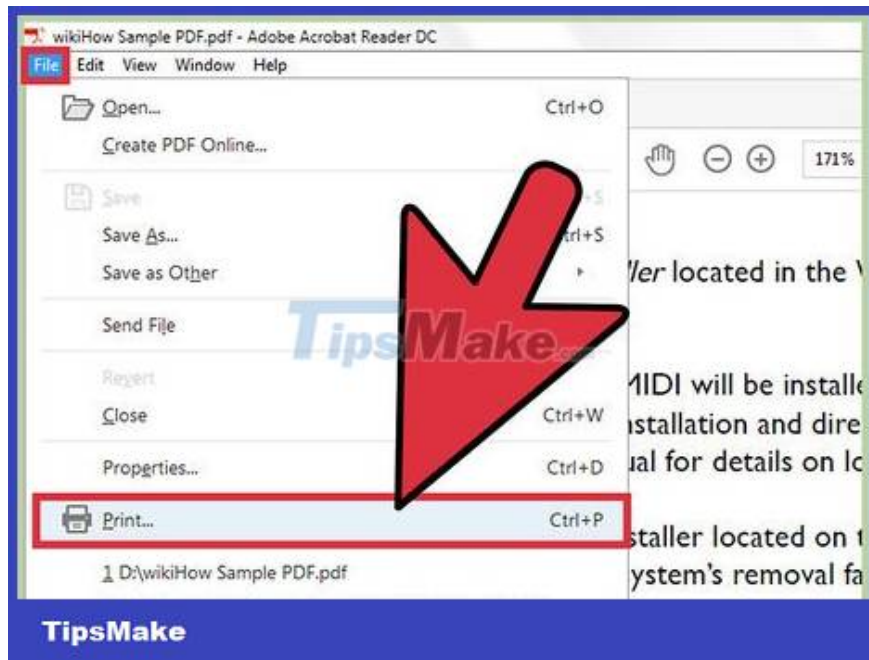


How to Print Multiple Single Sided Pages in Adobe Reader

Instead of printing a single-sided PDF page, you can print multiple PDF pages on one side of the paper. This way of printing is called N-up, where 'N' is the number of any PDF pages (2, 4, 6 ...) that you want to print on 1 side. For example, 6-up is when you print 6 PDF pages on 1 side of paper. Printing multiple single-sided PDF pages allows us to reduce printing costs and limit waste.[1] X Research Source

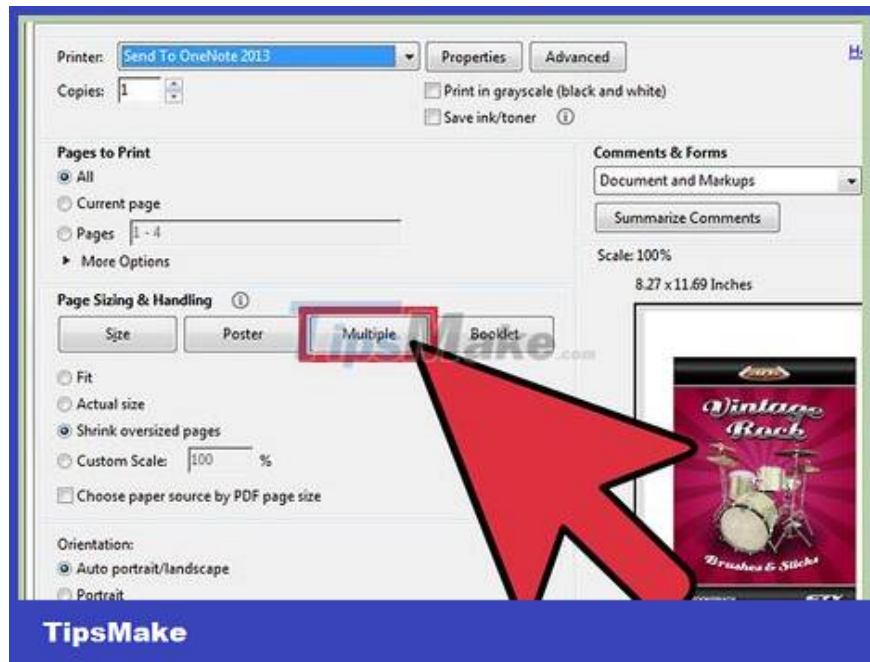
Print multiple pages of one-sided PDF



Select 'Print'. Click File. From the drop-down menu, select 'Print.' A window or dialog box will appear.

