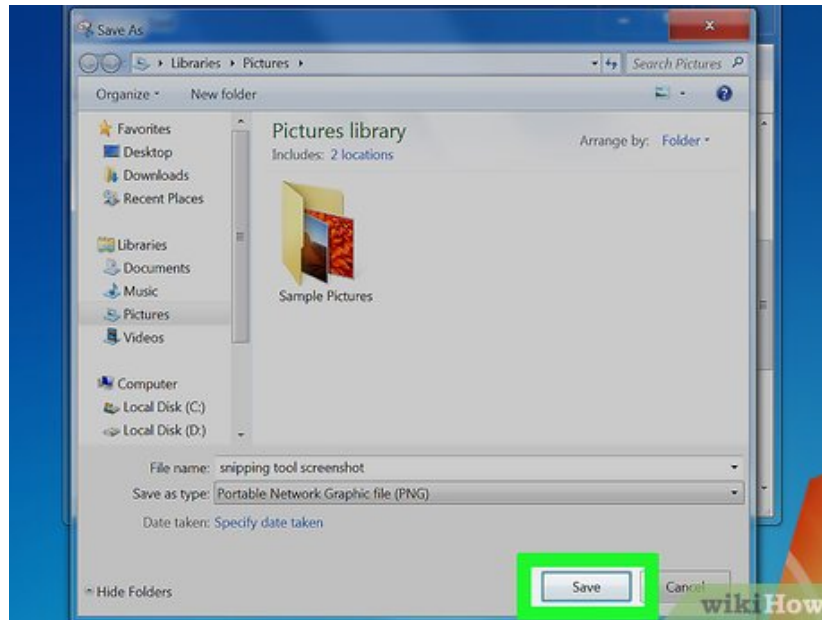


8.

Click on Save Snip. It's the icon that looks like a purple floppy disc. This will open the "Save As" window and you can enter a filename for the screenshot and choose where to save it.

1. The default image file type for the snipping tool is JPEG. You can change this by clicking on the "File Type" drop-down menu in the dialog box.

9.



Click on **Save**. The selected portion of the screen will be saved as an image to your computer.

You finished reading the article "**How to Print Screen on Windows 7**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.