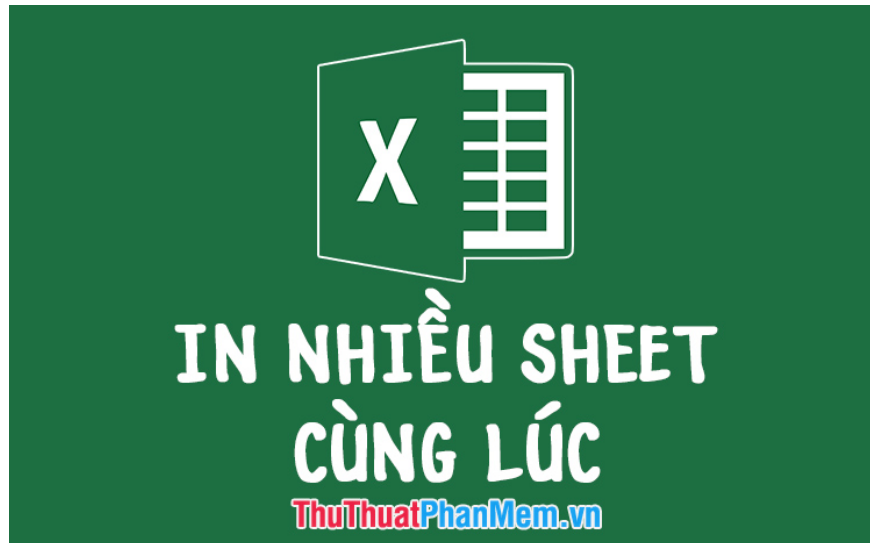


How to print multiple sheets at once in Excel spreadsheets

After you finish drafting an Excel document of two or more sheets and want to print them on paper, you have trouble knowing how to print multiple sheets at once. TipsMake.com has written this tutorial to show you how to print multiple sheets at once in Excel spreadsheets.

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Normally with an Excel worksheet, you will see the default printing mode is to print the content in a sheet sheet. If you do not change the settings of the printing item, you will not be able to edit multiple sheets at the same time.

1. Print multiple optional sheets at once in Excel spreadsheets

To print multiple sheet options in an Excel spreadsheet, first you need to choose to open one of the sheets you want to print on paper.

Next, you select the other sheets by holding down **Ctrl** and clicking the sheets you want to print one after the other (except the first selected sheet).

4	3	Phạm Thu Hương	11/1/1991	
5	4	Vũ Thị Lan	18/02/1990	
6	5	Nguyễn Văn Đức	30/09/1990	
7	6	Nguyễn Huy Hoàng	3/11/1990	
8	7	Đào Thị Hương	5/5/1990	
9	8	Trần Thị Hồng	17/10/1990	
10	9	Triệu Thị Kim Dung	9/10/1987	
11	10	Nguyễn Thị Thu Hà	1/5/1990	
12	11	Trần Minh Đức	8/12/1990	
13	12	Nguyễn Hoàng	20/10/1990	
14	13	Nguyễn Thị Hằng	22/05/1990	

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Danh sách | Điểm | Khối 1 | Khối 2 | Khối 3

This way, you can select multiple sheets at once. As you will see, the selected sheets have a different display than the rest.