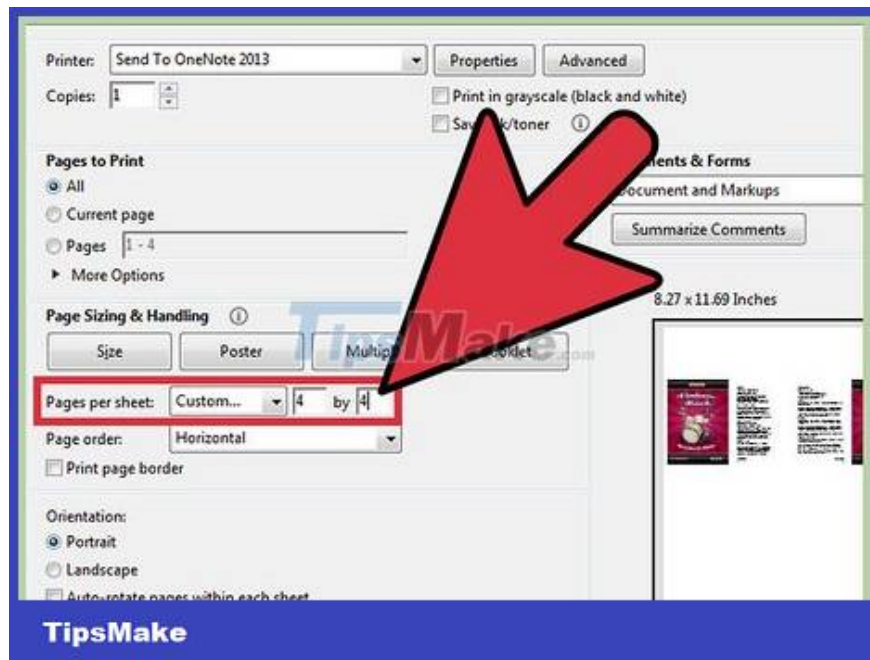
Mac users can use the keyboard shortcut ? Command P.

Windows users can use the shortcut Ctrl P.



Adjust the 'Page Scaling' setting. Look for the 'Page Scaling' section. Expand the menu. Select 'Multiple Pages Per Sheet' from the 'Page Scaling' menu.

In the latest version of Adobe Reader, this is called 'Page Sizing and Handling'.



Select the number of PDF pages on one side. After you select 'Multiple pages per sheet,' a new item will appear in the dialog box: 'Pages per sheet.' Use the drop-down menu next to this to select the number of PDF pages you want to print on one side of the paper.

In the latest version, you can set arbitrary page numbers.



Specify the page order. Find the 'Page Order' section and expand the drop-down menu. You will have 4 options: Horizontal, Horizontal Reversed, Vertical and Vertical Reversed.

With the Horizontal option, the pages are displayed in rows from left to right.

With the Horizontal Reversed option, the pages will be displayed in rows from right to left.

With the Vertical option, the pages will start from the top, left corner and display from top to bottom, left to right.

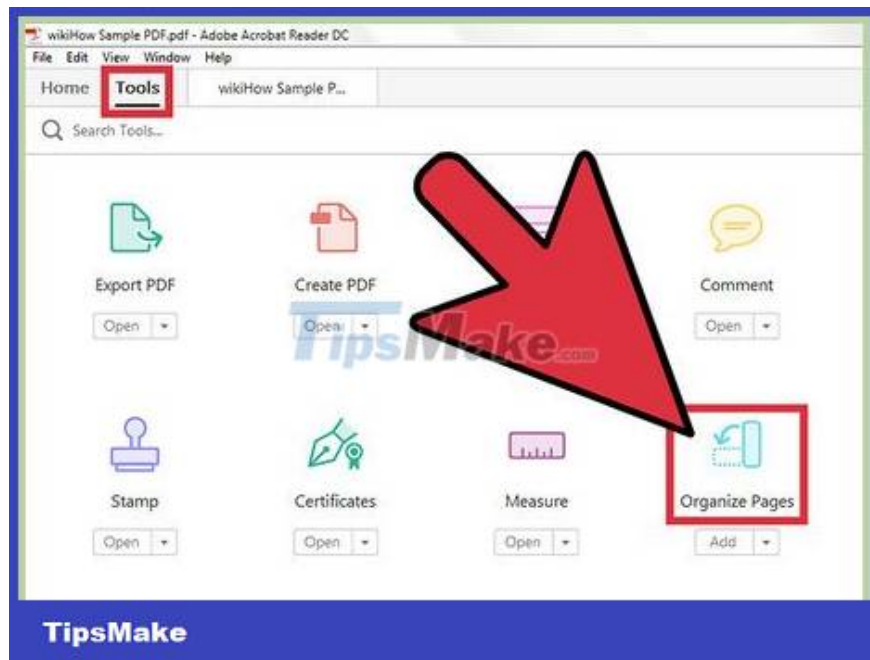
With the Vertical Reversed option, the pages will start from the top, right corner and display from top to bottom, right to left.



Print documents. To print the document, click 'Ok.' Finally, collect your document from the printer.

We recommend printing on both sides to save paper.

Print multiple pages of the same PDF on one side

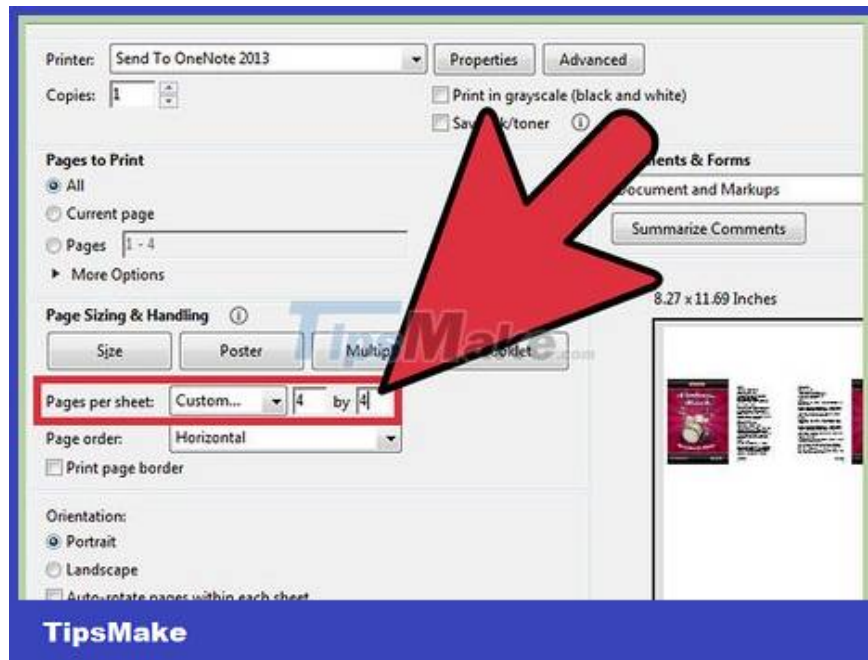


Multiply PDF pages. The 'Organize Pages' feature allows you to multiply and rearrange PDF pages, however, this feature is not available on the free version of Adobe Reader. Multiply multiple pages before converting your document to a PDF file. To proceed, we use this feature:

Click the 'Tools' tab and select 'Organize Pages'

Select one or more pages that you want to copy.

Hold down Ctrl or ? Command and drag the thumbnail to the second position.