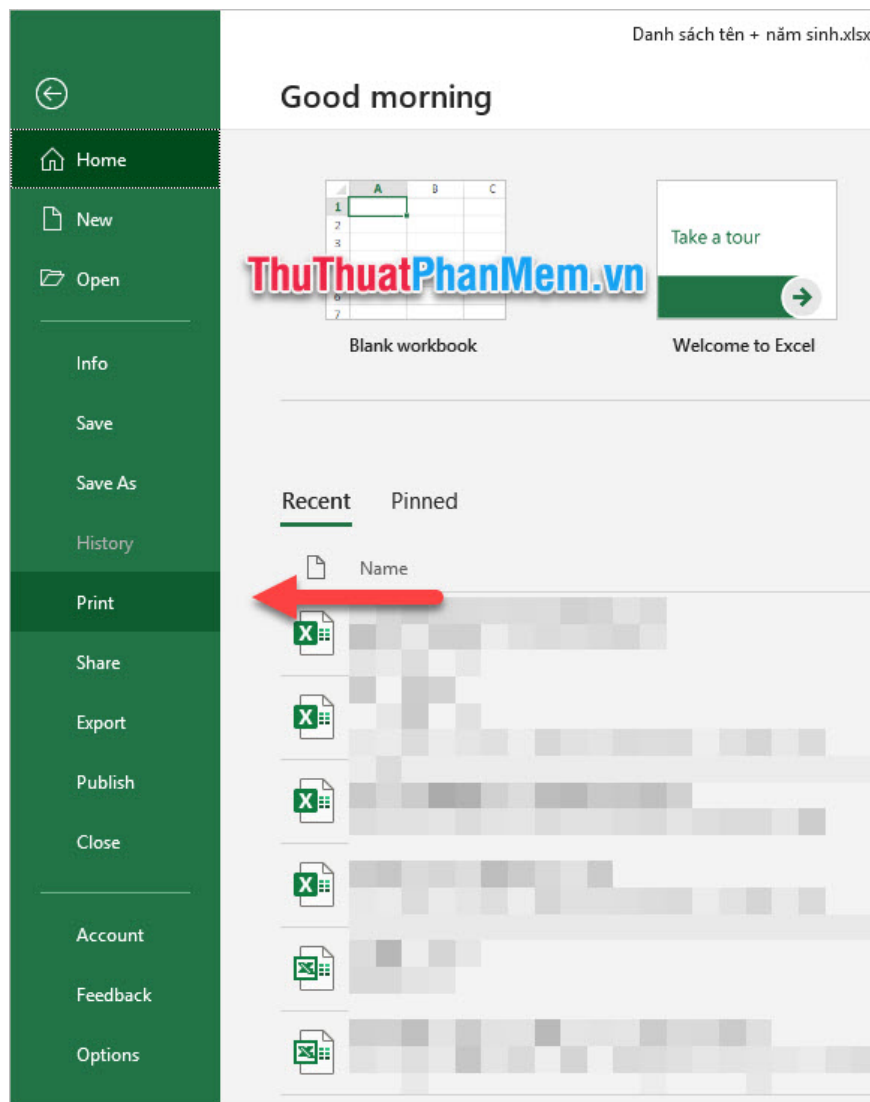
5	4	Vũ Thị Lan	18/02/1990	
6	5	Nguyễn Văn Đức	30/09/1990	
7	6	Nguyễn Huy Hoàng	3/11/1990	
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12	11	Trần Minh Đức	8/12/1990	
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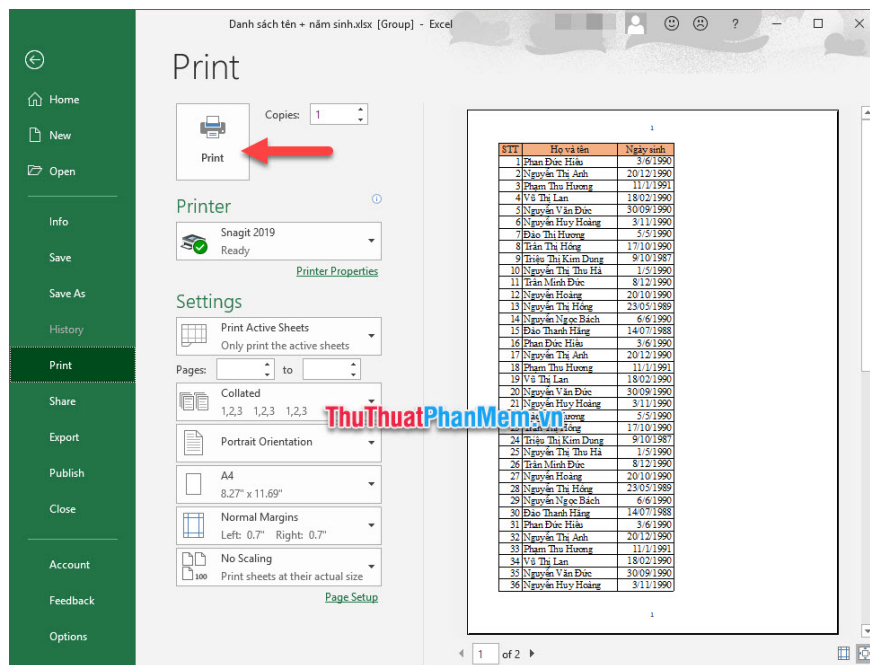
Danh sách | Điểm | Khối 1 | Khối 2 | Khối 3

Next, you open the **Home** ribbon on the toolbar and then select **Print** from the newly opened **Home** list .