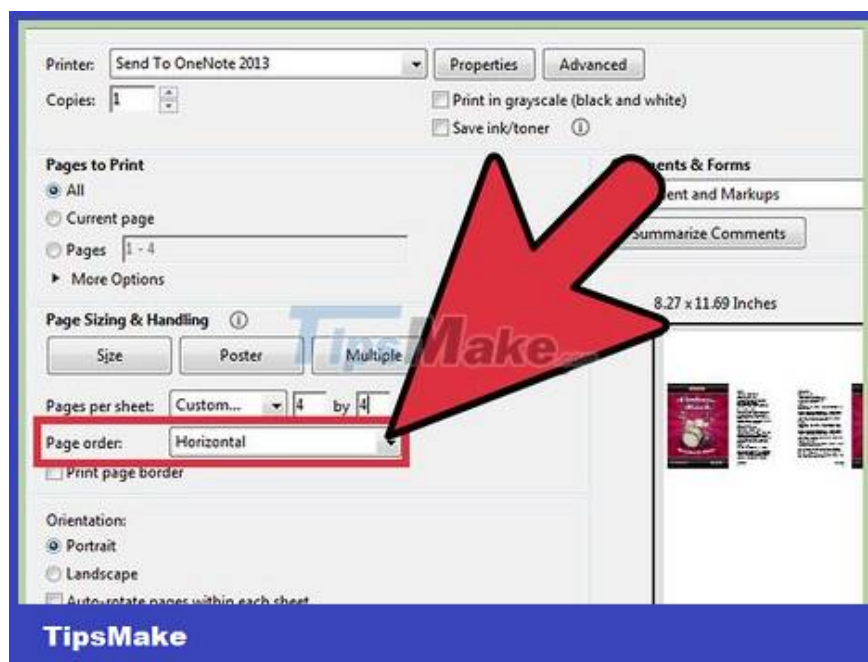


Select 'Print.' To print multiple PDF pages on one side of paper, you need to change the print settings.

Click File and select 'Print.'

Find 'Page Scaling' or 'Page Sizing and Handling' and select 'Multiple Pages Per Sheet.'

Use the drop-down menu in the 'Pages per sheet' section to select the number of PDF pages you want to print on one sheet of paper.



Set page order. Look for the 'Page Order' section. You will see 4 options.

If you select Horizontal, the pages are displayed in rows from left to right.

If you select Horizontal Reversed, the pages will be displayed in rows from right to left.

If you choose Vertical, the pages will start from the top left corner and display from top to bottom and left to right.

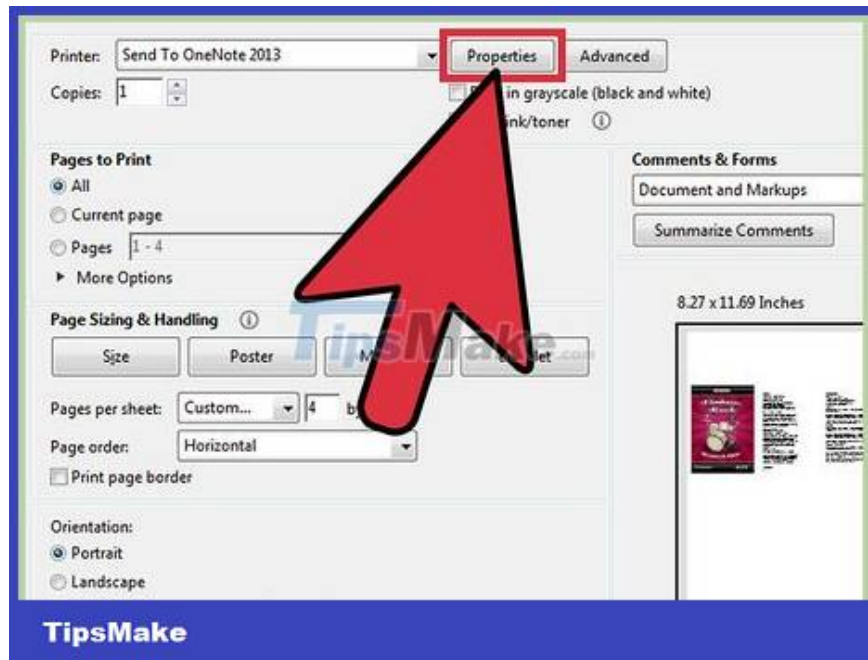
If you click Vertical Reversed, the pages will start from the top, right corner and display top to bottom, right to left.



Print documents. After adjusting the settings, click 'Ok' to print the PDF pages. Finally, collect your document from the printer.

We recommend printing on both sides to save paper.