Or you can use the key combination **Ctrl P** to use the same function.



Next, just click the **Print** button in this section to print all the sheets you have selected.



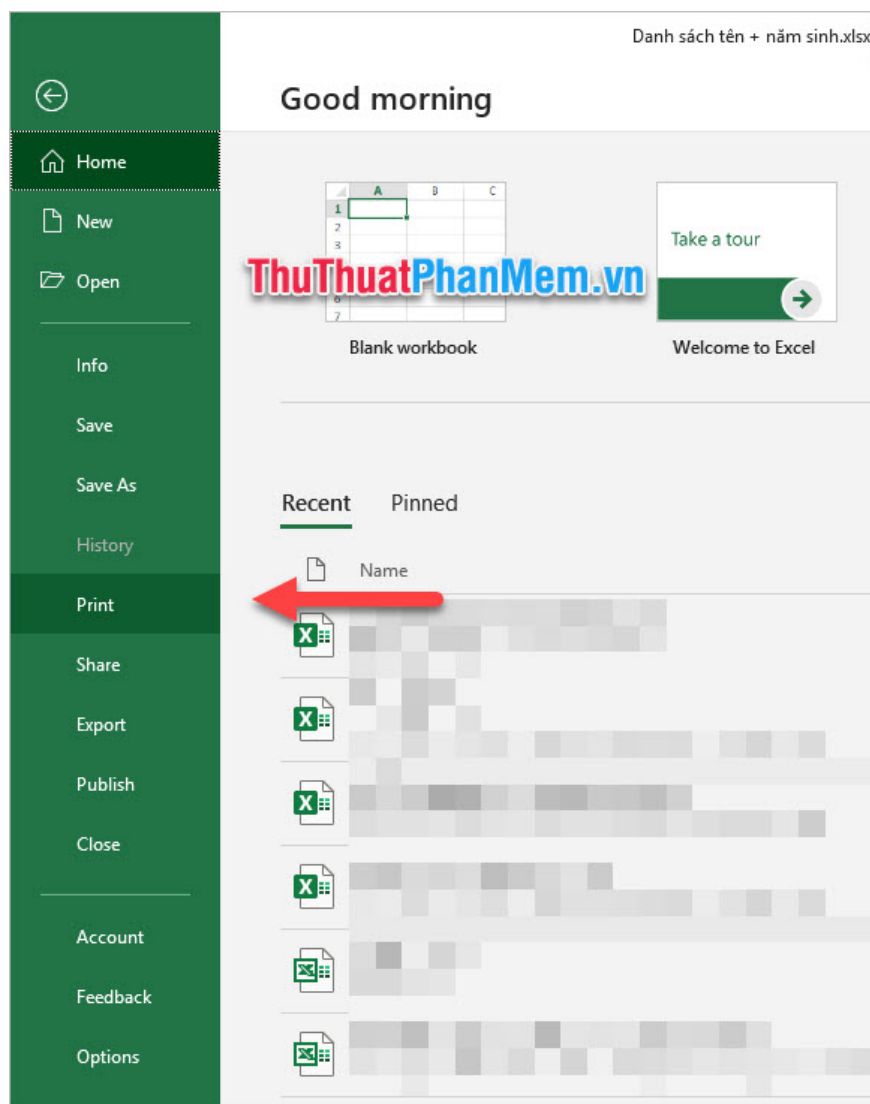
2. How to print all sheets in Excel file

With the above option, you can print the sheets according to your preferences, but if you want to print all the sheets in the Excel file, it is not necessary to select them one by one, which is quite laborious.

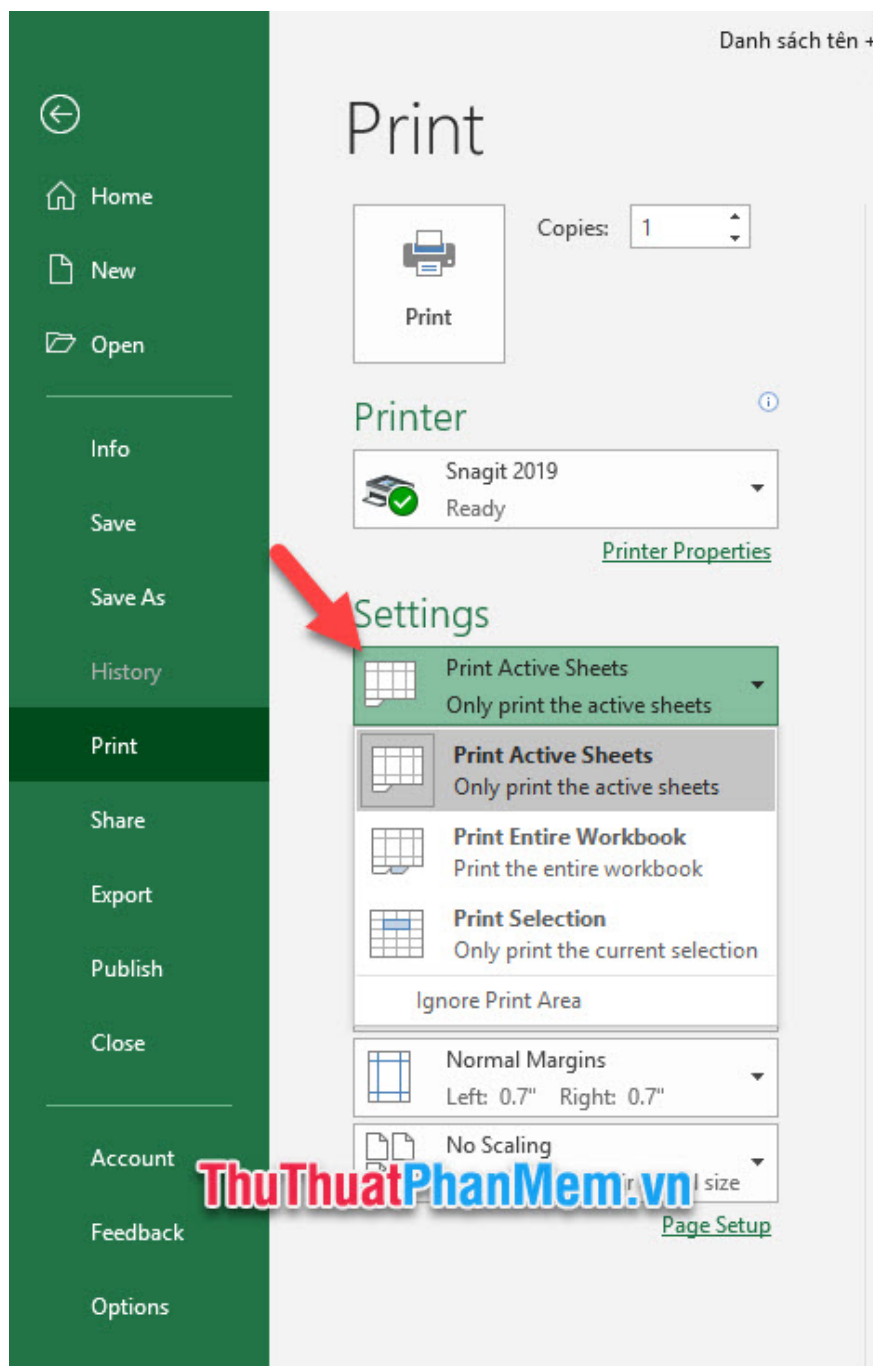
So Excel also has the function to help print the entire sheet included in the Excel file.

First, you open the **Home** ribbon on the Excel toolbar. Next, you choose **Print** in the list of options displayed by **Home**.

Or you can use the key combination **Ctrl P** to perform the same function.



Then you notice the **Settings** . Usually in the first option of this **Settings** section you will see the **Print Active Sheets option** . You click on it to change this option.



You will then see the three options displayed:

Print Active Sheets : Print the currently selected sheet

Print Entire Workbook : Print entire sheet included in Excel file

Print Selection : Print the selected area

You select the **Print Entire Workbook** to be able to print the entire sheet included in the Excel file. Then continue to click on the **Print** button to print for the last selection.

Thank you for following our article **TipsMake.com** on How to print multiple sheets at the same time in Excel spreadsheets. Wish you can successfully implement this trick.

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