Duplexing



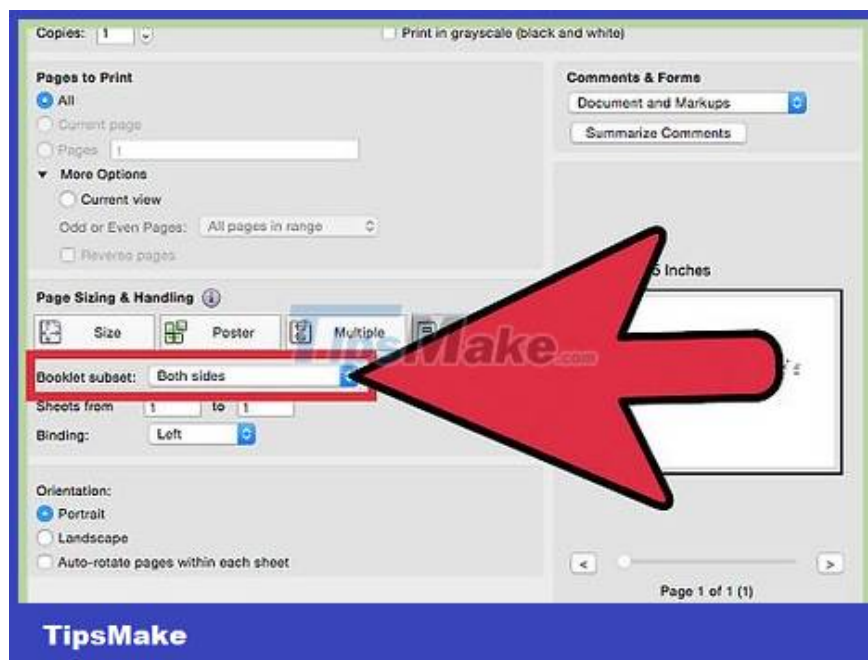
Double-sided printing on Windows. Duplex printing allows us to print documents on both the front and back sides of the paper.

Click 'File' and then select 'Print' from the drop-down menu.

Click the 'Properties' button.

Select 'Layout' and select 'Print on both sides'.

Click 'Ok' to print the document.



Double-sided printing on Mac. Two-sided printing saves paper because you can utilize the front and back of the paper.

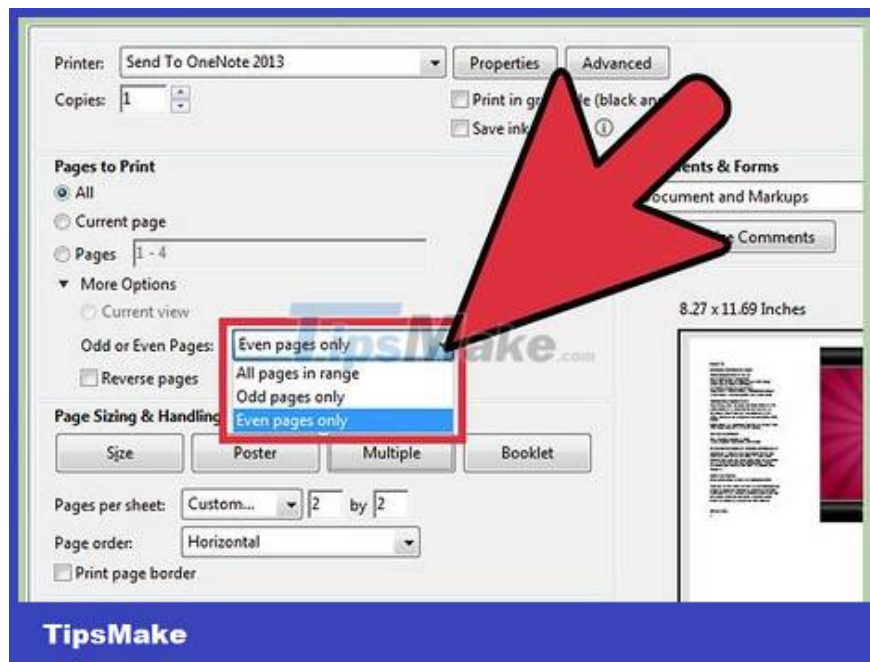
Click 'File' and select 'Print'.

Expand the Print dialog box by clicking the blue square next to the 'Printer' data field.

Expand the drop-down below the 'Pages' field and select 'Layout'.

Find the 'Two-Sided' field and select 'Long-Edge binding' from the drop-down menu.

Click 'Ok' to print the document.



Print two-sided on a single-sided printer. If your printer is not equipped with two-sided printing, you can manually print on each side of the paper.

Click 'File' and select 'Print' from the drop-down menu.

Find 'Subset' and select 'Even Pages Only'.

Check the box next to 'Reverse Pages'

Click 'Ok' to print the document.

Remove the paper from the printer. If the document has an odd number of pages, add a blank sheet of paper.

Place the stack of papers in the paper holder. Even pages should be face down and the top of the page facing the printer.

Select File > Print > Subset > Odd Pages Only > Reverse Pages > Ok.

You finished reading the article "**How to Print Multiple Single Sided Pages in Adobe Reader**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for

similar articles on tips and guides. Thank you for reading and for following us regularly.
